



Community Development Department
Neighborhood Services Division
Code Compliance and Licensing Section
glendaleca.gov

633 E. Broadway, # 101, Glendale, CA 91206
Code Compliance (818) 548-3700
Licensing (818) 937-8300
Fax (818) 548-3215

Newsrack Distributor Contact Information Form

IMPORTANT:

Complete this form in its entirety; the information you provide on this form will be used to contact you for any issues the City has with your newsracks. The primary form of contact will be through E-Mail. It is your responsibility as a distributor to ensure the City has the most current contact information. Failure to provide the City with accurate contact information will hinder our ability to notify you of potential violations which may lead to increased fines or abatement of your newsracks.

Distributor Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

E-Mail Address _____

Contact Person _____ Phone# _____

Name of Publication _____

Type of Circulation:

Daily Weekly Bi-Weekly Monthly Bi-Monthly

Other _____

Is the publication adjudicated? Yes No
(If yes, please attach proof of adjudication)

Are the newsrack/s insured? Yes No
(If yes, please attach a copy of your certificate of liability insurance)

Distributor's Representative (Print Name)

Distributor's Representative (Signature)

Date

Public Counter Hours of Operation: Monday - Friday, 7:00 AM - 12:00 PM

Telephone Hours: Monday - Thursday, 7:00 AM - 5:00 PM and Friday, 7:00 AM - 4:30 PM