

# Annual Action Plan FY2021-2022



CITY OF GLENDALE

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PUBLIC REVIEW DRAFT  
JUNE 29, 2021



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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The FY 2021-22 Action Plan for the City of Glendale's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) program represents the second year of the City's Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following three federal programs administered through the City of Glendale:

- Community Development Block Grant (CDBG): Developing viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.
- Emergency Solutions Grant (ESG): Providing homeless persons with basic shelter, Rapid Re-housing, homeless prevention, and essential supportive services.
- HOME Investment Partnership Program (HOME): Funding a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or that provide direct rental assistance to low-income people.

#### 2. Summarize the objectives and outcomes identified in the Plan

The Objectives and Outcomes identified in the Consolidated Plan provide information related to the proposed geographic distribution of investment, priorities, objectives, and outcomes for allocation of CDBG, ESG, and HOME funds in Glendale. The Objectives and Outcomes include a general description of the homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City's website at: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

In summary, the main priorities and objectives the City plans to address over the next five years include:

General Objective Categories- Activities will meet one of the following:

- Decent Housing (DH)
- A Suitable Living Environment (SL)

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- Economic Opportunity (EO) General

Outcome Categories- Activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

In addition to national objectives and performance outcomes, the City must weigh and balance the input from different groups and assign funding priorities that best bridge the gaps in the City's service delivery system. While other goals the City has set are also important, for the purposes of the Consolidated Plan, only those which are anticipated to be funded with CPD funding programs (CDBG, HOME, and ESG) during the five-year planning cycle, are indicated to be high priorities. The City utilizes other funding sources to meet goals that are not considered high priority in the Consolidated Plan. The City established priorities for allocating CPD funds based on a number of criteria, including:

- Urgency of needs
- Cost efficiency
- Eligibility of activities/programs
- Availability of other funding sources to address specific needs
- Funding program limitations
- Capacity and authority for implementing actions
- Consistency with Citywide goals, policies, and efforts

Needs which have been determined to be a High Priority level will receive funding during the Five-Year Consolidated Plan. The priorities for the FY 2020-2025 Consolidated Plan, established in consultation with residents and community groups, include the following:

- Homeless
- Public Facilities
- Public Social Services
- Public/Neighborhood Improvements
- Housing

Activities funded within the five years of the Consolidated Plan will support at least one objective and one outcome described above. Each activity that is funded by CDBG, ESG, and HOME will be set up in IDIS to describe specific objectives and outcomes and quantities accomplishments and reported annually in the City's CAPER. In addition, within the framework of reaching program outcomes, funding is focused on program activities which help to improve availability/accessibility/, affordability, and sustainability.

### **3. Evaluation of past performance**

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City of Glendale's management of CDBG, ESG and HOME program funds, the City's compliance with the Annual Action Plan and the Consolidated Plan and the extent to which the City is preserving and developing decent affordable housing, creating

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a suitable living environment and expanding economic opportunities through the annual CAPER report. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan as reported in the CAPER.

Major accomplishments to be reported in the second year of the City's Consolidated Plan CAPER include the following: predevelopment work on two properties purchased with state and local funds: 1) 2.8-acre site at 515 Pioneer Drive, formerly owned by AT&T and 2) Tobinworld, a 1.6-acre historical property, located at 900 E Broadway and 920 E Broadway. All properties will utilize HOME funding when they transition to the development phase.

In 2021-22 the City will continue the search for opportunities for new construction and rehabilitation of existing buildings for lower income renters using HOME funds and other affordable housing funds such as Lower Income Tax Credits and housing bonds.

In 2021-22 the City will continue the search for opportunities for new construction and rehabilitation of existing buildings for lower income renters using HOME funds and other affordable housing funds such as Lower Income Tax Credits and housing bonds. Two properties are currently under negotiations for purchase by the Housing Authority for affordable housing development. CDBG accomplishments include the completion of the YWCA Sunrise Village Shelter and Garage Conversion Project, an undisclosed shelter that houses homeless survivors of domestic violence, and Homenetmen Ararat Youth Center's Security Camera Installation and HVAC System Installation projects that assists low- to moderate income youth. The City will continue to improve park improvement projects as a high priority with CDBG funding in FY 2021-2022 along with improvement to non-profit community centers serving low- and moderate-income residents, especially those serving the homeless.

In general, the City's continued success in providing affordable housing for low income persons and providing suitable living environment, particularly for the homeless and at-risk homeless population are goals that will be carried out in FY 2021-22.

#### **4. Summary of Citizen Participation Process and consultation process**

Citizen participation is a highly valued component of the Annual Action Plan preparation process, and the City created a wide variety of opportunities to invite extensive feedback from the community. This process included:

- One CDBG Open House
- Three Community Public Hearings;
- Community Development Block Grant Advisory Committee meetings;
- Continuum of Care Committee meetings;
- Senior Services Committee meeting;



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- City Council and Housing Authority meeting; and
  - Special Joint Meeting with the Glendale Housing Authority and the City Council.

Outreach also included consultation and interaction with community residents, public and private agencies, City departments, social service agencies, agency coalitions, including organizations that provide housing and supportive services to special needs population.

Detailed efforts to broaden citizen participation are described on Section AP-12-Participation.

Upon completion of the draft Annual Action Plan, it was available for public review and comment for 30 days, from May 1, 2021 to June 1, 2021 and then from June 30, 2021 to July 2, 2021 for the revised plan due to HUD miscalculation in CDBG allocation for FY2021. Copies of the Annual Plan were available to the public at City Hall-Community Services & Parks Administration Office, the Community Development-Housing Division Office, as well as on the City's website at: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

## **5. Summary of Public Comments**

The City's Annual Plan Public Hearing was held on April 1, 2021. Due to the COVID-19 pandemic, three platforms for participating in the Citizen Participation were made available:

- 1) Email Comments or questions
- 2) Attend a virtual public meeting
- 3) Call in by Telephone

Fourteen (14) residents participated in the Public Hearing, one email was sent and one telephone call was made. Virtual Public meeting participants included CDBG Advisory Committee board members, Parks and Recreation and Community Services Commissioner. Comments were made regarding maintaining existing funding for CDBG program related to Youth Employment, more assistance for Homeless Services, and funding increases due to impacts from COVID-19. The City also had a 30-day public comment period of the FY 2021-2022 Annual Action Plan after it was published in local newspaper-the Glendale News Press, and on the City's webpage at:

<https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

No public comments were presented during the 30-day public comment period of the Annual Action Plan.

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The City's revised Annual Plan Public Hearing was held on June 21, 2021 via Microsoft Teams, email, or telephone comment. No public comments were presented during the 3-day public comment period of the revised Annual Action Plan.

**6. Summary of comments or view not accepted and the reason for not accepting them**

All comments were reviewed and accepted.

**7. Summary**

The Annual Action Plan reflects the coordinated efforts of the residents, stakeholders, partner agencies, and City Departments. Through the projects and activities outlined in the Annual Action Plan, the effectiveness and impact of federal funds will be maximized through targeted investments and improved and coordinated service delivery. The Annual Plan will serve as a guide for the next year as the City of Glendale prioritizes its efforts and resources to help achieve the shared goals of HUD and the community which are: to provide decent and affordable housing; a suitable living environment; and expanded economic opportunity.



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**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Agency Role	Name	Department/Agency
CDBG Administrator	Maggie Kavarian, Sr. Community Services Supervisor	Community Services & Parks Department
HOME Administrator	Pamela Jackson, Housing Coordinator	Community Development Department
ESG Administrator	Ivet Samvelyan, Community Services Manager	Community Services & Parks Department

Table 1 – Responsible Agencies

**Narrative**

The City of Glendale is a direct entitlement community for the CDBG, ESG, and HOME programs. The City of Glendale's Community Services & Parks Department administers the CDBG and ESG programs and the CDBG Section is responsible for submission of the Consolidated Plan and Annual Action Plans with the assistance of the Community Development Department-Housing Division who administers the HOME program.

Consolidated Plan Public Contact Information

Maggie Kavarian, Senior Community Services Supervisor

mkavarian@glendaleca.gov

Phone (818) 548-2000

Web site: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

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## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Glendale's Community Services & Parks Department took the lead on behalf of the City of Glendale in developing and coordinating activities for the FY 2021-22 Annual Action Plan. Consistent with federal requirements, an extensive and coordinated needs assessment was undertaken to obtain input in formulating the Annual Plan. This input involved extensive consultation with public and private agencies, social service agencies, agency coalitions, community residents, and neighboring cities including organizations that provide housing and supportive services to special needs populations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

In order to perform outreach to various agencies and organizations, the City compiled an outreach list consisting of different agencies, including:

- Nonprofit service providers that cater to the needs of low and moderate income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates/professionals;
- Public agencies (such as school districts, health services, public works);
- Economic development and employment organizations; and
- Community and neighborhood groups.

The City of Glendale has a very effective system of coordination and communicating with assisted housing providers, health, mental health and service agencies. The City of Glendale is an active participant that leads the in the Glendale Continuum of Care Committee, the Mental Health Task Force, Glendale Continuum of Care Board, Coordinated Entry System (CES) Council and sub-committee, Homeless Outreach Sub Committee, Glendale Healthier Community Coalition, Crescenta Valley Alliance, and with housing providers such as Habitat for Humanity, Ascencia, Door of Hope, The Salvation Army, Family Promise of Verdugo's, Armenian Relief Society, YWCA of Glendale, Catholic Charities of Los Angeles, and Community Development and Housing's Section 8 and HOME sections provide information and feedback on coordinating housing and social service activities. This coordinated effort primarily involved the City sponsoring community meetings and focus groups for community residents and community agencies. The City of Glendale also manages federal Workforce Investment Opportunity Act programs and

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coordinates its HUD entitlement programs with the Verdugo Workforce Investment Board for economic development program assistance.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geography. Glendale's Continuum of Care coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, substance abuse, outreach, mental health services and housing coordination. The City of Glendale manages the rental assistances program formerly the Shelter Plus care now Continuum of Care Funding and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence. Housing for homeless veterans is coordinated with the Community Development-Housing Division through regular coordination meetings. City of Glendale homeless services has direct referrals for veterans who are homeless to either a project based affordable housing or coordinated with the Veterans Administration for scattered site VASH Vouchers for homeless who are discharged honorable with DD214's. Glendale CoC received State CESH, HHAP, HEAP with various completion dates. In addition, Glendale CoC received funding under ESG-CV.

City also received Measure H funding recommendations will invest in the solutions that have been proven to prevent and end homelessness, including: Homelessness prevention services, Comprehensive supportive services, like mental health care and job training, and long term solutions like permanent housing.

Measure H total funding allocation for the City of Glendale is in the amount of \$217,964 for FY 20-21. The Measure H allocation is for the next 10 years. The annual allocation is based on the City's Homeless Count and determined by the Los Angeles County Board of Supervisors.

The Measure H recommendations for the City of Glendale target six key areas to combat homelessness, which include: Subsidized housing, coordinated outreach and shelters, case management and services, homelessness prevention, income support; and, preservation of existing housing. These key areas address the 21 interconnected homeless initiative strategies eligible for Measure H funding.

The California Homeless Coordinating and financing Council has announced the launch of *Homelessness Emergency Aid Program (HEAP)*, a \$500 million block grant program, authorized by SB 850 and designed to provide direct assistance to cities and counties to address homelessness throughout California. HEAP funds will provide one time, emergency funding to CoC's and large cities with populations over 330,000. The City of Glendale's current HEAP funding is in the amount of \$625,113.57.

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- Eligible uses include, but are not limited to:
    - Homeless prevention activities,
    - Emergency aid,
    - Criminal justice diversion programs for homeless individuals with mental health needs, and
    - Establishing or expending services meeting the needs of homeless youth or youth at risk of homelessness.

CA department of Housing and Development administers the *California Emergency Solutions and Housing Program (CESH)*, a five year grant, with funding received from the Building Homes and Jobs Act trust fund. CESH provides for a variety of activities to assist persons experiencing or are at-risk of homelessness as authorized by SB 850. The CESH funding amount for Glendale CoC is \$723,163. City of Glendale received funding award FY 20-21 CESH application in the amount of \$443,253. City of Glendale has submitted a funding award for HHAP 2 for FY 20-21 in the amount of \$250,000. The funding allocations have not yet been determined.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through local RFP, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Act (WIA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, system performance outcomes, overall program capacity, financial and program management and coordination of CoC programs. The formal report is submitted to City Council for approval and submission to HUD. The ESG program strategies and funding levels are included in the Consolidated Plan and Annual Action Plan for the CoC programs. The administration of the HMIS is handled through City's Community Services & Parks Department. City of Glendale is part of the LA Collaborative and shares the regional HMIS system with two other CoC's.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

1	Agency/Group/Organization	ASCENCIA
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy  Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ascencia Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021 Input assisted in creating priorities, goals and objectives.
2	Agency/Group/Organization	SALVATION ARMY GLENDALE CORPS
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment  Homelessness Strategy  Homeless Needs - Chronically homeless Homeless Needs - Families with children  Non-Homeless Special Needs  Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Salvation Army Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021 Input assisted in creating priorities, goals and objectives.
3	Agency/Group/Organization	ARMENIAN RELIEF SOCIETY OF WESTERN USA
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Services-Employment Services-Immigration  Homeless Individuals and Families with Rapid RE Housing
	What section of the Plan was addressed by Consultation?	Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Community Meeting on October 1, 2020, Technical Support Meeting held on December 3, 2020 and Public Hearing on April 1, 2021.  Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021.  Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.
4	Agency/Group/Organization	HOMENETMEN GLENDALE ARARAT CHAPTER
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Community Development Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the	Attended the Community Meeting on October 1, 2020, Technical Support Meeting held on December 3, 2020 and Public Hearing on April 1, 2021.



	consultation or areas for improved coordination?	Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.
5	Agency/Group/Organization	YWCA OF GLENDALE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy  Homelessness Needs - Veterans Non-homeless Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021 Input assisted in creating priorities, goals and objectives for non-homeless community development programs and assisting in creating priorities, goals and objectives for continuum of care homeless programs.
6	Agency/Group/Organization	CATHOLIC CHARITIES OF LOS ANGELES, INC.
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021. Input assisted in creating priorities, goals and objectives for non-homeless community development programs and assisting in creating priorities, goals and objectives for continuum of care homeless programs. Input assisted in creating priorities, goals and objectives
7	Agency/Group/Organization	ADVENTIST HEALTH GLENDALE

	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to attend the Community Meeting on October 1, 2020, Technical Support Meeting held on December 3, 2020 and Public Hearing on April 1, 2021. Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021  Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.
8	Agency/Group/Organization	DOOR OF HOPE
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Community Focus Group meeting held on August 20, 2019 and September 13, 2019 Input assisted in creating priorities, goals and objectives for non-homeless community development programs. Door of Hope also attended the Continuum of Care meeting held on August 20, 2019 and September 13, 2019. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs. Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021 Input assisted in creating priorities, goals and objectives.
9	Agency/Group/Organization	CITY OF GLENDALE- Glendale Police Department and Verdugo Jobs Center

	Agency/Group/Organization Type	Services-homeless Other government - Local Police Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Glendale Police Department officers attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs. CoC coordinates with GPD HOPE (Homeless Outreach Psychiatric Evaluation Team with street outreach, compliance, housing placements, and coordination of services and mental health evaluations.
10	Agency/Group/Organization	Family Promise of the Verdugos
	Agency/Group/Organization Type	Services - Housing Services-Education Service-Fair Housing Legal Services Agency
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the May 15, 2019 Senior Street Fest to provide input assisted in creating priorities, goals and objectives for non-homeless community development programs, specifically legal services for low income residents.  Attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021
11	Agency/Group/Organization	CAMPBELL CENTER
	Agency/Group/Organization Type	Services - Housing Services-Education

	Service-Fair Housing Legal Services Agency
What section of the Plan was addressed by Consultation?	Anti-poverty Strategy non-housing community development
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the CDBG Open House on September 9, 2020, Community Meeting on October 1, 2020, Technical Support Meeting held on December 3, 2020 and Public Hearing on April 1, 2021.  Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City reached out to all types of organizations, but some agencies were not consulted because they did not respond to the invitation to focus group meetings and public hearings. Such organizations included: child welfare agencies, HIV/AIDs service providers, federal, state, and LA County public agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Glendale Continuum of Care Committee	The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geography. Therefore, the goals of the Glendale Continuum of Care are coordinated with Five Year Consolidated Plan and Annual Action Plans and are include in all the aforementioned plans. The Continuum of Care jurisdiction is the same as the Consolidated Plan jurisdiction, therefore, the goals and strategies of each plan are the same. The CoC plan is discussed and approved by CoC board.
2018 PHA Annual Plan	Glendale Housing Authority	The Glendale Housing Authority jurisdiction is the City of Glendale. The goals of the Glendale Housing Authority are coordinated with Five Year Consolidated Plan and Annual Action Plans.

Housing Element	City of Glendale	The goals and strategies in the City's Housing Element were used for the development of the housing strategic plan in the Plan. The Housing Element's goals include: a city with a wide range of housing types to meet the needs of current and future residents (1); a city with increased opportunities for affordable housing (3); a city with housing services that address groups with special housing needs (4); and a city with equal housing opportunities for all persons (5).
Verdugo Workforce Investment Board 5-year Strategy	Verdugo Workforce Investment Board	Elements of the Workforce Investment Strategic Plan were incorporated into the final Consolidated Plan.

