

Public Works

Mission Statement

Our mission is to provide the highest quality public works services to the public and other city divisions, balanced through our efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner. This mission is accomplished through the prudent use of resources, technology, innovations, teamwork and coordination with other service providers in the City.

2004/05 Budget Proposed Appropriations

	<u>Salaries and Benefits</u>	<u>Maintenance and Operation</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>General Fund</u>				
Public Works Administration	517,647	57,573	-	575,220
Project Management	74,674	21,762	-	96,436
Engineering	2,274,258	169,123	-	2,443,381
Building & Safety	2,485,563	396,112	-	2,881,675
Corporation Yard	-	104,535	-	104,535
Custodial Services	780,867	97,063	-	877,930
Building Services	1,125,619	1,284,352	-	2,409,971
Maintenance Svcs. Administration	259,838	80,167	-	340,005
Street Maintenance	1,128,720	192,129	-	1,320,849
Sidewalk Maintenance	1,040,148	1,252,251	-	2,292,399
Street Tree Maintenance	901,306	395,640	-	1,296,946
Mechanical Maintenance	490,661	787,060	-	1,277,721
Warehouse	158,637	6,563	-	165,200
Traffic Engineering	596,028	448,447	-	1,044,475
Traffic Signals	84,974	963,406	-	1,048,380
Traffic Safety Control	325,199	106,012	-	431,211
Budgeted Underexpenditures				(650,000)
Total General Fund	12,244,139	6,362,195	-	17,956,334
<u>Local Transit Assistance Fund</u>				
Transit Administration	441,597	3,457,409	-	3,899,006
Commuter Reduction Plan	125,591	40,179	-	165,770
Proposition C Funds	477,414	3,061,900	-	3,539,314
Capital Improvement Projects			3,137,000	3,137,000
Total Local Transit Fund	1,044,602	6,559,488	3,137,000	10,741,090
<u>Air Quality Improvement Fund</u>	178,863	110,229	-	289,092
<u>Capital Improvement Fund</u>	-	-	1,025,000	1,025,000
<u>Gas Tax Fund</u>	-	-	3,770,000	3,770,000
<u>Parking Fund</u>				
Downtown Parking	877,277	760,918	-	1,638,195
Montrose Parking	35,012	82,004	-	117,016
Parking Garages	-	3,132,293	-	3,132,293
Parking Citations	1,102,847	687,600	-	1,790,447
Capital Improvement Projects	-	-	310,000	310,000
Transfer to General Fund	-	2,800,000	-	2,800,000
Total Parking Fund	2,015,136	7,462,815	310,000	9,787,951
<u>Sewer Fund</u>				
Wastewater Maintenance	1,655,570	8,393,848	35,000	10,084,418
Stormwater Management	-	123,250	-	123,250
Transfer To Other Funds	-	4,600,000	-	4,600,000
Capital Improvement Projects	-	-	28,370,000	28,370,000
Total Sewer Fund	1,655,570	13,117,098	28,405,000	43,177,668

	Salaries and Benefits	Maintenance and Operation	Capital Outlay	Total
<u>Refuse Disposal Fund</u>				
Landfill Management	454,404	525,367	20,000	999,771
Recycling Waste Reduction	1,625,106	880,219	-	2,505,325
Refuse Collection	3,908,833	5,938,143	140,000	9,986,976
Street Sweeping	367,710	380,501	-	748,211
Capital Improvement Projects	-	-	610,000	610,000
Total Refuse Disposal Fund	6,356,053	7,724,230	770,000	14,850,283
Total Proposed Appropriation	23,494,363	41,336,055	37,417,000	101,597,418
	Budget 2002-2003	Budget 2003-2004	Estimated 2003-2004	Budget 2004-2005
Total Personnel	382.80	373.30	373.60	373.60

	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Account Summary						
Financial						
Salaries & Benefits	-	566,634	177,835	539,900	563,647	610,510
Maintenance & Operation	-	46,744	15,885	46,800	57,573	57,934
Capital	-	-	-	-	-	-
Charges - Other Depts	-	(52,000)	(5,891)	(40,000)	(46,000)	(49,900)
Budgeted Underexpenditure	-	(100,000)	-	(100,000)	(100,000)	(100,000)
Total	\$ -	\$ 461,378	\$ 187,829	\$ 446,700	\$ 475,220	\$ 518,544

