

Management Services

Mission and Overview

Management Services is the division through which the City Manager, the chief administrative officer of the City, directs and coordinates the official services and business affairs of the City. Staff works closely with the City Council, recommending policy alternatives and assuring the proper and efficient implementation of Council-approved policies, programs and directives. The Internal Audit group, is responsible for examining every phase of operations to insure the City's assets are properly recorded and safeguarded and that operations are conducted in an efficient and effective manner. This division coordinates the development of new departments and sections, assists in their management, and is responsible for the preparation and presentation of the annual City budget to the City Council for its review and adoption. Also a unit of the Management Services department, the Public Information Office (PIO), oversees the dissemination of information to the public through various publications such as City Views and the City's Government Access Channel 6 on Charter Cable. The PIO serves as liaison with the media and oversees the City's cable franchise agreement.

Changes from 2005/06 Prior Estimate (Two-year Budget) to 2005/06 Proposed Budget

- Retirement cost adjustments with new PERS rates
- Expense reductions implemented to balance General Fund Budget
- Added approved Urgent Needs funding
- Added funding for approved Capital Outlay
- New Capital Improvement Project - Municipal Services Building, Room 105 Upgrade for GTV6 Broadcast

	Expenditures Actual 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<u>General Fund</u>						
City Council	316,543	369,086	201,702	405,344	383,498	390,186
Membership and Dues	55,789	57,789	65,656	57,789	58,789	58,789
City Manager	1,553,619	1,629,774	748,615	1,703,467	1,608,662	1,780,980
City Auditor	381,604	502,680	274,313	511,795	534,700	566,509
Special Events	-	25,000	-	-	25,000	25,000
Total General Fund	2,307,555	2,584,329	1,290,287	2,678,394	2,610,649	2,821,464
<u>Cable Access Fund</u>	2,066,848	529,252	290,562	515,755	467,721	732,721
Mgmt. Services Grand Total	4,374,403	3,113,581	1,580,849	3,194,150	3,078,370	3,554,185
	Expenditures Actual 2003-04	Current Year Appropriation 2004-05		Estimated 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Total Salaried Positions	25.00	25.00		25.00	25.00	25.00

M - 2

Account Summary	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
<u>Financial</u>						
Salaries & Benefits	235,657	277,042	156,650	313,300	290,895	297,583
Maintenance & Operation	80,886	87,044	45,052	87,044	87,603	87,603
Capital	-	5,000	-	5,000	5,000	5,000
Charges - Other Depts	-	-	-	-	-	-
Total	<u>\$ 316,543</u>	<u>\$ 369,086</u>	<u>\$ 201,702</u>	<u>\$ 405,344</u>	<u>\$ 383,498</u>	<u>\$ 390,186</u>

M - 2

Personnel Classification Detail

	Budget 2003-2004	Estimated 2004-2005	Prior Bgt. 2005-2006	Budget 2005-2006
Administrative Associate	1.00	1.00	1.00	1.00
Executive Secretary (Confidential)	1.00	1.00	1.00	1.00
Office Services Specialist II	0.50	0.50	0.50	0.50
Office Services Secretary	0.50	0.50	0.50	0.50
Sub-Total Full Time	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Councilmember	5.00	5.00	5.00	5.00
Sub-Total Part Time	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
TOTAL	<u><u>8.00</u></u>	<u><u>8.00</u></u>	<u><u>8.00</u></u>	<u><u>8.00</u></u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Salaries & Benefits						
41100 Salaries	164,152	202,565	109,275	218,550	209,720	209,720
41200 Overtime	489	-	326	652	-	-
41600 Compensated Absences	3,119	2,855	2,319	4,639	3,052	3,052
41700 Other Benefits	2,600	2,100	450	900	2,100	2,100
41800 Life Insurance	252	134	122	244	134	134
41900 Disability Insurance	721	874	581	1,163	874	874
42000 Vision Insurance	1,386	1,500	757	1,514	1,500	1,500
42100 Medical Insurance	53,158	57,704	37,417	74,834	57,704	57,704
42200 Dental Insurance	5,280	5,604	2,836	5,672	5,604	5,604
42300 Unemployment Insurance	501	190	121	242	190	190
42400 Compensation Insurance	1,119	951	665	1,331	951	951
42500 Medicare	2,753	2,440	1,728	3,456	2,440	2,440
42600 Social Security	125	125	52	104	125	125
42700 PERS Retirement	-	-	-	-	6,501	13,189
Total	235,657	277,042	156,650	313,300	290,895	297,583
Maintenance & Operation Detail						
42800 Auto Allowance	5,503	31,540	11,499	31,540	31,540	31,540
43080 Rent	35	-	-	-	-	-
43110 Contractual Services	6,338	4,000	83	4,000	4,000	4,000
43150 City Services	5	-	-	-	-	-
44120 Repairs to Office Equipment	-	500	157	500	500	500
44300 Telephone	6,840	3,000	2,402	3,000	3,000	3,000
44450 Postage	151	1,200	19	1,200	1,200	1,200
44550 Travel	22,614	15,000	7,420	15,000	15,000	15,000
44700 Computer Software	-	577	-	577	577	577
44750 Insurance & Surety Bonds	2,376	2,715	2,068	2,715	2,715	2,715
44800 Membership and Dues	25	500	25	500	500	500
45050 Periodicals & Newspapers	138	379	60	379	379	379
45100 Books	103	426	-	426	426	426