**Table 2 – Other local / regional / federal planning efforts**

**Narrative**

The City consults with mainstream public and private agencies that address housing, health, social services, domestic violence and education needs of low income persons and homeless individuals and families at Continuum of Care Committee meetings, and special social service agency meetings with the Housing Rights Center for fair housing assessments, and other public agencies such as the Department of Public Social Services, the Los Angeles County Department of Mental Health, the Los Angeles County Workforce Development, Aging and Community Services for senior services, youth employment and workforce development, Adventist Health Glendale Medical Center, Dignity Health Glendale Memorial Hospital, and the Glendale Police Department. The City also regularly consults with the Verdugo Workforce Investment Opportunity (WIOA) program for assistance with economic development, in particular job training and employment case management. The City also regularly consults with two neighboring cities, Burbank and Pasadena, County of LA on coordinating regional homeless services and non-profit community agencies which service multiple cities. City of Glendale is part of the regional Homeless Management Information System (HMIS) and the regional coordinated Entry System (CES) with LASHA/City of Pasadena and City of Long Beach Continuum of Care's.

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## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

#### Summarize citizen participation process and how it impacted goal-setting

The Needs Assessment process for the FY 2021-2022 Annual Plan included consultation and input from community residents, community coalitions, and social service and housing agencies providing services to low and moderate income residents. This process included:

- 1) A CDBG Open House held on September 9, 2020 via WebEx Virtual platform due to the COVID-19 pandemic, inviting agencies and citizens to understand the scope of CDBG funding and allocation. (8 agencies participating)
- 2) One Public Hearing held on October 1, 2020 Due to the COVID-19 pandemic, HUD informed entitlement communities to create alternative ways to gather community input. Traditionally, a community meeting would be held in the Fall at a public meeting location where residents would be invited in-person to provide direct input. The three platforms used to gather community input this year included: Emailed comments, Telephone calls with bilingual support staff available in Armenian and Spanish, and a Virtual Community Meeting held on October 1, 2020, at 7:00 p.m. via WebEx. Twenty-eight residents participated in the virtual community meeting. Four email comments were received by October 1, 2020, and an in-person meeting, with social distancing, was scheduled with one resident who couldn't access the audio during the virtual meeting and didn't have access to a telephone to gather their input. No telephone comments were received using this platform for comment. Citizen comments on community are on the attached document list.
- 3) An analysis of housing and population characteristics from the 2010 Census and updated 2014-18 American Community Survey data.
- 4) A public hearing on April 1, 2021 via WebEx, Email comment option, or telephone call in was provided regarding Community Development, Housing, and Homeless program activities and projects for the FY 2021-2022 Annual Action Plan. (Fourteen residents attended the Public Hearing, one email was sent, and one telephone call was made. All comments via WebEx, email, and/or telephone call were received and recorded.
- 5) A public hearing on June 24, 2021 via Microsoft Teams, Email comment option, or telephone call in was provided regarding Community Development, Housing, and Homeless program activities and projects for the revised FY 2021-2022 Annual Action Plan. (four residents attended the Public Hearing. No public comments were received.



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- 6) Continuum of Care meetings were held December 1, 2020 and March 9, 2021 with a focus on providing input on priorities, goals and objectives of the Continuum related to the Annual Action Plan. CoC has monthly CoC Committee meetings and quarterly CoC Board Meetings to discuss and plan for homeless strategies, action plan and the CAPER.
  - 7) A joint City Council and Housing Authority meeting on the proposed Annual Action Plan on April 27, 2021 was held and resident input was welcome via telephone call.
  - 8) A joint City Council and Housing Authority meeting on the proposed revised Annual Action Plan on June 29, 2021 was held and resident input was welcome via telephone call.

Based on the FY2020-2021 Community Needs Assessment, it appears that the needs and priorities expressed by the community and corroborated by census data continue to be consistent with current year (FY 2020-21) and Five Year (2020-25) program Goals and no significant impacts or goal changes are planned.

Citizen Ptp Outreach #	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Armenian</p> <p>Persons with disabilities</p> <p>Disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>One Public Hearing held on October 1, 2020, due to COVID-19 pandemic, HUD informed entitlement communities to create alternative ways to gather community input.</p> <p>The three platforms used to gather community input this year included: Emailed comments, Telephone calls with bilingual support staff available in Armenian and Spanish, and a Virtual Community Meeting held on October 1, 2020, at 7:00 p.m. via WebEx.</p> <p>Twenty-eight residents participated in the virtual community meeting.</p> <p>Four email comments were received by October 1, 2020, and an in-person meeting, with social distancing, was scheduled with one resident who couldn't access the audio during the virtual meeting and didn't have access to a telephone to gather their input. No telephone comments were received using this platform for comment.</p>	<p>Twenty-eight (28) residents discussed community issues. Public Hearing participants discussed COVID-19 concerns in the City, renewable energy projects, police funding, gang control and graffiti removal, more Citizen Participation needed by residents, affordable housing a major concern, sidewalk repair, childcare concerns due to COVID-19, walkable City, helping with PPE, More Youth employment and training programs, Park safety concerns, utilize Aquatics and parks for healthy active living.</p> <p>This includes providing better lighting at parks and providing adequate bathroom facilities for southern Glendale parks. Residents listed the need for</p>	<p>No comments were accepted. Comments are available on the attached public comments section.</p>	<p><a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a></p>

				<p>additional youth sports programs at various parks and recreational space for youth services as a priority.</p> <p>Employment programs including job counseling, job training, job search and placement assistance, basic skills training, and</p> <p>Bulky Item Pickup, Face coverings mask, Affordable child care for pre-school and school aged children for working families, and especially for single parent households, was also identified as a priority social service need by residents at the Public Hearing.</p> <p>Homeless services including emergency shelter, homeless prevention, homeless outreach, mental health services, and homeless employment services and subsidized housing were identified.</p>		
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2	Newspaper Ad	Non-targeted/broad community	Newspaper advertisement regarding the availability of the proposed FY 2021-2022 Annual Action Plan projects and funding recommendations was made available on March 6, 2021 for public comment. The projects were available on-line and printed in the Glendale News Press.	No comments were received.	No comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>
3	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish, Armenian Non-targeted/broad community Community Agencies	Fourteen residents attended the Public Hearing, one email was sent, and one telephone call was made. All comments via WebEx, email, and/or telephone call were received and recorded.	Public Hearing on April 1, 2021 via WebEx Virtual Public Hearing, Email, or Telephone Call.  Comments were regarding making sure that CDBG funds are not further cut from the budget which hurts the agencies. Comments included maintaining existing funding for CDBG program. (Attached)	All comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>
4	Public Meeting	Non-targeted/broad community	A public meeting on April 27, 2021 with the City Council and Housing Authority regarding approval of the proposed FY 2021-22 Annual Action Plan.  Citizens encouraged to call in by way of telephone to provide input.	All comments were received and are available on the attached Public Comments Section.	All comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>
5	Public Meeting	Homeless Continuum of Care	December 1, 2020 and March 9, 2021	No Comments received.		

6	Newspaper Ad/Public Meeting	Non-targeted/broad community	<p>Newspaper advertisement regarding the revised FY 2021-2022 Annual Action Plan projects and funding recommendations was made available on June 19, 2021 for public comment.</p> <p>CDBG Advisory Committee Meeting on June 21, 2021.</p>	No Comments received.	No comments were received.	<p><a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a></p>
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**Table 3 – Citizen Participation Outreach**

## EXPECTED RESOURCES

### AP-15 Expected Resources – 91.220(c) (1, 2) Introduction

This section identifies the federal, state, local, and private resources expected to be available to the City of Glendale to address priority needs and specific objectives identified in the Strategic Plan. This section of the plan will also describe how federal funds will leverage additional resources, including a narrative description of how matching requirements of the HUD programs will be satisfied.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,921,981	0	\$1,997,172	\$3,919,153	\$6,080,847	Community Development Block Grant (CDBG) Annual allocation is estimated at \$2,000,000.  For the remainder of the ConPlan period, \$6,000,000 may be available.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction	\$1,409,741	\$117,885	\$1,373,392	\$2,901,018	\$3,598,982	Home Investment Partnership (HOME) Annual allocation is estimated at \$1,300,000.



		for ownership TBRA						For the remainder of the ConPlan period, \$3,900,000 may be available.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$170,350	\$0	\$165,131	\$335,481	\$464,519	Emergency Solutions Grant (ESG) Annual allocation is estimated at \$160,000.  For the remainder of the ConPlan period, \$480,000 may be available.

**Table 4 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will attempt to leverage CDBG, HOME, and ESG funds with other private and local funding when appropriate to meet the objective of the Annual Action Plan. The City does add local General Funds (including unexpended CDBG and HOME funds from prior years if available) to further support the organizations receiving CDBG and HOME funding.

The City has determined that the third year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure funding (up to \$11.92 million) will be prioritized for affordable housing purposes including affordable housing development projects (\$9 million). These funds may be used to leverage or match HOME funds in future years.

In terms of Affordable Housing Leveraging, the Housing Authority has three projects in the predevelopment phase: 515 Pioneer Drive, 900 E Broadway and 920 E Broadway. Each project will have leveraged funds, including local Measure S Funds, State Low Moderate Income Housing Asset Funds, and each project will apply for tax credit funding.

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Additional funding may be available for the project at 515 Pioneer Drive.

HOME (25%) matching funds requirements for HOME projects will be met through qualifying non-federal contributions to projects as described above, as well as use of balances in the Glendale HOME Match Bank from previous projects, if necessary.

Measure S has been allocated in the amount of \$250,000 to address and expand outreach and CES coordination, implementation of landlord incentive programs, homeless family re-unification program and furnishing for homeless families placed in housing.

CDBG has no matching fund requirement; however, the City extensively leverages its CDBG funds with the City's General Revenue and Capital Improvement Project funds (CIP) for construction projects. City General Revenue and County of LA Department of Workforce, Aging, and Community Services grant funds will also provide leverage for City operated social service programs which support CDBG program activities and goals. The amount of General Fund and LA County Grant support for senior services is \$450,000 per year. Previously, this program for Supportive Services Program and Elderly Nutrition Program was partially funded with CDBG. In addition, the social service agencies supported by CDBG funds utilize a variety of private and non-federal funds to leverage CDBG funds.

Workforce Investment Opportunity Act (WIOA) funds in the amount of \$2,000,000 per year are received by the Verdugo Workforce Development Board and utilized to support community development and homeless programs, including the CDBG funded Youth Employment Program.

The ESG program has a 100 percent matching requirement, which amounts to approximately \$170,350 annually. ESG funded agencies such as Ascencia, the YWCA of Glendale and Catholic Charities fill ESG matching fund requirements with CDBG and/or their own private funding. Matching funds will be monitored by staff to meet the requirements of the ESG program for program match. The City matches its ESG Administration funding with City General Revenue funds.

The Continuum of Care Program has 25% cash match or in-kind matching funding for all CoC funded programs per project. The City monitors individual CoC funded services provided by Ascencia, the Salvation Army, the Glendale Housing Authority/City of Glendale, and Family Promise to ensure they meet the matching fund requirements. All grant activity and matching funds are documented during monthly invoice reimbursement process and during the final in the Annual Progress Reports submitted to HUD.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Housing Authority of the City of Glendale (Authority) acquired land on 2 sites in 2019. 515 Pioneer Drive is a 2.8-

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acre site that will be developed into 337 units of affordable housing for extremely low, very low and low income households. 900 E Broadway and 920 E Broadway combined are on 1.6 acres of land. 900 E Broadway will be developed into 127 units of affordable housing for extremely low and very low, and low income households. 920, E Broadway, an historical site, will be developed into 39 units of affordable housing for extremely low, very low and low income households. The land for all 3 projects is currently in the predevelopment phase.

## ANNUAL GOALS AND OBJECTIVES

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Services	2020	2024	Homeless	SOUTHERN GLENDALE	HOMELESS  HOUSING	CDBG: \$69,110  ESG: \$170,350	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 165 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted  Homeless Person Overnight Shelter: 45 Persons Assisted  Homelessness Prevention: 52 Persons Assisted

2	Public Facility Improvements	2020	2024	Non-Housing Community Development  Program Administration	SOUTHERN GLENDALE	Public Facilities	CDBG: \$1,231,145	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 410 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 1,200 Persons Assisted
3	Enhance Public Services	2020	2024	Non-Housing Community Development  Program Administration	SOUTHERN GLENDALE	Homeless  Public Social Services	CDBG: \$215,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 410 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 1,200 Persons Assisted

4	Affordable Housing	2020	2024	Affordable Housing	SOUTHERN GLENDALE	Housing	HOME; \$1,409,741	Construction of Homeowner Housing  Added: 1 Household Housing Unit.
5	Public/Neighborhood Improvements	2020	2024	Non-Housing Community Development	SOUTHERN GLENDALE	Public/Neighborhood Improvements	CDBG; \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

**Table 5 – Goals Summary**

**Goal Descriptions**

1	Goal Name	Homeless Services
	Goal Description	This section of the Annual Plan summarizes the homeless and homeless prevention annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG and ESG funding.
2	Goal Name	Public Facility Improvements
	Goal Description	Development and rehabilitation of public facilities that service low- and moderate-income persons. Public Facility priority needs according to the annual needs assessment include: <ul style="list-style-type: none"> <li>• Park &amp; Recreation Facilities</li> <li>• Health Care Facilities</li> <li>• Youth Centers</li> <li>• Libraries</li> <li>• Multi-purpose Community Centers</li> <li>• Child Care Centers</li> <li>• Homeless facilities</li> </ul>

3	Goal Name	Enhance Public Services
	Goal Description	<p>Enhance public services as determined by the community needs assessment. This includes top priorities:</p> <ul style="list-style-type: none"> <li>• Youth Services/ Activities</li> <li>• Homeless Services</li> <li>• Employment and Training Services</li> <li>• Anti-Crime Programs (such as drug prevention and gang prevention programs)</li> </ul> <p>Public Social Service projects with a medium priority include:</p> <ul style="list-style-type: none"> <li>• Health Services</li> <li>• Mental Health Services</li> <li>• Child Care Services</li> <li>• Senior Services</li> <li>• Fair Housing/Tenant-Landlord Services</li> <li>• Services for the developmentally and physically disabled</li> </ul>
4	Goal Name	Affordable Housing
	Goal Description	<p>Overall Housing programs priority needs were determined through the community needs assessment process including the following needs:</p> <ul style="list-style-type: none"> <li>• Construct new or acquire and complete substantial rehabilitation to increase affordable housing units available to low, very low, and extremely low-income households.</li> <li>• Construct new affordable housing units available to large, low-income first-time homebuyer households</li> </ul>
5	Goal Name	Public/Neighborhood Improvements
	Goal Description	<p>Based on the community survey responses and comments from the public hearings, the following Public/Neighborhood Improvement needs were identified:</p> <ul style="list-style-type: none"> <li>• Street/Alley Improvements</li> <li>• Sidewalk Improvements</li> <li>• Street Lighting</li> <li>• Traffic Calming</li> </ul> <p>In addition, neighborhood improvements in eligible target areas included code enforcement activities as commented during the public hearings by community residents.</p>

**Table 6 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Number and Type – 515 Pioneer Drive, in predevelopment, will provide a total of 337 affordable units to households at 30-80% of the Area Median Income (AMI). 900 E Broadway, in predevelopment, will provide 126 affordable units to households at 30-50% of AMI. 920 E Broadway, in predevelopment, will provide 39 affordable units to households at 30-60% of AMI. Each project will utilize HOME funding for 11 units. The income designation for these units is to be determined.

## AP-35 Projects – 91.220(d)

### Introduction

The FY 2021-2022 Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the second year of the City of Glendale’s Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Pan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

#	Project Name
1	CDBG 2021 Administration
2	Intergenerational Experiences
3	Food for Thought Food Pantry
4	Housing Support for Homeless, Family Promise of the Verdugos
5	Door of Hope Mental Health & Case Mgt Services for DV
6	LA Troupe Fire/Burn Prevention Education for Elementary Aged Children
7	Glendale Scoutreach Program
8	Homeless Outreach Program
9	AESA STEM Academy, AESA
10	Community Outreach Project
11	AfterSchool Youth Enrichment Program
12	Youth Employment Program
13	Fair Housing Program
14	Glendale Community Center Loaves & Fishes Program
15	Intervention/Prevention Clinical Group Counseling Program
16	First Floor All-Inclusive Locker Room Project, YMCA
17	Restroom Renovation at Main Campus
18	Alma House CIP, Campbell Center
19	Glendale Youth Center CIP Project, ACF
20	Pacific Park Splash Pad Project 21/22
21	ESG21 Glendale
22	HOME Administration 2021-22
23	2021-22 HOME Rental Development- New Construction and/or Acquisition/Rehab
24	HOME Administration Program Income PA

**Table 7 – Project Information**



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**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The reasons for allocation of the priorities are to follow program priorities and strategies developed in the City's Consolidated Plan. The City has surveyed community needs and priorities, and the City has fulfilled their responsibility to direct funding in a manner which tries to meet these needs to the greatest extent possibility, given the limited funding available for HUD community development and housing programs. The primary obstacle to addressing the underserved needs is the limited amount of funding available. The significant reduction of all CDBG and HOME funding and the dissolution of redevelopment agencies in California had a direct and significant impact on the ability of the City to support the development of additional affordable housing and economic development activities.

