

**FY 2005-2006
ACTION PLAN FOR
COMMUNITY DEVELOPMENT BLOCK GRANT,
EMERGENCY SHELTER GRANT, HOME, AND
AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAMS**

Under Federal HUD Consolidated Planning regulations, the City of Glendale is preparing to submit its FY 2005-2006 Annual Action Plan for Community Development, Housing and Homeless Programs for the City of Glendale. The City of Glendale's proposed FY 2005-2006 Action Plan is described below.

I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PROJECT/AGENCY

**PROPOSED
FUNDING**

PUBLIC SOCIAL SERVICES

COMMUNITY PROGRAMS:

**After School Program
Club JAM**

\$34,000

This project is sponsored by Club JAM and provides a free after-school program to approximately 120 children annually, ages 5 to 12, Monday through Friday from 12:00pm to 6:00 p.m., year-round. The program, located at the Grandview Presbyterian Church, 1130 Ruberta Ave., primarily serves children from three west Glendale elementary schools, Jefferson, Balboa and Kepple. The program offers a safe after-school environment, which provides a healthy snack, computer classes, homework tutorial, playtime in the gym, field trips and visits from professionals, e.g. a doctor.

**After-School Program
New Horizons Family Center**

\$45,000

This project is sponsored by New Horizons and involves operating a bilingual after-school tutoring and counseling program for high-risk elementary to high school-age students with academic and behavioral problems. The program is located at 744 S. Glendale Ave. The After-School Program will serve 200 students ages 5-16 and their families and services are provided in English, Spanish and Armenian. Services provided include: needs and services planning, supervised homework and tutoring, mentoring, computer instruction, recreation, counseling, family activities, and field trips. Parent activities include parent/support services, family activities, and consultations with staff.

**Art and Chess After School Program
Davidian-Mariamian Educational Foundation**

\$39,000

This project is sponsored by the Davidian-Mariamian Educational Foundation (D&M) to enhance the operation of the D&M After School Program, which provides after-school educational services to youth. D&M will provide Art and Chess programs at Columbus, Mann, Marshall and Muir Elementary Schools to approximately 175 youth. With CDBG funding, D&M plans to expand the Art and Chess programs to Edison and Jefferson Elementary Schools. The administrative office is located at 658 Hawthorne Street, Unit B.

Community Outreach Project **\$50,500**

Armenian Relief Society of Western USA, Inc.

This project is sponsored by the Armenian Relief Society to continue the Community Outreach Project, which provides social services to low and moderate-income persons, primarily targeting individuals and families who are newly arrived and have limited English ability and are unemployed. ARS will provide social services such as: 1) life skills/ESL classes for seniors; 2) individual and family counseling; and 3) job search assistance and employment. The program is located at 517 W. Glenoaks Blvd.

ESL/Basic Skills Instructor **\$10,000**

GAR Services

This project is sponsored by GAR Services to fund a portion of its existing Multi-Cultural Program to address the needs of non-English speaking, multi-cultural, developmentally disabled clients by teaching English language skills, job skills, and social and community living skills required for successful participation in their new community and country. The program curriculum is divided into six components: 1) ESL, 2) Basic skills instruction, 3) Money management, 4) Cultural and community awareness, 5) Communications and relations, and 6) Computer instruction. This program is located at 6512 San Fernando Road and will serve 62 developmentally disabled adults between the ages of 21 – 67.

Fair Housing Program **\$15,000**

Housing Rights Center

This project is sponsored by the Housing Rights Center (HRC) to continue providing fair housing and landlord/tenant services to 1,000 Glendale residents. The HRC provides services in four key areas: (1) Discrimination Complaint Investigation; (2) Enforcement and Legal Services; (3) Landlord/Tenant Counseling; and (4) Education and Outreach. The HRC has a main office located at 520 S. Virgil Ave., Suite 400, Los Angeles and a regional office located in the Jackie Robinson Center, 1020 N. Fair Oaks Ave. in Pasadena.

