

# CAPITAL IMPROVEMENT FUNDS

The Capital Improvement Funds consist of two funds: The Capital Improvement Fund and the Gas Tax Fund. These funds provide the resources for the governmental Capital Improvement Projects. Capital Improvement is generally defined as a major project whose duration does not necessarily correlate to a fiscal year and that provides major new public facilities and services.

Due to the size of the Capital Improvement projects, they are presented on a ten year plan basis so as to match our future revenue with future expenditures. However, **THE COUNCIL ONLY APPROVES THE 2003-04 BUDGET**, with the remaining projects being formally considered again by Council in ensuing years. Their inclusion in this budget is for informational and planning purposes so that Council may also take into consideration the needs in future years.

This year's transfer is \$6 million. This is a \$2 million increase from the prior year. The transfer is used to stabilize the revenue in the General Fund.

This Capital Improvement Program continues the funding to a variety of citywide automation projects: PeopleSoft, GIS, technology replacement, Police CAD/RMS and replacing the City's radio system for over \$15 million. Brand Library has partial funding of \$3.5 million to begin its renovation. Another project for renovating existing branch libraries sets aside almost \$1 million per year beginning in fiscal year 2005-06. In addition, there are the usual Parks Development and Open Space Acquisition funding and numerous street and traffic infrastructure related projects. This year additional funding is provided for New Park Development to fund new parks in the City. We also fund a number of continuing annual projects. These include sidewalk repairs, streets, gutters, alleys and traffic signals.

This year's Capital Improvement Budget shows a decrease in funding compared to the prior year as a strategy to balance the General Fund. Reductions were made to the Scholl Canyon Reserve, and various annual projects, including the Application Software Replacement, Technology Equipment Replacement, Street Resurfacing, Gutter Program, Street Reconstruction, and Sidewalk Repairs. Changes also include deferment of some funding to later years on projects including the Brand Library Renovation, City Hall Refurbishment, and Park Upgrades.

In fiscal year 2001-02, the City began establishing a contingency for unanticipated project needs. This year and next year the contingency is programmed for New Park Development, but starts at \$1 million in FY 2005-06 and is increased in the later years of the program, where the needs are less certain. The history of the reserves of the CIP funds since the mid 1980's is listed on the following page.

## **CAPITAL IMPROVEMENT FUNDS**

	<u>Reserves</u>	<u>Budget</u>
1983 - 84	\$ 23,371	\$ 10,957
1984 - 85	24,501	15,717
1985 - 86	18,611	14,117
1986 - 87	16,206	19,051
1987 - 88	14,114	17,890
1988 - 89	8,435	16,110
1989 - 90	10,550	20,415
1990 - 91	10,708	19,450
1991 - 92	4,692	21,305
1992 - 93	3,884	20,395
1993 - 94	6,291	20,540
1994 - 95	6,627	19,600
1995 - 96	12,524	19,085
1996 - 97	6,180	27,433
1997 - 98	32	23,870
1998 - 99	2,855	20,375
1999 - 2000	2,426	13,513
2000 - 01	7,091	20,692
2001 - 02	5,632	25,443
2002 - 03 {est}	9,395	27,920
2003 04 {est}	8,455	26,615

*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**

2003 - 2004 to 2012 - 2013

( Thousands of \$'s )

