



ENVIRONMENTAL
INFORMATION FORM (EIF)

MSB Room 101, 633 E. Broadway at Glendale Avenue (818) 548-3200

FOR OFFICE USE ONLY

EIF #: _____ Fee Receipt #: _____ Accepted By: _____ Date: _____

Case #: _____

Project Type: _____

Project Address: _____

Assessor Parcel No(s): _____

Legal Description (Attach if necessary): _____

Applicant's Name: _____ Phone: _____

Fax: _____

Address: _____ City: _____ Zip Code: _____

Person to Contact Regarding Project: _____

Address: _____ City: _____ Zip Code: _____

Property Owners Name: _____ Phone: _____

Address: _____ City: _____ Zip Code: _____

Answer all questions completely, attach additional sheets if necessary

This form will be circulated to appropriate City Departments and/or other government agencies for review of potential environmental effect of the project described herein in order to make environmental determinations pursuant to the California Environmental Quality Act of 1970, as amended (Public Resource Code Sec. 21000 et.seq.).

1. PROJECT DESCRIPTION

A. Describe the proposed project in detail (attached additional sheets if necessary): _____

B. List and describe all permits and other public approvals required for this project (Federal, State, County, SCAQMD, City, etc.): _____

C. List all public funding sources including state and federal, if applicable: _____

2. EXISTING CONDITIONS

A. Project area (indicate square feet and/or acres): _____

B. Existing zoning: _____

C. General Plan or Land Use designation for project area (use all appropriate land use categories):

D. Is the project site within a redevelopment area? Yes _____ No _____

E. Existing or most recent land use (be specific and attach photographs or snapshots):

F. Year buildings on site were constructed: _____

Answer all questions completely, attach additional sheets if necessary

G. Number of people currently residing on the project site: _____

H. Slope characteristics of the site (use percentages if site falls into more than one category):

Flat/Sloping (0-8%) _____ Hilly (16-20%) _____

Rolling (9-15%) _____ Steep (over 20%) _____

I. Number, size and type of existing trees on site (all trees with height 10'-0" or more above ground must be listed): _____

J. Describe all wildlife inhabiting or utilizing the site (include seasonal usage): _____

K. Land use of surrounding properties. Indicate the type of use (residential, commercial, etc.), intensity of use (single family, apartments, shops, department stores, etc.) and number of stories of building.
Attach photographs of the vicinity.

North: _____

South: _____

East: _____

West: _____

3. RESIDENTIAL PROJECT (IF NOT RESIDENTIAL, DO NOT ANSWER, GO TO QUESTION 4)

A. Number of dwelling units in each category:

Single Family: _____ Condominium: _____

Apartment: _____ Other: _____

B. Number of:

Efficiency units: _____ Floor area per unit: _____ sq. ft.

One bedroom: _____ Floor area per unit: _____ sq. ft.

Two bedroom: _____ Floor area per unit: _____ sq. ft.

Three or more bedrooms: _____ Floor area per unit: _____ sq. ft.

TOTAL FLOOR AREA: _____ sq. ft.

C. Total number of parking spaces provided: _____ Required: _____

Answer all questions completely, attach additional sheets if necessary

D. Number of stories: _____ Height: _____ feet. Number of structures: _____

E. Amount of landscaped open space provided: _____

4. COMMERCIAL, INDUSTRIAL OR OTHER NON-RESIDENTIAL PROJECTS (IF RESIDENTIAL ONLY, DO NOT ANSWER, GO TO QUESTION 5)

A. Type of use (be specific): _____

B. Total floor area allocated to each (use list above): _____ sq. ft.

C. Number of stories: _____ Height: _____ feet.

D. Total number of parking spaces provided: _____ Required: _____
Number of loading space provided: _____

E. Hours of operation: _____ Days of operation: _____

F. Maximum occupancy (# of persons): _____
Employees (per shift): _____ Anticipated visitors (customers) per day: _____

G. Amount of landscaped open space: _____ sq. ft.

H. What exterior lighting is proposed: _____

5. PROJECT SCHEDULE

A. Indicate the proposed scheduling of project development include estimated start date (month/year) and estimated completion time (months): _____

B. If applicable, indicate previous or completed phases of the project: _____

C. If the project is a component of a larger plan or program, describe the project's future phases or extensions: _____

6. ENVIRONMENTAL EVALUATION

A. Number, type and age of structures to be removed as a result of the project (specify residential or commercial structures, buildings height and square footage of all existing structures): _____

B. Are any structures to be removed or altered listed in the City's Historic Preservation Element?
YES _____ NO _____

Answer all questions completely, attach additional sheets if necessary

C. Will people currently residing on the site be removed or relocated by the project?

YES _____ NO _____

If yes, attach a sheet(s) specifying number in each household, current tenants, current income, and tenant agreements.