## Projects

### AP-38 Projects Summary Project Summary Information

1	Project Name	CDBG 2021 Administration
	Target Area	
	Goals Supported	Homeless Services Public Facility Improvements Enhance Public Services Public/Neighborhood Improvements
	Needs Addressed	Homeless Public Facilities Public Social Services Public/Neighborhood Improvements Housing
	Funding	CDBG: \$378,814
	Description	Administration of the Community Development Block Grant (CDBG) program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A, CDBG Administration
	Location Description	613 East Broadway Room 120, Glendale, CA 91206
	Planned Activities	CDBG Administration
2	Project Name	Intergenerational Experiences, Armenian Cultural Association, Hamazkayin
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services

	Needs Addressed	Public Social Services
	Funding	CDBG: \$15,299
	Description	Armenian Cultural Association, Hamazkayin is requesting funding to provide afterschool and online arts, music, theater, and dance classes for students of all ages, special needs and low income Glendale families. Up to 32 classes are proposed to be conducted for the program year in singing/choir, theater/workshops, dance painting/drawing, design, sewing, artifacts, and embroidery to 60 unduplicated students. Pre-COVID in-person classes were held at 407 East Colorado, Glendale, CA 91205 and current classes are being offered via Zoom. Hamazkayin is seeking funds to pay for teachers and operating costs of the center.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 60 unduplicated students.
	Location Description	407 East Colorado, Glendale, CA 91205
	Planned Activities	See description above.
3	Project Name	Food for Thought Food Pantry, Glendale College Foundation
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$10,299
	Description	Glendale College Foundation (GCF) is requesting CDBG funding for an existing program in the community, yet new CDBG applicant. Food for Thought Food Pantry is a food distribution program that was launched in 2017 for Glendale College students and Glendale residents experiencing food insecurity. Currently providing a monthly drive-thru food bank and a food pantry at the Glendale Community College Verdugo Campus. GCF proposed to

		serve up to 2,500 households with the following activities: 1) Drive-Thru Food Bank at the Glendale Community College Verdugo Campus, 2) Verdugo Campus Food Pantry at the Glendale Community College Verdugo Campus, 3) Garfield Campus Food Pantry at Glendale Community College Garfield Campus when COVID protocols allow, and 4) CalFresh Outreach services case management and application assistance. The GCF offices are at 1500 North Verdugo Road, Glendale, CA 91208.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Up to 800 households
	Location Description	1500 North Verdugo Road, Glendale, CA 91208.
	Planned Activities	See above description.
4	Project Name	Housing Support for Homeless Families, Family Promise of the Verdugos
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Public Social Services
	Funding	CDBG: \$10,299
	Description	Family Promise of the Verdugos is requesting CDBG funding for the existing Housing for the Homeless project focusing on aiding the Glendale homeless population by conducting assessments and intakes to expedite the housing placement process. Services include: aid in attaining housing for homeless families, expediting the assessment/intake process for homeless families entering shelter/rapid-rehousing programs, resources to partner agencies, and speaking to and educating landlords about Family Promise programs to confidently rent out to homeless families. Family Promise of the Verdugos program is 134 North Kenwood, 4th floor, Glendale, CA 91206. Number Served: 30 unduplicated participants.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 30 unduplicated participants.
	Location Description	134 North Kenwood, 4th floor, Glendale, CA 91206.
	Planned Activities	See above description.
5	Project Name	Door of Hope Mental Health & Case Management Services For Survivors of Domestic Violence, DOH
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$20,299
	Description	Door of Hope(DOH) is requesting to continue to provide services Mental Health and Case Management services to women and children fleeing domestic violence. The project will provide therapy services to all adult residents and 10 children/teens and case management services to all adult residents. Service Activities include: mental health, case management, shelter, food, financial literacy, life skills, children/youth services, and homeless prevention and permanent housing assistance. The site of the services is called Hamilton Court and is at an undisclosed location due to the nature of the services. Number Served: 22 unduplicated adults and 10 unduplicated children/teens in one service year.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 22 unduplicated adults and 10 unduplicated children/teens in one service year.

	Location Description	UNDISCLOSED LOCATION
	Planned Activities	See description above.
6	Project Name	LA Troupe Fire/Burn Prevention Education For Elementary School Aged Children, Children's Burn Foundation
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,299
	Description	Children's Burn Foundation (CBF) will provide an interactive theatrical production assemble performance for 100 elementary school aged children to teach burn prevention and lifesaving skills to GUSD students. Activities will include: interaction with educators in a theatrical setting, and an alternative service plan during COVID-19 conducted via Zoom. Target beneficiaries are 3rd and 5th grade students from Edison Elementary School and Pacific Community Center. Agency offices are located at 5000 Van Nuys Blvd St 210, Sherman Oaks, CA, 91403. CBF is seeking funds to pay for the LA Troup Ensemble of (actors, script, sets, filming, etc.) Number Served: 100 unduplicated students
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 100 unduplicated students
	Location Description	5000 Van Nuys Blvd St 210, Sherman Oaks, CA, 91403.
	Planned Activities	See above description.
7	Project Name	Glendale Scoutreach Program, Verdugo Hills Council, Boys Scouts
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services

	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,299
	Description	The Verdugo Hills Council, Boy Scouts of America proposes to create a new program called Glendale Scoutreach Program for children ages K-5th grade attending Horace Mann Elementary School and/or children of families in the Ascencia program. Scoutreach proposes to run a traditional Cub Scout experience, where young people participate in activities designed to develop character, leadership skills, citizenship, and personal fitness. Program runs afterschool and includes Summer Camp for free or reduced cost. Activities include: participation in one or two monthly adventures, Cub Scout rank, six opportunities for hiking, camping or another outdoor activity. Boy Scout offices are located at 1325 Grandview Avenue, Glendale, CA 91021. Boy Scouts is seeking funds to pay for one program aide and costs associated with campership. Number Served: 25 unduplicated students.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 25 unduplicated students
	Location Description	1325 Grandview Avenue, Glendale, CA 91021.
	Planned Activities	See above description.
	8	Project Name
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$8,299

	Description	Ascencia is requesting CDBG funding for the existing Homeless Outreach program to outreach and engage homeless people in Glendale and adjacent areas where they sometimes stay and connect them to services. Ascencia's Homeless Outreach program is located at 1851 Tyburn Street. Case managers distribute essential provisions such as food, water, and warm clothing to homeless persons on the streets. Case Managers also connect homeless persons including veterans, to health and mental health services, provide transportation to appointments and assist in obtaining identification and birth certificates. The goal of the program is to build relationships with long time "service resistant" chronically homeless persons, share information and resources about the program services and provide onsite case management. The team engages homeless people on the streets of Glendale and connects clients to services with the goal of ultimately moving clients into permanent housing. Number Served: 125 unduplicated homeless individuals
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 125 unduplicated homeless individuals
	Location Description	1851 Tyburn Street, Glendale, CA 91204
	Planned Activities	See above description.
9	Project Name	AESA STEM Academy, Armenian Engineers & Scientists of America
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,299
	Description	Armenian Engineers & Scientists of America (AESA) will provide two (2) programs: Robotics and Science Olympiad program to low- and moderate-income students of Middle school through High School age with the opportunity to learn STEM education and mentoring, through science fairs and competitions. Robotics Program is offered 3 times per year and is an 8-week session for 6th-8th graders. 20 unduplicated students per session will learn STEM scientific, critical thinking, engineering discipline, and teamwork. Science Olympiad is organized for 6th-12th graders providing interscholastic academic competition which



		provides mentorship, workshops prior to the event. 50 unduplicated students will be served by the Science Olympiad. Programs are proposed to be conducted at various locations. AESA address is 1436 W. Glenoaks Blvd. Unit 287, Glendale, CA 91201. Number Served: 110 students
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 110 students, however program did not specify unduplicated or not.
	Location Description	AESA address is 1436 W. Glenoaks Blvd. Unit 287, Glendale, CA 91201
	Planned Activities	See above project description.
10	Project Name	Community Outreach Program, Armenian Relief Society of Western USA, Inc.
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$50,299
	Description	Armenian Relief Society (ARS) is requesting to continue to provide the Community Outreach Program to low-moderate income individuals, adults, disabled adults, and seniors impacted by COVID-19. Service delivery activities include: ESL and Life Skills Classes for 100 seniors, 120 individuals to receive Job Search Assistance, Employment, and Placement, and 90 disabled adults to receive case management, benefits enrollment, and other social services. Target population includes Glendale residents with limited English language proficiency. Community Outreach Program is an existing program with services offered and conducted throughout the year. ARS services and classes are held at 517 West Glenoaks Blvd, Glendale, CA 91202. Number Served: 310 unduplicated clients
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 310 unduplicated clients
	Location Description	517 West Glenoaks Blvd, Glendale, CA 91202.
	Planned Activities	See above project description.
11	Project Name	AfterSchool Youth Enrichment Program, Armenian Cultural Foundation
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$35,299
	Description	Armenian Cultural Foundation (ACF) will provide afterschool Youth Enrichment program to serve the needs at-risk K-8th grade youth in South Glendale. The program will provide supplemental school learning, instruction, mentoring, and arts with holistic focus to help students achieve measurable academic goals. A 40-week, Enrichment programming includes Academic, Mentoring and the Arts with the facility/staff following strict CDC COVID cleaning protocols. In-person classes are held at 211 West Chestnut Street, Glendale, CA 91204. ACF is seeking funds to pay for tutor/teacher costs of running the program at the center. Number Served: 50 unduplicated students.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50 unduplicated students
	Location Description	211 West Chestnut Street, Glendale, CA 91204.
	Planned Activities	See above description.
12	Project Name	Youth Employment Program, Glendale Youth Alliance

	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$25,299
	Description	The Glendale Youth Alliance (GYA) is requesting to continue to operate the Youth Employment Program. The Program consists of two youth mentorship programs: The Glendale Youth Employment Partnership (GYEP) and Glendale Resource for Employment and Training (GREAT). GYA proposes to provide employment training and mentored work experience to 50- 60 at-risk youth ages 14-24 annually. These programs are operated continuously during the summer months and during the school year. GYA provides the youth with pre-employment training skills, employment skills, communication skills, work experience, supportive services, and case management. GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue, in Glendale. Number Served: 50-60 unduplicated youth
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50-60 unduplicated youth
	Location Description	1255 S. Central Avenue, in Glendale, CA 91204
	Planned Activities	See above description.
13	Project Name	Fair Housing Program, Housing Rights Center
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,299

	Description	The Housing Rights Center (HRC) is requesting CDBG funds to continue providing fair housing and landlord/tenant services to 500 Glendale residents and assisting 10 Glendale residents with filing fair housing complaints. HRC provides services in four main areas: 1) Discrimination Complaint Investigation, 2) Landlord/Tenant Counseling, 3) Education and Outreach, and 4) Fair Housing Legal Services. HRC will conduct three fair housing workshops for Glendale tenants and property owners/managers per year. HRC collaborates with local agencies to provide multi-lingual outreach, education programs, and workshops in Armenian, Cantonese, Korean, Mandarin, Russian and Spanish. Services are targeted primarily to low and moderate-income individuals of all racial and ethnic backgrounds. HRC is located at 3255 Wilshire Boulevard, Suite 1150 in Los Angeles. HRC points out that the U.S. Department of Housing and Urban Development requires jurisdictions that receive CDBG funding to affirmatively further fair housing, and HRC has been working in partnership with the City to help fulfill this requirement through CDBG and the Community Development Department's Housing Division. Number Served: 500 unduplicated clients
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 500 unduplicated clients
	Location Description	3255 Wilshire Boulevard, Suite 1150 in Los Angeles.
	Planned Activities	See above description.
14	Project Name	Glendale Community Center Loaves & Fishes Program, Catholic Charities of Los Angeles, Inc.
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Services Public Social Services
	Funding	CDBG: \$41,409

	Description	Catholic Charities of Los Angeles, Inc. is requesting to fund an existing homeless prevention program. The program provides case management, referrals, advocacy, and social supportive services to primarily low-income, non-or limited English speaking immigrant individuals and families who are at imminent risk of becoming homeless. These families live in poverty and low-income levels, with many receiving public assistance and free or reduced-price meals at school. The Program is offered at the Glendale Community Center located at 4322 San Fernando Road. The Program proposes to provide homeless prevention services to address food insecurity, case management and supportive services. Services will include assisting households with food pantry, immigration/refugee services, job search assistance, language assistance, life skills training/workshops, nutrition information/care, health care access, and citizenship preparation classes. Number Served: 70 unduplicated households.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 70 unduplicated households.
	Location Description	4322 San Fernando Road, Glendale, CA 91204
	Planned Activities	See above description.
15	Project Name	Intervention/Prevention Clinical Group Counseling Program, Committee for Armenian Students in Public Schools
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$30,299
	Description	CASPS is an existing program which administers the Intervention/Prevention Clinical Group Counseling Program for K-6 elementary students at three (3) South Glendale GUSD schools (Columbus, Muir, Mann). CASPS is requesting to continue to operate the program for 100 "at-risk" unduplicated students who face academic, behavioral, and/or social skill issues at four GUSD schools. The project aims to serve 25 at-risk students at each school. The overall goal of the project is to provide two 10-week sessions per school of early intervention group counseling program to help improve the performance of academically at-

		risk elementary school students by engaging them in interactive “Expressive Therapy”. This therapy helps to provide self-awareness, improved self-esteem, and success motivation. The project is conducted by an experienced licensed Clinical Psychologist and experienced professional in the field of counseling. CASPS offices are located at 6252 Honolulu Ave, La Crescenta, CA 91214.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50-75 participants.
	Location Description	6252 Honolulu Ave, La Crescenta, CA 91214
	Planned Activities	See above description.
16	Project Name	First Floor All-Inclusive Locker Room Project, YMCA of Glendale
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$334,495

	Description	<p>The YMCA of Glendale will convert the girl's/boy's locker room into a large family locker room on the first floor that proposes to provide accessibility and be inclusive. The scope of work includes: 11 individually enclosed private showers with a flip bench, full height doors, and hardware. Six (6) new sinks which include 1 ADA sink on a new counter with new plumbing fixtures. The co-ed locker room will have 2 new family changing ADA restrooms equipped with sink, shower, toilet, flip bench, and changing stations. Additions include individual enclosed private toilet compartments, tile, carpet flooring, and proper drainage throughout. New Gypsum Board ceiling, lighting and mechanical diffuser will be provided. The coed locker room will have new benches, lockers, shelf and mirror for patron's use, a new storage and all exposed wall and columns are to be enclosed and painted. The YMCA is a 55,000 sq. ft. facility built in 1977 and located at 140 N Louise St, Glendale, CA 91206 offering numerous programs designed for health and fitness. The YMCA proposes to serve 800 unduplicated adults, seniors and family members including special needs adults ages 18-22. The conversion will allow 800 unduplicated patrons who would normally use the women's second floor locker room or the men's basement floor locker room which can only be accessed by elevator to be able to have a first floor accessibly for all. Additional services, such as clothing, food, and access to resources for employment and housing are also provided</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	800 unduplicated low and moderate-income patrons
	Location Description	140 N Louise St, Glendale, CA 91206
	Planned Activities	See above description.
17	Project Name	Restroom Renovation at Main Campus, Homenetmen Glendale Ararat Chapter
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$206,518

	Description	Homenetmen Glendale "Ararat" Chapter is requesting to renovate the current plumbing of first floor bathrooms and to expand number of toilettes. The scope of work includes 6 restroom upgrade/ADA compliance in the Main Campus. Asbestos and Lead Testing will be done prior to the proposed project. Replacement of the underground drain line system to connect to main drain, new gas lines, plumbing fixtures 16 commercial water closets, 8 urinals, 14 commercial sinks/faucets/valves and 2 commercial BTU water heaters per campus. Work includes wiring, GFCI plugs and switches, 8 commercial exhaust fans and ducting system, Gypsum boards, patching, painting, floor tiling throughout restrooms, interior commercial doors, and washable painting for 8 total restrooms. The agency is requesting CDBG funds to correct overflow, clogs, and sewage back up and spillage concerns. The Main Campus (MC) Athletic Center of the Homenetmen "Ararat" Chapter was built in the 1960's and is located at 3347 N. San Fernando Road, Los Angeles. The MC property is 65,000 sq. ft. with the facility space being 35,000 sq. ft., serving approximately 2,600 members annually. The Main Campus facilities used for basketball, volleyball, indoor soccer, gymnastics, martial arts, and table tennis. Number Served: 300 unduplicated youth.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	300 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	Main Campus Athletic Center of the Homenetmen "Ararat" Chapter located at 3347 N. San Fernando Road, Los Angeles, CA 90065.
	Planned Activities	See above description.
18	Project Name	Alma House CIP, Campbell Center
	Target Area	
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$197,858
	Description	The Campbell Center is renovating the Alma House, which includes the following throughout: replacement of kitchen cabinets/counter, replace countertops and add backsplash, replace laundry cabinets, replace laundry room flooring, demo and replace ¾



		bathroom, full bath/shower remodel, replace closet doors, accessible bathroom remodel, interior patch and paint, new roof, new wrought iron driveway gate, installation of garage gutter and downspout, backyard sprinkler repair, replace side yard block wall, and earthquake retrofitting knee bracing underfloor crawl space. Alma House is a 4 bedroom, 2 ¾ bathroom, one-story residential home of 2,312 sq. ft. built in 1937 and is located at 1123 Alma Street, Glendale, CA 91202, a licensed group home which provides permanent supportive housing to residents with intellectual and developmental disabilities. Alma House serves 5 unduplicated extremely low-income adults ages 21-72 with intellectual and developmental disabilities. Due to the age of the building and deferred maintenance, priority repairs must be completed to preserve home functionality, fulfill ADA standards, and meet electrical codes, earthquake retrofitting standards, prevent injury, and accommodate current and future residents with mobility challenges. Number Served: 5 unduplicated residents
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	5 unduplicated low- and moderate-income residents
	Location Description	1123 Alma Street, Glendale, CA 91202
	Planned Activities	See above description.
19	Project Name	Glendale Youth Center CIP, Armenian Cultural Foundation
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$116,000

