

**FINAL FY 2006-2007
ACTION PLAN FOR
COMMUNITY DEVELOPMENT BLOCK GRANT,
EMERGENCY SHELTER GRANT, HOME, AND
AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAMS**

Under Federal HUD Consolidated Planning regulations, the City of Glendale is preparing to submit its FY 2005-2006 Annual Action Plan for Community Development, Housing and Homeless Programs for the City of Glendale. The City of Glendale's proposed FY 2006-2007 Action Plan is described below.

The total amount of funds available under the FY 2006-2007 Action Plan is \$6,080,095 as follows:

1) CDBG Entitlement of \$3,411,431; 2) CDBG Program Income of \$30,000; 3) CDBG Reprogrammed funds of \$300,000, 4) ESG Entitlement of \$144,804; 5) HOME Entitlement of \$2,167,160; and 6) ADDI Entitlement of \$26,700.

I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PROJECT/AGENCY-DEPARTMENT

**PROPOSED
FUNDING**

PUBLIC SOCIAL SERVICES

COMMUNITY PROGRAMS:

After School Program **\$20,000**
Club JAM

This project is sponsored by Club JAM and provides a free after-school program to approximately 120 children annually, ages 5 to 12, Monday through Friday from 12:00pm to 6:00 p.m., year-round. The program, located at the Grandview Presbyterian Church, 1130 Ruberta Ave., primarily serves children from three west Glendale elementary schools, Jefferson, Balboa and Kepple. The program offers a safe after-school environment, which provides a healthy snack, computer classes, homework tutorial, playtime in the gym, field trips and visits from professionals, e.g. a doctor.

After-School Program **\$45,000**
New Horizons Family Center

This project is sponsored by New Horizons and involves operating a bilingual after-school tutoring and counseling program for high-risk elementary to high school-age students with academic and behavioral problems. The program is located at 744 S. Glendale Ave. The After-School Program will serve 200 students ages 5-16 and their families and services are provided in English, Spanish and Armenian. Services provided include: needs and services planning, supervised homework and tutoring, mentoring, computer instruction, recreation, counseling, family activities, and field trips. Parent activities include parent/support services, family activities, and consultations with staff.

Art and Chess After School Program **\$45,000**
Davidian-Mariamian Educational Foundation

This project is sponsored by the Davidian-Mariamian Educational Foundation (D&M) to enhance the operation of the D&M After School Program, which provides after-school educational services to youth. D&M will provide Art and Chess programs at Columbus,

Mann, Marshall and Muir Elementary Schools to approximately 175 youth. With CDBG funding, D&M plans to expand the Art and Chess programs to Edison and Jefferson Elementary Schools. The administrative office is located at 658 Hawthorne Street, Unit B.

Community Outreach Project **\$50,000**

Armenian Relief Society of Western USA, Inc.

This project is sponsored by the Armenian Relief Society to continue the Community Outreach Project, which provides social services to low and moderate-income persons, primarily targeting individuals and families who are newly arrived and have limited English ability and are unemployed. ARS will provide social services to 208 individuals such as: 1) life skills/ESL classes for seniors; 2) individual and family counseling including youth; and 3) job search assistance and employment. The program is located at 517 W. Glenoaks Blvd.

ESL/Basic Skills Instructor **\$10,000**

GAR Services

This project is sponsored by GAR Services to fund a portion of its existing Multi-Cultural Program to address the needs of non-English speaking, multi-cultural, developmentally disabled clients by teaching English language skills, job skills, and social and community living skills required for successful participation in their new community. The program curriculum is divided into six components: 1) ESL, 2) Basic skills instruction, 3) Money management, 4) Cultural and community awareness, 5) Communications and relations, and 6) Computer instruction. This program is located at 6512 San Fernando Road and will serve 66 developmentally disabled adults between the ages of 22 – 64.

Fair Housing Program **\$10,000**

Housing Rights Center

This project is sponsored by the Housing Rights Center (HRC) to continue providing fair housing and landlord/tenant services to 1,000 Glendale residents. The HRC provides services in four key areas: (1) Discrimination Complaint Investigation; (2) Enforcement and Legal Services; (3) Landlord/Tenant Counseling; and (4) Education and Outreach. The HRC has a main office located at 520 S. Virgil Ave., Suite 400, Los Angeles and a regional office located in the Jackie Robinson Center, 1020 N. Fair Oaks Ave. in Pasadena.