Intervention/Prevention Clinical Group Counseling Program **\$10,000**

Committee for Armenian Students in Public Schools

This project is sponsored by the Committee for Armenian Students in Public Schools (CASPS) and involves an Intervention/Prevention Clinical Group Counseling Program, a group counseling program for elementary school students at Glendale Unified School District (GUSD). The program would operate at two GUSD elementary schools: Christopher Columbus located at 425 West Milford and John Muir located at 912 S. Chevy Chase Drive. The program objectives are to help improve the academic performance of maladjusted and academically at-risk students through group counseling. The counseling program would serve between 30 and 36 students per school throughout the year, for an annual combined total of 60 to 72 students.

Loaves & Fishes Homeless Prevention–CDBG **\$34,000**

Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities to fund a case manager for the Homeless Prevention Program at 4322 Fernando Road. The Homeless Prevention Program will serve 200 cases (families or individuals) with case management, advocacy, and coordination of services with other agencies in the community. The case manager will keep track of clients' progress and help them achieve resolution of the presenting

problems through regular follow up appointments. In conjunction with the CDBG funded case management program, ESG funds provide direct financial assistance for low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent to move into their own apartment.

Project ACHIEVE-CDBG

\$34,000

The Institute for Urban Research and Development

This project is sponsored by the Institute for Urban Research and Development (IURD) to fund services and operations at Project ACHIEVE. Project ACHIEVE is comprised of a one-stop center for homeless services and a year-round 40 bed emergency shelter at 437 Fernando Court. The Project ACHIEVE one-stop provides computer access, employment assistance, health care, housing placement assistance, mental health care, street outreach, substance abuse recovery, transportation assistance, veteran services, voicemail and mail services. The Project ACHIEVE residential component includes a 40 bed emergency shelter serving individuals and families with 60 to 90 days of housing, meals, showers, specialized case management, family therapy, healthcare education, and tutoring during the evening hours.

STAR Youth Program

\$13,700

Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities and is operated at 4322 San Fernando Road. The Students Training As Role-models (STAR) project is a youth mentorship program, which emphasizes positive interaction between youth, uniformed officers, and other professionals. In cooperation with the Glendale Police Department Community Police Partnership Team (COPPS), Catholic Charities proposes to provide 35 at-risk, elementary through high school aged youth with an enrichment program designed to educate and enlighten youth. Through weekly meetings, youth are immersed in fun activities and educational events that improve their quality of life.

Tutoring Program

\$10,000

Homenetmen Glendale “Ararat” Chapter

This project is sponsored by Homenetmen Glendale “Ararat Chapter” to develop and implement a new after school tutoring program for 90 disadvantaged students who attend elementary, middle and high schools in southern Glendale. Tutoring sessions will be offered Monday through Thursday from 4:30-7:30 pm and on Saturdays from 10:00-1:00 pm at the Homenetmen Center located at 3347 N. San Fernando Road in Los Angeles. The primary goal of Homenetmen’s tutoring program is to provide an important educational opportunity for low/moderate income youth to build an academic foundation to pursue higher education.

USC Mobile Dental Clinic

\$15,000

Glendale Healthy Kids

This project is sponsored by Glendale Healthy Kids to operate the USC Mobile Dental Clinic in Glendale. Glendale Healthy Kids is a collaboration of Glendale organizations and health care providers who provide no-cost health care to low-income school children, primarily from southern Glendale schools, who do not possess health insurance and do not receive regular medical and dental care. The dental clinic proposes to provide comprehensive dental care to 100 students in July 2005. The Glendale Healthy Kids administrative office is located at 223 N. Jackson Street.

Youth Employment Program **\$118,000**

Glendale Youth Alliance

This project is sponsored by the Glendale Youth Alliance (GYA). The Youth Employment Program is an existing program consisting of four separate components: the Summer Youth Employment Program (SYEP), Glendale Youth Employment Partnership (GYEP), Workforce Investment Act (WIA), and Glendale's Resource for Employment and Training (GREAT). The program proposes serving 200 youth in the upcoming year in these four program components. GYA provides job seeking skills, workplace skills, communication skills and work experience (job placements) through its four program components. All programs will be administered through GYA's main office located at the Verdugo Jobs Center, 1255 S. Central Ave.

