

# Library

## Mission Statement

The Glendale Public Library provides services, materials and activities to enrich life, foster literacy, inspire intellectual curiosity and stimulate the imagination.

	Expenditures Actual 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditures 12/31/06	Estimated 2006-07	Prior Estimate 2007-08	Proposed Budget 2007-08
<b>General Fund</b>						
Administration {101-682}	1,280,131	1,281,201	629,898	1,329,044	1,323,312	1,435,619
Adult Services {101-683}	1,512,885	1,432,079	648,049	1,372,952	1,488,748	1,552,041
Brand Library {101-684}	512,275	562,131	285,936	503,148	589,426	600,961
Children's Services {101-685}	399,578	405,858	201,707	399,620	428,707	418,524
Literacy {101-686}	114,370	129,557	62,514	125,028	134,496	118,541
Neighborhood Libraries {101-687}	1,430,275	1,698,342	731,679	1,505,587	2,050,030	2,047,511
Access Services {101-688}	2,103,340	2,238,548	861,871	2,109,964	2,321,394	2,364,133
<b>Total General Fund</b>	<b>7,352,855</b>	<b>7,747,716</b>	<b>3,421,654</b>	<b>7,345,341</b>	<b>8,336,113</b>	<b>8,537,330</b>
Library Grant Fund {Fund 275}	301,094	1,406,098	95,899	1,299,899	401,738	514,826
Capital Improvement Fund {Fund 401}	-	-	-	-	450,000	450,000
Equipment Replacement Fund {Fund 601}	-	275,000	-	275,000	275,000	275,000
<b>Library Grand Total</b>	<b>7,653,949</b>	<b>9,428,814</b>	<b>3,517,553</b>	<b>8,920,240</b>	<b>9,462,851</b>	<b>9,777,156</b>
	Actual 2005-06	Current Year 2006-07		Estimated 2006-07	Prior Estimate 2007-08	Proposed Budget 2007-08
Total Salaried Positions	60.00	66.00		66.00	66.00	65.00

# Library

2006-07 Accomplishments	Citywide Strategic Goals
Designed and began construction on the Storefront Library in Southeast Glendale where there is a service area population of 34,000 residents.	Community Services & Facilities, Education
Expanded hours by 30-40% at all of the branches in the system.	Community Services & Facilities, Education
Celebrated the 100 year anniversary of the Library system.	Community Services & Facilities, Education
Digitized collection of historical Brand Library materials.	Community Services & Facilities, Education
Provided an updated web based online catalog and circulation system to provide email notifications of overdue and requested books and materials, more user options on library accounts, web links in the catalog with more information about library materials, and other new features.	Technology
Began offering wireless access services at Central Library and the branches.	Technology
Encouraged readers interest through the use of BLOGs, Author Events, Readers Advisory, and a new Book Groups to Go program.	Technology
Began offering public computer training classes in Spanish and Armenian.	Diversity

2007-08 Goals	Citywide Strategic Goals
Open Adams Square Branch Library.	Community Services & Facilities, Education
Continue celebrating the Library's 100th Anniversary with Ice Cream Social and other events.	Community Services & Facilities, Education
Initiate the design phase of the Brand Library Renovation Project.	Community Services & Facilities, Education
Plan for future location of the Casa Verdugo Branch library.	Community Services & Facilities, Education
Enhance service at Central with the completion of an interior design of Central Library to complete Library Space Plan project.	Community Services & Facilities, Education
Explore a library foundation/endowment to leverage bequests and donations to the library.	Community Services & Facilities, Education
Continue to explore partnerships with Glendale Unified School District, Glendale Community College, and the Verdugo Jobs Center.	Community Services & Facilities, Education
Continue to foster reading and learning through a variety of programs and services.	Community Services & Facilities, Education
Expand outreach to City Departments through an Open House and development of targeted "municipal services."	Community Services & Facilities, Education
Explore delivery service to library patrons. Explore potential for revenue generation	Community Services & Facilities, Education

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# Library

Expand teen services system wide.	Community Services & Facilities, Education
Assess and implement changes to Literacy Services in relation to changing community needs.	Community Services & Facilities, Education
Integrate technologies to provide online computer reservations, enhanced copier and printing services, and enhanced microform services.	Technology
Initiate Landscape project for Central Library in relation to the new Adult Recreation Center and the Americana.	Community Planning & Character
Create an adaptive services section at the Montrose Library. Expand adaptive services at the Central Library.	Diversity
Focus on outreach and services to the Armenian and Hispanic communities.	Diversity
Expand outreach and services to Senior Citizens.	Diversity
Encourage open discussion diversity experiences with OneBook OneGlendale project for adults, teens, and children.	Diversity

Account Summary	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
<u>Financial</u>						
Salaries & Benefits	754,510	836,777	409,778	819,555	878,899	878,899
Maintenance & Operation	535,621	454,424	220,121	519,489	454,413	556,720
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	(10,000)	(10,000)	-	(10,000)	(10,000)	-
Total	<u>\$ 1,280,131</u>	<u>\$ 1,281,201</u>	<u>\$ 629,898</u>	<u>\$ 1,329,044</u>	<u>\$ 1,323,312</u>	<u>\$ 1,435,619</u>