<b>RESOURCES</b>	2003 - 04	2004 - 05	2005 - 06	2006 - 07	2007 - 08	2008 - 09	2009 - 10	2010 - 11	2011 - 12	2012 - 13	TOTAL
Capital Improvement Fund (401)	19,550	20,240	20,820	21,423	22,050	22,702	23,380	24,085	24,750	25,550	224,550
State Gas Tax Fund (402)	4,050	4,050	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	46,500
<b>TOTAL RECURRING REVENUE</b>	<b>23,600</b>	<b>24,290</b>	<b>25,620</b>	<b>26,223</b>	<b>26,850</b>	<b>27,502</b>	<b>28,180</b>	<b>28,885</b>	<b>29,550</b>	<b>30,350</b>	<b>271,050</b>
Add: FEMA Funds	2,075	-	-	-	-	-	-	-	-	-	-
Less: Transfer Scholl Cyn Assessment to Gen. Fund	(800)	(800)	(800)	(800)	(800)	(800)	(800)	(800)	(800)	(800)	(8,000)
Less: Transfer to General Fund	(5,951)	(6,130)	(6,314)	(6,503)	(6,698)	(6,899)	(7,106)	(7,319)	(7,539)	(7,765)	(68,224)
<b>ANNUAL RESOURCES</b>	<b>18,924</b>	<b>17,360</b>	<b>18,506</b>	<b>18,920</b>	<b>19,352</b>	<b>19,803</b>	<b>20,274</b>	<b>20,766</b>	<b>21,211</b>	<b>21,785</b>	
Estimated Beginning Fund Balance	9,395	8,455	7,650	7,551	7,916	6,893	7,131	7,440	7,731	7,452	
<b>TOTAL AVAILABLE RESOURCES</b>	<b>28,319</b>	<b>25,815</b>	<b>26,156</b>	<b>26,471</b>	<b>27,268</b>	<b>26,696</b>	<b>27,405</b>	<b>28,206</b>	<b>28,942</b>	<b>29,237</b>	
<b>EXPENDITURES</b>											
Capital Improvement Fund (401)	14,814	13,215	11,755	9,670	11,170	10,250	9,950	9,850	10,165	8,950	109,789
State Gas Tax Fund (402)	5,050	4,950	5,850	6,885	7,205	7,315	7,515	7,625	7,825	7,825	68,045
To Be Programmed	-	-	-	1,000	1,000	1,000	1,500	2,000	2,500	3,000	12,000
Contingency	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000
<b>TOTAL EXPENDITURES</b>	<b>19,864</b>	<b>18,165</b>	<b>18,605</b>	<b>18,555</b>	<b>20,375</b>	<b>19,565</b>	<b>19,965</b>	<b>20,475</b>	<b>21,490</b>	<b>20,775</b>	<b>197,834</b>
Estimated Ending Fund Balance	<b>8,455</b>	<b>7,650</b>	<b>7,551</b>	<b>7,916</b>	<b>6,893</b>	<b>7,131</b>	<b>7,440</b>	<b>7,731</b>	<b>7,452</b>	<b>8,462</b>	
Annual Surplus/(Shortfall)	(940)	(805)	(99)	365	(1,023)	238	309	291	(279)	1,010	

*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
**REVENUE SUMMARY**  
2003 - 2004 to 2012 - 2013

(Thousands of \$'s)

ACCOUNT		2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	TOTAL
NUMBER	REVENUE											
<b><i>CAPITAL IMPROVEMENT FUND (401)</i></b>												
30300-401	Sales Tax	13,800	14,490	15,070	15,673	16,300	16,952	17,630	18,335	19,000	19,800	167,050
30360-401	Scholl Canyon Assessment	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000
36000-401	Rubbish Fees Scholl Canyon	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	37,500
TOTAL CAPITAL IMPROVEMENT		\$ 19,550	\$ 20,240	\$ 20,820	\$ 21,423	\$ 22,050	\$ 22,702	\$ 23,380	\$ 24,085	\$ 24,750	\$ 25,550	\$ 224,550
<b><i>STATE GAS TAX FUND (402)</i></b>												
B	32800-402	State Gas Tax (2107)	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	16,500
-	32810-402	State Gas Tax (2106)	750	750	750	750	750	750	750	750	750	7,500
29	32820-402	State Gas Tax (2105)	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	12,500
		AB2928 Revenue	-	-	750	750	750	750	750	750	750	6,000
	38000-402	Interest Revenue	400	400	400	400	400	400	400	400	400	4,000
TOTAL STATE GAS TAX		\$ 4,050	\$ 4,050	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 46,500
TOTAL REVENUE		\$ 23,600	\$ 24,290	\$ 25,620	\$ 26,223	\$ 26,850	\$ 27,502	\$ 28,180	\$ 28,885	\$ 29,550	\$ 30,350	\$ 271,050

**REVENUE ASSUMPTIONS**

SALES TAX: 2003-2004 to 2012-13 revenue escalates at 4% per year per LRFPP\*

RUBBISH FEES SCHOLL CANYON: 2003-2004 to 2012-13 is held constant

STATE GAS TAX: 2003-2004 to 2012-13 is held constant

SCHOLL CANYON ASSESSMENT: 2003-2004 to 2012-13 is held constant

\* Long Range Financial Plan

*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

2002 - 2003 &

OTHER SOURCES

Project Number	PROJECT	Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant	Amount	TOTAL
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*CAPITAL IMPROVEMENT FUND (401)*

