

**FINAL FY 2010-2011  
ACTION PLAN FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT,  
EMERGENCY SHELTER GRANT, AND HOME PROGRAMS**

Under Federal HUD Consolidated Planning regulations, the City of Glendale is preparing to submit its FY 2010-2011 Annual Action Plan for Community Development, Housing and Homeless Programs for the City of Glendale. The City of Glendale's proposed FY 2010-11 Action Plan is described below.

The total amount of funds available under the FY 2010-11 Action Plan is \$6,233,581 as follows: 1) CDBG Entitlement of \$3,562,466, 2) CDBG Reprogrammed funds of \$230,000, 3) ESG Entitlement of \$143,776; and 4) HOME Entitlement of \$2,297,339.

**I. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

<b><u>PROJECT/AGENCY</u></b>	<b><u>APPROVED FUNDING</u></b>
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**PUBLIC SOCIAL SERVICES**

**COMMUNITY PROGRAMS:**

<b>After-School Program Club JAM</b>	<b>\$36,000</b>
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This project is sponsored by Club JAM and provides a free after-school program to approximately 100 children annually, ages 5 to 12, Monday through Friday from 12:00pm to 6:00 pm, year-round. The program, located at the Grandview Presbyterian Church, 1130 Ruberta Ave., primarily serves children from three west Glendale elementary schools, Jefferson, Balboa and Keppel. The program offers a safe after-school environment, which provides a healthy snack, computer classes, homework tutorial, playtime in the gym, field trips and visits from professionals, e.g. a police officer.

<b>After-School Program New Horizons Family Center</b>	<b>\$49,000</b>
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This project is sponsored by New Horizons and involves operating a comprehensive after-school program for at-risk elementary to middle school-age students. The program is located at 744 S. Glendale Ave. The After-School Program will serve 225 students ages 5-15 and their families and services are provided in English, Spanish and Armenian. Services provided include: daily help with homework, individualized needs and services planning; tutoring; computer instruction; gymnasium activities; educational field trips; nutrition education, including an obesity prevention program; parenting classes; an innovative math enrichment program; a young teen component; family and multicultural community events. provided include: needs and services planning, supervised homework and tutoring assistance, computer instruction, nutrition education, recreation, counseling, family and multicultural activities.

**Transitional Housing Project for Homeless Women and Children** **\$20,000**

**Door of Hope**

This project is sponsored by Door of Hope to operate a transitional housing program which provides housing, intensive case management, access to job placement and training, finance/budgeting education, mental health counseling, after-school and life skills classes and housing to 13 single mothers and their children, with special provisions for victims of domestic violence. Door of Hope is proposing to serve 60 unduplicated persons annually. Each mother will spend up to forty hours in financial management class, will have one-on-one mental health counseling sessions on a weekly basis, and will participate in life skills classes. The facility is located at an undisclosed site.

**Community Outreach Project** **\$61,000**

**Armenian Relief Society of Western USA, Inc.**

This project is sponsored by the Armenian Relief Society to continue the Community Outreach Project, which provides social services to low and moderate-income persons, primarily targeting individuals, families and seniors who are newly arrived, have limited English ability and are unemployed. ARS will provide social services to 208 individuals such as: 1) life skills/ESL classes for seniors; 2) individual, youth and family counseling; and 3) job search assistance and employment referrals. The program is located at 517 W. Glenoaks Blvd.

**Fair Housing Program** **\$8,000**

**Housing Rights Center**

This project is sponsored by the Housing Rights Center (HRC) to continue providing multi-language fair housing and landlord/tenant services to 1,000 Glendale residents. The HRC provides services in four key areas: 1) Discrimination Complaint Investigation; 2) Legal Services and Enforcement; 3) Landlord/Tenant Counseling; and 4) Education and Outreach. The HRC has a main office located at 520 S. Virgil Ave., Suite 400, Los Angeles.

**Intervention/Prevention Clinical Group Counseling Program** **\$28,000**

**Committee for Armenian Students in Public Schools (CASPS)**

This project is sponsored by CASPS and involves a group counseling program for elementary school students. The program would operate at two Glendale Unified School District (GUSD) elementary schools: Christopher Columbus located at 425 West Milford, and Mark Keppel located at 730 Glenwood Road or John Muir located at 912 S. Chevy Chase Drive. The program's goal is to help students overcome academic and behavioral problems by engaging them in interactive activities that give them hope, self-awareness, and self-esteem. At each school, 30 students will receive a total of 30 hours of interactive clinical group counseling. CASPS proposes to serve 60 students annually.

