

DEPARTMENT SUMMARY PUBLIC WORKS

Mission Statement

The mission of the Public Works Department is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner.

This mission is accomplished through the prudent use of resources, technology, innovations, teamwork, and coordination with other service providers in the City.

Department Description

Glendale Public Works is made up of eight Divisions. These Divisions include Administration, Building and Safety, Engineering, Integrated Waste Management, Maintenance Services, Mechanical Maintenance and Warehouse, Project Management, and Traffic and Transportation. The Public Works Department is responsible for the operation of many vital City facilities including the Public Works Corporation Yard, Scholl Canyon and Brand Park landfills, and the Los Angeles/Glendale Water Reclamation Plant (LAGWRP).

The Department is charged with maintaining a vast City infrastructure that includes 350 miles of roadway pavement, 29 miles of alleys, 600 miles of sidewalk, 700 miles of curb, 360 miles of sewer main, 232 signalized intersections, and 47,000 street trees. Glendale Public Works staff is also tasked with street sweeping, building plan checks and inspections, grading dirt roads, repairing emergency fire roads, vehicle maintenance, refuse collection and recycling, and clearing

debris basins on Glendale hillsides.

Relationship to City Strategic Goals Community Services and Facilities

It is a goal of the Public Works Department to design, build, and optimally maintain buildings and other City facilities that are clean, accessible, ADA compliant, and that otherwise meet the needs of Glendale's diverse community.

Environment and Conservation

The Department promotes environmentally sound initiatives such as an award winning recycling program, proper maintenance of the City's landfills, air quality management, mass transit, the use of alternative fuel vehicles, "green" building practices, along with NPDES and other regulatory compliances.

Safe Community

Public Works contributes to enabling Glendale to be one of the safest cities in the region by ensuring infrastructure, such as streets, sidewalks, sewers, storm drains, curb and gutters, and bridges are safe, well engineered and properly maintained. The Department ensures buildings in Glendale are safe and comply with current code standards. Staff also abates sources of community blight such as abandoned bulky items, weeds, and litter.

Traffic Safety

Glendale has a proactive traffic safety program. It consists of a variety of measures that include traffic calming, pedestrian safety, the Glendale Safe Streets Initiative, public education campaigns, reduction of speed-induced traffic accidents with use of radar-speed display signs and installation of red-light

photo enforcement technology, as well as the use of imbedded warning light systems installed at pedestrian crossings, and safety enhancements around local schools.

Transportation and Mobility

As surveys of residents have shown traffic and transportation issues to be a major concern in the City of Glendale, the Public Works Department has placed a major emphasis on its transportation and mobility services and operations which include strategic transportation planning, transit and paratransit services, pedestrian safety, parking, traffic calming, traffic control systems, and traffic related infrastructure improvements.

Utilities

A primary goal of the Public Works Department is to maintain high quality and reliable utility operations, such as wastewater and regulatory compliance, solid waste disposal and recycling services, and to provide its customers with competitive rates.

Major Accomplishments

The Municipal Services Building Seismic Retrofit Project was completed in fiscal year 2008-09. The project entailed the seismic upgrade and retrofitting of the existing building and the construction of a new lobby, courtyard, and landscaping.

The Glenoaks Street Improvement Project was completed. It included the repair and replacement of curbs, gutters, sidewalks, curb ramps, street pavement, and the installation of new bus shelters.

The Los Feliz and Verdugo Road Rehabilitation Project was completed.

Curbs, gutters, sidewalks, curb ramps and street pavement were replaced as part of the project.

The Victory Truck Wastewater Capacity Improvement Project was completed. It involved the reconstruction of an inadequate sewer truck line and outfall structure.

The CNG Upgrade Project was finished. It allows Public Works mechanics to safely service Compressed Natural Gas powered vehicles in the maintenance bays.

The San Fernando Road Landscaping Project encompassed the installation of fencing and planting along the MTA right-of-way from Goodwin Avenue to Grandview Avenue.

The Central Library Basement Remodel was completed. Project involved the installation of retractable partition wall, elimination of a room adjacent to the women's restroom, and construction of a new men's restroom.

The Flower Street Railroad Crossing Project was completed, which consisted of an at-grade extension of Flower Street (East/West) to San Fernando Road to improve access to the Disney GC3 Campus.

The Unused Medicine Disposal Program was promoted. Instead of disposing unused medicine down the drain, this Program allows residents to bring pills to the Glendale Environmental Management Center for proper disposal. As part of the Public Works community outreach effort, residents were informed of the environmental impacts of improper medicine disposal.

The City's Battery Recycling Program was enhanced through a collaborative effort with the Glendale Fire Department. Residents may recycle their used household batteries at certain public counters throughout the City. Nine volt, AA, AAA, C cell, D cell, lithium, and mercury button batteries are accepted at these public counters.

The City adopted and promoted the Single Use Bag Reduction and Recycling Program. This program enhances environmental preservation efforts and reduces the litter associated with the use of single use bags by developing a partnership among supermarkets, retailers, environmental groups, the plastic industry, local governments, and the public. Staff expanded Glendale's recycling program to provide free recycling services to Glendale schools.

The City's Fleet Maintenance Consolidation was completed. The reorganization consisted of consolidating the Public Works, Fire, Police, and Glendale Water & Power Garages. All matters including computerized parts tracking, billing,

purchasing as well as vehicle maintenance records and preventative maintenance scheduling are centralized in one location.

Multi-Space Parking Meters were installed on Brand Boulevard between Colorado Street and Doran Street. The meters are user friendly and visitors may park for up to 2 hours. Additionally, free 90-minute parking was made available at all City-owned parking structures.

Changes from Prior Year

Budget Changes:

Project Management staff costs and charges for the Community Outreach (salary and related benefits) have been moved to the Capital Improvement Program fund, thus lessening the impact to the General Fund.

Staffing Changes:

The transfer of the Community Outreach Assistant position to the Capital Improvement Program provides project-based outreach activities to the community.

PUBLIC WORKS - GENERAL FUND			
	Actual Expenditures 2007-08	Original Budget 2008-09	Proposed Budget 2009-10
Salaries & Benefits	13,335,678	15,603,539	13,937,273
Maintenance & Operations	8,452,824	9,166,029	9,015,158
Capital Outlay	5,794	108,600	-
Charges - Other Departments	(1,688,249)	(1,157,000)	-
Total Appropriations	20,106,047	23,721,168	22,952,431

PUBLIC WORKS - OTHER FUNDS			
	Actual Expenditures 2007-08	Original Budget 2008-09	Proposed Budget 2009-10
Salaries & Benefits	13,239,652	14,346,588	14,494,114
Maintenance & Operations	36,325,950	35,089,319	37,490,309
Capital Outlay	3,776,187	5,372,000	3,150,000
Projects	(2,731,955)	23,047,000	22,112,000
Transfers to Other Funds	2,940,000	3,485,000	1,900,000
Total Appropriations	53,549,833	81,339,907	79,146,423

Future Outlook

The Administration Division will continue its commitment to the proper stewardship of Environmental Management operations and its Community Outreach initiatives in light of budget challenges.

Regulatory compliance in the areas of NPDES and ADA compliance serve as a salient priority in the Division and has capable staff to address these issues. In addition, the Division will continue to emphasize good customer service, reach out to the community, and further share the Department mission through its operations and human resources.