	Description	Armenian Cultural Foundation is requesting funding for the Glendale Youth Center (GYC). ACF is requesting to do an HVAC upgrade (4-ton AC unit; Furnace; heat pump; boiler and ductwork), add AV system, add 24 security cameras throughout the premises, install door key cards to 32 doors, and remodel the 500 sq. ft. library/cafe as a build-within the existing floor space. Glendale Youth Center was built in the 2007 and is located at 211 W. Chestnut Street, Glendale, CA 92104. GYC facility is an 11,000 sq. ft., 3 story building. GYC facilities provides multiple programs: anti-crime, senior services, youth services, homeless services, and legal service to the community.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 100 unduplicated Glendale residents.
	Location Description	211 W. Chestnut Street, Glendale, CA 92104
	Planned Activities	See Above Description
20	Project Name	FY2021-2022 Pacific Park Splash Pad Project, Community Services & Parks
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$400,000
	Description	Community Services & Parks will redesign the outdoor restrooms at Pacific Park as part of the greater scope of the currently funded FY 2017-2018 Pacific Park Splash Pad Project which will allow for improvements as an additional safety measure for park participants. The current Pacific Park Splash Pad Project is in the Plan Check Process with the Los Angeles County Health Department. The City received plan check comments for the addition of an outside shower, to comply with County health code requirements for an aquatic facility. The installation and use of an outside shower is a County requirement for a recirculated and filtered water play feature. The County's requirement has also changed in that a privacy measure needs to be placed at the entrance/exit of a restroom by way of a wall. With the need to create a privacy wall to the entrance and exit to the four restrooms, staff will address safety and security issues caused by the existing design of the restrooms. There

		are four individual single-use restrooms at the park. Each gender specific restroom will have an entrance/exit facing each side of the building (one facing playground and splash pad and the other facing the baseball field). There will be partition walls for privacy that will separate the toilet from the rest of the interior space and the sink. The doors to the restrooms will not be lockable from the inside. The overall square footage of the restroom structure is approximately 1,300 square feet, which includes the maintenance room and a storage room. Pacific Park is located at 501 South Pacific Ave, Glendale, CA 91024 and serves up to 16,000 people annually.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	16,000 people use the Park annually.
	Location Description	Pacific Park is located at 501 S. Pacific Avenue, Glendale, Ca 91204
	Planned Activities	See description.
21	Project Name	ESG21 Glendale
	Target Area	Glendale
	Goals Supported	Homeless Services
	Needs Addressed	Homeless
	Funding	ESG: \$170,350

Description	<p>City of Glendale's 2021 Emergency Solutions Grant (ESG) funds will be used to operate an emergency shelter for the homeless (Ascencia), provide emergency homeless prevention assistance to prevent homelessness (Catholic Charities), and provide homeless prevention assistance for recently homeless persons and operational costs for the YWCA's Sunrise Village Shelter (YWCA of Glendale). Activities will be carried by three sub-recipients, Ascencia, YWCA of Glendale, and Catholic Charities of Los Angeles, Inc. See list of activities below. Recipients must provide matching funds equal to the amount of funds provided by the ESG grant. The ESG funding allocations adhere to all the required ESG funding caps for program activities. Funding caps for the allocation of ESG funds are listed on a separate document.</p> <p>The FY 2021-2022 ESG funding recommendations are as follows:</p> <p>Ascencia- Emergency Housing Program- \$61,064</p> <p>YWCA of Glendale-DV Housing &amp; Emergency Shelter Program (Rapid Re-housing)- \$70,932</p> <p>Catholic Charities- Loaves &amp; Fishes Homeless Prevention Program- \$26,027</p> <p>City HMIS- \$5,219</p> <p>Accounting for use of Grant Administration- \$7,108</p> <p>GRAND TOTAL-<u>\$170,350</u></p>
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	100 very low income and zero income homeless persons including families will benefit from the proposed ESG activities.
Location Description	See Planned Activities below for location description

	Planned Activities	<p>Planned Activities</p> <p>The planned activities for the 2021 ESG program are listed below.</p> <p>1. Emergency Housing Program, ESG Grant \$61,064</p> <p>This activity is sponsored by Ascencia for operation of its existing 45-bed year-round Emergency Housing Program for homeless families and individuals at the Ascencia Emergency Shelter and Access Center at 1851 Tyburn Street, Glendale 91204. The program is proposing to serve 180 unduplicated clients</p> <p>2. Loaves &amp; Fishes Homeless Prevention Program, ESG Grant \$26,027</p> <p>This activity is sponsored by Catholic Charities of Los Angeles, Inc. and involves direct financial assistance to 50 low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. The program is located at the Glendale Community Center at 4322 San Fernando Road, Glendale, 91204.</p> <p>3. Domestic Violence Housing &amp; Emergency Shelter Program, ESG Grant \$70,932</p> <p>This activity is sponsored by the YWCA for City of Glendale for the ongoing operation of their emergency shelter at a confidential site (Sunrise Village) for women and their children who have become homeless as a result of domestic violence. The Sunrise Village Program provides up to 45-90 days of safe emergency shelter, food, clothing, and supportive services for women and their children escaping from family violence. In addition, the YWCA is proposing a new Domestic Violence Housing Services (DVHS) Program, which would focus on finding stable housing with homeless prevention funds as quickly as possible for a minimum of 100 unduplicated women and children who are survivors of domestic violence living in emergency shelter. 120 total persons are expected to be served through these programs. The YWCA of Glendale is located at 735 E. Lexington Drive, Glendale, 91206</p> <p>4. HMIS- \$5,219</p> <p>5. ESG Administration, ESG Grant- \$7,108</p> <p><u>TOTAL ESG PROGRAM</u>                      <u>\$170,350</u></p>
22	Project Name	HOME Administration 2021-2022
	Target Area	
	Goals Supported	Affordable Housing

	Needs Addressed	Housing
	Funding	HOME: \$1,409,741
	Description	HOME Administration for FY 2021-2022 HOME program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	HOME Program Administration.
	Location Description	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	Planned Activities	HOME Program Administration
23	Project Name	Rental Housing-Rental Acquisition/Rehab and/or New Construction
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,409,741
	Description	Glendale will provide new construction and/or acquisition/rehabilitation loans to affordable rental housing developers for development of new or rehabilitated rental housing units serving Low or Very Low-Income households at or below 60% AMI. Glendale will require that the improved or newly constructed units be rented at affordable rents for a period at a minimum equal to the HOME required period of affordability which will be secured by affordable housing covenants on the property. This program funding includes the required 15% 2021-22 CHDO funds (\$211,461). As part of the project selection process the Housing Authority continues to outreach to CHDO developers and all CHDOs are encouraged to apply. The Housing Authority anticipates meeting the minimum 15% CHDO requirement in the future, however if a suitable project is not found total funds for this project may be reduced due to the loss of CHDO funds if not committed within 2 years if that requirement still applies at the time

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	A total of 33 HOME rental units are expected to be developed for 3 projects currently in predevelopment phase: Units will also meet LIHTC Project affordable rental units meeting LIHTC income limitations will also be included in the development.
	Location Description	515 Pioneer, 900 E Broadway, 920 E Broadway.
	Planned Activities	See above description.
24	Project Name	2021-2022 HOME Administration Program Income PA
	Target Area	
	Goals Supported	HOME Program Administration
	Needs Addressed	Housing
	Funding	HOME: \$10,962
	Description	HOME Program Income sub granted to the Administration fund.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A HOME Program Administration
	Location Description	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	Planned Activities	See above description.

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## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's target areas are defined by physical, social and economic conditions, which include concentrations of minority and low- and moderate-income households, areas of poverty, above average crime rates, higher concentrations of multi-family housing, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary.

Southern Glendale will receive the largest amount of CDBG funding. An estimated 70% of the entire FY 2021-2022 CDBG and ESG funds will be used to fund social services, housing, community centers, and public improvements that will benefit low- and moderate-income residents living in Southern Glendale.

#### Geographic Distribution

Target Area	Percentage of Funds
SOUTHERN GLENDALE	70

**Table 10-Geographic Distribution**

### Rationale for the priorities for allocating investments geographically

As mentioned above and described in detail in the City's Consolidated Plan, CDBG and ESG funding will be utilized primarily in southern Glendale due to the high concentration of low-income families and minority concentrations. The need for affordable housing is present throughout the City. Use of HOME funds is highly dependent upon topography (flat land suitable for multi-family development), identification of vacant (or underutilized) and properly zoned sites. The Housing Element (Chapter 5 – Resource Inventory) identifies developable sites and housing capacity for future multi-family residential development. The limited supply of developable vacant land in Glendale has accounted for a steady increase in raw land costs. Opportunity to purchase these sites for a reasonable cost is major determining factor of affordable housing location.



## AFFORDABLE HOUSING

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lower-income households continue to pay high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and substandard housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for the LMI households in Glendale, the following goals below and programs will be available during the next program year:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	2,817
Special-Needs	0
Total	2,817

**Table 8 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,800
The Production of New Units	11
Rehab of Existing Units	0
Acquisition of Existing Units	6
Total	2,817

**Table 9 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Housing Authority also expects to initiate and commit funds to 2 new affordable housing developments in 2021-21. 900 E Broadway will utilize \$1.82 mil in HOME funding. 920 E Broadway will also utilize \$1.82 mil in HOME funding. A third project – 515 Pioneer will utilize \$2.017 mil in HOME funding, and funding commitment for this project is expected sometime in 2022. Each project will identify the amount of funds to be committed and households to be served will be determined through an Action Plan Amendment process. The Housing Authority expects to administer approximately 2,800 Section 8 Housing Choice Vouchers providing provide rental assistance to those low and very low-income households in 2021-2022.

Although the City of Glendale through the Glendale Continuum of Care expects to administer over 180 units of permanent housing through the Continuum of Care Programs (formerly Shelter Plus Program), Rapid Re Housing

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program and Permanent Supportive Housing programs for formerly homeless person and to provide rental assistance to each of those households in 2021-2022, these are provided with the use of federal Continuum of Care funds and so are not listed in the chart above.

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## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Glendale does not have Public Housing.

### **Actions planned during the next year to address the needs to public housing**

The City of Glendale does not have Public Housing.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Glendale does not have Public Housing.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Glendale PHA is not designated as troubled by HUD and does not have Public Housing.

### **Discussion**

The City of Glendale does not have Public Housing.

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## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Glendale has several collaborative partners through both the Continuum of Care and Emergency Solutions Grant programs that are working to solve the issues of homelessness for those who are sheltered, unsheltered, chronically homeless, and those who are at risk of becoming homeless. From the results of the overall point in time counts over the last count, the overall trend of homelessness is going down. The City of Glendale has been implementing Housing First and Rapid Re-Housing program models and has been serving chronically homeless who are unsheltered. The City's Action Plan also includes goals to service the needs of non-homeless special needs population as described below.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

On January 22, 2020, 169 persons were homeless according to the Glendale 2020 Homeless Count and Survey Final Report. The previous homeless count and subpopulation survey was completed in 2019 during which 243 persons were counted. A comparison of the last two counts reveals that 74 less persons were counted in 2020, which represents a decrease of 30%. The homeless count was conducted on both sheltered and unsheltered population.

- The total number of unsheltered persons counted was 75 (44%) and the total number of sheltered persons counted was 94 (56%). 65 of the 169 (38% ) counted in the Point-in-Time Count are persons in families with children which is a 60% decrease from last year.
- 104 out of 169 (62%) were individuals without children which is a 28% increase from last year.
- In total, 25% (42 persons) of those counted on January 22, 2020 were under the age of 18, 4% (7 persons) were between the ages of 18-24, and 71% (120) were over the age of 25, specifically 21 (12%) were over 65 years of age

### **Chronic Homelessness**

The 2020 homeless count identified 38 people out of the 127 adults surveyed (30%) experiencing chronic homelessness in Glendale which is a decrease of 50% from 2019.

### **Additional Subpopulations**

Every year, the homeless survey collects additional information on serious mental illness, substance abuse disorder, domestic violence and HIV/AIDS among the homeless population. On January 22, 2020 a total of 71 homeless individuals were identified with the following:

- 
- 33 persons out of 127 adults (26%) reported having serious mental health conditions which is a decrease of 15% from last year.
  - 17 persons out of 127 adults (13%) had substance use disorder which is a decrease of 32% from last year.
  - 19 persons out of 127 adults (15%) were survivors of domestic violence which a decrease of 30% from last year.
  - 2 persons out of 127 adults (1%) were adults with HIV/AIDS which is a 71% decrease from last year.

The 2020 Homeless Count reported a decrease in the sheltered and unsheltered populations, particularly due to the collaboration between agencies serving the homeless population and the City of Glendale, tripling homeless services direct assistance budget and expedited housing and placements through the CES system. However, across the region, there continues to be a drastic increase in homeless populations. Appendix E reveal trends for the Southern California Continuums of Care by comparing data between 2019 and 2020.

*City of Glendale continues the efforts to end homelessness in our community and based on the 2020 Homeless Count results has come up with the following nine (9) recommendations:*

Recommendation 1: Using Measure S Funding to provide affordable housing to end homelessness in Glendale.

The 2019 Homeless Count data shows that there is simply not enough available affordable housing in Glendale. Without a housing stock of 150-200 units, many homeless persons in our community are likely to continue to cycle in and out of homelessness. The priority now must be to expand the supply of affordable housing. The Glendale Quality of Life and Essential Services

Protection measure, Measure S, is estimated to generate \$30,000,000 annually for the City's general fund to be used locally. The revenues generated by the Measure are used to maintain and expand funding for general governmental services including affordable housing. Measure S ensures that 100% of the funds generated \$30 million will stay in Glendale and a portion will be used to house low-income individuals experiencing homelessness in our community.

Recommendation 2: Continue to use Measure H Funding to prevent and end homelessness in Glendale.

Measure H funding recommendations will invest in the solutions that have been proven to prevent and end homelessness, this would be year 4 of 10 and COVID and Sales tax will impact the allocation under Measure H each year. These following services are eligible:

- Homelessness prevention services
- Comprehensive supportive services, like mental health care and job training

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- Long term solutions like permanent housing

Measure H total funding allocation for the City of Glendale is in the amount of \$456,933 (FY 17-18 \$140,327 and FY 18-19 \$316,606). FY 2020-FY2021 funds will be allocated in September and is based on the 2020 Homeless count. The Measure H allocation is for the next 10 years. The annual allocation is based on the City's Homeless Count and determined by the Los Angeles County Board of Supervisors.

The Measure H recommendations for the City of Glendale target six key areas to combat homelessness, which include: Subsidized housing, coordinated outreach and shelters, case management and services, homelessness prevention, income support; and, preservation of existing housing. These key areas address the 21 interconnected homeless initiative strategies eligible for Measure H funding. After a series of meetings and negotiations with the County CEO, LASHA and the Department of Health Services (DHS), the County agreed to directly allocate funding to the Glendale CoC from the following strategies (parts of strategies) listed below.

- A5- Homeless Prevention Services for Individuals (Excludes legal services and evaluation funding.)
- B3- Partner with Cities to expand Rapid Re-Housing (Allocation is only to support single adults.)
- E6-Countywide Outreach System (Allocation is based only on Multidisciplinary Outreach Team funding.)
- E7- Strengthen the Coordinated Entry System (Allocation is only to support Housing Locators and Housing Navigators.)
- E8-Enhance the Emergency Shelter System (Allocation is based only on funding for new shelter beds and capital.)

Recommendation 3: Using Homeless Emergency Aid Program (HEAP), Homeless Housing, Assistance, and Prevention (HHAP) Program, and California Emergency Solutions and Housing Program (CESH) Funding to reduce homelessness in Glendale.

The California Homeless Coordinating and financing Council has announced the launch of *Homelessness Emergency Aid Program (HEAP)*, a \$500 million block grant program, authorized by SB 850 and designed to provide direct assistance to cities and counties to address homelessness throughout California. HEAP funds will provide a one time, emergency funding to CoC's and large cities with populations over 330,000. The City of Glendale current HEAP funding is in the amount of \$625,113.57.

- Eligible uses include, but are not limited to:
  - Homeless prevention activities,
  - Emergency aid,
  - Criminal justice diversion programs for homeless individuals with mental health needs, and

- 
- Establishing or expending services meeting the needs of homeless youth or youth at risk of homelessness.

The California Homeless Coordination and Financing Council (HCFC), through the *Homeless Housing, Assistance, and Prevention Program (HHAP)*, has funding available through a one-time block grant program designed to provide one-time grant funds up to five years to support regional coordination and expand or develop local capacity to address their immediate homelessness challenges. Spending must be informed by the best – practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing. The HHAP grant program is authorized by AB101 (Chapter 159, Statutes of 2019), which was signed into law by Governor Gavin Newsom on July 31, 2019. The City of Glendale (City) current HHAP funding in the amount of \$500,000.

As stated in the Health and Safety Code (HSC) § 50219(c)(1-8), eligible uses may include but are not limited to:

1. Rental assistance and rapid rehousing; subject to FMR or rent comparable
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers.
3. Landlord Incentives (including, but not limited to, security deposits and holding fees);
4. Outreach and coordination (which may include access to job programs) to assist vulnerable populations in accessing permanent housing stability in supportive housing;
5. Systems support for activities necessary to create regional partnerships and maintain homeless services and housing delivery system;
6. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions);
7. Prevention and shelter diversion to permanent housing; and
8. New navigation centers and emergency shelters based on demonstrated need.
9. Homeless Youth Population (12-24).

CA department of Housing and Development administers the *California Emergency Solutions and Housing Program (CESH)*, a five-year grant, with funding received from the Building Homes and jobs act Trust fund. CESH provides funds for a variety of activities to assist persons experiencing or at risk of homelessness as authorized by SB 850. The current CESH funding amount for Glendale CoC is \$723,163. City of Glendale has submitted its FY 19-20 CESH application in the amount of \$443,253. The funding allocations have not been determined yet.

- Eligible activities include:
  - Housing relocation and stabilization services (including rental assistance),
  - Operating subsidies for permanent housing,
  - Flexible housing subsidy funds,

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- Operating support for emergency housing interventions, and
  - Systems support for homelessness services and housing delivery system.

Recommendation 4: Finish the job of ending homelessness among unsheltered veterans.

As noted below, the number of unsheltered veterans has increased by 3 in 2020. In order to finish the job, the public and private partners should continue to implement the best practices identified below.

- Permanent supportive housing and a Housing First approach through the HUD-Veterans Affairs Supportive Housing (HUD-VASH) program, which combines Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs) and community-based outreach clinics; and
- Rapid Re-Housing and a Housing First approach through the Supportive Services for Veteran Families (SSVF) Program, which provides supportive services to very low-income Veteran families that are currently in or transitioning to permanent housing. SSVF is designed to rapidly re-house homeless Veteran families and prevent homelessness for those at imminent risk due to a housing crisis.
- City will prioritize the SPC rental Assistance Voucher program for Veteran, coordinate placements with Veterans Village.