Personnel Classification Detail

	<u>Budget</u> <u>2002-2003</u>	<u>Budget</u> <u>2003-2004</u>	<u>Estimated</u> <u>2003-2004</u>	<u>Budget</u> <u>2004-2005</u>	<u>Budget</u> <u>2005-2006</u>
Administrative Associate	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works	1.00	0.00	0.00	0.00	0.00
Community Outreach Assistant	0.00	1.00	1.00	1.00	1.00
Community Outreach Associate	1.00	0.00	0.00	0.00	0.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Executive Analyst	1.00	1.00	1.00	1.00	1.00
Executive Secretary (Steno)	1.00	1.00	1.00	1.00	1.00
Office Services Specialist II	0.00	1.00	1.00	1.00	1.00
Project Administrator	0.00	0.00	0.00	0.00	0.00
Project Coordinator	1.00	0.00	0.00	0.00	0.00
Senior Administrative Analyst	0.00	1.00	1.00	1.00	1.00
Senior Executive Analyst	0.00	0.00	0.00	0.00	0.00
TOTAL	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	-	482,814	145,609	450,000	480,147	506,700
41200 Overtime	-	-	736	1,500	-	-
41300 Hourly Wages	-	7,763	12,716	15,000	8,000	8,300
41600 Compensated Absences	-	9,192	1,179	9,200	8,700	9,200
41700 Other Benefits	-	4,700	416	2,500	2,500	2,500
41800 Life Insurance	-	888	319	800	800	900
41900 Disability Insurance	-	3,709	640	3,700	2,500	2,600
42000 Vision Insurance	-	1,068	336	1,000	1,100	1,200
42100 Medical Insurance	-	40,416	11,223	40,000	42,100	44,200
42200 Dental Insurance	-	3,625	1,260	3,600	4,100	4,300
42300 Unemployment Insurance	-	613	161	600	600	700
42400 Compensation Insurance	-	2,960	926	3,000	6,000	6,500
42500 Medicare	-	8,886	2,185	8,800	7,000	7,500
42600 Social Security	-	-	129	200	100	100
42700 PERS Retirement	-	-	-	-	-	15,810
42799 Salary Charges Out	-	(52,000)	(5,891)	(40,000)	(46,000)	(49,900)
Total	\$ -	\$ 514,634	\$ 171,944	\$ 499,900	\$ 517,647	\$ 560,610

Maintenance & Operation Detail

42800 Auto Allowance	-	5,000	991	5,000	4,000	4,000
43110 Contractual Services	-	2,700	(14)	2,700	2,700	2,700
44120 Repairs to Office Equipment	-	1,100	158	1,100	1,100	1,100
44300 Telephone	-	2,100	1,453	2,100	2,100	2,100
44450 Postage	-	500	113	500	500	500
44550 Travel	-	3,000	1,054	3,000	3,000	3,000
44650 Training	-	4,000	1,180	3,000	2,500	2,500
44700 Computer Software	-	500	-	500	500	500
44750 Insurance & Surety Bonds	-	18,489	6,175	18,400	23,651	23,651
44800 Membership and Dues	-	500	2,332	2,400	2,000	2,000
45050 Periodicals & Newspapers	-	500	-	-	-	-

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
45100 Books	-	500	-	-	-	-
45150 Furniture & Equipment	-	500	446	500	500	500
45250 Office Supplies	-	4,200	1,013	4,500	10,122	10,483
45350 General Supplies	-	1,000	2	1,000	1,900	1,900
46900 Business Meetings	-	1,000	937	1,000	2,000	2,000
47000 Miscellaneous	-	1,155	44	1,100	1,000	1,000
Total	\$ -	\$ 46,744	\$ 15,885	\$ 46,800	\$ 57,573	\$ 57,934

	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Account Summary						
Financial						
Salaries & Benefits	284,910	401,385	65,529	196,393	424,674	462,414
Maintenance & Operation	9,623	20,000	3,479	6,971	21,762	21,762
Capital	-	-	-	-	-	-
Charges - Other Depts	(127,786)	(350,000)	(9,734)	(29,203)	(350,000)	(350,000)
Total	<u>\$ 166,747</u>	<u>\$ 71,385</u>	<u>\$ 59,274</u>	<u>\$ 174,161</u>	<u>\$ 96,436</u>	<u>\$ 134,176</u>