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45150 Furniture & Equipment	2,143	2,132	1,225	2,132	2,132	2,132
45170 Computer Hardware	-	-	-	-	-	-
45250 Office Supplies	18,389	17,999	16,916	17,999	18,558	18,558
46900 Business Meetings	4,971	4,380	1,730	4,380	4,380	4,380
47000 Miscellaneous	11,255	2,696	1,449	2,696	2,696	2,696
Total	\$ 80,886	\$ 87,044	\$ 45,052	\$ 87,044	\$ 87,603	\$ 87,603

11 - 6

Account Summary	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<u>Financial</u>						
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Operation	55,789	57,789	65,656	57,789	58,789	58,789
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Total	\$ 55,789	\$ 57,789	\$ 65,656	\$ 57,789	\$ 58,789	\$ 58,789

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Maintenance & Operation Detail						
44800 Membership and Dues	55,789	57,789	65,656	57,789	58,789	58,789
Total	<u>\$ 55,789</u>	<u>\$ 57,789</u>	<u>\$ 65,656</u>	<u>\$ 57,789</u>	<u>\$ 58,789</u>	<u>\$ 58,789</u>

	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
Account Summary						
<u>Financial</u>						
Salaries & Benefits	1,167,944	1,147,581	610,637	1,221,274	1,213,435	1,246,453
Maintenance & Operation	384,850	521,193	137,979	521,193	427,227	566,527
Capital	825	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Budgeted Underexpenditure	-	(39,000)	-	(39,000)	(32,000)	(32,000)
Total	<u>\$ 1,553,619</u>	<u>\$ 1,629,774</u>	<u>\$ 748,615</u>	<u>\$ 1,703,467</u>	<u>\$ 1,608,662</u>	<u>\$ 1,780,980</u>

Personnel Classification Detail

	<u>Budget</u> <u>2003-2004</u>	<u>Estimated</u> <u>2004-2005</u>	<u>Prior Bgt.</u> <u>2005-2006</u>	<u>Budget</u> <u>2005-2006</u>
Administrative Analyst	1.00	1.00	1.00	1.00
Administrative Associate	0.00	0.00	0.00	0.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Public Information Officer	1.00	1.00	1.00	1.00
Assistant To City Manager	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Executive Secretary (Confidential)	1.00	1.00	1.00	1.00
Office Services Specialist II	0.50	0.50	0.50	0.50
Office Services Secretary	0.50	0.50	0.50	0.50
Public Information Officer	0.50	0.50	0.50	0.50
Secretary to City Manager (Steno)	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
TOTAL	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>	<u>10.50</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Salaries & Benefits						
41100 Salaries	1,020,630	1,000,541	527,535	1,055,070	1,033,832	1,033,832
41200 Overtime	1,132	3,000	-	-	3,000	3,000
41300 Hourly Wages	7,590	17,680	-	-	17,680	16,680
41600 Compensated Absences	19,392	14,955	17,380	34,760	15,469	15,469
41700 Other Benefits	2,659	4,000	36	72	4,000	4,000
41800 Life Insurance	2,791	2,283	1,549	3,098	2,283	2,283
41900 Disability Insurance	7,908	7,479	3,773	7,545	7,479	7,479
42000 Vision Insurance	2,131	2,328	1,233	2,466	2,328	2,328
42100 Medical Insurance	73,987	71,806	45,159	90,317	71,806	71,806
42200 Dental Insurance	8,563	7,220	4,669	9,339	7,220	7,220
42300 Unemployment Insurance	2,900	966	528	1,055	966	966
42400 Compensation Insurance	6,973	4,830	2,902	5,803	4,830	4,830
42500 Medicare	11,287	10,493	5,874	11,747	10,493	10,493
42600 Social Security	-	-	-	-	-	-
42700 PERS Retirement	-	-	-	-	32,049	66,067
Total	\$ 1,167,944	\$ 1,147,581	\$ 610,637	\$ 1,221,274	\$ 1,213,435	\$ 1,246,453