Recommendation 5: Develop, adopt, and implement a zero-tolerance policy for children living on the streets, in vehicles, and other places not meant for human habitation.

City of Glendale functionally ended family homelessness in the City. Continuing to implement a Rapid Rehousing approach for families is imperative. Rapid re-housing is an approach that focuses resources on helping families and individuals quickly move out of homelessness and into permanent housing. Priority is placed on helping individuals and families move into permanent housing as rapidly as possible and providing services to help them maintain housing. Services to support rapid re-housing include housing search and landlord negotiation, short-term financial and rental assistance, delivery of home-based housing stabilization services and connection to community support services as needed.

Recommendation 6: Completely align with a Housing First Model and low barrier approach for chronically homeless individuals and families.



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Aligning a coordinated system with a Housing First and low barrier approach will help chronically homeless households obtain and maintain permanent affordable housing, regardless of their service needs or challenges, by removing barriers that hinder them from obtaining and maintaining permanent affordable housing.

Chronically homeless persons can achieve stability in permanent housing, regardless of their service needs or challenges, if provided with appropriate levels of services. Through this approach, barriers are removed that have hindered homeless persons from obtaining housing such as too little income or no income; active or history of substance use; criminal record, with exceptions for state-mandated restrictions, and history of having been or currently a victim of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement). Furthermore, through this approach, barriers that have hindered homeless persons from maintaining housing are removed, such as failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; and fleeing domestic violence.

Recommendation 7: Align the current homeless services delivery system with HUD's goal of ending homelessness among women by 2020.

Women experiencing homelessness often present with complex histories of cumulative trauma exposure, substance use, mental illness, and chronic disease among other conditions and circumstances. However, despite evidence that housing along with supportive services is the best intervention to end homelessness, continuums of care across the country have yet to identify the nature of specific interventions through a gender lens. Identifying interventions that benefit and maximize women's access to services as well as housing with supportive services is an overdue priority. Trauma-informed care should be a top priority.

There is room for innovation. Identifying factors that promote housing retention and housing stability among women is highly encouraged. This includes interventions aligned with a Housing First approach that work best to support the ultimate goals of housing, promotion of wellbeing, and the promotion of thriving or human flourishing for women who have experienced homelessness.

Recommendation 8: Collaboration with the Glendale Police Department Community Impact Bureau and the Department of Mental Health.

Our Homeless Outreach Initiative is consistent with our past Mission of the engaging Community Members who are in crisis and are experiencing Homelessness. Glendale PD partners with community-based organizations like Ascencia and regularly collaborates with the Glendale Continuum of Care to accommodate individuals who need housing support and/or assistance. Glendale PD assigned two Police Officers who provide Homeless Outreach and Mental Health / Crisis Intervention while they conduct patrol operations. Those Officers work in partnership

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with a Licensed DMH Clinician who provides crisis intervention, mental health evaluation and threat assessments. The Clinician is also involved in department training to provide education and training for police officers who interact with individuals in crisis.

The most recent COVID-19 Pandemic placed an undue burden on our patrol division because Los Angeles County Jail reduced the mental health inmate population. Those individuals were either released to the streets without supervision or to family members who were unprepared to meet their mental health demands. Glendale PD regularly responds to private residences to offer support and provide clinical evaluations for decompensating individuals. Most recently Glendale PD has made referrals to the Glendale COC Manager to enroll homeless community members who are in crisis to the Countywide “Project Room Key” program. This Program provides immediate housing relief through vacant Hotel rooms. Our Glendale PD Outreach Team identifies new candidates and make referrals to the Glendale COC Manager. The individual then links up with social services and DMH case workers to provide additional support while they are enrolled in the program. The end goal of the program is to transition candidates from temporary to long-term housing.

While the Homeless / Mental Health crisis is a fluid and rapidly evolving situation with new programs and policy changes, Glendale PD is committed to supporting our existing community outreach efforts.

Recommendation 9: Provide HIV/AIDS housing and healthcare to homeless people living with HIV and AIDS (PLWHA).

HIV/AIDS and homelessness are deeply intertwined issues. While housing is the important first step to a person’s well-being and stability, it is rarely the only need that must be addressed. For people living with HIV/AIDS, access to comprehensive healthcare is crucial, in addition to other solutions such as substance abuse counseling, mental health care, and other supportive services. Each person’s case is different, and every need must be met. Coordination of service providers and the integration of services in an individualized and client-centered approach are key to effectively helping PSWHA living in our community.

Recommendation 10: Expand on addressing Homelessness due to Pandemic COVID 19

On April 2, 2020, the U.S. Department of Housing and Urban Development (HUD) awarded the City of Glendale additional funding from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$569,417 for Emergency Solutions Grant- Coronavirus (ESG-CV). The CARES Act made available a total of \$4 billion in ESG-CV funds.

With the funding, the City is implementing Project Roomkey and Glendale Care Hotel Programs. The program will offer services such case management, meals, hotel stay and connection to other housing programs that would

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result in permanent placements for some portion of the population. Emergency Housing Program Case Management Housing Navigation, homeless prevention programs will be offered through non-profits by means of addressing the families and individuals experiencing and or impacted by COVID 19.

City of Glendale will be sub-contracting out with Andy Gump for the portable washing stations and Showers of Hope for portable shower program in Glendale once a week for unsheltered clients as needed.

The City of Glendale's goal for reducing and ending homelessness will focus on supporting street outreach and engagement efforts to reach out to homeless persons (especially unsheltered persons). Such action will continue to focus on identifying chronically homeless persons in need of a housing first approach. Such attention will be given to the most visible and hardest-to-reach individuals. These actions will have the support of various public and private partners who can help identify, house, and provide social services in order to help implement a housing first approach. Specific outreach strategy will include:

Outreach: Provide Street outreach services to homeless persons and connect clients to the continuum of care

Coordinated Entry System (CES)-Through the provision of Coordinated Entry System (CES), outreach and housing navigators are working completing the VI-SPDAT and utilizing the HMIS system to prioritize housing and help clients address barriers contributing to homelessness.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Specific strategies to addressing the emergency and transitional housing needs of homeless persons will include the following:

- Emergency Shelter: Provide year-round emergency shelter beds and year-round domestic violence crisis shelter beds to homeless persons.
- Transitional Housing: Provide transitional housing for family households at any given time.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

### Homeless Survey Key Findings and Demographics

HUD requires that the total number of unsheltered and sheltered adults and children be broken down by various subpopulations including age, gender, race, ethnicity, and chronic homeless status. The following pages contain

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demographic information collected during the 2020. Demographics data is included in the above section of the report.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

People “at-risk” of becoming homeless include very low-income individuals and families who, because of a number of barriers, are in immediate threat of becoming homeless. Among the risk factors to becoming homeless are poverty and high housing costs. In terms of subpopulations, seniors, those who are released from correctional institutions, and emancipated youth from the foster care system are especially vulnerable to becoming homeless.

The number of households “at-risk” for homelessness is directly related to poverty rates. According to the Economic Roundtable’s report Homelessness in Los Angeles, approximately one quarter of Los Angeles County residents with incomes below 50 percent of the poverty threshold become homeless at some point during the year. According to 2011-13 ACS Census data, for the City of Glendale as a whole, the total percentage of persons below poverty level was 14.7 percent, a decrease from the 15.5 poverty level from the 2000 Census. However, the poverty rates for southern Glendale residents are significantly higher with certain census tracts with 30 percent poverty rates. Although public assistance benefits do provide some help for those in poverty, General Relief benefits are usually inadequate for a person to maintain housing. According to a separate report by the Economic Roundtable, over half of the individuals who receive General Relief experience homelessness.

Another indicator of those “at-risk” of becoming homeless is the percentage of income paid for housing or rent. Because the housing costs in Glendale are higher than many other Los Angeles communities, housing cost burden is a significant issue for Glendale low-income households. A significant fraction of low-income households are considered overburdened by housing costs as documented in the Consolidated Plan. The problem is most acute for renters. Many of these persons are rent burdened and are at-risk of becoming homeless if a financial emergency or job loss occurs. Glendale service providers reported that another obstacle facing the homeless “at-risk” population is underemployment or unemployment because of shifts in the local economy and a lack of viable job skills. Without the appropriate skill development, low-income households are restricted to low paying jobs without opportunity for advancement. Furthermore, some individuals and families are unaware of, or ineligible for, the job training and employment assistance resources available in the community. Other prevalent issues among the

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homeless “at-risk” population include lack of transportation and affordable childcare. These present difficulties in obtaining and sustaining employment.

Specific strategies will include:

- Homeless Prevention: Provide case management to 55 households and serve 50 households with direct utility and rental assistance.
- Rapid Re-Housing: Provide case management and direct financial assistance to 6 households.
- Reallocation: The City of Glendale has reallocated a supportive services only program to Coordinated Entry System (CES) for servicing 500 persons.
- Job Training Programs: Improve utilization of the Verdugo Jobs Center, a workforce development funded one-stop employment center for skill development, job training, and employment counseling for 20 persons.

## Discussion

In terms of special needs, supportive service needs of the elderly and frail elderly will continue to be met by the City through the Senior Services program operated by the Community Services & Parks Department in collaboration with public welfare agencies such as Social Security, Department of Public Social Services, etc.

In FY 2021-22, \$84,577 in General Funds will be used for (previously funded with CDBG funds) the Senior Services program along with LA County Department of Workforce, Aging, and Community Service funds. These funds will be used for Supportive Services Program and Elderly Nutrition Program (home delivered meals and congregate meals) serving an estimated total of 150,000 meals and providing case management to 120 elderly residents, and in particular frail elderly a priority service group. (Note: Traditional meal service delivery is 45,000 meals annually. Due to COVID-19, this number has increased 250%)

Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year. Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year. In October 2019, the City of Glendale approved the Monthly Housing Subsidy which was designed to provide \$300 subsidy to 1,000 senior disabled households in Glendale. The 2-year program was allocated approximately \$8.4 Million in funding with \$7.2 Million for direct assistance. Marketing for the program began in November, followed by application

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registration. Over 2500 applicants applied of which 1,750 were drawn in a lottery to establish order for qualification. To date staff has approved over 700 applicants who are now receiving subsidy payments. Approximately 1.5 million of direct assistance funding has been used. In the coming months staff expects to be serving 1000 households on a monthly basis.

With regard to additional special needs, in 2018, the Glendale Housing Authority applied for and was awarded 14 Mainstream vouchers. Mainstream vouchers assist non-elderly persons with developmental disabilities. Aside from serving a special population, Mainstream vouchers are administered using the same rules as other Housing Choice Vouchers. The Glendale Housing Authority successfully leased all 14 vouchers.

Like most communities, Glendale has its share of issues in dealing with homelessness. Recently, the Emergency Housing Voucher (EHV) program was made available through the American Rescue Plan Act (ARPA). Through EHV, HUD is providing 70,000 housing choice vouchers to local Public Housing Authorities (PHAs) in order to assist individuals and families who are:

- Homeless,
- At risk of homelessness,
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or
- Were recently homeless or have a high risk of housing instability.

The Glendale Housing Authority was awarded 225 vouchers and plan on will be working with Continuum of Care (CoC) partners in administering those vouchers.

In addition, the Continuum of Care Programs will provide housing to homeless disabled persons. Supportive services for CoC program residents are provided by local service providers with expertise in the residents' disabilities.

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## AP-75 Barriers to Affordable housing – 91.220(j)

### Introduction

*This section reviews a variety of potential public policy barriers to affordable housing in the City of Glendale. Potential barriers assessed include the City's growth limits (land use), development standards (zoning), approval process, building codes, fees and charges, and other policies, including tax policies, that might affect return on residential investment.*

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City works to remove barriers to affordable housing and the financial impact of efforts to protect public health and safety by taking actions to reduce costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing. To mitigate the impacts of these barriers, the City will:

- Apply for State and federal funding to gap finance affordable housing production and rehabilitation of existing affordable housing stock.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable.
- Continue to improve the permit processing and planning approval processes to minimize the delay in housing development in general and affordable housing development.
- Continue to provide rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.

The 2014-2021 City of Glendale Housing Element has several programs to limit or reduce barriers to residential housing generally that often reduce barriers to affordable housing as well. Meanwhile, the following program activities are anticipated during the 2020-2021 period: The completion of the South Glendale Community Plan (SGCP) to increase certainty in the development process and review zoning standards for the area; Implement a Transit Oriented Development zone (TOD) in the City's Zoning Code (at the same time as the SGCP) to revise commercial zone districts to allow mixed use development (including residential) in these areas and implement shared parking and other transportation and parking incentives such as those used in the Downtown Specific Plan; and Complete the Tropic Station neighborhood plan (as part of the SGCP.) Both plans are in progress. The SGCP was adopted in 2018, but a lawsuit was shortly filed thereafter, and is now on appeal. Meanwhile, staff is working on completing the proposed new zoning and development standards. These items are tentatively scheduled to be

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brought to the City Council for approval towards the end of 2021.

## **Discussion**

Annually, the City's Planning Division reviews fees and charges to assure they reflect actual costs to the City of development and to determine if they are commensurate with fees and charges in other nearby jurisdictions, including Burbank and Pasadena. To date, Glendale development charges and fees have been equal to or less than those of other nearby communities.

The Planning Division is also currently reviewing mixed use and commercial corridor zoning standards to assess any barriers to residential and mixed-use development. The analysis will ultimately result in code amendments that will enable projects to maximize the available residential development potential in those commercial and mixed-use zones, thereby resulting in a future increase in the amount of affordable residential units. These proposed amendments are anticipated to be brought before City Council at the end of 2021 or the beginning of 2022.



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## AP-85 Other Actions – 91.220(k)

### Introduction

The following section describes the City's planned actions to carry out the following strategies that were outlined in the Consolidated Plan with actions that will occur during the program year. These include actions to:

- Address obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop and enhance the institutional structure
- Enhance coordination

The priorities for the FY 2020-2024 Consolidated Plan, which form the basis for establishing objectives and outcomes in the FY 2020-2021 Action Plan, are as follows:

- Services for the Homeless
- Funding for Public Facilities
- Funding for Public Social Services
- Funding for Public/Neighborhood Improvements
- Funding for Housing

### Actions planned to address obstacles to meeting underserved needs

The City Council/Housing Authority continues to take substantive actions aimed to help address/promote the development of more affordable housing across all segments of the community and nearly all California communities.

Those actions led to the adoption of an Affordable Housing Strategy in December 2017, adoption of an Affordable Housing Legislative Platform in July 2018, adoption of an ordinance providing greater tenant protections under the Renters Rights Program in February 2019, and adoption of an Inclusionary Zoning Ordinance to provide for affordable units, citywide, in every new rental development of 8 units or more.

Glendale works with development partners, private and nonprofit to assist in competing for leveraged development funds. Glendale is continuing to build partnerships with other communities/organizations.

The City continues to search for suitable development sites through assistance to developers with relocation of existing residents and demolition of existing buildings on underutilized or blighted mixed use properties. The property can then be redeveloped at a higher density and at a higher standard of development, although this also increases the overall cost of land.

The City provides referrals (as requested) to other agencies or lenders that provide homebuyer education programs.

In addition to Measure S sales tax funded programs described below, a City Wide Inclusionary Fee and a Housing Mitigation Fee (on commercial Development) were adopted & are to provide additional funding for affordable

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housing development or require development of such units in new market rate rental apartments.

The City's Housing Division contracted with Nan McKay and Associates to review Housing Authority Section 504 policies and procedures and to review accessibility of housing offices to the public in order to improve these elements of the Housing program to better served the disabled community. The majority of the implementation of measures identified in this review was completed in 2018-19.

### **Actions planned to foster and maintain affordable housing**

The City continues to track affordable housing covenants and their expiration dates within the City. As expiration dates approach, the City contacts owners on a proactive basis to determine how to preserve affordable housing including leveraging rehabilitation funds from federal and state sources.

The City aggressively implements affordable housing density bonus programs, to provide affordable housing units in private, for profit residential developments.

The City has identified future development sites as part of the 2014-2021 Housing Element and is implementing six comprehensive program strategies to address the City's housing needs, including: Preservation and Enhancement of Existing Housing Stock, Production of Affordable Housing, Rental Assistance, Housing Services, Fair Housing, and Sustainability.

The City used the first year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure to purchase Tobinworld, a 1.6-acre historic property, for future affordable housing development (\$12.1 million). Two projects have been identified for this site: 900 E Broadway and 920 E Broadway. Local Measure S funding as well as State Low Moderate Income Housing Asset funds have been committed to fund the development of each project. \$1.82 million in HOME funds will be committed for the development of each project in 2021-22. A third project at 515 Pioneer is expected to receive funding for development in 2022, including \$2.017 mil in HOME funds.

The City funded additional Measure S programs including the following: a Rental Rights Program (\$450,000); a Monthly Housing Rental Subsidy Program (\$4.17 million), and earmarked \$450,000 for activities that seek involvement and input from landlords and tenants in order to shape future policy and programs.

### **Actions planned to reduce lead-based paint hazards**

On an annual basis the City is tracking lead based paint poisoning cases as identified by the Los Angeles County Health Department (within privacy limits) to determine trends and areas with increased instances of lead based paint hazards. As part of annual compliance monitoring, staff is checking to make sure that proper notification of tenants of lead-based paint hazards in age appropriate buildings is taking place and is notifying property managers

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of mitigation measures necessary to address any potential hazards.

In conjunction with the city's Section 8 program, the Glendale Housing Authority and property owners participating in the Section 8 program share responsibilities to meet lead-based paint requirements when a poisoned child, or child with an "Elevated Blood Lead Level" (EBLL), is identified. When a child less than age six, living in public housing or an assisted unit, is found to have an EBLL, the Health Department usually notifies the family and the property owner. The owner of the property has the responsibility to notify the Glendale Housing Authority.