Personnel Classification Detail

	Actual 2005-2006	Budget 2006-2007	Estimated 2007-2008	Prior Est. 2007-2008	Budget 2007-08
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Administrative Associate	1.00	1.00	1.00	1.00	1.00
Asst. Director of Libraries	1.00	1.00	1.00	1.00	1.00
Director of Libraries	1.00	1.00	1.00	1.00	1.00
Executive Secretary	1.00	0.00	0.00	0.00	0.00
Library Assistant	0.00	0.00	0.00	0.00	0.37
Library Supervisor	1.00	1.00	1.00	1.00	1.00
Office Services Specialist II	0.37	0.37	0.37	0.37	0.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Senior Library Supervisor	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<u>7.37</u>	<u>7.37</u>	<u>7.37</u>	<u>7.37</u>	<u>7.37</u>

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	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
<b>Salaries &amp; Benefits</b>						
41100 Salaries	543,137	606,268	280,269	560,538	635,861	635,861
41200 Overtime	6,151	6,556	3,109	6,218	6,753	6,753
41300 Hourly Wages	47,018	43,048	38,410	76,820	44,339	44,339
41600 Compensated Absences	9,173	9,065	5,216	10,431	9,494	9,494
41700 Other Benefits	2,666	1,760	491	982	1,836	1,836
41800 Life Insurance	1,670	2,037	649	1,299	2,136	2,136
41900 Disability Insurance	4,304	4,668	1,804	3,609	4,885	4,885
42000 Vision Insurance	1,387	1,560	681	1,361	1,560	1,560
42100 Medical Insurance	67,089	70,148	35,180	70,359	73,577	73,577
42200 Dental Insurance	7,757	8,108	3,548	7,097	8,466	8,466
42300 Unemployment Insurance	596	604	322	644	633	633
42400 Compensation Insurance	9,841	12,052	5,309	10,619	13,224	13,224
42500 Medicare	6,919	6,848	3,760	7,520	7,199	7,199
42600 Social Security/PARS	115	560	106	211	576	576
42700 PERS Retirement	46,688	63,495	30,923	61,847	68,360	68,360
<b>Total</b>	<b>\$ 754,510</b>	<b>\$ 836,777</b>	<b>\$ 409,778</b>	<b>\$ 819,555</b>	<b>\$ 878,899</b>	<b>\$ 878,899</b>

**Maintenance & Operation Detail**

42800 Auto Allowance	10,363	11,100	5,063	11,100	11,100	11,100
43060 Utilities	284,693	228,412	143,860	287,719	228,412	296,250
43080 Rent	596	-	-	-	-	-
43110 Contractual Services	70,900	78,450	34,458	78,450	78,450	78,450
43150 City Services	18,324	-	2,879	5,758	-	5,800
44100 Repairs to Equipment	485	1,800	-	1,800	1,800	1,800
44120 Repairs to Office Equipment	964	11,000	695	11,000	11,000	11,000
44200 Advertising	-	2,000	-	2,000	2,000	2,000
44300 Telephone	9,484	2,637	2,776	2,637	2,636	2,636
44450 Postage	7,083	7,000	3,279	7,000	7,000	7,000
44550 Travel	12,467	2,705	2,096	2,705	2,695	2,695
44650 Training	7,561	4,000	1,999	4,000	4,000	4,000

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
44700 Computer Software	1,684	-	-	-	-	-
44750 Insurance & Surety Bonds	57,241	37,173	9,112	37,173	37,173	37,173
44800 Membership & Dues	840	500	165	500	500	500
45100 Books	834	-	40	-	-	-
45150 Furniture & Equipment	11,276	17,300	4,942	17,300	17,300	17,300
45170 Computer Hardware	7,544	-	505	-	-	-
45250 Office Supplies	25,006	39,098	4,907	39,098	39,098	39,098
45350 General Supplies	-	3,200	148	3,200	3,200	3,200
45450 Printing & Graphics	749	-	-	-	-	-
46000 Depreciation	1,972	1,979	990	1,979	1,979	30,648
46900 Business Meetings	2,682	2,070	1,364	2,070	2,070	2,070
47000 Miscellaneous	2,872	4,000	845	4,000	4,000	4,000
Total	<u>\$ 535,621</u>	<u>\$ 454,424</u>	<u>\$ 220,121</u>	<u>\$ 519,489</u>	<u>\$ 454,413</u>	<u>\$ 556,720</u>

Account Summary	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
<u>Financial</u>						
Salaries & Benefits	1,047,468	1,104,552	522,713	1,045,425	1,161,222	1,214,515
Maintenance & Operation	475,417	337,527	125,337	337,527	337,526	337,526
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	(10,000)	(10,000)	-	(10,000)	(10,000)	-
Total	<u>\$ 1,512,885</u>	<u>\$ 1,432,079</u>	<u>\$ 648,049</u>	<u>\$ 1,372,952</u>	<u>\$ 1,488,748</u>	<u>\$ 1,552,041</u>



