



CITY OF GLENDALE — BUILDING AND SAFETY

633 E. Broadway, Room 101 Glendale, CA 91206
(818) 548-3200 (818) 548-4830 (Inspection)

MECHANICAL PERMIT WORKSHEET

Permit No. BM

- INSTALLATION OF A/C UNITS IN A SINGLE FAMILY DWELLING. REQUIRES REGISTRATION WITH A H.E.R.S. PROVIDER AND A CF1R CERTIFICATE PRIOR TO PERMIT ISSUANCE.
ALL RATED WALLS & FLOORS SHALL BE SHOWN ON THE MECHANICAL PLANS PRIOR TO SUBMITTAL. IDENTIFY THE RATING AND LOCATION OF ALL PENETRATIONS.

Job Address (Include Zip Code)
Permit Information
Describe where the work will be done & fill out the work description on the right side of this application.
Applicant 's Name
Address (Include City and Zip Code)
E-Mail Address:
Property Owner's name
Address (Include City & Zip Code)
E-Mail Address:
Licensed design professional or engineer Information:
Name
Address (Include City & Zip Code)
License No.
CALIFORNIA LICENSED CONTRACTOR'S DECLARATION: I herby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.
Contractor's Name
Address (Include City & Zip Code)
E-Mail Address:
State License No. Exp. Date City License No. Exp. Date
Contractor's Signature
FOR OFFICE USE ONLY
APN
Lot
Tract
NAICS/Structure Use
Floor Area
Type of Const.
Edition of the Code
Comments
P.C. Processed By: Date: Receipt No.
Expiration Date:
P.C. Approved By: Date:
Processed By Date: Receipt No.

Work Description (Fill all that apply and specify quantity)
\$79.00 Issuance Fee
15% Energy surcharge
15% Green Building surcharge
\$106.00 Minimum Inspection Fee (If the total inspection fees equal less than the minimum inspection fee specified, the minimum inspection fee shall apply).
Supplemental / Revision Plan Check Fee
Supplemental Permit to
Plan Check (50% of Permit Fee, Minimum of \$84.40)
If paying with a credit/debit card
2.5% non refundable surcharge will be assessed to your total.
Heating, Air Handlers & Fan Coils
FAU up to 100,000 btu (*)
FAU over 100,000 btu (*)
Each Air Handler Unit, or Fan Coil Units (*)
Suspended, Wall or Floor Mounted Heater (*)
New Relocation or Replacement of VAV Units.
First 4 Units
Each Units Above 4.
Zones Altered
Alterations, Repairs or Additions
Refrigeration - Altered, Repaired, or added to (*)
Air-Conditioning - Altered, Repaired, or added to (*)
Heating - Altered, Repaired, or added to (*)
Evaporative System - Coil, Reheat coil, Evaporative Cooler or Make Up Air Unit, Altered, Repaired or added to
Compressors, Condensers, Absorption System, Boilers, Cooling Towers, Chillers
Note: Applicants must convert to H.P. for boilers
Up to and Including 3 Hp or 60m btu/h (5 ton or 60,000 btu)
3 Hp<x< 15 Hp, or 36m <x< 180m btu/h (6 ton<x<15 ton)
Over 15 Hp<x<30 Hp, or 180m<x<360m btu/h (15 ton<x<30 ton)
Over 30 Hp<x<50 Hp, or 360m<x<600m btu/h (30 ton<x<50 ton)
Over 50Hp, or Over 600m btu/h (Over 50 ton)
Electrical A/C & Compressor added
Miscellaneous, Exhaust & Hoods
Appliance Vent
Single Duct Vent Fan (Including Dryer Vents & Installed fans)
Non-HVAC Vent System (Installation)
Ducts
Duct Smoke Detector
New, Relocation or Repair of each, Smoke Damper or Combo DPR
New, Relocation or Repair of each, Fire DPR or Ceiling Radiation DPR
Smoke Control System
Commercial Kitchen Exhaust Hood (*)
All Other Hoods
Economizer
Garage Exhaust with 3rd Party Inspection (CO or CO2 Tests)
Prefabricated Fireplace UL #
Appliance or Piece of Equipment not Classified in Other Categories
Fuel Utilization
Connection of Equipment to a Gas System (Includes CSST piping)
Mechanical Group
Multi-Family: Kitchen and up to 1 Bathroom
Additional bathrooms

Note: Any item having this mark (*) may require plan check for multi-family (3 or more units) & commercial buildings. (Installation of 100,00 BTU and above heating appliances: 5 tons/60,000 BTU and above a/c systems: multiple installations of less than 5 ton: air handling equipment with combined CFM of 2000 or more: and steam boilers).
CPDPSD - 55 (08/19)

