



MODIFICATION FORM

BMOD _____

<input type="checkbox"/> Request for modification to provisions of the Glendale Building & Safety code. (See reverse for basis of approval)	<input type="checkbox"/> Request for alternate material or method of construction (See reverse for basis of approval)
<input type="checkbox"/> Request for exemption from disabled access due to physical or legal constraints. (Ratification by the Board of Appeals will be required)	<input type="checkbox"/> Request from exemption from disabled access due to technical infeasibility. (See reverse for definition) (Ratification by the Board of Appeals will not be required)

Complete sections 1 - 5 by printing in ink or typing. Submit site plan and pictures for approval.

1	Project Address, City and Zip: _____	Plan Check No. _____
Petitioner's Name: _____ Address: _____ City _____ Zip _____		
Petitioner's E-mail Address: _____		Petitioner's Phone Number: _____
Property Owner's Name: _____ Address: _____ City _____ Zip _____		
Property Owner's E-mail Address: _____		Property Owner's Phone Number: _____
2	Request: Submit plans and/or photographs to illustrate request (11" x 17" max. sheet where possible). _____ _____ _____	
3	Code Sections: _____	
4	Justification for Request: Attach additional page if necessary (See reverse for requirements). _____ _____ _____	
5	Petitioner's signature: _____ Position _____ Date _____	

FOR OFFICIAL USE ONLY

Hourly _____	Estimated Hours _____	Fee Estimate _____	Additional fees may be assessed based on the complexity of the request.
<small>OK TO SUBMIT</small> <small>PRINT</small>	<small>SIGNATURE</small>	<small>DATE</small>	<small>ACCEPTED BY:</small>
		<small>DATE</small>	<small>RECEIPT NO.</small>

APN _____	Tract No. _____	Lot _____	HIGH FIRE ZONE 4 <input type="checkbox"/> YES <input type="checkbox"/> NO	NAICS/Structure _____	Occupancy _____	Occ. Floor Area _____
Design Occ. Load _____	Type of Const. _____	Stories Basement Mezz. _____	FIRE SPRINKLER <input type="checkbox"/> YES <input type="checkbox"/> NO	Edition of the Code _____		

Distribution:

Owner
 Petitioner
 Plan Checker
 Inspector
 Fire
 File
 Other

The Request is
 Granted (See attached letter)
 Granted (Ratification required)
 Denied (See reverse for appeal information)

Concurrence from the: _____ **Written Comments attached**

Fire Marshal **Approved**
 Director of P.W. **Denied** By _____ Date _____

Request (DOES) (DOES NOT) Lessen any fire protection requirements.
 Request (DOES) (DOES NOT) Lessen the structural integrity.

Dept. Action by _____ Date _____

Conditions of Approval: _____

APPEAL OF DEPARTMENT ACTION TO THE BUILDING AND FIRE BOARD OF APPEALS (See reverse)
 (Signature, statement of owner or applicant, statement of reasons for appeal and filing fees are required.)

X _____ Position _____ Date _____

Print Name: _____

TECHNICAL INFEASIBLE

An alteration of a building or a facility that has little likelihood of being accomplished because the existing structural conditions require the removal or alteration of a load-bearing member that is an essential part of the structural frame, or because other existing physical or site constraints prohibit modification or addition of elements, spaces or features which are in full and strict compliance with the minimum requirements for new construction and which are necessary to provide accessibility.

BASIS FOR APPROVAL

For the Building Official and the Fire Marshal or their designated agent to approve a request for modification or a request for alternate material or method of construction, he/she must determine that special individual reasons exist that make compliance with the strict letter of the Code impractical and that equivalency is provided. The resulting condition must be in conformance with the spirit and purpose of the Code provisions involved. The applicant must provide sufficient information with this application to allow the above evaluation to be made.

INFORMATION ON PROCEDURE FOR APPEAL FROM A DETERMINATION OR ACTION BY THE BUILDING OFFICIAL OR FIRE MARSHAL.

Appeal from the determination or action of the Building Official or Fire Marshal or their designated agent may be made to the Building and Fire Board of Appeals. To appeal, the applicant must provide special individual reasons that made compliance with the strict letter of the Code impractical.

Appeals or ratifications pertaining to State standards require complete evidence to substantiate that the proposed design is equivalent to that prescribed by the standards or that due to legal or physical constraints, compliance with the standards or providing equivalency would create an unreasonable hardship.

Appeals must be submitted on the appeal form available at Building & Safety accompanied by the proper fee. You will be notified in writing of the appeal hearing's time and date.

(this space for supplemental information and/or sketch of job condition)