Personnel Classification Detail

	Budget 2005-2006	Budget 2006-07	Estimated 2006-2007	Prior Est. 2007-08	Budget 2007-08
Librarian	8.00	8.00	8.00	8.00	8.00
Library Services Administrator	1.00	1.00	1.00	1.00	1.00
Library Supervisor	1.00	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00	1.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
<b>Salaries &amp; Benefits</b>						
41100 Salaries	707,628	744,620	332,442	664,884	782,840	836,133
41200 Overtime	2,935	6,556	2,140	4,279	6,753	6,753
41300 Hourly Wages	155,577	142,917	87,712	175,425	147,204	147,204
41600 Compensated Absences	11,995	11,169	5,901	11,802	11,759	11,759
41700 Other Benefits	3,793	793	3,657	7,314	820	820
41800 Life Insurance	1,114	2,502	421	841	2,630	2,630
41900 Disability Insurance	3,482	3,679	1,640	3,281	3,854	3,854
42000 Vision Insurance	877	912	446	892	912	912
42100 Medical Insurance	59,470	78,719	34,601	69,201	82,803	82,803
42200 Dental Insurance	6,436	6,131	3,280	6,560	6,433	6,433
42300 Unemployment Insurance	866	745	422	845	784	784
42400 Compensation Insurance	14,291	16,429	6,968	13,936	18,033	18,033
42500 Medicare	11,046	9,292	5,343	10,686	9,817	9,817
42600 Social Security/PARS	2,162	1,858	1,100	2,199	1,914	1,914
42700 PERS Retirement	65,795	78,230	36,640	73,280	84,666	84,666
Total	<u>\$ 1,047,468</u>	<u>\$ 1,104,552</u>	<u>\$ 522,713</u>	<u>\$ 1,045,425</u>	<u>\$ 1,161,222</u>	<u>\$ 1,214,515</u>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	25	200	-	200	200	200
43080 Rent	-	475	-	475	475	475
43110 Contractual Services	3,037	-	-	-	-	-
43150 City Services	75	-	-	-	-	-
44300 Telephone	6,941	1,457	2,654	1,457	1,456	1,456
44750 Insurance & Surety Bonds	14,725	28,639	7,179	28,639	28,639	28,639
45050 Periodicals & Newspapers	174,374	148,730	23,472	148,730	148,730	148,730
45100 Books	274,678	154,726	90,949	154,726	154,726	154,726
45250 Office Supplies	1,563	3,300	1,082	3,300	3,300	3,300
Total	<u>\$ 475,417</u>	<u>\$ 337,527</u>	<u>\$ 125,337</u>	<u>\$ 337,527</u>	<u>\$ 337,526</u>	<u>\$ 337,526</u>

	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
Account Summary						
<u>Financial</u>						
Salaries & Benefits	406,019	439,792	224,070	448,139	467,087	467,087
Maintenance & Operation	116,257	132,339	61,866	65,008	132,339	133,874
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	(10,000)	(10,000)	-	(10,000)	(10,000)	-
Total	<u>\$ 512,275</u>	<u>\$ 562,131</u>	<u>\$ 285,936</u>	<u>\$ 503,148</u>	<u>\$ 589,426</u>	<u>\$ 600,961</u>

Personnel Classification Detail

	<u>Budget 2005-2006</u>	<u>Budget 2006-2007</u>	<u>Estimated 2006-2007</u>	<u>Prior Est. 2007-2008</u>	<u>Budget 2007-2008</u>
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
Librarian Specialist	2.00	2.00	2.00	2.00	2.00
Senior Customer Service Rep	1.00	1.00	1.00	1.00	1.00
Senior Library Supervisor	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
Salaries & Benefits						
41100 Salaries	259,864	291,081	145,610	291,219	309,787	309,787
41200 Overtime	1,420	-	347	694	-	-
41300 Hourly Wages	83,541	79,998	38,874	77,749	82,398	82,398
41600 Compensated Absences	4,380	4,366	2,681	5,362	4,745	4,745
41700 Other Benefits	619	369	224	448	401	401
41800 Life Insurance	487	978	250	499	1,041	1,041
41900 Disability Insurance	1,429	1,658	753	1,506	1,802	1,802
42000 Vision Insurance	421	516	228	456	516	516
42100 Medical Insurance	14,003	15,310	8,691	17,383	16,637	16,637
42200 Dental Insurance	2,306	2,565	1,267	2,533	2,787	2,787
42300 Unemployment Insurance	345	291	185	370	316	316
42400 Compensation Insurance	5,690	6,819	3,050	6,100	7,550	7,550
42500 Medicare	4,895	4,220	2,649	5,298	4,586	4,586
42600 Social Security/PARS	789	1,040	303	606	1,071	1,071
42700 PERS Retirement	25,831	30,581	18,959	37,917	33,450	33,450
Total	<u>\$ 406,019</u>	<u>\$ 439,792</u>	<u>\$ 224,070</u>	<u>\$ 448,139</u>	<u>\$ 467,087</u>	<u>\$ 467,087</u>

