

**NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION  
NOTICE OF DESIGN REVIEW BOARD MEETING  
DESIGN REVIEW BOARD CASE NO. PDR 1916804**

**LOCATION:** 6231, 6265, 6311 and 6265 SAN FERNANDO ROAD  
GLENDALE, CA 91201

**APPLICANT:** Jakub Tejchman

**ZONE:** IMU (Industrial/Commercial Mixed Use) Zone

**LEGAL DESCRIPTION:** Lots 10-13, Portions of Lots 14 and 15, Lots 16-20, Portions of Lot 21, Tract No. 7345, Lots 1-11, Tract No. 6454, and Portion of Block 97, Subdivision of Rancho Providencia and Scott Tract, in the City of Glendale, County of Los Angeles, State of California, in the Office of the Recorder of Los Angeles County

**PROJECT DESCRIPTION**

The proposed project includes: the development of a 6,200 square-foot addition to an existing one-story, 6,087 square-foot, commercial/industrial buildings (6325 San Fernando Road, constructed in 1968), located in the C3 I (Commercial Services) zone, Height District I; construction of a 2,780 square-foot ground level addition and 4,832 square-foot mezzanine addition within an existing 6,648 square-foot, commercial office (6311 San Fernando Road, constructed in 1972); the demolition of a 848 square-foot and façade improvement to an existing 52,848 square-foot building (6265 San Fernando Road, constructed in 1953); and the construction of a 7,789 square-foot addition to an existing one-story, 2,211 square-foot commercial/industrial building (6231 San Fernando Road, constructed in 1921). The project site is approximately 187,440 square-feet (4.3 acres) in size, located in the IMU (Industrial/Commercial-Residential Mixed Use) Zone. The Project will function as general commercial offices. The existing parking spaces at the Project site will be reconfigured with a code compliant amount of 241 parking spaces. The proposed project requires approval from the Design Review Board.

**ENVIRONMENTAL RECOMMENDATION**

The Community Development Department, after having conducted an Initial Study, has prepared a Mitigated Negative Declaration for the project. The Mitigated Negative Declaration and all documents referenced therein are available for review in the Community Development Department, Planning Division office, Room 103 of the Municipal Services Building, 633 East Broadway, Glendale, CA 91206 or on the Planning Division website: [www.glendaleca.gov/environmental](http://www.glendaleca.gov/environmental)

Written comments may be submitted to the Community Development Department, Planning Division office, at the address listed above for a period of twenty (20) days after publication of this notice.

**Proposed Negative Declaration Comment Period: December 16, 2020 to January 6, 2020**

**DESIGN REVIEW BOARD MEETING:**

The Design Review Board will conduct a public meeting in Room 105 of Municipal Services Building, 633 East Broadway, Glendale, on **January 9, 2020**, at 5:00 p.m. or as soon thereafter as possible.

The meeting will be in accord with the Glendale Municipal Code, Title 30, Chapter 30.47. The purpose of the meeting is to hear comments from the public with respect to design review and environmental concerns.

If you desire more information on the proposal, please contact the case planner, Dennis Joe, at [djoe@glendaleca.gov](mailto:djoe@glendaleca.gov) or (818) 937-8157. The files are available in the Community Development Department, Planning Division Office, Room 103 of the Municipal Services Building, 633 East Broadway. Staff reports are accessible prior to the meeting through hyperlinks in the "Agendas and Minutes" section. Website Internet Address: <http://glendaleca.gov/government/agendas-minutes>

Any person having any interest in the project described above may appear at the public meeting listed above either in person or by counsel of both and may be heard in support of their opinion. Any person protesting may file a duly signed and acknowledged written protest with the City Clerk at, or prior to, the public meetings. "Acknowledged" shall mean a declaration of property ownership (or occupant if not owner) under penalty or perjury. If you challenge the Project described above, per Government Code Section 65009, you may be limited to raising only those issues you or someone else raised at the public meetings described in this notice, or in written correspondence delivered to the City of Glendale at, or prior to, the public meetings. In compliance with the Americans with Disabilities Act (ADA) of 1990, please notify the Community Development Department at least 48 hours (two business days) for requests regarding sign language translation and Braille transcription services.

Date: December 3, 2019

Ardashes Kassakhian, The City Clerk of the City of Glendale