Personnel Classification Detail

	Budget 2002-2003	Budget 2003-2004	Estimated 2003-2004	Budget 2004-2005	Budget 2005-2006
Office Specialist I	1.00	1.00	1.00	1.00	1.00
Project Administrator	1.00	1.00	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00	1.00	1.00
Project Superintendent	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	225,060	304,582	45,973	137,918	320,734	343,275
41300 Hourly Wages	36,163	64,000	14,121	42,365	65,920	67,898
41600 Compensated Absences	2,669	4,569	594	1,783	4,811	5,150
41700 Other Benefits	2,657	1,330	78	236	1,050	1,050
41800 Life Insurance	426	600	219	600	535	565
41900 Disability Insurance	1,150	1,662	412	1,238	1,648	1,739
42000 Vision Insurance	523	612	216	612	612	646
42100 Medical Insurance	11,047	18,631	2,751	8,254	21,041	22,199
42200 Dental Insurance	945	816	195	585	1,004	1,060
42300 Unemployment Insurance	128	-	54	54	311	329
42400 Compensation Insurance	1,533	1,471	359	1,077	1,500	2,000
42500 Medicare	2,069	3,112	557	1,671	4,651	4,978
42600 Social Security	540	-	-	-	857	883
42700 PERS Retirement	-	-	-	-	-	10,642
42799 Salary Charges Out	(127,786)	(350,000)	(9,734)	(29,203)	(350,000)	(350,000)
Total	<u>\$ 157,124</u>	<u>\$ 51,385</u>	<u>\$ 55,795</u>	<u>\$ 167,190</u>	<u>\$ 74,674</u>	<u>\$ 112,414</u>
Maintenance & Operation Detail						
42800 Auto Allowance	2,976	2,000	750	2,000	2,000	2,000
44300 Telephone	1,489	2,000	975	2,000	2,000	2,000
44450 Postage	21	2,000	19	57	2,000	2,000
44650 Training	225	2,000	-	-	2,000	2,000
44750 Insurance & Surety Bonds	2,172	-	913	914	1,762	1,762
45200 Maps and Blue Prints	46	2,000	-	-	2,000	2,000
45250 Office Supplies	2,367	2,000	821	2,000	2,000	2,000
45350 General Supplies	310	4,000	-	-	4,000	4,000
46900 Business Meetings	16	1,000	-	-	1,000	1,000
47000 Miscellaneous	-	3,000	-	-	3,000	3,000
Total	<u>\$ 9,623</u>	<u>\$ 20,000</u>	<u>\$ 3,479</u>	<u>\$ 6,971</u>	<u>\$ 21,762</u>	<u>\$ 21,762</u>

	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Account Summary						
Financial						
Salaries & Benefits	3,525,586	3,593,503	1,147,853	3,360,701	3,874,258	4,183,449
Maintenance & Operation	133,710	150,813	33,419	146,423	169,123	169,365
Capital	-	-	-	-	-	-
Charges - Other Depts	(1,369,391)	(1,600,000)	(225,104)	(1,600,964)	(1,600,000)	(1,600,000)
Budgeted Underexpenditure	-	(100,000)	-	(100,000)	(100,000)	(100,000)
Total	<u>\$ 2,289,905</u>	<u>\$ 2,044,316</u>	<u>\$ 956,167</u>	<u>\$ 1,806,160</u>	<u>\$ 2,343,381</u>	<u>\$ 2,652,814</u>

Personnel Classification Detail

	<u>Budget 2002-2003</u>	<u>Budget 2003-2004</u>	<u>Estimated 2003-2004</u>	<u>Budget 2004-2005</u>	<u>Budget 2005-2006</u>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Construction Inspector	3.00	3.00	2.00	2.00	2.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer I	2.00	2.00	2.00	2.00	2.00
Civil Engineer II	3.00	3.00	3.00	3.00	3.00
Civil Engineering Assistant	12.00	10.00	10.00	10.00	10.00
Civil Engineering Associate	4.00	2.00	2.00	2.00	2.00
Construction Inspector	3.00	3.00	4.00	4.00	4.00
Construction Supervisor	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	1.00	1.00	1.00	1.00
Office Services Specialist II	0.00	1.00	1.00	1.00	1.00
Project Coordinator	0.00	0.00	0.00	0.00	0.00
Project Superintendent	0.00	0.00	0.00	0.00	0.00
Real Property Agent	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	0.00	0.00	0.00	0.00	0.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
Senior Construction Inspector	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	2.00	2.00	2.00	2.00	2.00
Senior Executive Analyst	1.00	1.00	1.00	1.00	1.00
Senior Survey Technician	4.00	4.00	4.00	4.00	4.00
Survey Party Chief	3.00	2.00	2.00	2.00	2.00
Survey Party Chief (Licensed)	1.00	1.00	1.00	1.00	1.00
Survey Supervisor (Licensed)	1.00	1.00	1.00	1.00	1.00
Survey Technician	0.00	0.00	0.00	0.00	0.00
TOTAL	<u>49.00</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	2,995,869	3,127,826	975,399	2,895,024	3,366,799	3,544,437
41200 Overtime	16,143	8,540	10,363	8,540	8,796	9,060
41300 Hourly Wages	109,047	51,750	38,917	51,750	53,303	54,902
41600 Compensated Absences	50,956	51,915	8,810	51,915	48,325	49,747
41700 Other Benefits	5,530	4,500	919	4,500	1,750	1,750
41800 Life Insurance	3,430	3,360	1,158	3,360	2,937	3,062
41900 Disability Insurance	15,579	18,826	2,091	18,826	8,265	8,616
42000 Vision Insurance	4,567	4,440	1,455	4,440	4,380	4,567
42100 Medical Insurance	220,246	213,514	74,596	213,514	251,859	263,583
42200 Dental Insurance	25,676	24,087	9,602	24,087	29,179	30,419
42300 Unemployment Insurance	3,089	3,461	864	3,461	3,507	3,656
42400 Compensation Insurance	39,146	40,128	11,136	40,128	42,086	43,874
42500 Medicare	35,907	38,656	12,398	38,656	52,379	55,062
42600 Social Security	400	2,500	144	2,500	693	714
42700 PERS Retirement						110,000
42799 Salary Charges Out	(1,365,416)	(1,600,000)	(224,141)	(1,600,000)	(1,600,000)	(1,600,000)
Total	<u>\$ 2,160,170</u>	<u>\$ 1,993,503</u>	<u>\$ 923,712</u>	<u>\$ 1,760,701</u>	<u>\$ 2,274,258</u>	<u>\$ 2,583,449</u>