### **Actions planned to reduce the number of poverty-level families**

The primary emphasis of the anti-poverty strategy is to raise the income of Glendale's poorest households, especially those living below the poverty level. This includes providing those households with the educational, training, supportive service and childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers.

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and nonprofit agencies involved in providing services to low and moderate income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

The community development and housing programs will emphasize the need to further reduce the number of poverty level families in the next Consolidated Plan cycle. The programs listed below describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families. The following list of programs will continue to be part of the anti-poverty strategy.

- Affordable Childcare and Youth Programs
- Public Social Services
- Employment, Training and Education (Workforce Investment Opportunity Act programs)
- Transportation
- Housing Programs
- Homeless Services
- Section 3 Employment Program

The City's affordable housing objectives for reducing poverty include increasing affordable rental opportunities through new construction, increasing affordable home ownership opportunities for first time home buyers through new construction, preserving and maintaining the existing affordable rental housing stock. These objectives and the programs which result from them, form a major component of the anti-poverty strategy by reducing the cost burden

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of housing, and by creating linkages with Glendale's homeless continuum of care.

Programs for providing housing and supportive services to homeless families and the strategies for increasing affordable housing for low-income and special needs households are described in the Housing Strategies and Homeless Needs Assessment sections.

### **Actions planned to develop institutional structure**

The City's community development, homeless, and housing institutional structure and delivery system in Glendale is quite efficient. However, there are key elements in the structure and delivery system which could be improved. The City of Glendale will attempt to address these gaps through the following strategies and actions:

- Maintaining multi-purpose centers to ensure coordination and efficiency of community services;
- Coordinating youth and senior citizen programs with City and community agencies;
- Continuing involvement of housing providers and social service agencies with the Glendale Continuum of Care Committee;
- Increasing capacity building for non-profit housing and social service organizations through non-profit summit, technical assistance and grant writing workshops;
- Increasing the dissemination of housing information to the Glendale Board of Realtors Affordable Housing groups; and
- Increasing coordination of the CDBG and CoC programs with workforce development programs, and the citywide economic development program.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. The City would continue to have regular technical assistance funding meetings with social service community agencies and other ongoing meetings with the Continuum of Care Committee and special coalitions such as the Glendale Healthy Start Committee, Glendale Healthier Community Coalition, Glendale Mental Health Task Force, and other special community coalitions. The City also coordinates its Economic Development activities with the Workforce Investment Opportunity Act program which directly links with private business, industries, and job developers through the Verdugo Job Center located and operated by the City of Glendale.

The City will continue to provide technical assistance and development project management coordination and assistance to nonprofit affordable housing developers as their projects request funding and proceed through

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permitting and construction and lease up process.

The Section 8 Housing Choice Voucher Program continues the collaborative effort with public and private housing and social service agencies to provide much needed services to the neediest populations in Glendale. Although, the majority of voucher participants are very low-income elderly, disabled households, we assist the formerly homeless and those receiving VASH vouchers.

Last year, our Agency applied to a HUD NOFA and was awarded 14 Mainstream Vouchers. These new vouchers are designed for “non-elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutional, homeless or at-risk of being homeless.” As defined by HUD, the type of disability these vouchers are intended to serve are developmental disabilities that lead to physical, emotional, or mental impairment. HUD’s program purchase is to take these types of clients out of institutional settings (group homes, convalescent homes, etc.) and move them into independent living with case services provided by a partner. During FY2019-2020, we partnered with Modern Support Services and Lanterman Regional Center to identify, screen and select households on the Section 8 waiting list. With the collaborate effort of these non-profits, our Agency leased 4 Mainstream Vouchers with another 7 vouchers leasing up in FY2020-21.

Our agency is unique in the amount of incoming vouchers coming from different agencies through portability. FY2019-20, 1381 portable vouchers leased up in our agency. This is possibly with the continued collaboration of other Public Housing Agencies, including the Housing Authority of the City of Los Angeles and LA County Development Authority.

Our Agency continues to work the Department of Veteran’s Affairs and the non-profit group New Directions, to help house and offer supportive services to VASH voucher holders. Our agency has recently collaborated with Brilliant Corners to house formerly homeless voucher holders. Long term collaborations and referrals continue with the Armenian Relief Society and Services provided through City of Glendale Community Services & Parks

## PROGRAM SPECIFIC REQUIREMENTS

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

This section addresses the program specific requirements for the CDBG, HOME, and ESG programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements.	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities.	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan	100%

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## HOME Investment Partnership Program (HOME)

### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investment are being used beyond those listed in the Plan.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME New Construction Home Ownership Program with related homebuyer activities will apply Resale Restrictions to ensure requirements of the HUD HOME rule 92.254 are met. A copy of the Resale Restrictions guideline is attached in the Grantee Unique Appendices attachment on the Administration Page. The guidelines ensure that if the housing does not continue to be the principal residence of the family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low income family and will use the property as the family's principal residence. And the guidelines ensures that the price at resale provides the original HOME-assisted owner a fair return on investment and ensures that the housing will remain affordable to a reasonable range of low-income homebuyers.

The Resale Restrictions were submitted with the 2016-17 Action Plan Amendment that approved the Habitat Chestnut project. The Guidelines were approved by HUD at that time. No change is proposed at this time.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

As described in the City's Homeownership Program Guidelines the period of affordability is based on the total amount of HOME funds invested in the housing. Deed restrictions in the form of Addendum to Grant Deed and HOME Deed of Trust are used to impose the resale restrictions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds.

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**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Glendale has developed the following standards in the attached Emergency Solutions Grant Written Standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

(See attached ESG Written Standards under Administration AD-25.)

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Glendale is the Lead Agency for the Continuum of Care and serves as the lead coordinator for homeless programs for the City of Glendale. The City coordinates services for the chronically homeless persons through various organizations including Ascencia, Family Promise of Verdugos, Armenian Relief Society (ARS), Door of Hope, YWCA of Glendale and the Salvation Army. Ascencia is the lead Coordinated Entry Services (CES) coordinator for the City of Glendale's Continuum of Care Committee and Board, and coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, mental health services and housing coordination. The family promise of Verdugos is the CES lead for families in Glendale CoC, Glendale Youth Alliance (GYA) is the lead for homeless youth, Prevention and Diversion is coordinated through Catholic Charities and for domestic violence is coordinated through YWCA of Glendale. The City of Glendale manages the rental assistances Continuum of Care program, formerly the Shelter Plus Care program and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through a local RFP, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all private non-profit agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Opportunity Act (WIOA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC programs. The formal report is submitted to City Council for approval and submission to HUD.



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4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets this requirement.

5. Describe performance standards for evaluating ESG.

The City of Glendale, in compliance with HEARTH Act performance measurements, will focus on outcomes and ESG performance on the following measures that impact CoC performance:

- Reduction of length of time of stay at Emergency Shelters by 10% from previous year
- Recidivism (subsequent return to homelessness)
- Access/coverage (thoroughness in reaching persons who are homeless)
- Overall reduction in number of persons who experience homelessness
- Job and income growth for persons

An evaluation of all of the proposals are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS program reporting, outcomes, overall program capacity, financial management and coordination of CoC programs. Sub-recipient homeless agencies submit quarterly reports to the City of Glendale in addition to reports from the HMIS for evaluation of program outcomes, goals and services provided on a quarterly basis. Final performance standards are reviewed and a formal report is submitted to City Council for approval and submission to HUD.

## Discussion

### HOME Eligible Applicants:

The Glendale HOME program serves low and very low-income households. The specific households to be served, and whether beneficiaries will be limited and preference will be given to a particular section of the low-income population; will depend upon the specific project.

### New Affordable Housing Projects in FY 2021-2022

The Action Plan anticipates funding 3 affordable housing development projects in 2021-22. The first, Citrus Crossing, located at 900 E Broadway, will provide 126 affordable units to households at 30-70% of the area median income. The second, Harrower Village, located at 920 E Broadway, an historic site, will provide 39 affordable units to households at 30-60% of the area median income. Both projects will utilize HOME funding as well as tax credit,

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state and local funding for development. The third, a project located at 515 Pioneer Dr, will provide 337 affordable units to households at 30-80% of the area median income. The project will also utilize HOME, state and local funding for development, as well as compete for tax credit funding.

## Attachment-1

### Citizen Participation (Comments/Newspaper)

#### ANNUAL ACTION PLAN PUBLIC HEARING COMMENTS

FY 2021-22 Annual Action Plan Public Hearing Comments*
Virtual Community Meeting, October 1, 2020, Email Comments, and Telephone Calls
28 Residents Participated
English, Armenian, Spanish Comments Combined
<b>I. Community Needs</b>
Interested in knowing what is going on with the proposed Armenian Museum, funding and location.
Interested in knowing status of renewable energy project(s).
Is there any specific funding towards the police dept. especially in regards to gang control and graffiti control?
This is not something I'd need for myself, but I recommend providing small stipends to members of the public and reps of small nonprofits to attend.
<b>II. Citizenship Participation</b>
Share this meeting information with GUSD to reach parents for more participation.
Heard about this meeting from an email.
An email was sent out with short notice.
Interactive Kiosks at City Civic Building is a good idea.
Usually learn about City related news from newsletter, City council meetings and email.
Invited to participate as a community member and longtime resident.
Evenings are a good time for the meeting.
Flyer should have been posted on Community websites and physical sites.
Offer small stipends to members of the public and representatives of small non-profits to attend.
Email sent was vague. Knowing what exactly was to be discussed would help us make decisions to attend.
For virtual meetings it would be easier to display the question with the PowerPoint presentation.
Schedule meetings on non-sport dates (ex: Dodgers game; football game)
Share the Community Meeting announcement with Peach Jar.
Post flyers at community facilities, library, etc....
Use Next Door App to get more of the community involved.
Would be nice to have easy way to find out about events affecting your neighborhood. City could post info on appropriate Next Door.
One resort could be to supply us with list of phone numbers where such info is quickly available.
Current item: I want to know what caused the extremely loud explosion at 11:30 pm on Sunday night September 27, 2020. Followed by like 3 hr. Power outage. I want to know exactly what it was and the address where it was located. I do not want some 3rd hand guess that maybe a transformer blew up. You get what I'm saying? Responsiveness and detailed information.
<b>III. Housing</b>
Housing is a bigger issue than paint. It is not affordable.
Large-family households.
Housing condo complex needs a recycling management plan. Currently my HOA is telling me we can't get one.
Housing is the biggest issue in Glendale.

Homes in our neighborhood need exterior maintenance.
Rental housing in Glendale isn't affordable.
Funding should be used to help seniors who are having difficulty maintaining their property.
Renting in Glendale isn't particularly affordable, but at least it has rent control.
The Department should spend money on senior housing.
The Department should spend money on youth services.
Can't keep building apartments in Southern Glendale - in the most congested areas
Less building; less construction; don't make Glendale more dense; look at livable cities like Vienna and Singapore.
<b>IV. Community Development /Social Services</b>
Sidewalk repair and street cleaning needed.
Childcare program.
Over development of City of Glendale, especially Downtown.
Glendale is becoming a concrete jungle. Lacks green space.
Create a more walkable City.
Introduce new restaurants and bars to create a night life.
Entertainment centers for family and young adults.
Need more Child Care programs and Senior programs.
Need more Senior programs and services that serve the elderly population.
Brand Park is a great community resources but one cannot walk to the park without walking in the street. What about building sidewalks from Kenneth Road to the Brand Park entrance?
A great example in South Glendale is the coffee shop Kafn, giving local residents a meeting place to build community. Also really appreciate the small mini parks.
Funds should be spent on upgrading commercial areas in Southern Glendale. Small markets and restaurants are struggling.
Building large apartments near all the elementary schools create traffic bottlenecks and dangerous situations for kids and parents in the schools.
Developing walkable access is important, especially as the population ages
Do not make Southern Glendale trendy. You will likely cause accelerated gentrification. Causing rents and property value to rise will drive current residents out.
Happy were helping with PPE and small businesses.
Need Youth Programs; training for them; cross training the youth
Carr Park safety /crime concerns
Library needs to improve their catalogue inventory and update their material; Books that reflect the demographic.
Cost of Recreation programs is high for seniors and youth; reduce that cost
Need to utilize the Aquatics/Pool center for healthy active living.
I'm sending this email in response to your invitation to participate in improving our neighborhood. I live on the 400 blk of Vine St, between Columbus and Edison. I hate to see the shopping carts left on the corners and the trash left on the sidewalks, whether it's trash pickup day or not. Old dirty mattresses, cardboard boxes, you name it, it gets thrown out on the sidewalk. I wish there was some way we could have your trucks just drive around on various days picking up the trash. Or maybe leaving door hangers telling people that they shouldn't leave the shopping carts or trash out on the street. Anything to make people think before they do it. Honestly it just makes the neighborhood look terrible.

I'd like to add a comment for tonight's City of Glendale Community Meeting regarding neighborhood public improvement. I'd like to see a four-way stop added to the intersection of East Fairview Avenue and North Louise Street. Currently, there are stop signs on East Fairview Avenue but not on North Louise Street. There is a lot of traffic in the area because it is one block from Glenoaks Boulevard and also right near the shopping center that has Trader Joe's, Walgreens and Coffee Bean. In the past week, the "Safe Streets" signs have been added in an effort to slow traffic, but this does not really do much. A four-way stop would be much safer for both pedestrians and drivers.

I live on East Fairview Avenue and often walk around the area, along with a lot of my neighbors. This is always a very tricky area when both driving and walking. There are also a lot of children around on bikes and scooters and I would not want to see them get hurt.

Thank you and please let me know if there's anything else I need to do for this public comment. I appreciate it.

I hope this email finds you doing well. I was wondering if I could pose a few questions / comments for the City of Glendale, California to answer or consider.

1. Face Covering Order

1. Although there is an order for face covering, if you go about The Americana and Glendale Galleria, there are many individuals that are not wearing face mask each day. Especially with revenues down from economic hardship, would it not be in the best interest of city and citizens of Glendale, California to enforce and start ticketing individuals? Or are the tickets not enforceable?

2. Fresh Air Program

1. I am not sure why there is a Fresh Air Program when there is no enforcement. From my understanding, there is one or two officers to enforce the Fresh Air Program and it is only during their work hour (7 am. – 3 p.m.). Even if there are several cigarette butts on the floor in an apartment complex / condominium, unless the officer sees someone violating the law, they cannot enforce it. I have also seen individuals smoking also around Americana and Glendale Galleria, with law enforcement officers walking around and they are not enforcing the law. Is there any way to enforce and improve this program so the citizens of Glendale can enjoy the fresh air?

3. Driving

1. Glendale is known for erratic driving (i.e. – reckless, speeding, etc.). Is it possible to increase the fines to the maximum allowed to deter this type of behavior?

4. Education

1. Glendale is doing a great job for its education during the covid-19 crisis, but I want to know what is the city's plans to continually improve education? Is there any programs that Glendale is trying to implement? Any future considerations of a tax to focus on solely on improving the education system in Glendale? As a good education will not only help the city, but increase the value of the city and hopefully revenues at the same time, I want to know what the City of Glendale is doing.

I live in the Rossmoyne neighborhood for 4 years and I love walking around the area, near GCC and Trader Joe's. I had been seeing and hearing speeding cars in the late afternoon till sometimes the next morning.

The speeding cars ignore stop signs, traffic lights, and speed bumps throughout the neighborhoods in Glendale. It is very unsafe for Glendale residents to walk around and children to play and definitely create noise pollution in the pristine residential area.

I am very concerned about this issue and although I do follow on the City of Glendale Facebook on criminal arrest on speeding cars, it is not enough to curb the problem. It had gotten worse year after year.
<b>V. Economic Development</b>
A community wide problem currently is lack of staff to do code enforcement.
City should attract more tech and entertainment jobs.
Helping small businesses in neighborhoods help reduce traffic.
Need to somehow stop the City from allowing these massive complexes that are too expensive - they get all kinds of variances if they allow one or two low income units. Also these units do not give enough parking, therefore, impacting again street parking availability.
Any assistance to small business can get at this point would help. So many places are closing.
Need companies that would hire people locally rather than outsourcing functions. It would not be helpful to attract companies that would then all remote workers.
Small markets and businesses in neighborhoods help those without transportation. Making the area walkable and safe is important as well.
Small business need help in marketing.
Funds should be directed towards small business and mom and pop shops.
Create more Marketing jobs.
Funds should be spent on upgrading commercial areas in Southern Glendale. Small markets and restaurants are struggling.
Lower Sales Tax and bring business in and more spending at home rather in other places
Job Creation is important and big businesses should be vetted.
<b>V. Homelessness</b>
Homelessness is an urgent crisis; people need affordable housing.
Eviction is an enormous crisis that is only getting worse, and leads directly to homelessness.
What is the seriousness of hunger issues in Glendale?
Homelessness needs are the most important, second would be Senior services.
Homeless individuals may not be willing to cooperate with social services and responsible agencies for aid.
Tons of tents under freeway overpasses. It seems to be getting worse.
Homelessness is getting worse in Glendale.
More homeless in Glendale now than over the last 30 years.
Encounter homelessness when walking to the neighborhood store. It seems they may be mentally ill.
City needs to fund non-profits that have the expertise to serve the homeless efficiently.
Partner with schools and senior centers to help families that are on the edge of poverty in our neighborhoods
City can fight homelessness with rent control.
The homelessness crisis is getting worse and will continue to get worse as eviction increase dramatically. More people are becoming homeless for the first time. Robust tenant protections can prevent homelessness. Deeply affordable (very low income - extremely low income) housing is desperately needed as well, and not all of it has to be accompanied by wraparound services.
Rent control will not help homelessness issue.
Need more housing and care especially for elder older homeless people
Need to address drug addiction and mental illness.