The Zone After School Youth Program **\$15,000**

The Salvation Army Glendale Corps

This project is sponsored by the Salvation Army to operate an after school youth program called The Zone located at 320 W. Windsor Road. The Zone would serve 45 middle school students per day and would be open from 3:00 pm to 6:00 pm each school day afternoon. Proposed services include: one-to-one homework assistance; individual/group tutoring; computer lab; facilitated peer group sessions on issues such as smoking, drugs, gangs, violence, self-esteem, citizenship; snacks; recreational and sports activities; field trips; performing arts activities; arts and crafts; leadership development activities; individual counseling; and community service.

SUBTOTAL **\$443,200**

CITY PROGRAMS:

Bookmobile Program **\$9,000**

Glendale Public Library

This project is sponsored by the Glendale Public Library. The Bookmobile Program will provide library services four hours a week at John Marshall Elementary School located at 1201 E. Broadway. The Bookmobile program provides easy access to library services for elementary school children and their parents as well as residents in the immediate vicinity. The extended stop will allow teachers, children and families to obtain Library cards and information, to check out books in Armenian, English, or Spanish and use the Internet at a convenient location. The program will serve 3,000 duplicated patrons during the program year.

Glendale Police Activities League (PAL) **\$34,000**

Glendale Police Department

This project is sponsored by the Glendale Police Department (GPD) to continue the Glendale Police Activities League (PAL) youth program. The objective of the program is to provide after school and summer recreational activities for 300 at-risk youth. The features of the PAL program include a partnership with the Glendale Unified School District (GUSD) and on-site School Resource Officers (SRO) at three middle schools (Roosevelt, Toll, and Wilson) to provide: yoga, boxing, flag football, basketball, softball and equestrian drill team. The goal of the program is to build positive self-esteem, provide motivational support, promote cultural awareness and sensitivity, and develop moral and leadership principles. The program staff is primarily located at Roosevelt Middle School, 1017 S. Glendale Ave. and Toll Middle School, 700 Glenwood Road.

Graffiti Removal Program **\$39,000**
Community Development & Housing-Neighborhood Services

This project is sponsored by the Department of Community Development and Housing, Neighborhood Services Section to fund a Graffiti Removal and Prevention Program that will remove 100,000 sq. ft. of graffiti from 3,300 locations. The Program is an existing program where graffiti is either painted over or eradicated with solvents or abrasives. The boundaries of this project are the CDBG eligible census tracts located in southern and southwestern Glendale. The administration of the program is located at 141 N. Glendale Ave.

Senior Care Management Program **\$10,000**
Parks, Recreation and Community Services

This program is sponsored by the Parks, Recreation and Community Services Division for the continuation of an existing Senior Care Management Program. The Program provides in-home assessment, care planning, housing assistance, social service referrals, and monitoring of “at risk” seniors living in the greater Glendale area. Program staff link seniors with services in the community to address issues such as: meals, in-home care, translation, relocation for seniors who need housing, money management, mental health and health care. The program is operated at the Adult Recreation Center, 201 E. Colorado Street.

Youth Outreach Program Coordinator **\$34,000**
Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation and Community Services Division and involves continuing to fund an additional Youth Outreach Worker to work alongside two current Youth Outreach Workers. The Youth Outreach Workers will provide case management services, interventions, referrals, and supportive services for at-risk middle school and high school youth ages 12-18 residing in the Glendale area. The Outreach Workers will target and canvas areas frequented by at-risk youth, such as schools, neighborhoods, and “hangouts.” The program is administered at 613 E. Broadway Street.