## Maintenance &amp; Operation Detail

42800 Auto Allowance	429	600	127	127	600	600
43060 Utilities	41,624	47,770	32,212	32,212	47,770	49,270
43110 Contractual Services	2,355	3,250	735	735	3,250	3,250
43150 City Services	25	-	35	35	-	35
44300 Telephone	2,481	874	1,327	1,327	874	874
44450 Postage	(16)	-	254	254	-	-
44550 Travel	485	-	-	-	-	-
44750 Insurance & Surety Bonds	5,862	8,596	3,142	6,284	8,596	8,596
45050 Periodicals & Newspapers	10,604	22,214	3,987	3,987	22,214	22,214
45100 Books	49,554	45,435	17,167	17,167	45,435	45,435
45150 Furniture & Equipment	54	-	46	46	-	-
45250 Office Supplies	2,431	1,600	396	396	1,600	1,600

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
45350 General Supplies	-	2,000	-	-	2,000	2,000
45450 Printing & Graphics	368	-	1,718	1,718	-	-
47000 Miscellaneous	-	-	720	720	-	-
<b>Total</b>	<b>\$ 116,257</b>	<b>\$ 132,339</b>	<b>\$ 61,866</b>	<b>\$ 65,008</b>	<b>\$ 132,339</b>	<b>\$ 133,874</b>

	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
Account Summary						
<u>Financial</u>						
Salaries & Benefits	340,436	367,606	180,684	361,368	390,455	370,272
Maintenance & Operation	69,142	48,252	21,023	48,252	48,252	48,252
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	(10,000)	(10,000)	-	(10,000)	(10,000)	-
Total	<u>\$ 399,578</u>	<u>\$ 405,858</u>	<u>\$ 201,707</u>	<u>\$ 399,620</u>	<u>\$ 428,707</u>	<u>\$ 418,524</u>

Personnel Classification Detail

	<u>Budget 2005-2006</u>	<u>Budget 2006-2007</u>	<u>Estimated 2006-2007</u>	<u>Prior Est. 2007-2008</u>	<u>Budget 2007-08</u>
Librarian	1.00	1.00	1.00	1.00	1.00
Library Assistant	1.00	2.00	2.00	2.00	2.63
Library Supervisor	1.00	1.00	1.00	1.00	1.00
Library Technician	0.00	0.00	0.00	0.00	0.00
Office Services Specialist II	0.63	0.63	0.63	0.63	0.00
<b>TOTAL</b>	<u>3.63</u>	<u>4.63</u>	<u>4.63</u>	<u>4.63</u>	<u>4.63</u>



	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
<b>Salaries &amp; Benefits</b>						
41100 Salaries	194,641	244,139	107,740	215,481	259,491	254,969
41200 Overtime	2,183	546	-	-	562	562
41300 Hourly Wages	96,455	46,419	45,458	90,917	47,812	47,812
41600 Compensated Absences	3,197	3,662	1,929	3,859	3,892	3,892
41700 Other Benefits	98	340	53	106	352	352
41800 Life Insurance	431	820	173	347	872	872
41900 Disability Insurance	715	959	554	1,108	1,004	1,004
42000 Vision Insurance	314	456	167	334	456	456
42100 Medical Insurance	10,519	34,433	5,927	11,854	36,948	21,287
42200 Dental Insurance	851	850	526	1,053	906	906
42300 Unemployment Insurance	293	244	153	307	259	259
42400 Compensation Insurance	4,839	5,349	2,528	5,056	5,926	5,926
42500 Medicare	3,788	3,137	2,015	4,031	3,328	3,328
42600 Social Security/PARS	559	603	286	572	622	622
42700 PERS Retirement	21,553	25,649	13,172	26,345	28,025	28,025
<b>Total</b>	<b>\$ 340,436</b>	<b>\$ 367,606</b>	<b>\$ 180,684</b>	<b>\$ 361,368</b>	<b>\$ 390,455</b>	<b>\$ 370,272</b>

<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	16	-	-	-	-	-
44300 Telephone	2,978	1,078	1,592	1,078	1,078	1,078
44750 Insurance & Surety Bonds	4,986	11,536	2,604	11,536	11,536	11,536
45050 Periodicals & Newspapers	3,375	856	-	856	856	856
45100 Books	56,803	33,782	16,356	33,782	33,782	33,782
45250 Office Supplies	909	1,000	470	1,000	1,000	1,000
46900 Business Meetings	75	-	-	-	-	-
<b>Total</b>	<b>\$ 69,142</b>	<b>\$ 48,252</b>	<b>\$ 21,023</b>	<b>\$ 48,252</b>	<b>\$ 48,252</b>	<b>\$ 48,252</b>

Account Summary	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
<u>Financial</u>						
Salaries & Benefits	110,787	123,584	60,525	121,051	128,523	112,568
Maintenance & Operation	3,583	5,973	1,989	3,977	5,973	5,973
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	-	-	-	-	-
Total	<u>\$ 114,370</u>	<u>\$ 129,557</u>	<u>\$ 62,514</u>	<u>\$ 125,028</u>	<u>134,496</u>	<u>118,541</u>