Homelessness has increased with families.
Chronic homelessness with senior homelessness growing, COVID-19 creating more families with children homeless.
Need to address mental illness.
Low income housing complexes need to be distributed throughout the City. DO NOT bulk the low income housing in only Southern Glendale.
Homelessness in Glendale can be seen throughout West Glendale, South Glendale, along San Fernando road, downtown, near Verdugo and Colorado.
Preserve social networks that have a major impact on whether people get back on their feet, it's important to site low-income housing in the communities where people are at risk of losing their homes.
Prioritize the needs of homelessness by the following: 1. housing, 2. social services, 3. childcare, 4. mental illness support.
Prioritize the needs of homelessness by the following: 1. housing, 2. social services, 3. mental illness support.
Prioritize the needs of homelessness by the following: 1. mental illness 2. affordable housing
Prioritize the needs of homelessness by the following: hunger
Prioritize the needs of homelessness by the following: 1. housing, 2. social services like mental illness
Need to examine how many homeless are from outside of Glendale
Funding should go to Glendale homeless not outside state or localities.
<b>VI. COVID-19</b>
Enforce people in the City to wear masks.
Additional funding should be allocated to: Nutrition, food pantry services, childcare.
Additional funding should be allocated to: Nutrition and childcare.
Enabling people to stay home is extremely important, and internet access and childcare are two of several important considerations to that end.
Access to technology/ internet so all children have online ability for schooling.
Internet access.
Upgrade aging infrastructure - the power outages - transformers and really support renewable and sustainable energy.
City is doing a good job! Maybe more help for small business. Also, have City wide internet access in public places.
Not only free internet access, but DSL/ cable in areas like Southern Glendale where it does not exist.
Language barriers are a major obstacle to getting Latino and other minority English as a Second Language communities COVID-19 education.
Incentive to dine out at local small business/ restaurants.
More public gardening plots or growing food in public areas instead of flowers to help feed those in need.
As a provider of essential social services in the Glendale community, Armenian Relief Society Social Services continue to see pressing needs from low-income residents for services related to housing, senior services, employment, linkages with public benefits, and more. The current pandemic has resulted in an even greater demand for services on a continuing basis and we find CDBG funding vital to our continued operations to service the community.

\*Comments are written as presented directly by residents and may contain grammatical errors.

**Summary of Public Hearing and Public Comments  
Regarding the City of Glendale's  
Proposed FY 2021-2022 Annual Action Plan for  
CDBG, ESG, and HOME**

Public Hearing, April 1, 2021, via WebEx:

The Public Hearing was called to order at 7:10 p.m.

Tereza Aleksanian, Deputy Director of Community Services & Parks opened the public hearing for the FY 2021-2021 Annual Action Plan and introduced dignitaries and city staff in attendance. Erik Adamyan and Tamar Kabanjian helped to present during the meeting in the WebEx platform and used chat box feature to respond to attendee comments.

Ms. Aleksanian and the CDBG team provided a Power Point presentation which included: purpose of the meeting, a flowchart of the CDBG Annual Program Planning Process for FY 2021-22; CDBG funding allocation plan, Proposed FY 2021-2022 Annual Action Plan for Community Development Block Grant, Emergency Solutions Grant, and HOME Programs; and encouraged public comments.

During the presentations Ms. Aleksanian explained the program planning process, briefly highlighting the steps in the process that led to the public hearing to review and obtain comments from the public regarding the proposed funding recommendations for the FY 2021-2022 CDBG, ESG and HOME programs. She explained the Proposal Evaluation Process and how the CDBG Advisory Committee met on February 26, 2021 and March 1, 2021 to review proposals, interview agencies and make funding recommendations.

Ms. Aleksanian reviewed the proposed Annual Action Plan for FY21-22 and stated that the funding recommendations will be submitted to the City Council for final approval in April 2021. The public was also reminded that written comments are welcomed and encouraged, and that all comments would be submitted to the City Council in writing.

1. Armen Aboulian, Homenentmen Glendale: Mr. Aboulian requested that the title of Homenetmen Ararat Capital Improvement project be changed and corrected to reflect Main Campus construction only and not North Campus for the Restroom Repairs project in FY 2021-22.
2. Jane Potelle, Glendale Resident/Parks, Recreation, Community Services Commissioner: Ms. Potelle asked if FY2021-2022 funding increased in any way due to the impacts of COVID-19 and by how much. Ms. Potelle also inquired about new construction costs. The question of new property that would be obtained for the HOME program was asked and how long would the project last. HOME Program Coordinator Pamela Jackson answered many of the questions pertaining to the HOME program.
3. Armina Gharpetian, Board Chair Glendale Youth Alliance(GYA): Expressed support of additional funding for the GYA programs and advocating for the great work that the agency does as they provide youth employment services which are important and provide for a great need in the community. Dr. Gharpetian mentioned GYA provides 400 jobs to youth yearly; therefore, it



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is important to fund them at increased levels since they provide an essential program and meet 5 of the program priority needs.

After encouraging for more comments and reminding the public to share the information with neighbors so they can call in with additional comments, Ms. Aleksanian thanked everyone for attending the meeting and officially closed the Public Hearing.

The meeting was adjourned at 7:46 p.m.

Telephone Comments, March 2, 2021 through April 2, 2021:

1. Yvonne Hill: Ms. Hill left a voicemail asking staff to call back regarding input she wanted to offer related to housing and homeless Employment opportunities. Staff called back and left a message, but was unable to connect with Ms. Hill.

Email Comments by April 1, 2021:

1. Anna Strain, Glendale Resident: Ms. Strain emailed questions to the CDBG contact and also attended the Public Hearing. Ms. Strain inquired about funding towards Ascencia emergency housing program and she supports emergency housing and feels shelter beds are a temporary solution. She asked if Ascencia would expand emergency housing options and if funding for permanent supportive housing for Ascencia is being allocated. Ms. Strain also asked what long term housing solutions would be available to homeless residents. Other questions related to Homelessness included if the city planned to expand the services offered by Ascencia or offer any new sources of support for Glendale residents experiencing homelessness? What steps are being taken by the city to prevent homelessness and support tenants who are at risk of eviction? (Note: A detailed email response was sent to Ms. Strain by the Community Services Manager/Deputy Director answering her questions).

# PROOF

Ad ID: 2021-03-04-21817  
Ad Desc.: CDBG FY 2021-2022  
Annual Action Plan

**Size:** 6.875 col.in.  
**# of runs:** 1x  
**TOTAL Cost:** \$30.91

## GLENDALE NEWS-PRESS PUBLIC NOTICE



### THE CITY OF GLENDALE INVITES ALL RESIDENTS TO PARTICIPATE IN A COMMUNITY MEETING:

Please attend an important community meeting to review and comment on the City's proposed FY 2021-2022 Annual Action Plan providing Community Development, Homeless, Housing, and Social Services programs to serve low and moderate income households in Glendale. The 2021-2022 Annual Plan describes specific programs that are proposed for Glendale.

Thursday, April 1, 2021 at 7:00 p.m.

The Proposed Annual Action Plan is posted on the City of Glendale's Website at:  
[www.Glendaleca.gov/cdbg](http://www.Glendaleca.gov/cdbg)

You can provide your comments by using any of the 3 platforms:

1. Email comments and/or questions to [eadamyan@glendaleca.gov](mailto:eadamyan@glendaleca.gov). Last day to submit email comments is Thursday, April 1, 2021.
2. Attend a Virtual Public Meeting – Thursday, April 1, 2021 at 7:00PM via WebEx RVSP by March 29, 2021 to [eadamyan@glendaleca.gov](mailto:eadamyan@glendaleca.gov)
3. Call in by Telephone: (818) 548-3715 (Translation available in Spanish & Armenian)

Tuesday, March 2, 2021 to Friday, April 2, 2021

For more information, please contact: Community Services & Parks at (818) 548-2000

To learn more about the Community Development Block Grant Program visit us as [www.Glendaleca.gov/cdbg](http://www.Glendaleca.gov/cdbg)  
Publish Date March 6, 2021, Glendale News-Press

# PROOF

Ad ID:

Ad Desc.: Public Notice FY2021-22  
Revised Action Plan

**Size:** 6.875 col. in

**# of runs:** 1x

**TOTAL Cost:** \$30.00

## GLENDALE NEWS-PRESS PUBLIC NOTICE



### PUBLIC NOTICE

The U.S. Department of Housing and Urban Development (HUD) has released a Public Notice in response to an error in the announced FY2021-2022 CDBG formula allocations, causing all CDBG grants, to be less than what should have been allocated by formula. The City of Glendale will amend the FY2021-2022 Annual Action Plan to reflect the increased grant allocation by an additional \$27,912.

Given the need to expedite actions to respond to the allocation error, HUD waives 24 CFR 91.105(b)(4), (c)(2), and (k) for local governments, 91.115(b)(4), (c)(2), and (i) for states, and 91.401 for consortia, and reduces the public comment period for grantees preparing FY 2021 Annual Action Plan, amendments thereto, and amendments to prior year plans from 30 days to no less than three days. In reducing the comment period to three days, HUD is balancing the need to quickly assist communities while continuing to provide reasonable notice and opportunity for citizens to comment on the proposed uses of CDBG funds.

Therefore, a special meeting of the CDBG Advisory Committee is scheduled for Monday, June 21, 2021 requesting public comment from citizens in determining the distribution of additional FY2021-2022 CDBG funding.

A June 29, 2021 Joint City Council/Housing Authority meeting is scheduled finalize and approve the funding allocation plan and submit the FY2021-2022 CDBG, ESG, and HOME Annual Action Plan to HUD.

For further information please visit the City of Glendale's webpage at: [www.glendaleca.gov/cdbg](http://www.glendaleca.gov/cdbg)

Publish Date June 19, 2021, Glendale News-Press

## Attachment-2 Grantee Unique Appendices

### Emergency Solutions Grants (ESG) Program Written Standards 2015 Glendale Homeless Continuum of Care

#### Introduction -§ 24 CFR 576.2 and 24 CFR 576.500

The City of Glendale has developed the following standards for providing assistance with Emergency Solutions Grants Program (ESG) funds as required by 24 CFR 576.400. These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

These standards represent goals for providing services for the community and the entire continuum and are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011. In FY 2010 Emergency Shelter Grant program may continue to be funded under the emergency shelter component under the Emergency Solution Grant Program.

To be eligible for ESG homeless assistance, all households must meet the definition of homeless or at - risk of homelessness posted in the Federal Register. The City of Glendale and the Sub-Recipient must obtain verification and documentation in accordance with Federal Register.

#### I. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

##### § 576.401 -Evaluating eligibility for families and individuals and needs

Per 24 CFR 576.401: **Intake and Assessment**

The City of Glendale and ESG Sub-Recipients must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under § [576.400\(d\)](#) and the written standards established under § [576.400\(e\)](#). The Case managers will use the Continuum wide Homeless Management Information System (HMIS) Intake assessment tool to review client situation, understand eligibility and begin the process of determining length of assistance. Any client assessed for potential assistance with ESG funds must meet the criteria to become eligible for homelessness prevention or rapid re-housing assistance. Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The following outlines the individual characteristics of clients qualifying for homelessness prevention or rapid re-housing. Re-evaluations for homelessness prevention and rapid re-housing assistance are handled quarterly for both programming. Please refer to the Rapid Re Housing Program Policies and Procedures for the entire process.

##### **Homelessness Prevention**

Any client receiving assistance must have proof of residence within the City of Glendale area.

Total household income must be below 30 percent of Area Family Income (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and a zero income affidavit/self-certification for clients without income.

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All clients must meet the following HUD criteria for defining at risk of homelessness for individuals or families, unaccompanied children and youth or families with children and youth where youth are defined as up to age 25:

- Has moved because of economic reasons 2 or more times during the 60 days immediately preceding application for assistance (Individuals and Families)
- Is living in the home of another because of economic hardship (Individuals and Families)
- Has been notified that their right to occupy their current housing or living situations will be terminated within 21 days after the date of application for assistance (Individuals and Families)
- Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals (Individuals and Families)
- Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room (Individuals and Families)
- Is exiting a publicly funded institution or system of care (Individuals and Families)
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in City of Glendale's approved Con Plan (Individuals and Families)
- A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (Unaccompanied children and youth)
- An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her. (Families with children and youth)
- Individuals who fall under the HUD Category 2 or 3 for Homelessness also qualify for homelessness prevention assistance. Like those that fall under the At-Risk of Homelessness definition, clients must also live in the service area and qualify by income. The categories are listed below:
  - Category 2 – Imminent risk of homelessness is an individual or family who will imminently lose their primary nighttime residence, provided that:
    - Residence will be lost within 14 days of the date of application for homeless assistance;
    - No subsequent residence has been identified; and
    - The individual or family lacks the resources or support networks needed to obtain other permanent housing
  - Category 3 – Homeless under another federal statute includes unaccompanied youth under the age of 25 or families with children and youth, who do not otherwise qualify as under this definition but who:
    - Are defined as homeless under another federal statute child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
    - Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
    - Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and
    - Can be expected to continue in such status for an extended period of time due to special needs or barriers.

### **Rapid Re-housing**

Any client receiving rapid re-housing assistance must meet the HUD criteria for determining homelessness as either literally homeless, or fleeing/attempting to flee domestic violence. The four categories are listed below:



Category 1 – Literally homeless is an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
- Category 4 – Fleeing domestic violence includes any individual or family who:
  - Is fleeing, or is attempting to flee, domestic violence
  - Has no other residence; and
  - Lacks the resources or support networks to obtain other permanent housing

#### **Shelter Clients**

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as literally homeless, homeless under another federal statute, or fleeing/attempting to flee domestic violence. Clients will be prioritized within the emergency shelter system based on the VI-SPDAT acuity score, need, available resources and geographic area. The City of Glendale designated Ascencia as the lead Coordinated Entry System (CES) and will be prioritized based on the CES policies and procedures included as part of the ESG Written Standards.

#### **24 CFR 576.401- Re-Evaluations**

Re-evaluation of program participants may be conducted more than required by 24 CFR 576.401 and may be incorporated into case management process. ESG sub-recipients must re-evaluate:

- At least once every 3 months/quarterly for participants who are receiving homeless prevention assistance, and
- At least annually for participants who are receiving rapid re housing assistance.

#### **Coordination among providers -Connecting program participants to mainstream and other resources.**

The City of Glendale and its sub recipients must assist each program participant, as needed, to obtain:

Appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; and

- Other Federal, State, local, and private assistance available to assist the program participant in obtaining housing stability, including:
  - Medicaid (42 CFR chapter IV, subchapter C);
  - Supplemental Nutrition Assistance Program (7 CFR parts [271-283](#));
  - Women, Infants and Children (WIC) (7 CFR part [246](#));
  - Federal-State Unemployment Insurance Program (20 CFR parts [601-603](#), [606](#), [609](#), [614-617](#), [625](#), [640](#), [650](#));
  - Social Security Disability Insurance (SSDI) (20 CFR part [404](#));
  - Supplemental Security Income (SSI) (20 CFR part [416](#));
  - Child and Adult Care Food Program ([42 U.S.C. 1766\(t\)](#) (7 CFR part [226](#))); and
  - Other assistance available under the programs listed in § [576.400\(c\)](#).

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All ESG sub-recipients (shelter, homelessness prevention and rapid re-housing providers) within the Glendale Continuum of Care service area are expected to work collaboratively to coordinate funding that addresses the needs of the entire continuum. To achieve these goals, City of Glendale requires that all sub-recipient service providers will:

- Participate in a coordinated assessment system through Ascencia and use the CES /HMIS module for all CES referrals, where client entry into the entire system can begin at any point. Service providers will use a common assessment tool known as VI-SPDAT that will allow providers to enter data on a client and provide transfer information when a client fits the services of another provider, without having to engage in another assessment. Reasons for client transfer can include better fit in a specialized program, domestic violence services, and available resources within the community.
- Establish a staff member as a point of contact for other case managers and members of the service provider continuum of care. The contact should be a position that sees little turnover and is familiar with organizational resources and up to date on current organizational capacity to accept and serve clients, such as a supervisor or manager. This contact should be able to provide information for other housing case managers on what current programs and resources are available to clients entering into the provider system through their organization. This contact will reduce or eliminate the need for clients to seek out additional assistance based on referrals from any ESG recipient agency.
- Attend all coordinated training for case managers within the homeless provider system.
- Each sub-recipient is expected to send at least one staff member and share all lessons learned with all housing case management staff. City of Glendale, in collaboration with the ESG sub-recipient agencies will coordinate training for ESG staff so that case clients within the region are receiving the same quality of service across providers. The members of the Continuum will also host regular meetings of sub-recipient program staff to share best practices and engage in collective problem solving as the community works toward an integrated system for clients. Meetings will be facilitated by the Glendale Continuum of Care Committees.

#### **Mainstream and targeted homeless providers**

To encourage the coordination of existing services while limiting duplication of services and overlapping federally funded programs, City of Glendale will coordinate with all mainstream services providers and ESG sub-recipients.

## **II. Standards for targeting and providing essential services related to Street Outreach**

The City of Glendale does not target ESG funding to any geographic area or client population. ESG sub-recipients are selected through a request for proposal process based on service provision. No duplication of service by sub-recipients is anticipated in the City of Glendale.