SUBTOTAL **\$ 126,000**
TOTAL SOCIAL SERVICES **\$ 569,200**

NEIGHBORHOOD/CAPITAL IMPROVEMENTS

COMMUNITY PROJECTS:

Center for Mission and Community Development **\$150,000**
Glendale Adventist Medical Center

This project is sponsored by Glendale Adventist Medical Center (GAMC) and involves remodeling a 12,650 sq. ft. two-story building called the Center for Mission and Community Development located at 1509 Wilson Terrace adjacent to the main medical center building. The remodeling includes refinishing hardwood floors in the gymnasium, carpeting office space, converting a restroom to meet Americans with Disabilities Act (ADA) standards, installing a new fire alarm and fire sprinkler system throughout the building, painting the complete interior and exterior of the building, and installing a new central air and heating system (HVAC) for the building.

Cerritos Elementary School Perimeter Lighting Project **\$46,125**

Glendale Unified School District

This project is sponsored by the Glendale Unified School District (GUSD) to cover the cost of exterior lighting improvements for the school portion of the GUSD-City joint use Cerritos community park site at Cerritos Elementary School located at 120 E. Cerritos Avenue. The proposed improvements are related to the recently completed Cerritos Elementary School and the current proposed, City/GUSD Cerritos community park. Four or five light poles will be installed on the perimeter of the school playground in order to provide a safer path of travel and enhance lighting to the park.

New Horizons Property Development **\$170,000**

New Horizons Family Center

This project is sponsored by New Horizons Family Center for costs related to the construction of an affordable, licensed two-story childcare center for infants, toddlers, and preschoolers six weeks to six years of age located at 1246 S. Maryland Avenue. New Horizons offered two options for construction of the center – Option A and Option B. Option A provides for a 4,852 SF structure, a 4,325 SF play yard, and 6,950 SF of above ground parking and landscaping area. Option B provides for an 8,360 SF structure, 5,250 square feet of play area, and 15,520 SF of underground parking.

Project ACHIEVE Glendale Improvements **\$20,160**

Institute for Urban Research and Development

This project is sponsored by the Institute for Urban Research and Development (IURD) to replace an existing seven-year-old stained carpet with high quality vinyl tile in the “sleeping area” of the Project ACHIEVE emergency homeless shelter, and the installation of ten (10) wall closet units. Project ACHIEVE located at 437 Fernando Court provides a forty (40) bed emergency transitional shelter that benefits approximately 221 people each year.

Riverdale Head Start Capital Improvement Project **\$38,824**

Center for Community and Family Services, Inc.

This project is sponsored by the Center for Community and Family Services and involves playground and parking lot resurfacing and new playground equipment at the Riverdale Head Start Center located at 312 Riverdale Drive. The improvements include installing 2,500 square feet of rubber surface over a playground area, resurfacing a 13,000 square foot parking lot, and purchasing and installing playground equipment. The federally funded Head Start Program provides over 200 low-income children with comprehensive child development services including education, nutrition, health, special needs, mental health, and family support services.

YWCA Roofing Repairs Project-Phase II **\$279,510**

YWCA of Glendale

This project is sponsored by the YWCA of Glendale (YWCA) to complete roofing repairs at the YWCA facility located at 735 E. Lexington Drive. The improvements will include: 1) re-roofing the swimming pool area; 2) removing and replacing the tiled roof areas and 3) re-roofing the meeting room and mechanical room areas. The YWCA houses various community services such as Head Start; YMCA sponsored senior and youth programs; and basic skill and ESL programs.

SUBTOTAL **\$704,619**

CITY PROJECTS:

Adams Square Façade Improvement Grants Programs **\$66,650** **Development Services and Community Development & Housing**

This multi-year project is co-sponsored between the Departments of Community Development and Housing, and Development Services. Under this project, the City provides architectural design services and matching grants up to \$15,000 per storefront for commercial property owners in Adams Square to upgrade their building facades. Adams Square is the commercial area located at the intersections of Adams Street and Chevy Chase Drive, as well as Adams Street and Palmer Ave. This program is a component of the Adams Square Revitalization Project. The funds will be used for construction costs for two projects, 1015-1025 E. Chevy Chase and 1120-1126 E. Chevy Chase. The two project sites consist of seventeen (17) storefronts/businesses.