Personnel Classification Detail

	<u>Budget 2005-2006</u>	<u>Budget 2006-2007</u>	<u>Estimated 2006-2007</u>	<u>Prior Est. 2007-08</u>	<u>Budget 2007-08</u>
Administrative Associate	1.00	1.00	1.00	1.00	0.00
Literacy Services Coordinator	0.00	0.00	0.00	0.00	1.00
Literacy Services Specialist I	0.00	1.00	1.00	1.00	0.67
<b>TOTAL</b>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>1.67</u>

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
<b>Salaries &amp; Benefits</b>						
41100 Salaries	65,365	72,410	37,889	75,777	75,184	75,184
41300 Hourly Wages	25,727	10,661	8,738	17,477	10,980	10,980
41600 Compensated Absences	1,104	1,086	694	1,388	1,128	1,128
41700 Other Benefits	278	14	172	344	15	15
41800 Life Insurance	49	243	34	68	253	253
41900 Disability Insurance	291	333	169	338	346	346
42000 Vision Insurance	65	60	41	81	60	60
42100 Medical Insurance	7,494	27,510	4,598	9,197	28,564	12,609
42200 Dental Insurance	872	873	490	979	906	906
42300 Unemployment Insurance	91	72	47	93	75	75
42400 Compensation Insurance	1,503	1,526	769	1,539	1,659	1,659
42500 Medicare	1,313	1,050	677	1,354	1,090	1,090
42600 Social Security/PARS	95	139	-	-	143	143
42700 PERS Retirement	6,540	7,607	6,208	12,416	8,120	8,120
<b>Total</b>	<b>\$ 110,787</b>	<b>\$ 123,584</b>	<b>\$ 60,525</b>	<b>\$ 121,051</b>	<b>128,523</b>	<b>112,568</b>
<b>Maintenance &amp; Operation Detail</b>						
44300 Telephone	1,985	699	1,062	2,123	699	699
44750 Insurance & Surety Bonds	1,548	3,107	793	1,585	3,107	3,107
45100 Books	-	1,817	-	-	1,817	1,817
45250 Office Supplies	49	350	134	268	350	350
<b>Total</b>	<b>\$ 3,583</b>	<b>\$ 5,973</b>	<b>\$ 1,989</b>	<b>\$ 3,977</b>	<b>5,973</b>	<b>5,973</b>

	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
Account Summary						
<u>Financial</u>						
Salaries & Benefits	1,203,916	1,447,909	623,837	1,247,674	1,594,956	1,572,995
Maintenance & Operation	236,359	260,433	107,842	267,912	465,074	474,516
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	(10,000)	(10,000)	-	(10,000)	(10,000)	-
Total	<u>\$ 1,430,275</u>	<u>\$ 1,698,342</u>	<u>\$ 731,679</u>	<u>\$ 1,505,587</u>	<u>2,050,030</u>	<u>2,047,511</u>

Personnel Classification Detail

	<u>Actual</u> <u>2005-2006</u>	<u>Budget</u> <u>2006-2007</u>	<u>Estimated</u> <u>2006-2007</u>	<u>Prior Est.</u> <u>2007-2008</u>	<u>Budget</u> <u>2007-2008</u>
Bookmobile Operator	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	4.00	5.00	5.00	5.00	4.00
Librarian	4.00	4.00	4.00	4.00	4.00
Library Assistant	0.00	0.00	0.00	0.00	1.00
Library Services Administrator	1.00	1.00	1.00	1.00	1.00
Library Supervisor	4.00	5.00	5.00	5.00	5.00
<b>TOTAL</b>	<u>14.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
Salaries & Benefits						
41100 Salaries	749,387	982,580	369,034	738,069	1,112,871	1,007,784
41200 Overtime	3,459	-	260	520	-	-
41300 Hourly Wages	256,583	220,550	137,577	275,153	227,166	310,292
41600 Compensated Absences	12,678	12,850	6,668	13,335	13,400	13,400
41700 Other Benefits	384	1,688	452	904	1,736	1,736
41800 Life Insurance	1,854	2,872	699	1,399	2,986	2,986
41900 Disability Insurance	4,992	5,259	2,159	4,318	5,363	5,363
42000 Vision Insurance	1,719	1,800	695	1,389	1,833	1,833
42100 Medical Insurance	66,251	94,790	39,270	78,541	95,892	95,892
42200 Dental Insurance	5,266	5,526	2,962	5,924	5,615	5,615
42300 Unemployment Insurance	1,010	855	507	1,014	867	867
42400 Compensation Insurance	16,656	19,758	8,364	16,727	21,480	21,480
42500 Medicare	9,114	6,716	5,313	10,625	6,794	6,794
42600 Social Security/PARS	1,600	2,867	740	1,480	2,953	2,953
42700 PERS Retirement	72,963	89,798	49,139	98,278	96,000	96,000
Total	<u>\$ 1,203,916</u>	<u>\$ 1,447,909</u>	<u>\$ 623,837</u>	<u>\$ 1,247,674</u>	<u>1,594,956</u>	<u>1,572,995</u>