Maintenance & Operation Detail

42800 Auto Allowance	6,339	9,900	1,243	8,000	9,900	9,900
43090 Equipment Usage	2,309	-	750	1,000	1,000	1,000
43110 Contractual Services	3,636	15,500	521	15,500	25,500	25,500
43150 City Services	5	-	-	-	-	-
44100 Repairs to Equipment	814	2,700	487	2,700	2,700	2,700
44120 Repairs to Office Equipment	10,981	27,200	3,997	27,200	27,200	27,200
44300 Telephone	5,562	6,200	2,898	6,200	6,200	6,200
44450 Postage	3,271	2,700	682	2,700	2,700	2,700
44550 Travel	1,650	1,800	-	1,000	3,000	3,000
44600 Laundry & Towel Service	1,623	1,900	541	1,900	1,900	1,900
44650 Training	715	-	-	-	-	-
44700 Computer Software	8,174	10,500	-	10,500	10,500	10,500
44750 Insurance & Surety Bonds	57,546	41,423	15,721	41,423	45,952	45,952
44760 Regulatory	763	-	-	-	-	-
44800 Membership and Dues	1,067	2,200	557	1,700	1,700	1,700

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
45050 Periodicals & Newspapers	-	200	-	200	200	200
45100 Books	2,838	500	-	500	500	500
45150 Furniture & Equipment	2,796	1,000	157	800	800	800
45200 Maps and Blue Prints	1,320	1,000	196	1,000	1,000	1,000
45250 Office Supplies	15,522	22,000	5,397	20,000	23,771	24,013
45300 Small Tools	1,556	1,000	-	1,000	1,000	1,000
45350 General Supplies	2,408	1,000	73	1,000	1,000	1,000
46900 Business Meetings	216	190	101	200	600	600
47000 Miscellaneous	2,599	1,900	99	1,900	2,000	2,000
49050 Charges-Other Depts	(3,976)	-	(964)	(964)	-	-
Total	<u>\$ 129,735</u>	<u>\$ 150,813</u>	<u>\$ 32,455</u>	<u>\$ 145,459</u>	<u>\$ 169,123</u>	<u>\$ 169,365</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Account Summary						
Financial						
Salaries & Benefits	987,374	2,488,348	787,125	2,254,070	2,485,563	2,630,440
Maintenance & Operation	69,854	392,571	41,836	118,692	396,112	396,550
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	(250)	(250)	-	-
Budgeted Underexpenditure	-	(250,000)	-	(250,000)	(250,000)	(250,000)
Total	\$ 1,057,228	\$ 2,630,919	\$ 828,712	\$ 2,122,512	\$ 2,631,675	\$ 2,776,990