Intervention/Prevention Clinical Group Counseling Program **\$10,000**

Committee for Armenian Students in Public Schools

This project is sponsored by the Committee for Armenian Students in Public Schools (CASPS) and involves a group counseling program for elementary school students at Glendale Unified School District (GUSD). The program would operate at three GUSD elementary schools: Christopher Columbus located at 425 West Milford, Mark Keppel located at 730 Glenwood Road and John Muir located at 912 S. Chevy Chase Drive. The program objectives are to help improve the academic performance of maladjusted and academically at-risk students through group counseling. The counseling program would serve approximately 30 students per school throughout the year, for an annual combined total of 90 students.

Loaves & Fishes Homeless Prevention–CDBG **\$30,000**

Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities to fund a case manager for the Homeless

Prevention Program at 4322 Fernando Road. The Homeless Prevention Program will serve 200 cases (families or individuals) with case management, advocacy, and coordination of services with other agencies in the community. The case manager will keep track of clients' progress and help them achieve resolution of the presenting problems through regular follow up appointments. In conjunction with the CDBG funded case management program, ESG funds provide direct financial assistance for low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent to move into their own apartment.

STAR Youth Program **\$20,714**
Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities and is operated at 4322 San Fernando Road. The Students Training As Role-models (STAR) project is a youth mentorship program, which emphasizes positive interaction between youth, uniformed officers, and other professionals. In cooperation with the Glendale Police Department Community Police Partnership Team (COPPS), Catholic Charities proposes to provide 40 at-risk, elementary through high school aged youth with an enrichment program designed to educate and enlighten youth. Through weekly meetings, youth are immersed in fun activities and educational events that improve their quality of life.

USC Mobile Dental Clinic **\$20,000**
Glendale Healthy Kids

This project is sponsored by Glendale Healthy Kids to operate the USC Mobile Dental Clinic in Glendale. Glendale Healthy Kids is a collaboration of Glendale organizations and health care providers who provide no-cost health care to low-income school children, primarily from southern Glendale schools, who do not possess health insurance and do not receive regular medical and dental care. The dental clinic proposes to provide comprehensive dental care to 90 students in July 2006. The Glendale Healthy Kids administrative office is located at 223 N. Jackson Street.

Youth Employment Program **\$102,000**
Glendale Youth Alliance

This project is sponsored by the Glendale Youth Alliance (GYA). The Youth Employment Program consists of two programs: the Summer Youth Employment Program (SYEP), and the Glendale Youth Employment Partnership/and Glendale's Resource for Employment and Training (GYEP/GREAT). GYA proposes serving 200 youth in FY 06-07. GYA provides job seeking skills, workplace skills, communication skills and work experience (job placements) through its four program components. All programs will be administered through GYA's main office located at the Verdugo Jobs Center, 1255 S. Central Ave.

The Zone After School Youth Program **\$10,000**
The Salvation Army Glendale Corps

This project is sponsored by the Salvation Army to operate an after school youth program called The Zone located at 320 W. Windsor Road. The Zone would serve 45 middle school students per day and 100 students a year, and would be open from 3:00 pm to 6:00 pm each school day afternoon. Proposed services include: one-to-one homework assistance; individual/group tutoring; computer lab; facilitated peer group sessions on issues such as smoking, drugs, gangs, violence, self-esteem, citizenship; snacks; recreational and sports activities; field trips; performing arts activities; arts and crafts; leadership development

activities; individual counseling; and community service.

SUBTOTAL

\$372,714

CITY PROGRAMS:

Bookmobile

\$8,000

Glendale Public Library

This project is sponsored by the Glendale Public Library. The Bookmobile Program will provide library services four hours a week at Cerritos Elementary School located at 120 E. Cerritos Ave. The Bookmobile program provides easy access to library services for elementary school children and their parents as well as residents in the immediate vicinity. The extended stop will allow teachers, children and families to obtain Library cards and information, to check out books in Armenian, English, or Spanish and use the Internet at a convenient location. The program will serve 3,000 duplicated patrons during the program year.