## Maintenance &amp; Operation Detail

42800 Auto Allowance	539	500	63	500	500	500
43060 Utilities	50,224	56,195	31,837	63,674	56,195	65,500
43070 Lease Payments				-	148,000	148,000
43080 Rent	19,163	-	19,163	-	-	-
43110 Contractual Services	1,055	-	-	-	-	-
43150 City Services	192	-	-	-	-	-
44300 Telephone	4,963	1,792	2,654	1,792	1,791	1,791
44350 Vehicle Maintenance	3,372	4,000	1,277	4,000	4,000	4,137
44450 Postage	-	-	5	-	-	-
44750 Insurance & Surety Bonds	17,160	19,126	8,617	19,126	19,126	19,126
45050 Periodicals & Newspapers	2,563	10,200	(22)	10,200	10,200	10,200
45100 Books	126,894	87,167	42,258	87,167	87,167	87,167

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
45150 Furniture & Equipment	3,758	-	-	-	-	-
45250 Office Supplies	5,563	6,100	1,179	6,100	6,100	6,100
45350 General Supplies	114	75,153	-	75,153	131,795	131,795
46900 Business Meetings	800	200	252	200	200	200
47010 Discount Earned & Lost	(0)	-	-	-	-	-
48562 Compensation Ins-Temporary	-	-	561	-	-	-
Total	<u>\$ 236,359</u>	<u>\$ 260,433</u>	<u>\$ 107,842</u>	<u>\$ 267,912</u>	<u>465,074</u>	<u>474,516</u>



Account Summary	<u>Actual Expenditures 2005-06</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditure 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-08</u>	<u>Budget 2007-08</u>
<u>Financial</u>						
Salaries & Benefits	1,593,958	1,805,639	826,748	1,653,495	1,888,486	1,837,625
Maintenance & Operation	509,382	432,909	35,123	456,468	432,908	456,508
Capital	-	-	-	-	-	70,000
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	-	-	-	-	-
Total	<u>\$ 2,103,340</u>	<u>\$ 2,238,548</u>	<u>\$ 861,871</u>	<u>\$ 2,109,964</u>	<u>2,321,394</u>	<u>2,364,133</u>

Personnel Classification Detail

	<u>Actual</u> <u>2005-2006</u>	<u>Budget</u> <u>2006-2007</u>	<u>Estimated</u> <u>2006-2007</u>	<u>Prior Est.</u> <u>2007-2008</u>	<u>Budget</u> <u>2007-2008</u>
Customer Service Representative	6.00	6.00	6.00	6.00	5.00
Librarian	2.00	2.00	2.00	2.00	1.00
Library Assistant	0.00	0.00	0.00	0.00	1.00
Library Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Library Supervisor	1.00	1.00	1.00	1.00	1.00
Library Technician	4.00	4.00	4.00	4.00	4.00
Office Operations Supervisor	0.00	0.00	0.00	0.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Senior Customer Service Rep	1.00	1.00	1.00	1.00	1.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00	0.00
Technical Staff Assistant	2.00	2.00	2.00	2.00	2.00
<b>TOTAL</b>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>18.00</u>

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
<b>Salaries &amp; Benefits</b>						
41100 Salaries	850,921	991,978	414,703	829,406	1,038,958	996,987
41200 Overtime	19,647	9,834	5,511	11,022	10,129	10,129
41300 Hourly Wages	493,368	457,876	272,708	545,417	471,613	523,676
41600 Compensated Absences	14,602	14,880	7,634	15,267	15,622	15,622
41700 Other Benefits	4,244	1,101	2,390	4,779	1,138	1,138
41800 Life Insurance	1,527	1,500	781	1,562	1,750	1,750
41900 Disability Insurance	4,412	5,112	2,121	4,241	5,347	5,347
42000 Vision Insurance	1,335	1,788	654	1,308	1,788	1,788
42100 Medical Insurance	62,108	161,996	33,416	66,832	170,789	109,836
42200 Dental Insurance	7,909	8,916	3,645	7,290	9,375	9,375
42300 Unemployment Insurance	1,364	992	693	1,386	1,041	1,041
42400 Compensation Insurance	22,505	26,822	11,433	22,867	29,273	29,273
42500 Medicare	17,274	12,675	8,981	17,962	13,325	13,325
42600 Social Security/PARS	2,166	5,952	1,425	2,850	6,131	6,131
42700 PERS Retirement	90,576	104,217	60,653	121,306	112,207	112,207
<b>Total</b>	<b>\$ 1,593,958</b>	<b>\$ 1,805,639</b>	<b>\$ 826,748</b>	<b>\$ 1,653,495</b>	<b>1,888,486</b>	<b>1,837,625</b>
<b>Maintenance &amp; Operation Detail</b>						
42800 Auto Allowance	-	300	-	300	300	300
43110 Contractual Services	398,841	391,065	12,177	391,065	391,065	391,065
43150 City Services	85	-	-	-	-	-
44300 Telephone	969	1,457	425	1,457	1,456	1,456
44700 Computer Software	11,488	12,000	32	12,000	12,000	12,000
44750 Insurance & Surety Bonds	23,187	-	11,780	23,559	-	23,600
45050 Periodicals & Newspapers	2,060	-	-	-	-	-
45100 Books	40,946	-	31	-	-	-