Maintenance & Operation Detail						
42800 Auto Allowance	8,337	21,930	8,596	21,930	21,930	21,930
43080 Rent	12,416	-	-	-	-	-
43110 Contractual Services	268,514	337,631	78,254	337,631	237,456	237,456
43150 City Services	-	-	806	-	-	-
44100 Repairs to Equipment	322	-	-	-	-	-
44120 Repairs to Office Equipment	15	1,000	465	1,000	1,000	1,000
44300 Telephone	11,351	9,700	5,601	9,700	9,700	9,700
44450 Postage	5,897	4,322	927	4,322	4,322	4,322
44550 Travel	14,058	15,354	6,985	15,354	16,839	16,839
44650 Training	354	2,900	544	2,900	2,900	2,900
44700 Computer Software	-	900	-	900	900	900
44750 Insurance & Surety Bonds	14,771	18,659	9,370	18,659	18,659	18,659

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
44800 Membership and Dues	4,857	3,879	3,428	3,879	3,879	3,179
45050 Periodicals & Newspapers	138	828	60	828	828	828
45100 Books	421	528	93	528	528	528
45150 Furniture & Equipment	2,173	1,500	179	1,500	1,500	1,500
45250 Office Supplies	16,413	82,500	11,924	82,500	87,224	87,224
45350 General Supplies	1,139	3,200	-	3,200	3,200	143,200
45450 Printing & Graphics	390	-	-	-	-	-
46000 Depreciation	4,230	4,362	2,115	4,362	4,362	4,362
46900 Business Meetings	5,131	6,670	2,938	6,670	6,670	6,670
47000 Miscellaneous	13,924	5,330	5,768	5,330	5,330	5,330
47010 Discount Earned & Lost	-	-	(74)	-	-	-
Total	<u>\$ 384,850</u>	<u>\$ 521,193</u>	<u>\$ 137,979</u>	<u>\$ 521,193</u>	<u>\$ 427,227</u>	<u>\$ 566,527</u>

Account Summary	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
<u>Financial</u>						
Salaries & Benefits	395,785	497,692	253,404	506,807	530,052	544,861
Maintenance & Operation	10,410	74,988	20,910	74,988	74,648	56,648
Capital	-	-	-	-	-	-
Charges - Other Depts	(24,591)	(70,000)	-	(70,000)	(70,000)	(35,000)
Total	\$ 381,604	\$ 502,680	\$ 274,313	\$ 511,795	\$ 534,700	\$ 566,509