Personnel Classification Detail

	Budget 2002-2003	Budget 2003-2004	Estimated 2003-2004	Budget 2004-2005	Budget 2005-2006
Building Inspection Supervisor	2.00	1.00	1.00	1.00	1.00
Building Code Specialist I	0.00	0.00	2.00	2.00	2.00
Building Code Specialist II	0.00	0.00	1.00	1.00	1.00
Building Inspector	4.00	4.00	4.00	4.00	4.00
Building Official	1.00	1.00	1.00	1.00	1.00
Civil Engineer I	0.00	0.00	0.00	0.00	0.00
Customer Service Representative	10.00	10.00	10.00	10.00	10.00
Electrical Inspector	2.00	2.00	2.00	2.00	2.00
HVAC Inspector	1.00	1.00	1.00	1.00	1.00
Office Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Office Services Secretary (Steno)	1.00	1.00	1.00	1.00	1.00
Office Services Specialist I	1.00	1.00	1.00	1.00	1.00
Permit Services Administrator	1.00	1.00	1.00	1.00	1.00
Plan Check Supervisor	2.00	2.00	0.00	0.00	0.00
Planner	0.50	0.00	0.00	0.00	0.00
Planning Assistant	1.00	0.00	0.00	0.00	0.00
Planning Associate	2.00	0.00	0.00	0.00	0.00
Plumbing Inspector	3.00	3.00	3.00	3.00	3.00
Principal Planner	1.00	0.00	0.00	0.00	0.00
Senior Building Code Specialist	0.00	0.00	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Office Services Specialist	1.00	1.00	1.00	1.00	1.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Structural Engineering Assistant	1.00	1.00	0.00	0.00	0.00
Structural Engineering Associate	1.00	1.00	0.00	0.00	0.00
TOTAL	<u>38.50</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	850,049	2,116,700	645,186	1,935,557	2,123,127	2,231,240
41200 Overtime	7,855	46,219	45,244	46,219	47,606	49,034
41300 Hourly Wages	1,798	2,000	8,827	8,828	2,060	2,122
41600 Compensated Absences	14,681	32,951	5,382	16,145	31,880	37,202
41700 Other Benefits	670	2,100	746	2,100	1,750	1,750
41800 Life Insurance	265	1,836	485	1,455	1,207	1,259
41900 Disability Insurance	3,592	11,415	998	2,994	3,850	4,014
42000 Vision Insurance	996	3,078	882	2,646	2,760	2,878
42100 Medical Insurance	74,125	178,319	52,331	156,992	178,173	187,021
42200 Dental Insurance	8,230	19,569	6,420	19,260	20,053	20,906
42300 Unemployment Insurance	856	2,549	653	1,958	2,416	2,519
42400 Compensation Insurance	15,057	39,395	11,488	34,465	38,654	40,297
42500 Medicare	9,200	32,217	8,484	25,451	32,000	34,000
42600 Social Security	-	-	-	-	27	28
42700 PERS Retirement	-	-	-	-	-	16,170
Total	\$ 987,374	\$ 2,488,348	\$ 787,125	\$ 2,254,070	\$ 2,485,563	\$ 2,630,440

Maintenance & Operation Detail						
42800 Auto Allowance	46,800	67,400	11,459	34,377	67,400	67,400
43110 Contractual Services	1,735	203,979	287	862	204,000	204,000
44120 Repairs to Office Equipment	492	6,200	785	2,355	6,200	6,200
44300 Telephone	1,996	11,200	5,252	11,200	11,200	11,200
44450 Postage	592	2,700	603	1,809	2,700	2,700
44550 Travel	-	3,300	1,760	3,300	3,300	3,300
44650 Training	-	30,300	2,490	7,470	30,300	30,300
44700 Computer Software	-	1,200	1,100	1,200	1,200	1,200
44750 Insurance & Surety Bonds	14,543	38,659	11,097	33,291	35,396	35,396
44800 Membership and Dues	-	2,000	710	2,130	2,000	2,000
45100 Books	937	2,900	382	2,900	2,900	2,900
45150 Furniture & Equipment	29	7,300	273	819	7,300	7,300

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
45200 Maps and Blue Prints	-	300	1,030	3,089	300	300
45250 Office Supplies	1,703	13,300	4,465	13,300	20,116	20,554
45300 Small Tools	35	200	-	200	200	200
45350 General Supplies	721	-	-	-	-	-
46900 Business Meetings	25	-	21	21	-	-
47000 Miscellaneous	246	1,633	123	369	1,600	1,600
49050 Charges-Other Depts	-	-	(250)	(250)	-	-
Total	<u>\$ 69,854</u>	<u>\$ 392,571</u>	<u>\$ 41,587</u>	<u>\$ 118,442</u>	<u>\$ 396,112</u>	<u>\$ 396,550</u>