**Loaves & Fishes Homeless Prevention-CDBG** **\$42,000**

**Catholic Charities of Los Angeles, Inc.**

This project is sponsored by Catholic Charities to continue the operation of an existing case management service for the Loaves & Fishes' Homeless Prevention Program located at 4322 San Fernando Road. The Homeless Prevention Program will serve 200 low-income families and individuals who are at imminent risk of becoming homeless with case management, advocacy, and coordination of services with other agencies in the

community. In conjunction with the CDBG funded case management program, ESG funds provide direct financial assistance for low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent to move into their own apartment.

**Homeless Community Outreach & Assessment** **\$34,000**  
**PATH Achieve Glendale**

This project is sponsored by PATH Achieve Glendale located at 437 Fernando Court. The primary purpose of this program is to engage homeless individuals and families on the streets and offer them appropriate services in a non-threatening manner. The Community Outreach program specifically targets the chronically homeless and service resistant population and works to establish client centered services in an environment that the client is comfortable. The Community Outreach program, through PATH Achieve Glendale, offers case management and supportive services to program participants on the streets. The Outreach program expects to serve 300 unduplicated individuals annually.

**Youth Employment Program** **\$79,300**  
**Glendale Youth Alliance**

This project is sponsored by the Glendale Youth Alliance (GYA). The Youth Employment Program consists of three programs: the Summer Youth Employment Program (SYEP), the Glendale Youth Employment Partnership program, and the Glendale's Resource for Employment and Training (GREAT) program. GYA proposes serving 150-250 youth annually under the two programs. GYA provides youth with job seeking skills, workplace skills, communication skills and work experience (job placements). All programs will be administered through GYA's main office located at the Verdugo Job Center, 1255 S. Central Ave.

**"Create Freedom and Awareness" Youth Transformational Seminar** **\$12,000**  
**ARK Family Center, Inc.**

This project is sponsored by ARK Family Center, Inc. (ARK) to provide an eight-week educational youth seminar focusing on increasing one's level of emotional intelligence, leadership skills and overall well-being for 90 low and moderate-income youth, ages 14-18. The program will provide a total of three seminars throughout the year with a minimum of 30 participants in each seminar. ARK will educate youth in areas of self-awareness, self-motivation, mood management, managing relationships, empathy, forgiveness and making healthy choices in a group educational setting during the eight-week seminar. ARK is located at 541 W. Colorado Street, Suite 302.

**Multi-Cultural Program (and ESL classes)** **\$10,000**  
**Glendale Association for the Retarded**

This project is sponsored by the Glendale Association for the Retarded (GAR) to fund its existing Multi-Cultural Program to address the needs of non-English speaking, multi-cultural, developmentally disabled clients by teaching English language skills, job skills, and social and community living skills required for successful participation in their new community. The program curriculum is divided into six components: 1) ESL, 2) basic skills instruction, 3) money management, 4) cultural and community awareness, 5) communications and relations, and 6) computer instruction. This program is located at

6512 San Fernando Road and will serve 30 developmentally disabled adults between the ages of 21 – 68.

**Glendale Housing Now** **\$10,000**

**PATH Ventures**

This project is sponsored by PATH Ventures for the ongoing operation of 13 units of permanent supportive housing for disabled, chronically homeless individuals with mental health illness. The Glendale Housing Now Program provides clients with subsidized, furnished housing and supportive services, including case management, mental health care, assistance accessing education and assistance with independent living. PATH Ventures will focus on helping clients maintain their housing, access mental health treatment programs and increase skills and income to ultimately become self-sufficient. PATH Ventures leases 13 one-bedroom scattered site units from individual apartment owners in Glendale and places and case manages clients in those units.

**The Zone Academy** **\$15,000**

**The Salvation Army Glendale Corps**

This project is sponsored by the Salvation Army to operate the Zone Academy, an after school program that provides learning assistance for 3rd to 8th grade students from primarily low to moderate income households. The key component of this program is to assist students with language barriers and other limitations with tutoring in the field of language arts, mathematic skills and homework assistance. The Zone Academy will provide assistance to 70 students from five local Glendale elementary schools located in the southern section of the City. The Zone Academy is open year round, Monday through Friday and is located at 320 W. Windsor Road.