Glendale Police Activities League (PAL)

\$27,000

Glendale Police Department

This project is sponsored by the Glendale Police Department to continue the Glendale Police Activities League (PAL) youth program. The objective of the program is to provide after school and summer recreational activities for 300 at-risk youth. The features of the PAL program include a partnership with the Glendale Unified School District (GUSD) and on-site School Resource Officers (SRO) at three middle schools (Roosevelt, Toll, and Wilson) to provide: boxing, flag football, basketball, and equestrian drill team. The goal of the program is to build positive self-esteem, provide motivational support, promote cultural awareness and sensitivity, and develop moral and leadership principles. The program's administrative office is located at 131 N. Isabel St.

Graffiti Removal Program

\$35,000

Community Development and Housing

This project is sponsored by the Department of Community Development and Housing for an existing graffiti removal and prevention program. The program proposes to remove graffiti and prevent future occurrences of graffiti within the CDBG eligible census tracts located in southern and southwestern Glendale through painting over or eradicating graffiti with solvents or abrasives.. The program will remove 65,000 sq. ft. of graffiti from 1,500 locations. The program's administrative office is located at 141 N. Glendale Avenue.

Project ACHIEVE-Community Outreach

\$30,000

Glendale's First Response to Homelessness

Community Development and Housing

This project is sponsored by the Department of Community Development and Housing for a Homeless Community Outreach program which is an exiting program operated by Project ACHIEVE and targeted to respond to the challenge of chronic homelessness and the social and economic impact of homelessness in Glendale. Community outreach workers engage homeless persons in dialogue, building rapport and providing access to services at street level, including transportation to the Project ACHIEVE access center. Project ACHIEVE is comprised of a one-stop access center, which provides

comprehensive supportive services and case management for homeless persons, and a year-round emergency shelter at 437 Fernando Court. The Project ACHIEVE Community Outreach program will serve 300 unduplicated homeless individuals during the FY 2006-2007 program year.

Senior Services and Care Management Programs **\$ 9,000**
Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation and Community Services Department to expand the outreach efforts of the Senior Services and Care Management Program by placing additional staff at the Salvation Army headquarters as well as at the Adult Recreation Center. The Program provides care management in response to clients health, housing or benefits-related problems. Actual care management includes in-home assessments, care planning, housing assistance, social service referrals, and monitoring of “at risk” seniors living in the greater Glendale area. The program is located at 201 E. Colorado Street.

Youth & Family Services Program **\$ 30,000**
Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation, and Community Services Department for a Community Services Coordinator position for the new Youth and Family Services Program (formerly the Youth Outreach Program). The Coordinator will continue to provide case management services, interventions, referrals, and supportive services for low-to-moderate income, at-risk youth, ages 12-18, residing in the Glendale area. The Community Services Coordinator will canvas areas frequented by at-risk youth, provide information on teen websites, gain referrals through the Pasadena Court, and develop brochures for distribution. The program will be operated out of the Youth Services field office located at 815 E. Harvard Street.

SUBTOTAL **\$ 139,000**
TOTAL SOCIAL SERVICES **\$ 511,714**

CAPITAL/NEIGHBORHOOD IMPROVEMENTS

COMMUNITY AGENCIES:

Adams Square Branch Library **\$ 50,000**
Neighborhood Legal Services of Los Angeles County

This project is sponsored by Neighborhood Legal Services of Los Angeles County (NLS) to rehabilitate the vacant rental space at their building located at 1100 E. Chevy Chase Drive in order to accommodate the space for a neighborhood branch library operated by the Glendale Public Library. (This request is in combination with the request presented by the Glendale Public Library to pay for construction of tenant improvements for the branch library). Necessary improvements specific to the NLS project for the library include replacing the air-conditioning and heating unit, and mechanical, electrical and plumbing upgrades. NLS provides legal assistance to low-income residents in the City of Glendale and throughout the San Fernando, Santa Clarita, and Antelope Valleys and serves more than 50,000 individuals and families each year.

Armenian Cultural Foundation Youth Community Center **\$150,000**

Armenian Cultural Foundation

This project is sponsored by the Armenian Cultural Foundation to assist with the development of a new three-story 10,000 sq. ft. youth community center located at 213-215 W. Chestnut Street. The multi-purpose facility will consist of a gymnasium, a mezzanine and library, a recreation room, four classrooms, a conference room and a teen room. The rooms will be used interchangeably for senior and family social service programs as well as youth programs and activities. The center will also provide office space for several community agencies including the Armenian Youth Federation, Armenian Youth Federation Juniors, The Armenian Relief Society, The Armenian General Athletic Union and scouts, Armenian National Committee, and the Hamazkaine Cultural Association. These agencies will also provide services at the center.

