

# MINOR ADMINISTRATIVE PERMIT APPLICATION



## STAFF USE ONLY

CASE NO. \_\_\_\_\_

DATE \_\_\_\_\_

Submit 3 copies of this application and 3 copies of plans depicting the site layout, floor plans and elevations as necessary to the Permit Services Center (633 E. Broadway, Rm. 101). A case planner will be assigned to your project after the application is officially submitted.

Please complete (PRINT LEGIBLY or TYPE) the following information:

### PART 1 - PROPERTY INFORMATION

A. Location of premises for which the Minor Administrative Permit is requested

Street Address \_\_\_\_\_ Kiosk, Cart or Food Service Pavilion Number \_\_\_\_\_

B. Business Name

\_\_\_\_\_

### PART 2 - APPLICANT INFORMATION

A. \_\_\_\_\_  
First Name \_\_\_\_\_ Last Name \_\_\_\_\_

B. \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Area Code - Phone Number \_\_\_\_\_

C. \_\_\_\_\_  
Email Address \_\_\_\_\_

D. Contact Person (if different than applicant)

\_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Area Code - Phone Number \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

### PART 3 - MINOR ADMINISTRATIVE PERMIT INFORMATION

A. Project description/applicant request

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Type of Minor Administrative Permit requested as regulated by Chapter 3 of the Town Center Specific Plan (check all that apply)

- Alcoholic Beverages (on-site or off-site sale, serving or consumption)
- Billiard Establishment
- Gourmet Beer and/or Wine Store
- Kiosk, Cart and/or Food Service Pavilion
- Live/Work Unit
- Outdoor Eating Area
- Trolley
- Vending Machine