**After School Tutoring** **\$16,000**

**Homenetmen Glendale Ararat Chapter**

This project is sponsored by Homenetmen Glendale Ararat Chapter for an after-school tutoring program. The Program will provide free, direct one to one academic support to low and moderate-income elementary and middle school students in southern Glendale. In addition, the Program proposes to provide assessment testing in order to track a student's progress and academic achievements. The tutoring program will be conducted at the Homenetmen Ararat Center located at 3347 N. San Fernando Road, Los Angeles. The tutoring sessions will be held Monday through Thursday.

**SUBTOTAL** **\$420,300**

**CITY PROGRAMS:**

**Bookmobile** **\$12,000**

**Glendale Public Library**

This project is sponsored by the Glendale Public Library. The Bookmobile Program will provide library services four hours a week at Cerritos Elementary School located at 120 E. Cerritos Ave. The Bookmobile program provides easy access to library services for elementary school children and their parents as well as residents in the immediate vicinity during school hours as well as after school. The extended stop will allow teachers, children and families to obtain Library cards and information, to check out books in

Armenian, English, or Spanish and use the Internet at a convenient location and participate in the annual Summer Reading Program. The program will serve 500 students with an annual goal of 2,500 duplicated patrons.

**Glendale Police Activities League (PAL)**

**\$31,000**

**Glendale Police Department**

This project is sponsored by the Glendale Police Department to continue the Glendale Police Activities League (PAL) youth program. The objective of the PAL program is to provide after school and summer recreational activities for 60 students from three middle schools (Roosevelt, Toll, and Wilson) including boxing and equestrian drill team programs. The program's goal is to build each youth's self esteem, confidence, and self-control as well as to foster a positive relationship between the Police Officers and the students. The program's administrative office is located at 131 N. Isabel St.

**Students Training as Role Models (S.T.A.R.)**

**\$19,000**

**Glendale Police Department**

This project is sponsored by the Glendale Police Department to operate the S.T.A.R. Program which targets at-risk, low income, GUSD students between the ages of 9-15. The goal of the program is to improve academic achievement, increase graduation rates, develop the students' potential as leaders and mentors, and prevent drug use and gang activity of the students through mentoring by Glendale Police Officers and other professionals. The program proposes to serve 25 students and their families annually with the following services: 1) academic tutoring, 2) life skills classes, 3) enrichment activities including crafts, art projects, and educational field trips, and 4) service opportunities in the local community. The program will operate at the Pacific Park Community Center located at 501 S. Pacific Avenue.

**Rosie Goes to Wall Street (Camp Rosie)**

**\$14,000**

**Glendale Commission on the Status of Women**

This project is sponsored by the Commission on the Status of Women to operate a business/leadership skills summer camp for young women called Rosie Goes to Wall Street (Camp Rosie). Camp Rosie empowers girls between the ages of 11 and 18 to make personal, educational, financial and career choices from an expanded set of possibilities. The program offers two, 15-day intensive summer sessions and introduces 30 students per session (60 students total) to critical business and leadership skills and "non-traditional" career options which offer financially secure career paths. The summer camp will be held at the Pacific Park Community Center located at 501 S. Pacific Ave.

**Senior Services Program**

**\$22,000**

**Community Services and Parks Department**

This project is sponsored by the Community Services and Parks Department. The program proposes to serve 180 unduplicated frail, homebound seniors throughout the year, providing them with a comprehensive assessment, care management services, and meals/nutritional advice. The program also includes the Home Delivered Meals program for homebound seniors. The Program provides care management in response to client's health, housing, or benefits-related problems. Actual care management includes in-home assessments, care planning, meals, housing assistance, social service referrals, and

monitoring of “at risk” seniors living in the greater Glendale area. The program is located at the Adult Recreation Center at 201 E. Colorado Street.

**Youth & Family Services Program** **\$16,000**

**Community Services and Parks Department**

This project is sponsored by the Community Services and Parks Department for a part-time Community Services Coordinator position for the Youth and Family Services Program. The Coordinator along with other full-time and part-time Coordinators will provide case management services, interventions, referrals, and supportive services for approximately 40 low-to-moderate income at-risk youth, ages 12-24, and their families. Outreach, information and referral, and walk-in services will be provided for approximately 150 people annually. The program will be operated out of the Youth Services field office located at 141 S. Cedar Street.