Elevator Renovation **\$ 50,000**

Homenetmen Glendale Ararat Chapter

This project is sponsored by Homenetmen Glendale “Ararat” Chapter to renovate the Center’s elevator located at 3347 North San Fernando Road, Los Angeles. The renovation includes the removal and replacement of the elevator control systems and elevator car and other elevator improvements. Homenetmen provides a range of cultural, recreational and social programs to primarily youth including summer basketball, and after school tutoring and related academic support.

YWCA Painting Project for Lexington Facility **\$ 50,000**

YWCA of Glendale

This project is sponsored by the YWCA of Glendale (YWCA) to paint the exterior of the YWCA facility built in 1939 including the preparation, surface repair, and painting of all front entrance flooring and stairways located at 735 East Lexington Drive. The YWCA provides a range of social services to primarily low-income residents including: ESL classes targeted at Spanish and Armenian immigrants; Head Start child-care programs for low-income families, a cancer screening program that serves low-income women; as well as YMCA sponsored senior and youth programs.

SUBTOTAL **\$300,000**

CITY DEPARTMENTS:

Adams Square Branch Library **\$300,000**
Glendale Public Library

This project is sponsored by the Glendale Public Library and involves construction of tenant improvements to vacant rental space at 1100 E. Chevy Chase Drive owned by Neighborhood Legal Services (NLS) to build a neighborhood branch library. (This request is in combination with the request presented by the NLS property owners). Improvements specific to the Library’s request include: design, demolition, framed walls, storefront window replacement, original ceiling framing, painting, shelving, circulation desk, pendant lighting, fire sprinkler system, library circulation network system, and public restrooms. The proposed branch library will offer material in multiple languages, basic skills training material, a place for after school homework assistance as well as computer usage and instruction, and programs for families, children, teen and adults.

Cedar Mini-Park **\$385,000**

Parks, Recreation and Community Services

This multi-year project is sponsored by the Parks, Recreation & Community Services Department and involves the design and development of a new mini-park located on four lots totaling approximately 23,430 square feet in size at 137, 141, 147 South Cedar Street and 815 East Harvard Street. The four lots were acquired by the City in May 2000 and consist of three single-family residences and related outbuildings. The proposed Cedar mini-park project will emphasize the architectural characteristics of the craftsman style homes surrounding the park and includes: demolition of existing structures, construction of a new playground, drainage improvements, water play area, maintenance area, two picnic shelters, walkways, sitting areas, garden landscaping, security lighting, and perimeter fencing.

Cerritos School Park Development **\$875,000**

Parks, Recreation and Community Services

This multi-year project is sponsored by the Parks, Recreation and Community Services Department to develop a one-acre City of Glendale/GUSD joint-use park/school project at Cerritos Elementary School at 3690 San Fernando Road. The City's portion of the project area includes the utilization of a City acquired $\frac{3}{4}$ acre property at 3690 San Fernando Road and closure of Forest Avenue for an additional $\frac{1}{4}$ acre. The proposed site improvements include protective play enclosures, open turf areas, picnic facilities, play equipment, seating areas and tables, interactive water play area, sports courts, restroom/maintenance/staff building and security lighting.

Code Enforcement **\$381,571**

Community Development & Housing, Neighborhood Services

This project is sponsored by the Department of Community Development and Housing Neighborhood Services Section. The objective of this project is to identify and inspect substandard dwelling units with evident code violations. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in CDBG eligible targeted areas. This project is coordinated and conducted in conjunction with other Neighborhood Services' programs, Housing Rehabilitation, and with various City departments such as Police and Fire as well as agencies such as the Housing Rights Center, Los Angeles County Department of Health and local homeowner associations.

Pacific Park Aquatic Facility Planning Project **\$75,000**

Parks, Recreation and Community Services

This project is sponsored by the Parks, Recreation and Community Services Department to pay for a portion of planning and design costs for a proposed twenty-five (25) meter swimming pool facility to be developed within the Pacific Park and Community Center recreational site located at 501 S. Pacific Ave. The proposed elements of the facility are a pool, an interactive water play structure, water slide, and programmed interactive water fountain, a new building with an office, maintenance and storage, locker rooms and restrooms. Services that will be offered at the pool will include year-round open recreation swimming, instructional lessons including American Red Cross Infant and Preschool Program, Adult Learn to Swim Program, and several classes for youth, including water safety.