Adams Square Mini-Park **\$434,243** **Parks, Recreation and Community Services**

This project is sponsored by the Parks, Recreation and Community Services and Community Development and Housing departments to pay for construction costs related to the Adams Square Mini Park Project located at 1020, 1022-1026 E. Palmer. The conceptual park design for the 12,548 square foot mini park includes the extension of the curb at the intersection of Adams Street and Palmer Avenue, a grass area, trees, tables and benches, a water feature or child play area, and the preservation of the existing gas station structure. This park will increase park and open space in the southern portion of the city and help create a pedestrian oriented commercial area.

Adams Square Streetscape Improvement Project **\$286,460** **Parks, Recreation, and Community Services**

This two phased public improvement project is co-sponsored by the Parks, Recreation and Community Services and Community Development & Housing departments and involves streetscape improvements on Chevy Chase Drive, Adams and Palmer including parkway landscaping, tree installation, bump-outs, sidewalk widening and replacement, and stamped asphalt crosswalks at four intersections. The project will also include the installation of a trellis at the Adams Square Plaza, which was originally part of Phase I of the project. Phase II is designed to complement Phase I and to complete the intended public improvement goals of the Adams Square Revitalization Plan.

Business Assistance to Glendale Employers **\$30,000** **Verdugo Workforce Investment Board**

This project is sponsored by the Verdugo Workforce Investment Board in partnership with the City of Glendale Workforce Development section to pay for a percent of a business assistance counselor who will be hired to reach out to and provide business assistance counseling to small companies of 30 employees or less, to increase their capacity to expand and create new jobs that would then be offered to low-income residents in the City of Glendale. The goal of the project is to reach out to 150 businesses and out of that number, to provide direct assistance to 25 businesses, which would result in the creation of 50 new jobs for low-income families. Counseling services will include assistance in developing a business plan, strategic planning, financing, marketing, expansion planning, tax consulting, legal assistance and other business-related services.

The program will be operated out of the Verdugo Jobs Center, located at 1255 South Central Ave.

Cedar Mini-Park **\$75,000**

Parks, Recreation and Community Services

This existing project is sponsored by the Parks, Recreation & Community Services Division and involves the design and development of a new public mini-park located on four lots totaling approximately 23,430 square feet in size at 137, 141, 147 South Cedar Street and 815 East Harvard Street. The four lots were acquired by the City in May 2000 and consist of three single-family residences and related outbuildings. The proposed Cedar mini-park project will emphasize the architectural characteristics of the craftsman style homes surrounding the park and includes: demolition of existing structures, construction of a new playground, drainage improvements, water play area, maintenance area, two picnic shelters, walkways, sitting areas, garden landscaping, security lighting, and perimeter fencing.

Code Enforcement **\$450,000**

Community Development & Housing, Neighborhood Services

This project is sponsored by the Department of Community Development and Housing Neighborhood Services Section. The objective of this project is to identify and inspect substandard dwelling units with evident code violations. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in CDBG eligible targeted areas. This project is coordinated and conducted in conjunction with other Neighborhood Services' programs, Housing Rehabilitation, and with various City departments such as Police and Fire as well as agencies such as the Housing Rights Center, Los Angeles County Department of Health and local homeowner associations.

East Garfield Neighborhood Improvement Program **\$242,500**

Community Development and Housing

This project is sponsored by the Department of Community Development and Housing to pay for public improvements associated with the East Garfield Neighborhood Improvement Project. Other components of the project include development of an affordable housing projects and a mini-park adjacent. The East Garfield neighborhood is bounded by Brand, Maple, Glendale Avenue and Chevy Chase. The proposed public improvements include alley widening, resurfacing, under grounding of utilities, and lighting in the "H" alley between Windsor Road on the north of Garfield Avenue on the south and in between Maryland and Glendale Avenue on the west and east respectively. Improvements also include concrete surfacing, tree wells, and trees on south side of Acacia, adjacent to Roosevelt school.