Account Summary	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Financial						
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operation	107,074	104,535	42,536	105,493	104,535	104,535
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Total	<u>\$ 107,074</u>	<u>\$ 104,535</u>	<u>\$ 42,536</u>	<u>\$ 105,493</u>	<u>\$ 104,535</u>	<u>\$ 104,535</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Maintenance & Operation Detail						
43050 Repair Buildings & Grounds	-	500	-	500	500	500
43060 Utilities	81,358	80,800	34,519	80,800	80,800	80,800
43110 Contractual Services	20,592	15,200	5,359	15,200	15,200	15,200
44100 Repairs to Equipment	300	4,500	-	4,500	4,500	4,500
44300 Telephone	621	500	259	500	500	500
44400 Janitorial Services	-	1,000	-	1,000	1,000	1,000
44760 Regulatory	524	-	922	922	-	-
45250 Office Supplies	1,073	1,000	406	1,000	1,000	1,000
45350 General Supplies	2,606	1,035	1,071	1,071	1,035	1,035
Total	<u>\$ 107,074</u>	<u>\$ 104,535</u>	<u>\$ 42,536</u>	<u>\$ 105,493</u>	<u>\$ 104,535</u>	<u>\$ 104,535</u>

	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Account Summary						
Financial						
Salaries & Benefits	762,641	934,573	256,205	768,533	1,000,867	1,077,454
Maintenance & Operation	74,588	131,433	44,392	132,123	134,063	134,063
Capital	-	-	-	-	-	-
Charges - Other Depts	<u>(226,736)</u>	<u>(257,000)</u>	<u>(76,826)</u>	<u>(257,000)</u>	<u>(257,000)</u>	<u>(257,000)</u>
Total	<u>\$ 610,492</u>	<u>\$ 809,006</u>	<u>\$ 223,771</u>	<u>\$ 643,656</u>	<u>877,930</u>	<u>954,517</u>

Personnel Classification Detail

	Budget <u>2002-2003</u>	Budget <u>2003-2004</u>	Estimated <u>2003-2004</u>	Budget <u>2004-2005</u>	Budget <u>2005-2006</u>
Custodial Supervisor	1.00	1.00	1.00	1.00	1.00
Custodial Worker	15.00	15.00	15.00	15.00	15.00
Facilities Maint. Superintendent	0.30	0.30	0.30	0.30	0.30
Office Services Secretary	0.30	0.30	0.30	0.30	0.30
Senior Custodial Worker	3.00	3.00	3.00	3.00	3.00
TOTAL	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>	<u>19.60</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	485,172	707,821	175,684	527,051	728,515	770,683
41200 Overtime	1,429	2,300	800	2,400	2,369	2,440
41300 Hourly Wages	159,070	101,266	40,746	122,237	104,304	107,435
41600 Compensated Absences	8,543	10,617	1,564	4,692	10,928	11,560
41700 Other Benefits	680	350	80	240	700	700
41800 Life Insurance	275	276	95	276	236	246
41900 Disability Insurance	2,275	2,515	208	624	788	821
42000 Vision Insurance	924	959	305	959	1,152	1,201
42100 Medical Insurance	62,452	67,419	22,662	67,986	103,016	107,395
42200 Dental Insurance	7,017	7,608	2,696	8,087	9,049	9,434
42300 Unemployment Insurance	655	708	215	646	715	745
42400 Compensation Insurance	27,370	25,988	9,003	27,008	27,176	28,331
42500 Medicare	6,052	6,746	2,089	6,268	10,563	11,175
42600 Social Security	728	-	59	59	1,356	1,397
42700 PERS Retirement	-	-	-	-	-	23,891
42799 Salary Charges Out	(211,189)	(220,000)	(71,018)	(220,000)	(220,000)	(220,000)
Total	\$ 551,451	\$ 714,573	\$ 185,188	\$ 548,533	780,867	857,454
Maintenance & Operation Detail						
42800 Auto Allowance	1,271	2,200	255	765	2,200	2,200
43050 Repair Buildings & Grounds	79	-	-	-	-	-
43110 Contractual Services	-	25,000	-	25,000	25,000	25,000
44120 Repairs to Office Equipment	-	300	-	300	300	300
44300 Telephone	706	1,400	385	1,160	1,400	1,400
44400 Janitorial Services	48,666	46,200	35,896	46,200	46,200	46,200
44450 Postage	7	100	-	100	100	100
44600 Laundry & Towel Service	3,853	3,800	1,284	3,800	3,800	3,800
44750 Insurance & Surety Bonds	11,923	10,600	4,206	10,600	13,230	13,230
44800 Membership and Dues	170	-	-	-	-	-
45150 Furniture & Equipment	-	200	-	200	200	200

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
45250 Office Supplies	6	500	-	500	500	500
45300 Small Tools	506	500	-	500	500	500
45350 General Supplies	-	40,200	-	40,200	40,200	40,200
46000 Depreciation	7,095	-	2,365	2,365	-	-
46900 Business Meetings	98	-	-	-	-	-
47000 Miscellaneous	209	433	-	433	433	433
49050 Charges-Other Depts	(15,547)	(37,000)	(5,808)	(37,000)	(37,000)	(37,000)
Total	<u>\$ 59,041</u>	<u>\$ 94,433</u>	<u>\$ 38,583</u>	<u>\$ 95,123</u>	<u>97,063</u>	<u>97,063</u>