Personnel Classification Detail

	<u>Budget</u> <u>2003-2004</u>	<u>Estimated</u> <u>2004-2005</u>	<u>Prior Bgt.</u> <u>2005-2006</u>	<u>Budget</u> <u>2005-2006</u>
Audit Supervisor	0.00	0.00	0.00	0.00
City Auditor	1.00	1.00	1.00	1.00
Internal Auditor	1.00	1.00	1.00	1.00
Principal Internal Auditor	0.00	2.00	2.00	2.00
Senior Internal Auditor	2.00	0.00	0.00	0.00
Senior Investigator	1.00	1.00	1.00	1.00
TOTAL	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Salaries & Benefits						
41100 Salaries	331,939	446,700	215,691	431,381	464,390	464,390
41200 Overtime	1,094	1,000	-	-	1,000	1,000
41300 Hourly Wages	12,474	-	51	102	-	-
41600 Compensated Absences	6,307	6,570	7,167	14,333	6,844	6,844
41700 Other Benefits	1,305	1,100	3,392	6,784	1,100	1,100
41800 Life Insurance	1,133	975	663	1,326	975	975
41900 Disability Insurance	2,843	2,994	1,553	3,106	2,994	2,994
42000 Vision Insurance	956	1,104	564	1,127	1,104	1,104
42100 Medical Insurance	26,516	27,343	18,143	36,286	27,343	27,343
42200 Dental Insurance	2,863	2,769	1,658	3,316	2,769	2,769
42300 Unemployment Insurance	976	348	216	431	348	348
42400 Compensation Insurance	2,419	1,741	1,187	2,373	1,741	1,741
42500 Medicare	4,960	5,048	3,121	6,243	5,048	5,048
42600 Social Security	-	-	-	-	-	-
42700 PERS Retirement	-	-	-	-	14,396	29,205
42799 Salary Charges Out	(24,591)	(70,000)	-	-	(70,000)	(35,000)
Total	<u>\$ 371,194</u>	<u>\$ 427,692</u>	<u>\$ 253,404</u>	<u>\$ 506,807</u>	<u>\$ 460,052</u>	<u>\$ 509,861</u>

Maintenance & Operation Detail

42800 Auto Allowance	975	4,680	2,145	4,680	4,680	4,680
43110 Contractual Services	-	51,345	10,112	51,345	51,345	33,345
43150 City Services	12	-	-	-	-	-
44300 Telephone	(7)	-	-	-	-	-
44450 Postage	-	80	-	80	80	80
44550 Travel	174	480	599	480	-	-
44650 Training	2,008	2,200	1,360	2,200	2,200	2,200
44700 Computer Software	324	1,500	343	1,500	1,500	1,500
44750 Insurance & Surety Bonds	4,848	5,444	3,668	5,444	5,444	5,444
44800 Membership and Dues	825	1,200	200	1,200	1,200	1,200
45100 Books	-	380	-	380	380	380

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
45170 Computer Hardware	-	-	1,324	-	-	-
45250 Office Supplies	967	3,899	890	3,899	4,039	4,039
45350 General Supplies	-	1,980	-	1,980	1,980	1,980
46900 Business Meetings	143	-	78	-	-	-
47000 Miscellaneous	141	1,800	191	1,800	1,800	1,800
Total	<u>\$ 10,410</u>	<u>\$ 74,988</u>	<u>\$ 20,910</u>	<u>\$ 74,988</u>	<u>\$ 74,648</u>	<u>\$ 56,648</u>

Account Summary	<u>Actual Expenditures 2003-04</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditure 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Estimate 2005-06</u>	<u>Proposed Budget 2005-06</u>
<u>Financial</u>						
Salaries & Benefits	-	25,000	-	-	25,000	25,000
Maintenance & Operation	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Charges - Other Depts	-	-	-	-	-	-
Total	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>

	Actual Expenditures 2003-04	Current Year Appropriation 2004-05	Year to Date Expenditure 12/31/04	Estimated Expenditures 2004-05	Prior Estimate 2005-06	Proposed Budget 2005-06
Salaries & Benefits						
41200 Overtime	-	25,000	-	-	25,000	25,000
Total	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Maintenance & Operation Detail						
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CABLE ACCESS
SUMMARY OF THE BUDGET FOR THE YEAR ENDED JUNE 30, 2006
FUND 280