**SUBTOTAL** **\$114,000**

**TOTAL SOCIAL SERVICES** **\$534,300**

**CAPITAL/NEIGHBORHOOD IMPROVEMENTS**

**COMMUNITY AGENCIES:**

**Homenetmen Roof Repair** **\$40,920**

**Homenetmen Glendale Ararat Chapter**

This project is sponsored by Homenetmen Glendale Ararat Chapter to repair the roof of the Homenetmen Ararat Chapter facility located at 3347 N. San Fernando Road. The center is a two story building that house offices on the second floor and two gymnastics halls on the first floor. The building is 35,000 square feet on 65,000 square feet of land. The estimated number of members who use the center is approximately 500 youth on a daily basis. The building has three main roof areas; the office building, the Green Gym and the Blue Gym. All three areas of the roof will be repaired.

**Safe & Security at Homenetmen Center** **\$46,754**

**Homenetmen Glendale Ararat Chapter**

This project is sponsored by Homenetmen Glendale Ararat Chapter to install a fire alarm system and interior and exterior security cameras for the newly renovated Homenetmen Athletic and Cultural facility located in 3618 N. San Fernando Road, Glendale and represents the second youth center owned and operated by Homenetmen. The center, originally a warehouse; was purchased in August of 2007, and was converted to an athletic and cultural facility in 2009. The property is 51,000 square feet and has 24,000 square feet of building, which includes offices, two basketball/volleyball courts, and athletic/cultural halls. The estimated number of members who use the center is more than 300 youth on daily basis.

**Center for Mission and Community Development** **\$115,000**

**Glendale Adventist Medical Center**

This project is sponsored by the Glendale Adventist Medical Center (GAMC) to renovate two existing restrooms located at the Center for Mission and Community Development

building located at 1509 Wilson Terrance, adjacent to the main medical center. The proposed renovation to the Center's upstairs and downstairs restrooms will include; demolition of the existing structure, concrete and carpentry work, modification of the restroom, new restroom fixtures, fire and HAVC systems. The Center for Mission and Community Development's restroom facilities were constructed in 1928 prior to American with Disabilities Act (ADA) requirements, therefore it is necessary to bring the structure up to code and comply with ADA requirements. The Center operates a number of community programs, including health and preventative health services, services for the homeless and employment programs.

**Children's Village "Nuestra Casa" \$40,000**  
**New Horizons Family Center**

This project is sponsored by New Horizons Family Center for off-site construction improvements in the City public right-of-way related to the development of an affordable, licensed two-story childcare center for 72 infants, and preschoolers located at 1242 and 1246 S. Maryland Avenue. The 1242-1246 Maryland property will be combined with an adjacent building and property at 1251 S. Glendale Ave. which provides children's mental health counseling. New Horizons will provide the following services at the child care center: child care for ages newborn to six, individualized needs and services assessment, case management, nutrition classes, family literacy, parenting education, and psychological evaluation and therapy.

**NLS-LA Parking Lot and Traffic Improvement Project \$81,591**  
**Neighborhood Legal Services of Los Angeles County**

This project is sponsored by Neighborhood Legal Services of Los Angeles County (NLS) and involves renovating the Adams Square Building parking lot located at 1102 Chevy Chase Drive in Glendale. The building serves as the NLS offices with a portion of the building housing the City's Adams Square Satellite Library. The surface area of the parking lot is cracked and uneven. The entryway on Chevy Chase Dr. invites illegal left hand turns on a busy street. The proposed improvements would resurface an uneven and cracked parking lot, replacing it with permeable paving and drought resistant landscaping. NLS provides legal assistance to residents in the areas of housing, family and domestic violence, public benefits, health, immigration, employment, and consumer rights.

**Energy Efficiency Window Replacement Project \$95,568**  
**Door of Hope**

This project is sponsored by Door of Hope to renovate a 16 unit apartment building by replacing all the windows throughout the apartment and installing 138 energy efficient dual glazed windows to reduce the utility bills of operating the apartment complex and provide better safety for the families. The existing windows are over fifty years old, are not energy efficient, and do not lock properly. The building is located at an undisclosed site in Glendale. Door of Hope is leasing the apartment building from the Verdugo Housing Corporation, a local non-profit corporation. Door of Hope provides housing, intensive case management, access to job placement and training, finance/budgeting education, mental health counseling, after-school and life skills classes and housing to 13 single mothers and their children, with special provisions for victims of domestic violence.

**SUBTOTAL** **\$419,833**

**CITY DEPARTMENTS:**

**Code Enforcement** **\$420,000**  
**Community Planning**

This project is sponsored by the Community Planning Department, Neighborhood Services Section. The objective of this project is to identify and inspect substandard dwelling units with evident code violations. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in southern Glendale targeted areas. This project is coordinated and conducted in conjunction with other Neighborhood Services' programs, Housing Rehabilitation, and with various City departments such as Police and Fire as well as agencies such as the Housing Rights Center, Los Angeles County Department of Health, local homeowner associations, local hospitals and other City departments.