Account Summary	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Financial						
Salaries & Benefits	878,553	1,156,586	284,606	851,365	1,225,619	1,307,760
Maintenance & Operation	857,688	914,412	335,161	914,144	1,364,352	1,139,420
Capital	-	-	-	-	-	-
Charges - Other Depts	<u>(147,881)</u>	<u>(180,000)</u>	<u>(53,715)</u>	<u>(157,308)</u>	<u>(180,000)</u>	<u>(180,000)</u>
Total	<u>\$ 1,588,360</u>	<u>\$ 1,890,998</u>	<u>\$ 566,052</u>	<u>\$ 1,608,201</u>	<u>2,409,971</u>	<u>2,267,180</u>

Personnel Classification Detail

	Budget 2002-2003	Budget 2003-2004	Estimated 2003-2004	Budget 2004-2005	Budget 2005-2006
Assistant Project Coordinator	1.00	1.00	1.00	1.00	1.00
Building Repairer	4.00	4.00	4.00	4.00	4.00
Custodial Worker	1.00	1.00	1.00	1.00	1.00
Electrician	2.00	2.00	2.00	2.00	2.00
Facilities Maint. Superintendent	0.70	0.70	0.70	0.70	0.70
Facilities Services Supervisor	1.00	1.00	1.00	1.00	1.00
HVAC Mechanic	3.00	3.00	3.00	3.00	3.00
Office Services Secretary	0.70	0.70	0.70	0.70	0.70
Painter	2.00	2.00	2.00	2.00	2.00
Plumber	1.00	1.00	1.00	1.00	1.00
Senior Building Repairer	1.00	1.00	1.00	1.00	1.00
TOTAL	<u>17.40</u>	<u>17.40</u>	<u>17.40</u>	<u>17.40</u>	<u>17.40</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	683,053	960,668	234,328	702,984	992,782	1,035,773
41200 Overtime	17,445	5,693	3,890	11,670	5,865	6,041
41300 Hourly Wages	33,567	29,179	650	1,950	30,055	30,957
41600 Compensated Absences	11,596	14,410	1,985	5,960	14,892	15,537
41700 Other Benefits	2,267	700	1,229	1,229	350	350
41800 Life Insurance	474	468	164	490	406	418
41900 Disability Insurance	3,063	3,320	340	1,020	1,302	1,341
42000 Vision Insurance	894	889	276	830	912	939
42100 Medical Insurance	76,221	82,381	25,406	76,217	114,459	117,892
42200 Dental Insurance	10,967	11,567	4,137	12,412	12,526	12,902
42300 Unemployment Insurance	731	961	232	696	956	985
42400 Compensation Insurance	30,568	35,271	9,692	29,075	36,328	37,418
42500 Medicare	7,705	11,079	2,277	6,832	14,395	15,019
42600 Social Security	-	-	-	-	391	79
42700 PERS Retirement	-	-	-	-	-	32,109
42799 Salary Charges Out	(67,217)	(100,000)	(25,769)	(77,308)	(100,000)	(100,000)
Total	\$ 811,336	\$ 1,056,586	\$ 258,837	\$ 774,057	1,125,619	1,207,760

Maintenance & Operation Detail						
42800 Auto Allowance	3,011	1,800	1,008	1,800	1,800	1,800
43050 Repair Buildings & Grounds	434,769	490,700	205,873	490,700	965,700	740,700
43060 Utilities	309,955	271,900	102,679	271,900	271,900	271,900
43080 Rent	-	-	1,120	1,120	-	-
43110 Contractual Services	3,187	40,500	(14)	40,500	40,500	40,500
44100 Repairs to Equipment	2,326	-	796	795	-	-
44120 Repairs to Office Equipment	1,144	500	-	500	500	500
44300 Telephone	1,816	1,400	2,885	2,885	1,400	1,400
44400 Janitorial Services	124	-	79	79	-	-
44450 Postage	53	100	58	100	100	100
44600 Laundry & Towel Service	2,475	3,300	825	2,475	3,300	3,300