	Actual Resources 2003-04	Original Estimate 2004-2005	Year to Date	Revised Estimated 2004-2005	Prior Budget 2005-2006	Proposed Budget 2005-2006
<u>Estimated Financing Resources</u>						
<i>Revenue</i>						
Use of Money & Property	(677)	10,000	20,363	35,000	10,000	35,000
Revenue From Other Agencies	443,798	430,000	224,886	440,000	430,000	430,000
Misc & Non Operating Revenues	1,380	1,000	670	1,000	1,000	1,000
Fund Balance - Prior Year	1,622,347	88,252	44,643	39,755	26,721	266,721
Total Estimated Financing Resources	<u>\$ 2,066,848</u>	<u>\$ 529,252</u>	<u>\$ 290,562</u>	<u>\$ 515,755</u>	<u>\$ 467,721</u>	<u>\$ 732,721</u>
 <i>Estimated Requirements</i>						
Salaries & Benefits	414,280	410,811	188,276	376,552	461,280	461,280
Maintenance & Operation	45,946	34,441	26,077	34,441	42,441	42,441
Capital	128,142	120,000	83,537	120,000	-	35,000
Charges To Other Funds	(47,887)	(36,000)	(9,636)	(20,238)	(36,000)	(36,000)
Capital Projects	1,526,367	-	2,308	5,000	-	230,000
Unallocated	-	-	-	-	-	-
Total Estimated Requirements	<u>\$ 2,066,848</u>	<u>\$ 529,252</u>	<u>\$ 290,562</u>	<u>\$ 515,755</u>	<u>\$ 467,721</u>	<u>\$ 732,721</u>

CABLE ACCESS
 DETAIL OF FINANCIAL RESOURCES
 FUND 280

<u>Source</u>	Actual Resources 2003-04	Original Estimate 2004-05	Year to Date 12/31/04	Revised Estimated 2004-05	Prior Budget 2005-2006	Proposed Budget 2005-2006
<u>Uses of Money & Property</u>						
38000 Interest & Inv. Revenue	37,937	10,000	20,363	35,000	10,000	35,000
38005 Interest & Inv. (GASB 31)	(38,614)	-	-	-	-	-
Total	(\$ 677)	\$ 10,000	\$ 20,363	\$ 35,000	\$ 10,000	\$ 35,000
<u>Revenue From Other Agencies</u>						
34530 Cable Access Fees	443,798	430,000	224,886	440,000	430,000	430,000
	\$ 443,798	\$ 430,000	\$ 224,886	\$ 440,000	\$ 430,000	\$ 430,000
<u>Misc. & Non Operating Revenue</u>						
38560 Miscellaneous Revenue	1,380	1,000	670	1,000	1,000	1,000
39080 Sales of Property	-	-	-	-	-	-
Total	\$ 1,380	\$ 1,000	\$ 670	\$ 1,000	\$ 1,000	\$ 1,000
Total Revenue	\$ 444,501	\$ 441,000	\$ 245,919	\$ 476,000	\$ 441,000	\$ 466,000

Account Summary	<u>Actual Expenditures 2003-2004</u>	<u>Current Year Appropriation 2004-05</u>	<u>Year to Date Expenditures 12/31/04</u>	<u>Estimated Expenditures 2004-05</u>	<u>Prior Budget 2005-2006</u>	<u>Proposed Budget 2005-2006</u>
<u>Financial</u>						
Salaries & Benefits	414,280	410,811	188,276	376,552	461,280	461,280
Maintenance & Operation	45,946	34,441	26,077	34,441	42,441	42,441
Capital	128,142	120,000	83,537	120,000	-	35,000
Charges-Other Depts	(47,887)	(36,000)	(9,636)	(20,238)	(36,000)	(36,000)
Total	<u>\$ 540,481</u>	<u>\$ 529,252</u>	<u>\$ 288,254</u>	<u>\$ 510,755</u>	<u>\$ 467,721</u>	<u>\$ 502,721</u>

Personnel Classification Detail

	<u>Budget 2003-2004</u>	<u>Estimated 2004-2005</u>	<u>Prior Bgt. 2005-2006</u>	<u>Budget 2005-2006</u>
Broadcast Coordinator	0.00	0.00	0.00	0.00
Broadcast Manager	1.00	1.00	1.00	1.00
Broadcast Production Assistant	4.00	4.00	4.00	4.00
Broadcast Production Associate	1.00	1.00	1.00	1.00
Public Information Officer	0.50	0.50	0.50	0.50
TOTAL	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>