D. Will the project affect hilly or mountainous terrain or will there be a substantial alteration of ground contours? YES _____ NO _____ Also, indicate the gross cubic yards of grading proposed

_____ the acres of land to be graded _____ , cubic feet of soil to be imported
cubic feet of soil to be exported, and haul routes to be used _____

E. Do soil or geological conditions exist on the subject site which affect the use of the property?

YES _____ NO _____ If yes, submit detailed report.

F. Has the soil been investigated for toxic contamination or has the site ever had underground or above ground storage of hazardous materials?

YES _____ NO _____ If yes, submit detailed report.

G. Number, size and type of tree(s) to be removed: _____

H. If the site is currently vacant, have any investigation been conducted to determine whether or not there are any paleontological or archaeological remains on the site?

YES _____ NO _____ If yes, attach report.

I. How will storm water runoff quality or quantity be affected by the proposed project? (Attach report if necessary) _____

J. What dust, fumes, smoke, odors, air pollutants, or toxic air contaminants will be created either temporarily or permanently by the project you propose (include effects of construction activity):

K. What changes in existing noise or vibration levels will occur on the project site and the immediate area as a result of the project? Submit study if necessary. _____

L. Will hazardous (toxic, corrosive, ignitable or explosive) materials be used on the site during construction and after the project is completed?

YES _____ NO _____ If yes, list materials and submit risk assessment. _____

M. Does the project require a Variance or Conditional Use Permit?

YES _____ NO _____ If yes, attach application(s).

OWNER'S AFFIDAVIT

I hereby certify that I am the legally authorized owner of all property involved in this application or have been empowered to sign as the owner on behalf of a corporation, partnership, business, etc., as evidenced by separate instrument attached herewith. I hereby grant to the applicant of this form full power to sign all documents related to this application, including any conditions or litigation measures as may be deemed necessary.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on (Date) _____ at _____, California
Owner's Signature _____, Owner's Printed Name _____

APPLICANT'S AFFIDAVIT

I hereby certify that the statements furnished above and in the attached exhibits represent the data and information required for this initial evaluation and that the facts, statements and information presented are true and correct to the best of my knowledge and belief. Further, should the stated information be found false or insufficient, I agree to the return of this form for appropriate revisions, understanding the City of Glendale cannot process this form until all applicable information is corrected or provided by the applicant. I hereby certify that I have been legally authorized by the owner to present this application and to sign on behalf of all documents related to this application, including any conditions or litigation measures as may be deemed necessary. Note: When the applicant is a corporation, partnership, business, etc., a separate document verifying the authorization to sign for such applicant is required.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on (Date) _____ at _____, California
Applicant's Signature _____, Applicant's Printed Name _____

CONFLICT OF INTEREST STATEMENT

Section 84308 of the Government Code prohibits an elected or appointed office, or alternate, or candidate for office who serves on a quasi-judicial board or commission, from accepting, soliciting or directing a contribution of \$250.00 or more from any person, or his or her agent, who has an application or a license, permit or other entitlement for use pending before any body of which the office or alternate is a member of, or for three (3) months following the date a decision is rendered on an application, or from any person, or his agent, who actively supports or opposes the application. Further, said State law section requires applicants for permits to disclose whether or not they have made any such contributions to any board or commission members. Therefore, the following statement must accompany every application filed with the Planning Division for processing:

Have you or your agent made a contribution for election purposes of \$250.00 or more to any member of the Planning Commission, Board of Zoning Adjustments, Environmental Planning Board, or Zoning Administrator during the twelve (12) months preceding filing of this application?

YES _____ NO _____ If yes, to Whom. _____, When _____

I hereby certify under penalty of perjury that the above information is true and correct.

Applicant's Signature _____ Date _____