**Neighborhood Park Project** **\$1,458,065**  
**Community Services and Parks**

This project is sponsored by the Community Services and Parks Department to pay for architectural, project management, and construction costs for the possible expansion of two southern Glendale neighborhood parks. CDBG funds may also be used to pay for a portion of construction costs for the 21,000 sq. ft. (0.48 acre) Maryland Mini-park located at 810-816 S. Maryland Avenue. Improvements include pedestrian walkways, seating and picnic areas, children's play area, landscaping, lighting, and security fencing.

**Section 108 Loan Payment** **\$248,268**  
**Community Services and Parks**

This activity represents the City of Glendale's annual loan payment for a Section 108 Loan Guarantee from the federal Department of Housing and Urban Development (HUD) that was used toward the development of the Edison Pacific Community Center and Park Expansion project (Edison Pacific Project) located at 501 S. Pacific Ave. The Edison Pacific project is a joint development project between the City of Glendale and the Glendale Unified School District.

**SUBTOTAL** **\$2,126,333**

**TOTAL CAPITAL/NEIGHBORHOOD IMPROVEMENTS** **\$2,546,166**

**ADMINISTRATION**

Administration of Community Development Block Grant Program **\$712,000**

**TOTAL CDBG PROGRAM:** **\$3,792,466**

**TOTAL CDBG FUNDS AVAILABLE:** **\$3,792,466**



## **II. EMERGENCY SHELTER GRANT (ESG) PROGRAM**

### **Emergency Housing Program \$91,824**

#### **PATH Achieve Glendale**

This project is sponsored by PATH Achieve Glendale to provide supportive services and operations for the PATH Achieve Emergency Housing Program. The emergency housing program is a 40-bed year round shelter designed to provide safe, stable, short-term housing for 60-90 days for individuals and families. The program is located at 437 Fernando Court and offers meals, showers, case management, family therapy, art classes, health care education and tutoring during evening hours. Additional services include: housing resources, veterans' services, mental health services, employment services and health services. The shelter will provide case management and supportive services to a total of 200 unduplicated individuals annually.

### **Loaves & Fishes Homeless Prevention Program \$31,179**

#### **Catholic Charities of Los Angeles, Inc.**

This project is sponsored by Catholic Charities and involves direct financial assistance to 200 low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. In conjunction with the CDBG funded case management program, the Program will assist households with case management, food, housing mediation, clothing, advocacy, and coordination of services with other agencies in the community. The program is located at 4322 San Fernando Road.

### **Sunrise Village Emergency Shelter \$12,309**

#### **YWCA of Glendale**

This project is sponsored by the YWCA of Glendale and involves the ongoing operation of a 45-day emergency shelter for women and their children who have become homeless as a result of domestic violence. Access to the crisis shelter is through the Domestic Violence Project's 24-hour hotline. Services are designed to help domestic violence victims achieve and maintain safety during and after their 45-day stay in the crisis shelter. Clients are provided with food, clothing, emergency transportation, case management, counseling, information and referrals, life skills classes, and advocacy.

### **Hamilton Court Transitional Housing Program \$8,464**

#### **Door of Hope**

This project is sponsored by Door of Hope to operate a transitional housing program which provides housing, intensive case management, access to job placement and training, finance/budgeting education, mental health counseling, after-school and life skills classes and housing to 13 single mothers and their children, with special provisions for victims of domestic violence. Door of Hope is proposing to serve 60 unduplicated persons annually. Each mother will spend up to forty hours in financial management class, will have one-on-one mental health counseling sessions on a weekly basis, and will participate in life skills classes. The facility is located at an undisclosed site.

### **TOTAL ESG PROGRAM \$143,776**

### III. HOME PROGRAM

**Affordable Rental Development– Acquisition and New Construction and/or Acquisition and Substantial Rehab Program** **\$2,068,339**  
**Community Redevelopment and Housing**

Glendale will provide acquisition/new construction and acquisition/rehabilitation loans to affordable rental housing providers. Glendale will require that the improved or newly constructed units be rented to low-income households at affordable rental rates for a specified period of time.

**Administration of HOME Program** **\$229,000**

**TOTAL HOME PROGRAM** **\$2,297,339**