	Actual Expenditures 2003-2004	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated Expenditures 2004-05	Prior Budget 2005-2006	Proposed Budget 2005-2006
<u>Salaries & Benefits</u>						
41100 Salaries	367,727	362,583	168,907	337,815	397,797	397,797
41200 Overtime	245	1,000	-	-	1,000	1,000
41300 Hourly Wages	6,882	10,000	204	409	25,000	25,000
41600 Compensated Absences	6,987	5,695	5,756	11,512	5,950	5,950
41700 Other Benefits	148	475	763	1,527	475	475
41800 Life Insurance	395	328	205	410	328	328
41900 Disability Insurance	1,686	1,025	803	1,607	1,025	1,025
42000 Vision Insurance	461	672	267	534	672	672
42100 Medical Insurance	18,133	18,194	6,630	13,261	18,194	18,194
42200 Dental Insurance	3,105	3,283	1,143	2,285	3,283	3,283
42300 Unemployment Insurance	1,027	369	169	338	369	369
42400 Compensation Insurance	2,401	1,843	930	1,860	1,843	1,843
42500 Medicare	5,085	5,344	2,497	4,995	5,344	5,344
42799 Salary Charges Out	(40,518)	(30,000)	(7,119)	(14,238)	(30,000)	(30,000)
Total	<u>373,762</u>	<u>380,811</u>	<u>181,157</u>	<u>362,314</u>	<u>431,280</u>	<u>431,280</u>

Maintenance & Operation Detail

42800 Auto Allowance	430	2,370	-	2,370	2,370	2,370
43050 Repairs-Bldgs & Grounds	-	-	2,871	-	-	-
43080 Rent	50	-	-	-	-	-
43110 Contractual Services	3,157	1,000	-	1,000	5,000	5,000
43150 City Services	4,880	-	826	-	-	-
44100 Repairs to Equipment	-	2,000	2,300	2,000	2,000	2,000
44120 Repairs to Office Equip	447	-	-	-	-	-
44300 Telephone	3,406	1,600	444	1,600	1,600	1,600
44450 Postage	247	400	126	400	400	400
44550 Travel	-	-	-	-	1,000	1,000
44650 Training	-	-	-	-	2,000	2,000
44700 Computer Software	1,361	1,000	837	1,000	1,000	1,000
44750 Insurance & Surety Bonds	5,292	6,081	2,875	6,081	6,081	6,081

	Actual Expenditures 2003-2004	Current Year Appropriation 2004-05	Year to Date Expenditures 12/31/04	Estimated Expenditures 2004-05	Prior Budget 2005-2006	Proposed Budget 2005-2006
44800 Membership and Dues	990	990	800	990	990	990
45050 Periodicals & Newspapers	608	500	1,419	500	500	500
45150 Furniture & Equipment	2,790	4,000	7,132	4,000	4,000	4,000
45170 Computer Hardware	2,230	-	1,564	-	-	-
45250 Office Supplies	16,985	11,000	4,793	11,000	12,000	12,000
45350 General Supplies	-	-	46	-	-	-
46900 Business Meetings	20	500	20	500	500	500
47000 Miscellaneous	3,054	3,000	24	3,000	3,000	3,000
49050 Charges-Other Depts	(7,369)	(6,000)	(2,517)	(6,000)	(6,000)	(6,000)
Total	<u>\$ 38,577</u>	<u>\$ 28,441</u>	<u>\$ 23,560</u>	<u>\$ 28,441</u>	<u>\$ 36,441</u>	<u>\$ 36,441</u>

CITY of GLENDALE
CAPITAL IMPROVEMENT PROGRAM
 2005 - 2006 to 2013 - 2014
 (Thousands of \$'s)

Project Number	PROJECT	2005 -06	2006 -07	2007 -08	2008 -09	2009 -10	2010 -11	2011 -12	2012 -13	2013 -14	<i>OTHER SOURCES</i>		TOTAL	
											Fund/ Grant	Amount		
<i>CABLE ACCESS FUND (280)</i>														
GENERAL GOVERNMENT PROJECTS														
	Municipal Services Building-Room 105 Upgrade													
280-A		230	-	-	-	-	-	-	-	-	-			\$ 230
TOTAL CABLE ACCESS FUND		\$ 230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230