	Actual Expenditures 2005-06	Current Year Appropriation 2006-07	Year to Date Expenditure 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-08	Budget 2007-08
45150 Furniture & Equipment	11	-	90	-	-	-
45170 Computer Hardware	8,436	9,000	1,731	9,000	9,000	9,000
45250 Office Supplies	23,330	19,087	8,857	19,087	19,087	19,087
45300 Small Tools	22	-	-	-	-	-
45350 General Supplies	11	-	-	-	-	-
47010 Discount Earned & Lost	(3)	-	-	-	-	-
Total	<u>\$ 509,382</u>	<u>\$ 432,909</u>	<u>\$ 35,123</u>	<u>\$ 456,468</u>	<u>432,908</u>	<u>456,508</u>

LIBRARY GRANT  
SUMMARY OF THE BUDGET FOR THE YEAR ENDED JUNE 30, 2008  
FUND 275

	Actual Resources 2005-06	Original Estimate 2006-2007	Year to Date 12/31/06	Revised Estimated 2006-2007	Prior Estimate 2007-2008	Budget 2007-2008
<u>Estimated Financing Resources</u>						
<i>Revenue</i>						
Revenue From Other Agencies	315,502	252,000	68,324	232,993	252,000	230,000
Misc & Non Operating Revenues	143,440	159,100	925,588	944,100	159,100	159,100
Fund Balance - Prior Year	-	994,998	-	122,806	-	125,726
Total Estimated Financing Resources	<u>\$ 458,942</u>	<u>\$ 1,406,098</u>	<u>\$ 993,912</u>	<u>\$ 1,299,899</u>	<u>\$ 411,100</u>	<u>\$ 514,826</u>
<u>Estimated Requirements</u>						
Salaries & Benefits	174,962	205,920	54,861	109,721	214,366	248,454
Maintenance & Operation	113,131	1,190,178	34,164	1,190,178	187,372	266,372
Capital	-	10,000	6,874	-	-	-
Charges To Other Funds	-	-	-	-	-	-
Capital Projects	13,000	-	-	-	-	-
Unallocated	157,848	-	898,013	-	9,362	-
Total Estimated Requirements	<u>\$ 458,942</u>	<u>\$ 1,406,098</u>	<u>\$ 993,912</u>	<u>\$ 1,299,899</u>	<u>\$ 411,100</u>	<u>\$ 514,826</u>

LIBRARY GRANT  
 DETAIL OF FINANCIAL RESOURCES  
 FUND 275

<u>Source</u>	<u>Actual Resources 2005-06</u>	<u>Original Estimate 2006-2007</u>	<u>Year to Date 12/31/06</u>	<u>Revised Estimated 2006-2007</u>	<u>Prior Estimate 2007-2008</u>	<u>Budget 2007-2008</u>
<u>Revenue From Other Agencies</u>						
31200 Federal Library Grant	55,999	75,000	8,400	16,000	75,000	16,000
33100 State Library Grant	130,792	83,000	-	120,000	83,000	120,000
33110 J. Paul Getty Grant	-	-	-	-	-	-
33120 State Library Literacy Grant	118,689	66,000	28,931	66,000	66,000	66,000
33130 Library Families for Literacy	-	-	-	-	-	-
33140 Library CBET Grant	-	-	-	-	-	-
33141 Enhance Child Care/Early Learn	(3,871)	-	-	-	-	-
33142 Whale Tails Program Grant	12,393	-	-	-	-	-
33143 Staff Tuition Program Grant	-	28,000	17,068	17,068	28,000	28,000
33150 Library ELLI Grant	-	-	-	-	-	-
33160 Library Grant - Miscellaneous	1,500	-	13,925	13,925	-	-
	<u>\$ 315,502</u>	<u>\$ 252,000</u>	<u>\$ 68,324</u>	<u>\$ 232,993</u>	<u>\$ 252,000</u>	<u>\$ 230,000</u>
<u>Transfer From Other Funds</u>						
39100 Transfer - General Fund	-	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Misc &amp; Non Operating Revenue</u>						
35000 Library Fines & Fees	-	-	-	-	-	-
35020 Library Misc. Fees	62,580	69,000	45,529	69,000	69,000	69,000
38000 Interest & Inv. Revenue	26,132	25,000	31,968	25,000	25,000	25,000
38005 Interest & Inv. (GASB 31)	(10,257)	-	-	-	-	-
38500 Donations & Contributions	64,917	65,000	848,091	850,000	65,000	65,000
38560 Miscellaneous Revenue	68	100	-	100	100	100
Total	<u>\$ 143,440</u>	<u>\$ 159,100</u>	<u>\$ 925,588</u>	<u>\$ 944,100</u>	<u>\$ 159,100</u>	<u>\$ 159,100</u>
Total Revenue	<u>\$ 458,942</u>	<u>\$ 411,100</u>	<u>\$ 993,912</u>	<u>\$ 1,177,093</u>	<u>\$ 411,100</u>	<u>\$ 389,100</u>