**GENERAL GOVERNMENT PROJECTS**

														<b>TO BE INTERNAL SERVICE FUND IN 2003 / 04</b>		
Application Software Replacement																
401-51185		250	144	150	150	200	200	200	200	200	200	200	200			\$ 2,294
														GWP	681	
Radio Communications System Replacement																
401-50799		8,150	389	4,452	1,982	-	-	-	-	-	-	-	-	530-50799	2,060	\$ 17,714
														GWP	1,184	
<b>B</b>	Radio Communications System Replacement Set Aside															
401-B		-	-	-	-	825	825	825	825	1,325	1,325	1,325	1,325	PW - IWM	2,136	\$ 11,920
<b>30</b>	Peoplesoft Systems Replacement / Upgrade Set Aside															
401-50011		4,679	128	900	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	GWP	2,996	\$ 17,703
														<b>TO BE INTERNAL SERVICE FUND IN 2005 / 06</b>		
City-wide Imaging and Document Management System																
401-51302		391	137	465	100	100	100	100	100	100	100	100	100			\$ 1,893
														<b>TO BE INTERNAL SERVICE FUND IN 2003 / 04</b>		
Technology Equipment Replacement																
401-50021		2,075	206	650	675	675	1,000	700	1,000	1,200	1,200	1,200	1,200			\$ 11,781
Geographic Information System																
401-50013		1,252	473	245	50	150	50	50	50	50	50	50	50	Water	1,433	\$ 3,953
City Government on the Web (e-Gov)																
401-50096		165	48	43	20	-	-	-	-	-	-	-	-			\$ 276

*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

Project Number	PROJECT	2002 - 2003 &											OTHER SOURCES		TOTAL	
		Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant		Amount
Police CAD / RMS Set Aside													<b>TO BE INTERNAL SERVICE FUND IN 2004 / 05</b>			
401-C		-	-	-	300	300	300	300	300	300	300	300	300			\$ 2,700
Document Storage Program - MARS																
401-50009		552	97	25	-	-	-	-	-	-	-	-	-			\$ 674
SUB - TOTAL		\$ 17,514	\$ 1,622	\$ 6,930	\$ 4,277	\$ 3,250	\$ 3,475	\$ 3,175	\$ 3,475	\$ 4,175	\$ 4,175	\$ 4,175	\$ 4,175		\$ 10,490	\$ 70,908
<b>PUBLIC SAFETY PROJECTS</b>																
Document Imaging and Storage - Police																
401-51370		-	-	250	-	-	-	-	-	-	-	-	-			\$ 250
Civic Center Garage Remodeling																
401-E		-	-	-	-	250	-	-	-	-	-	-	-			\$ 250
Old Police Building Remodeling																
401-51371		-	-	500	-	-	-	-	-	-	-	-	-			\$ 500
SUB - TOTAL		\$ -	\$ -	\$ 750	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,000
<b>PUBLIC WORKS PROJECTS</b>																
Carob Tree Removal and Reforestation																
401-50071		548	52	200	195	-	-	-	-	-	-	-	-			\$ 995

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*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

		2002 - 2003 &											OTHER SOURCES			
Project Number	PROJECT	Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant	Amount	TOTAL
ADA Facility Modifications 2003-04																
401-51372		-	100	100	100	100	100	100	100	100	100	100	100	201-G64305	1,800	\$ 4,500
														401-R	1,600	
Building & Safety Records Management																
401-50963		262	473	225	-	-	-	-	-	-	-	-	-			\$ 960
Traffic Signal Modifications and Channelization 2003-04																
401-51373		-	50	50	50	50	50	50	50	50	50	50	50			\$ 550
Crosswalk Safety 2003-04																
401-51374		-	100	50	50	100	100	100	100	100	100	100	100			\$ 1,000
Adams Street Improvements																
401-J		-	-	-	-	160	220	1,170	1,000	-	-	-	-			\$ 2,550
San Fernando Road Rehabilitation																
401-50980		152	948	1,500	-	-	-	-	-	-	-	-	-			\$ 2,600
Corrugated Metal Pipe (CMP) Replacement 2003-04																
401-51375		-	100	50	50	125	125	125	125	125	125	125	125			\$ 1,200
Arch Place Storm Drain Extension																
401-L		-	-	-	-	-	-	200	-	-	-	-	-			\$ 200
Grading Front Slope - Scholl Canyon Landfill																
401-M		-	-	-	-	-	100	750	-	-	-	-	-			\$ 850