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
44650 Training	376	-	-	-	-	-
44700 Computer Software	-	500	-	500	500	500
44750 Insurance & Surety Bonds	78,523	57,395	13,112	55,000	30,248	30,248
44760 Regulatory	-	-	1,234	1,234	-	-
44800 Membership and Dues	555	400	200	400	400	400
45050 Periodicals & Newspapers	299	-	140	140	-	-
45100 Books	228	500	-	500	500	500
45150 Furniture & Equipment	29	200	-	200	200	200
45200 Maps and Blue Prints	-	200	-	200	200	200
45250 Office Supplies	2,700	2,000	765	1,500	3,058	3,126
45300 Small Tools	-	800	-	800	800	800
45350 General Supplies	1,848	28,632	-	28,000	28,600	28,600
46000 Depreciation	12,824	12,600	4,275	12,600	13,646	13,646
46900 Business Meetings	707	-	131	131	-	-
47000 Miscellaneous	763	985	44	133	1,000	1,000
47010 Discount Earned & Lost	(22)	-	(49)	(49)	-	-
49050 Charges-Other Depts	(80,664)	(80,000)	(27,946)	(80,000)	(80,000)	(80,000)
Total	<u>\$ 777,024</u>	<u>\$ 834,412</u>	<u>\$ 307,215</u>	<u>\$ 834,144</u>	<u>1,284,352</u>	<u>1,059,420</u>

	<u>Expenditures Actual 2002-03</u>	<u>Current Year Appropriation 2003-04</u>	<u>Year to Date Expenditures 10/31/03</u>	<u>Estimated Expenditures 2003-04</u>	<u>Budget 2004-05</u>	<u>Budget 2005-06</u>
Account Summary						
Financial						
Salaries & Benefits	337,100	317,852	110,104	307,414	259,838	281,069
Maintenance & Operation	95,345	42,908	26,594	40,809	80,167	80,197
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Total	<u>\$ 432,446</u>	<u>\$ 360,760</u>	<u>\$ 136,698</u>	<u>\$ 348,223</u>	<u>\$ 340,005</u>	<u>\$ 361,266</u>

Personnel Classification Detail

	Budget 2002-2003	Budget 2003-2004	Estimated 2003-2004	Budget 2004-2005	Budget 2005-2006
Asst. Public Works Maintenance Serv. Admin	0.90	0.90	0.90	0.90	0.90
Office Services Specialist II	0.85	0.85	0.85	0.85	0.85
Public Works Maintenance Srvc. Admin	0.80	0.80	0.80	0.80	0.80
Senior Administrative Analyst	0.00	0.00	0.00	0.00	0.00
Senior Office Services Assistant	0.00	0.00	0.00	0.00	0.00
Senior Street Maintenance Supervisor	0.90	0.90	0.00	0.00	0.00
Street Superintendent	0.00	0.00	0.00	0.00	0.00
TOTAL	<u>3.45</u>	<u>3.45</u>	<u>2.55</u>	<u>2.55</u>	<u>2.55</u>

	Expenditures Actual 2002-03	Current Year Appropriation 2003-04	Year to Date Expenditures 10/31/03	Estimated Expenditures 2003-04	Budget 2004-05	Budget 2005-06
Salaries & Benefits						
41100 Salaries	306,384	279,490	97,891	279,490	217,144	229,000
41200 Overtime	686	-	132	132	-	-
41300 Hourly Wages	383	-	-	-	-	-
41600 Compensated Absences	3,995	4,192	794	2,383	4,401	4,401
41700 Other Benefits	1,484	1,050	315	1,050	1,050	1,050
41800 Life Insurance	710	540	279	540	701	731
41900 Disability Insurance	1,658	1,541	553	1,541	2,158	2,250
42000 Vision Insurance	681	548	265	548	888	926
42100 Medical Insurance	15,725	15,860	7,715	15,860	17,632	18,637
42200 Dental Insurance	1,527	1,387	564	1,387	1,988	2,073
42300 Unemployment Insurance	310	279	90	279	285	297
42400 Compensation Insurance	1,703	10,261	498	1,500	10,824	11,284
42500 Medicare	1,855	2,704	1,007	2,704	2,767	3,320
42700 PERS Retirement						7,100
Total	\$ 337,100	\$ 317,852	\$ 110,104	\$ 307,414	\$ 259,838	\$ 281,069

Maintenance & Operation Detail						
43110 Contractual Services	3,389	2,200	2,425	2,425	2,200	2,200
43150 City Services	-	-	80	80	-	-
44120 Repairs to Office Equipment	105	300	-	300	300	300
44250 Communications Maint	228	-	-	-	-	-
44300 Telephone	3,048	4,300	1,761	4,300	4,300	4,300
44450 Postage	151	300	26	300	300	300
44550 Travel	1,097	1,100	819	1,100	1,100	1,100
44650 Training	150	-	165	165	-	-
44700 Computer Software	2,858	5,600	972	3,000	5,600	5,600
44750 Insurance & Surety Bonds	72,333	18,056	15,270	18,056	54,797	54,797
44800 Membership and Dues	182	200	155	200	200	200
45100 Books	437	200	64	200	200	200
45150 Furniture & Equipment	29	100	-	100	100	100