Account Summary	<u>Actual Expenditures 2005-2006</u>	<u>Current Year Appropriation 2006-07</u>	<u>Year to Date Expenditures 12/31/06</u>	<u>Estimated Expenditures 2006-07</u>	<u>Prior Estimate 2007-2008</u>	<u>Budget 2007-2008</u>
<u>Financial</u>						
Salaries & Benefits	174,962	205,920	54,861	109,721	214,366	248,454
Maintenance & Operation	113,131	1,190,178	34,164	1,190,178	187,372	266,372
Capital	-	10,000	6,874	-	-	-
Charges-Other Depts	-	-	-	-	-	-
Total	<u>\$ 288,094</u>	<u>\$ 1,406,098</u>	<u>\$ 95,899</u>	<u>\$ 1,299,899</u>	<u>\$ 401,738</u>	<u>\$ 514,826</u>

Personnel Classification Detail

	Actual 2005-2006	Budget 2006-2007	Estimated 2006-2007	Prior Est. 2007-2008	Budget 2007-2008
Literacy Services Specialist I	0.00	0.00	0.00	0.00	0.33
TOTAL	0.00	0.00	0.00	0.00	0.33



	Actual Expenditures 2005-2006	Current Year Appropriation 2006-07	Year to Date Expenditures 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-2008	Budget 2007-2008
<u>Salaries &amp; Benefits</u>						
41100 Salaries	10,288	19,727	12,368	24,735	21,437	48,161
41200 Overtime	-	-	156	312	-	-
41300 Hourly Wages	142,615	163,719	34,522	69,044	168,630	175,994
41600 Compensated Absences	156	296	232	464	322	322
41700 Other Benefits	11,881	4	4,329	8,657	4	4
41800 Life Insurance	62	-	9	19	-	-
41900 Disability Insurance	28	91	58	116	99	99
42000 Vision Insurance	10	18	20	39	19	19
42100 Medical Insurance	-	15,900	727	1,454	17,278	17,278
42200 Dental Insurance	-	-	110	220	-	-
42300 Unemployment Insurance	153	20	47	94	21	21
42400 Compensation Insurance	841	1,657	259	518	1,801	1,801
42500 Medicare	2,171	286	703	1,407	311	311
42600 Social Security/PARS	585	2,129	-	-	2,192	2,192
42700 PERS Retirement	6,173	2,073	1,322	2,644	2,252	2,252
Total	<u>174,962</u>	<u>205,920</u>	<u>54,861</u>	<u>109,721</u>	<u>214,366</u>	<u>248,454</u>
<u>Maintenance &amp; Operation Detail</u>						
42800 Auto Allowance	278	500	54	500	500	500
43080 Rent	-	-	211	-	-	-
43110 Contractual Services	16,415	18,000	6,903	18,000	8,000	8,000
44200 Advertising	224	500	-	500	500	500
44450 Postage	240	300	57	300	300	300
44550 Travel	740	3,460	-	3,460	3,460	3,460
44650 Training	2,050	2,200	-	2,200	2,200	2,200
44700 Computer Software	654	1,000	-	1,000	1,000	1,000
44750 Insurance & Surety Bonds	2,600	1,252	800	1,252	1,252	1,252
44800 Membership and Dues	315	500	75	500	500	500
45050 Periodicals & Newspapers	100	118,175	-	118,175	50,000	75,000
45100 Books	54,195	1,030,198	20,064	1,030,198	97,292	147,292

	Actual Expenditures 2005-2006	Current Year Appropriation 2006-07	Year to Date Expenditures 12/31/06	Estimated Expenditures 2006-07	Prior Estimate 2007-2008	Budget 2007-2008
45150 Furniture & Equipment	16,437	5,000	418	5,000	5,000	5,000
45170 Computer Hardware	4,072	1,000	-	1,000	1,000	1,000
45250 Office Supplies	5,524	3,500	2,813	3,500	3,500	7,500
45350 General Supplies	5,001	6,225	574	6,225	5,000	5,000
45450 Printing and Graphics	476	500	249	500	500	500
46900 Business Meetings	2,974	3,500	1,761	3,500	3,000	3,000
47000 Miscellaneous	838	(5,632)	186	(5,632)	4,368	4,368
Total	<u>\$ 113,131</u>	<u>\$ 1,190,178</u>	<u>\$ 34,164</u>	<u>\$ 1,190,178</u>	<u>\$ 187,372</u>	<u>\$ 266,372</u>

Project	Project Number	Account 41000	Account 43000	Account 51000	Total
California Department of Education: English Literacy and Civics Grant	G51617	13,120	2,880	-	16,000
California State Library - InterLibrary Loan	G51618	65,000	5,000	-	70,000
California State Library-Public Library Fund -2006-2007	G51601		36,102	-	36,102
California State Library-Public Library Fund	G51619	35,610	84,390	-	120,000
California Library Literacy Services	G51620	82,724	10,000	-	92,724
Public Library Staff Education Program (PLSEP)	G51621	19,000	1,000	-	20,000
Library Donations and Bequests	51401	5,000	60,000	-	65,000
Lost Book Reimbursements	51481	1,000	25,000	-	26,000
Library Rentals and Commissions	51481	27,000	42,000	-	69,000
	<b>Total</b>	<b>248,454</b>	<b>266,372</b>	<b>-</b>	<b>514,826</b>