Section 108 Loan Payment **\$230,860**

Community Development and Housing

This activity represents the City of Glendale's annual loan payment for a Section 108 Loan Guarantee from the federal Department of Housing and Urban Development (HUD) that was used toward the development of the Edison Pacific Community Center and Park Expansion project (Edison Pacific Project) located at 501 S. Pacific Ave. The Edison Pacific project is a joint development project between the City of Glendale and the Glendale Unified School District.

SUBTOTAL **\$2,247,431**

TOTAL CAPITAL/NEIGHBORHOOD IMPROVEMENTS **\$2,547,431**

ADMINISTRATION

Administration of Community Development Block Grant Program **\$ 682,286**

TOTAL CDBG PROGRAM: **\$3,741,431**

II. EMERGENCY SHELTER GRANT (ESG) PROGRAM

Project ACHIEVE Glendale-ESG \$94,536 Community Development and Housing

This project is sponsored by the Community Development and Housing Department to fund supportive services and operations at Project ACHIEVE. Project ACHIEVE is comprised of a one-stop center for homeless services and a year-round 40 bed emergency shelter at 437 Fernando Court. The Project ACHIEVE one-stop provides computer access, employment assistance, health care, housing placement assistance, mental health care, street outreach, substance abuse recovery, transportation assistance, veteran services, voicemail and mail services. The Project ACHIEVE residential component serves individuals and families with 60 to 90 days of housing, meals, showers, specialized case management, family therapy, healthcare education, and tutoring during the evening hours. The program will serve 220 homeless individuals and families annually.

Loaves & Fishes Homeless Prevention-ESG \$20,440 Catholic Charities of Los Angeles, Inc.

This project is sponsored by Catholic Charities and involves direct financial assistance to 100 low-income families or individuals who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. In conjunction with the CDBG funded case management program, the Homeless Prevention Program will assist households with case management, food, mediation, clothing, advocacy, and coordination of services with other agencies in the community. The program is located at 4322 San Fernando Road.

ASSIST Care \$1,994 Glendale Adventist Medical Center

This project is sponsored by Glendale Adventist Medical Center (GAMC) located at 1509 Wilson Terrace. The project involves providing 80 homeless patients with nutrition and medical compliance counseling, preventive health care education, health counseling, homeless-oriented community resource counseling and resource access assistance upon discharge from Glendale Adventist Medical Center. A case manager provides these services to patients who are identified as homeless. GAMC provides pharmaceuticals, food, clothing and motel vouchers through matching funds.

Sunrise Village Emergency Shelter \$28,014 YWCA of Glendale

This project is sponsored by the YWCA of Glendale and involves the ongoing operation of a 45-day emergency shelter for women and their children who have become homeless as a result of domestic violence. Access to the crisis shelter is through the Domestic Violence Project's 24-hour hotline. Services are designed to help domestic violence victims achieve and maintain safety during and after their 45-day stay in the crisis shelter. Clients are provided with food, clothing, emergency transportation, case management, counseling, information and referrals, and advocacy. The program will serve 100 women and children annually.

TOTAL ESG PROGRAM \$144,804

III. HOME PROGRAM

Acquisition/Rehabilitation or Development of New Renter Housing **\$1,850,444**
Community Development and Housing

This program is sponsored by the Community Development and Housing Department and involves offering forgivable low-interest loans to multi-family rental property owners for the purpose of improving their rental housing units. The City will also provide acquisition/new construction and acquisition/rehabilitation loans to affordable rental housing providers. In return for the loans, the City will require that the improved or newly constructed units be rented to low-income households at affordable rental rates for a specified period of time.

Single Family Rehabilitation **\$100,000**
Community Development and Housing

This program is sponsored by the Community Development and Housing Department and involves offering low-interest deferred loans and grants to low-income single-family homeowners for the purpose of improving their homes.

Administration of HOME Program **\$216,716**

TOTAL HOME PROGRAM **\$2,167,160**

IV. AMERICAN DREAM DOWNPAYMENT INITIATIVE (ADDI)

Home Ownership Assistance **\$26,700**
Community Development and Housing

This project is sponsored by Community Development and Housing Department. The City will offer grants of up to 6% of purchase price for down payment and closing costs to assist low-income first time homebuyers with the purchase of a home in Glendale.

TOTAL AMERICAN DREAM DOWNPAYMENT INITIATIVE PROGRAM **\$26,700**