Section 108 Loan Payment **\$208,000**

Community Development and Housing

This activity represents the City of Glendale's annual loan payment for a Section 108 Loan Guarantee from the federal Department of Housing and Urban Development (HUD) that was used toward the development of the Edison Pacific Community Center and Park Expansion project (Edison Pacific Project) located at 501 S. Pacific Ave. The Edison Pacific project is a joint development project between the City of Glendale and the Glendale Unified School District.

SUBTOTAL	\$1,792,853
TOTAL NEIGHBORHOOD/CAPITAL IMPROVEMENTS	<u>\$2,497,472</u>

ADMINISTRATION

Administration of Community Development Block Grant Program	<u>\$ 758,000</u>
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TOTAL CDBG PROGRAM:	<u>\$3,824,672</u>
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II. EMERGENCY SHELTER GRANT (ESG) PROGRAM

Project ACHIEVE-ESG	\$94,703
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The Institute for Urban Research and Development

This project is sponsored by the Institute for Urban Research and Development (IURD) to fund services and operations at Project ACHIEVE. Project ACHIEVE is comprised of a one-stop center for homeless services and a year-round 40 bed emergency shelter at 437 Fernando Court. The Project ACHIEVE one-stop provides computer access, employment assistance, health care, housing placement assistance, mental health care, street outreach, substance abuse recovery, transportation assistance, veteran services, voicemail and mail services. The Project ACHIEVE residential component includes a 40 bed emergency shelter serving individuals and families with 60 to 90 days of housing, meals, showers, specialized case management, family therapy, healthcare education, and tutoring during the evening hours.

Loaves & Fishes Homeless Prevention-ESG	\$20,500
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Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities and involves direct financial assistance to 100 low-income families or individuals who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. In conjunction with the CDBG funded case management program, the Homeless Prevention Program will assist households with case management, food, mediation, clothing, advocacy, and coordination of services with other agencies in the community. The program is located at 4322 San Fernando Road.

Assist Care	\$2,100
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Glendale Adventist Medical Center

This project is sponsored by Glendale Adventist Medical Center (GAMC) located at 1509 Wilson Terrace. The project involves providing homeless patients with nutrition and medical compliance counseling, preventive health care education, health counseling, homeless-oriented community resource counseling and resource access assistance upon discharge from Glendale Adventist Medical Center. A case manager provides these services to patients who are identified as homeless. GAMC provides pharmaceuticals, food and motel vouchers through matching funds.

Sunrise Village	\$28,190
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YWCA of Glendale

This project is sponsored by the YWCA of Glendale. This project involves the ongoing operation of a 45-day emergency shelter for women and their children who have become homeless as a result of domestic violence. Access to the crisis shelter is through the Domestic Violence Project's 24-hour hotline. Services are designed to help domestic

violence victims achieve and maintain safety during and after their 45-day stay in the crisis shelter. Clients are provided with food, clothing, emergency transportation, case management, counseling, information and referrals, and advocacy.

TOTAL ESG PROGRAM **\$145,493**

III. HOME PROGRAM

Acquisition/Rehabilitation or Development of New Renter Housing **\$1,905,500**
Community Development and Housing

This project is sponsored by the Community Development and Housing Department and involves offering forgivable low-interest loans to multi-family rental property owners for the purpose of improving their rental housing units. The City will also provide acquisition/new construction and acquisition/rehabilitation loans to affordable rental housing providers. In return for the loans, the City will require that the improved or newly constructed units be rented to low-income households at affordable rental rates for a specified period of time.

Single Family Rehabilitation **\$163,312**
Community Development and Housing

This project is sponsored by the Community Development and Housing Department. The City will offer low-interest deferred loans and grants to low-income single family homeowners for the purpose of improving their homes.

Administration of HOME Program **\$229,867**

TOTAL HOME FUNDS **\$2,298,679**

IV. AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI)

Homeownership Assistance **\$53,507**
Community Development and Housing

This project is sponsored by Community Development and Housing Department. The City will offer grants of up to 6% of purchase price for down payment and closing costs to assist low-income first time homebuyers with the purchase of a home in Glendale.

TOTAL ADDI PROGRAM **53,507**