*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

Project Number	PROJECT	2002 - 2003 &											OTHER SOURCES		TOTAL	
		Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant		Amount
Municipal Services Building Seismic Upgrades																
401-50020		578	3,187	2,075	-	-	-	-	-	-	-	-	-	-		\$ 5,840
Scholl Canyon Landfill Reserve																
401-50049		14,800	-	-	-	1,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200		\$ 24,200
Facilities Improvements																
401-51200		13	134	250	475	250	250	250	250	250	250	250	250		\$ 2,872	
<b>B</b>		<hr/>														
SUB - TOTAL		\$ 16,353	\$ 5,144	\$ 4,500	\$ 920	\$ 1,785	\$ 2,145	\$ 3,945	\$ 2,825	\$ 1,825	\$ 1,825	\$ 1,825	\$ 1,825	\$ 1,825	\$ 3,400	\$ 48,317
<b>-</b>		<hr/>														
<b>33</b>		<b>ECONOMIC, HOUSING &amp; COMMUNITY DEVELOPMENT PROJECTS</b>														
Victory / Sonora Neighborhood Business District Improvement																
401-N		-	-	-	100	100	100	100	-	-	-	-	-		\$ 400	
Sparr Heights Neighborhood Business District Improvement																
401-51306		14	136	-	-	100	100	100	100	100	-	-	-		\$ 650	
SUB - TOTAL		\$ 14	\$ 136	\$ -	\$ 100	\$ 200	\$ 200	\$ 200	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050
		<hr/>														
		<b>PARKS &amp; RECREATION PROJECTS</b>														
New Park Development																
401-50087		435	435	1,550	2,300	2,250	2,250	2,250	1,750	1,750	1,750	1,750	1,750	201-G64302	6,490	\$ 26,710
Park Upgrades 2003-04																
401-51376		-	600	500	1,660	500	500	500	500	500	500	500	500		\$ 6,760	



*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

*OTHER SOURCES*

		2002 - 2003 &											OTHER SOURCES			
Project Number	PROJECT	Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant	Amount	TOTAL
Open Space Acquisition																
401-50088		53	12	-	-	-	-	-	500	500	500	500	500			\$ 2,565
Central Irrigation System																
401-50251		278	124	34	-	-	-	-	-	-	-	-	-			\$ 436
Central Park Renovation																
401-Q		-	-	-	320	1,870	-	-	-	-	-	-	-			\$ 2,190
ADA Facility Modifications - Parks																
401-R		-	-	-	-	200	200	200	200	200	200	200	200	201-G64305	1,800	\$ 4,500
														401-51372	1,100	
Civic Auditorium Parking Structure Improvements																
401-51315		21	129	-	-	-	-	-	-	-	-	315	-			\$ 465
Elementary School Park Improvements (Fremont, Franklin, Cerritos)																
401-51316		2	248	250	250	250	-	-	-	-	-	-	-			\$ 1,000
Le Mesnager Barn Improvements																
401-S		-	-	-	-	-	-	-	-	-	-	-	-	FY 2000-01 State Bgt Allocation	295	\$ 295
SUB - TOTAL		\$ 789	\$ 1,548	\$ 2,334	\$ 4,530	\$ 5,070	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 2,950	\$ 3,265	\$ 2,950		\$ 9,685	\$ 44,921

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*CITY of GLENDALE*  
**CAPITAL IMPROVEMENT PROGRAM**  
 2003 - 2004 to 2012 - 2013  
 (Thousands of \$'s)

		2002 - 2003 &											OTHER SOURCES			
Project Number	PROJECT	Prior Year Expend	Unencum Balance	2003 -04	2004 -05	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	Fund/ Grant	Amount	TOTAL
<b>LIBRARY PROJECTS</b>																
Brand Library & Art Center Renovation																
401-50094		275	375	300	2,900	300	-	-	-	-	-	-	-			\$ 4,150
Renovate Existing Libraries																
401-51318		-	25	-	488	900	900	900	900	900	900	900	900	-		\$ 6,813
SUB - TOTAL		\$ 275	\$ 400	\$ 300	\$ 3,388	\$ 1,200	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ -	\$ -	\$ 10,963
TOTAL CAPITAL IMPROVEMENT FUND		\$ 34,945	\$ 8,850	\$ 14,814	\$ 13,215	\$ 11,755	\$ 9,670	\$ 11,170	\$ 10,250	\$ 9,950	\$ 9,850	\$ 10,165	\$ 8,950	\$ 23,575	\$ 177,159	

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