- ESG funding may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term “unsheltered homeless people” means individuals and families who qualify as homeless under paragraph (1) (i) of the “homeless” definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:

- i. Engagement;
- ii. Case management;
- iii. Emergency health services - only when other appropriate health services are inaccessible or unavailable within the area;
- iv. Emergency mental health services - only when other appropriate mental health services are inaccessible or unavailable within the area;
- v. Transportation; and
- vi. Services for special populations

ESG sub-recipients must determine an individual's or family's vulnerability and unwillingness or inability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

**III. Standards for Policies and Procedures for admission, diversion, referral, and discharge by emergency shelters.**

**Assessment Process**

1. Shelter stays should be avoided, if possible, and when not possible, limited to the shortest time necessary to help participants regain permanent housing. Consistent with Section (a) of this document, ESG sub-recipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded components, such as rapid re-housing or homeless prevention assistance, or referred for other mainstream resources.
2. A key feature of a coordinated assessment system is the initial tool for identifying needs and assigning programs or resources. The lead Agency will utilize a two tiered screening process which involves an initial screening to identify immediate needs and to screen for prevention/diversion and general eligibility. Later, if the individual or family still needs services, a comprehensive assessment is conducted to identify needs and strengths. Homeless persons identified as victims of Domestic Violence. Staff will work with homeless persons identified as victims of Domestic Violence to assess where they can be placed and connect them with YWCA to develop a Safety Plan in accordance with 24 CFR Part 576.102. . If, later an initial intervention, individuals and families seek further support or cannot be diverted from the homeless system, a comprehensive assessment is conducted within a specified and agreed-upon number of days. A uniformed assessment will be used that focuses on individuals and families strengths and housing barriers. This assessment seeks to identify an individual and families' history and key needs that, if met, will help the individual or family obtain and retain permanent housing. The information form is then uploaded into the HMIS to begin the process of matching individuals and families quickly to housing programs (and services, if needed) that have demonstrated success with clients who have similar issues and needs. A filter and drop-down menu ensure that only families who are eligible and meet their needs are available for referrals. Using this list, the case manager and the client can discuss which option would best help the client reach identified goals. Once this decision is made, the client would then be referred to the program.

**Screening**

1. In this model, if an individual or family identifies as needing housing, a short, HMIS-based screening is conducted. The tool screens for prevention/diversion, determines basic eligibility or



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housing and services, and identifies immediate needs. Eligibility for diversion or prevention activities is a key component of the initial screening process. By positioning these activities at the front door, more individuals would be diverted or prevented from entering the system without making additional phone calls and participating in additional assessments. Clients whose needs could best be served with these resources would then be referred to agencies with diversion or prevention resources.

2. The Vulnerability Index- Service Prioritization Assistance Tool (VI-SPDAT) is the Pre-Screening standard which assists in assessing the client's acuity and vulnerability in four (4) (for singles) or five (5) (for families) areas and recommends a housing solution based on the acuity score (which ranges from one (1) to twenty (20)). The tool is used to target the most acute and vulnerable clients into housing. The VI-SPDAT's data points are collected and is made to be part of the client's record, which allow City Homeless Services Organizations Housing Navigators, Housing Providers, Supportive Services Providers, and other users to know the necessary information about the client to better serve them. It is important to emphasize that the VI-SPDAT is one part of the client's complete record, meaning the VI-SPDAT will be required to complete the client's full HMIS intake record once the client has engaged. It is not a separate assessment tied to a specific program (application). Additional data points currently in HMIS will be collected in additional Eligibility and Client Preferences Forms, to complete the client's full HMIS record. Another important point to consider is the overlap between the current set of Program Entry questions (asked upon enrollment) and the VI-SPDAT, client Eligibility, and Client Preference Forms. Prior to the implementation of the VI-SPDAT and its additional components, this overlap should be examined to avoid creating duplicative processes and work.

#### **Prevention/Diversion**

1. On site at intake, the intake case manager is assigned to assess household's eligibility for prevention or diversion services. The Intake Case Manager determines whether the household has income but needs financial assistance to obtain housing, and or, needs assistance with staying in their homes.

#### **Prioritization List**

1. One of the most important functions after a common, Coordinated Assessment is the ability to keep a list of prioritized clients for housing and supportive services. As with the Pre-Screening, the list is a shared list prior to enrollment into the program (and therefore part of HMIS central intake), and will show the list of clients of all who have been screened. However, there is also a need to sort and filter the list by several different elements, to match the client's needs and eligibility to the appropriate program(s). There are two halves to this part of the process: 1) Client's Eligibility and Preference, and 2) Program's Eligibility and Services Provided.

In order to have proper implementation of a matching mechanism in a prioritization list, the Glendale CoC Service Providers set up a list of eligibility criteria (including eligibility for various housing program types funded under all Continuum of Care and Emergency Solutions Grant Programs.

**PSH** Higher VI score most suitable for PSH Higher barriers to housing higher service needs

**PH** with Supportive services, lower VI score, more suitable for PH with SS, lower barriers to housing, lower service needs, expected to stabilize in permanent to housing, and higher service housing.

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Individuals and families with higher barriers needs who are waiting to obtain another permanent housing subsidy (e.g., PSH).

**Target population:**

1. The Glendale Continuum of care centralized intake will serve all people experiencing homelessness with priority given to chronically homeless individuals/families, chronically homeless veterans, with a priority to those with the history of homelessness in Glendale.

**Referrals**

The Glendale CoC uses HMIS to document client referrals and linkages among CoC system programs (not just the initial entry point). In addition, the Glendale CoC will adopt policies outlining the acceptable reasons a client referred to a project can be rejected/denied access by that project.

- Referrals are managed within the context of a centralized waiting list for limited service or housing slots; and

- Referrals for available service and housing slots are made based on a CoC-defined prioritization process.

**Unfilled Openings**

Expected openings: When a provider is aware that a unit or bed will become available, the time from the unit being vacated to the time a new client moves in should not exceed **14 days**.

Unexpected openings: When a client leaves a unit or bed unexpectedly and/or without notice, the time from the unit being vacated to the time a new client moves in should not exceed **30 days**.

**Homelessness prevention**

The City of Glendale prioritizes clients who are currently in their own housing, especially families with young children who have limited housing options but high needs for homelessness prevention funding.

**Rapid re-housing**

The City of Glendale anticipates targeting first time individuals and families as the most likely are the recipients for rapid re-housing assistance. Please refer to policies and procedures for the Rapid Re Housing program.

**Safety and Shelter Needs of Special Populations**

i. ESG funding may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.

ii. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG sub-recipients must develop and apply written policies to ensure the safety of program participants through the following actions:

1. All grantees and sub-grantees will take appropriate measures to provide for client confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.

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2. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and

3. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality

iii. In addition, ESG sub-recipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

1. **Lead-Based Paint Requirements.** The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG sub-recipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
2. **Structure and Materials.** The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
3. **Access.** The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
4. **Space and Security.** Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
5. **Interior Air Quality.** Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.



6. Water Supply. The shelter's water supply should be free of contamination.
7. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
8. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.
9. Illumination and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
10. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
11. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
12. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
13. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.

**IV. Standards for assessing, prioritizing, and reassessing individuals and families' needs for essential services related to emergency shelter**

1. The Glendale CoC assessment tool is used to assess and prioritize participants through the use of Coordinated Entry System (CES) for individuals and refers to Family Solutions 2-1-1 for families. Ascencia being the lead agency for CES and the year around emergency shelter program assesses the participant's need for the emergency shelter program and other ESG funded assistance such as Rapid Re-Housing and Homeless Prevention.
2. ESG funding may be used to provide essential services for homeless persons are in the shelter programming. The Essential services includes case management, child care services, employment assistance including resume building, mock interview, job training, health services, legal services, life skills training, mental health services, substance abuse services, transportation and services for special population.
3. Re -evaluation is conducted on program level for homeless prevention, and shelter services. Participant's progress and housing services is updated in the HMIS system.

**V. Standards for coordination among emergency shelter providers, essential services providers, homeless prevention, and rapid re-housing assistance providers; other homeless services assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a large area.**

1. Coordination to assist the homeless and prevent homelessness comes through collaboration among housing and service providers within the City of Glendale, the Homeless Continuum of Care Committee and Housing Authority within SPA 2. Monthly meetings are held with all the mainstream partners including the school district, department of public social services and other service providers. Homeless prevention is coordinated through Catholic Charities, and other homeless services including shelter programming and rapid re housing programming is coordinated through the CES process.

**VII. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homeless prevention assistance and which eligible families and individuals will receive.**

Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:

1. Clients receiving rental assistance are expected to contribute 30% of their income toward the unit's rent. The City of Glendale ESG Program does not require a minimum client contribution for Rapid Re-Housing Program. As it relates to the ESG homeless prevention, if the participant has some funds available, participant will pay some and the ESG prevention program will pay remaining to prevent homelessness.
2. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit, established by HUD.
3. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
4. The rental unit must meet minimum habitability standards found at 24 CFR 576.403. City of Glendale conducts the unit inspection and the environmental clearance for Rapid Re-Housing Program.
5. There must be a rental assistance agreement and lease between the property manager and tenant as well as the owner of property and ESG sub-recipient.
6. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.

Per 24 CFR 576.106 (e), ESG sub-recipients may make rental assistance payments only to an owner with whom the sub-recipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

**VIII. Standards for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.**

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

1. Short-term rental assistance is assistance for up to 3 months of rent.
2. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
3. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears. Homeless Prevention is a critical component to avoid homelessness, as such, participants will receive additional case management services to ensure other needs are met and resources are available to maintain housing.
4. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance

A key component to successful implementation of the CES within City of Glendale is the lead agency Ascencia handling this efforts and the coordination for housing resources.

**ix. Standards for determining the share and rent of utility costs that program participants must pay, if any, while receiving homelessness prevention or rapid re housing assistance.**

1. The Rapid Re-Housing Program may not provide rental assistance for the same billing period in which the household is receiving rental assistance from another source. The Rapid Re-Housing Program may pay for the full security deposit and full rent on behalf of the Participant. As noted



earlier, participants will receive full rental assistance. Program Participants must meet regularly with a Case Worker to demonstrate they are eligible for further assistance.

2. The maximum subsidy level is designated to have participants to ensure maintain their housing. The initial security deposit and 1 month rent is provided to the owner, and then assessment is conducted by the case management level to assess for an extension. Eligibility re-evaluation is conducted at 3 months mark.

**X. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of the assistance and whether and how the amount of that assistance will be adjusted over time.**

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.
2. Short-term rental assistance is assistance for up to 3 months of rent.
3. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
4. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
5. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG sub-recipient.

**XI. Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.**

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, sub-recipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
  - Rental application fees
  - Security deposits
  - Last month's rent
  - Utility deposits
  - Utility payments
  - Moving costs, and
  - Some limited services costs
2. Consistent with 24 CFR 576.105 (c), ESG sub-recipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

3. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA).

#### **ix. Standards for Homeless Participation**

The City of Glendale has a homeless person on the CoC Board of Directors, in addition, all sub-recipients provide one homeless individual or formerly homeless individual on policy-making entity of the recipient, to the extent that the entity considers and makes policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

#### **ix. Standards for HMIS**

HMIS system will be adapted to include the capability to support a centralized intake and assessment system for all populations with the exception of Victim Service Providers. A shared database would make information sharing among providers easier and more efficient. In addition, it would make a comprehensive analysis of the entire homeless system in the City of Glendale Continuum of Care Programs. The HMIS system will include the following information: HEARTH outcomes, assessments (VI-SDPAT), contacts tracked, program entry requirements, resolution of the crisis, reservation process, waitlist, placements and inventory. Shared data will illustrate to every provider how the systems are working, where improvements are needed, how agencies in the network are performing, and whether households are becoming stable. The Glendale CoC shared HMIS database will have agreements and standards for protections that allow use of the HMIS. The City of Glendale Continuum of Care agencies will have partner agreements that set policies and procedures regarding client confidentiality. Each participating agency must complete and comply with the HMIS Memorandum of Understanding between the Fiscal Agent, Lead Agency and the partnering agencies. Each individual HMIS user must complete and comply with the User Code of Ethics, Policy and Responsibility statements.

The City of Glendale will use a VI-SDPAT HMIS Intake form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client's current situation using the tool rather than the subjective opinion of a case manager assessing each client's needs. While providing homelessness prevention or rapid rehousing assistance to a program participant, the City of Glendale and its sub-recipients must:

- Require the program participant to meet with a case manager not less than once per month to assist the program participant in ensuring long-term housing stability; and
- Develop a plan to assist the program participant to retain permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant's current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

July 1, 2021 -June 30, 2020 FY 2021-FY 2022					
	Shelter Services Costs Shelter Operations Essential Services	Homeless Prevention	HMIS	Admin	Total
Program Codes	1070	1071	1064	1072	
Loaves & Fishes Homeless Prevention	\$ -	\$ 24,427		\$ 1,600	\$ 26,027
Catholic Charities of Los Angeles. Inc.,					\$ -
					\$ -
Domestic Violence Housing & Emergency Shelter Program	\$ 35,662	\$ 35,270			\$ 70,932
YWCA of Glendale					\$ -
					\$ -
Emergency Housing Program	\$ 57,610	\$ -		\$ 3,454	\$ 61,064
Ascencia					\$ -
					\$ -
HMIS -City of Glendale			\$ 5,219.00		\$ 5,219
ESG Administration	\$ -	\$ -		\$ 7,107	\$ 7,107
City of Glendale					\$ -
					\$ -
<b>TOTAL PROPOSED FUNDING</b>	<b>\$ 93,272</b>	<b>\$ 59,698</b>	<b>\$ 5,219</b>	<b>\$ 12,161</b>	<b>\$ 170,350</b>



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## 2016 HOME Program Resale Restriction Guidelines

In accordance with HOME regulations under CFR 92.254 (1) (5) the City of Glendale is submitting the following policy for Resale provisions for the 2016-17 HOME Action Plan homeownership activities.

- A. The Housing Authority will require Resale restrictions and provisions at the time of investment of HOME funds in projects developed under the New Construction Home Ownership Program. (The Down Payment Assistance Program for purchase of existing homes on the open market is currently suspended).
- B. PURPOSE OF RESALE RESTRICTIONS: Resale restrictions are appropriate for the rapidly appreciating Glendale Housing Market and for the large per unit investment required for the New Construction Home Ownership Program. The restrictions are necessary to limit the resale of HOME assisted homeownership units during the required period of affordability to the target population for the Affordable Housing Homeownership program (Low Income (51-80% of Area Median Income, First Time Home Buyer households) and to assure the home will remain owner occupied during the required Period of Affordability.
  - a. Glendale anticipates an investment of HOME funds in an amount greater than \$100,000 per unit in order to cover the affordability gap between an Affordable Sales Price to a Low Income First time Home Buyer and the cost of construction and development of a homeownership unit based upon construction prices, land prices, and the median income of residents in Los Angeles County. This is a significant investment per unit and it is important to assure continued affordability of each unit investment over time.
  - b. Glendale market rate home sales prices are significantly higher than an Affordable Sales Price to a Low Income First Time Home Buyer. Also home sales prices have been increasing since 2013. This trend is expected to continue over the next several years. As a result the use of Resale restrictions can best preserve affordability of HOME assisted new constructed units.
- C. General Provisions of Resale Requirements: In accordance with HOME 92.254(a)(5)(i) general Resale provisions are as follows:
  - a. Period of Affordability – The period of affordability will be based on the total amount of HOME funds invested in each housing unit and based upon its status as “new construction.” This includes dollars used by the Housing Authority or provided to the developer for acquisition, predevelopment, construction, and eligible soft costs for the project as well as funds provided to the home buyer to make the unit affordable. Per 92.254(a)(4) – the following minimum period of affordability standard applies according to the amount of HOME homeownership assistance provided per unit:
    - i. Under \$15,000 per unit – at least 5 years;
    - ii. \$15,000 to \$40,000 per unit – at least 10 years;
    - iii. Over \$40,000 per unit – at least 15 years.
  - b. Owner Occupancy Requirement – The HOME assisted homeownership unit must be sold initially to the qualified household for the purpose of being their primary residence. It must remain owner occupied for the duration of the period of affordability. If the home

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does not remain the household's primary residence, it must be made available and sold or transferred to a qualified family that will use the home as their primary residence. This requirement is monitored annually by Glendale staff and is secured by the enforcement provisions described below.

- c. Written Agreements and Enforcement Provisions
  - i. Resale provisions will be included in written agreements described below.
    - 1. A HOME funded loan to the developer by the Housing Authority for purposes which may include acquisition, predevelopment activities, and/or construction of the affordable homeownership development. The loan terms are outlined in the AHA/DDA and in the HOME Regulatory Agreement between the developer and the Housing Authority. A Deed of Trust for the loan and Affordability Housing Covenants in favor of the Housing Authority are liens on the property and restrict the use of the land, including imposing of a period of affordability, resale restrictions, and other HOME related requirements at such time as the property is sold. The liens are in place until the new units are sold to individual home buyers.
    - 2. A HOME down payment assistance loan to the home buyer by the Housing Authority to enable the borrower to purchase the home for an affordable price. The written agreements between the Housing Authority and the home buyer enforce the affordable housing requirements including resale restrictions. Documents include: an Addendum to Grant Deed, a Deed of Trust and a Notice of Restrictions with Right of First Refusal to Purchase the Property. These documents are recorded at the time of the home sale and run with the land. A Loan Agreement and a Promissory Note further outline the obligations of the home buyer to the Housing Authority.
  - ii. Enforcement Provisions - Regular annual monitoring is conducted by the Housing Authority. Home buyers must certify the home is still their primary residence. Resale provisions are monitored through checking title transfers annually. Any transfer of title is reviewed to determine whether it is in accordance with the loan agreements. Any foreclosure or severe delinquency conditions are to be noticed to the Housing Authority per recorded agreements between the Housing Authority and the First Mortgage Lender, whenever feasible. Options for appropriate legal action to be taken by the Housing Authority to enforce provisions are described in the various agreements.
- d. Determination of Affordability for the Target Population upon Resale – In accordance with Housing Authority policies for the New Construction Homeownership Program and Homebuyer Program Policies, Housing Authority homeownership activities will be targeted to Low Income home buyers between 51%-80% of AMI as defined by HUD for Los Angeles County. An Affordable Sales Price will be that price that can be supported with a first mortgage loan at prevailing market rate first time home buyer interest rates

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for an FHA insured mortgage when the home buyer is paying an Affordable Purchase Price. The Affordable Purchase Price is defined as a price that is affordable to a family of appropriate household size for the unit at 70 to 80% of Area Median Income for Los Angeles County as established by HUD provided the household pays not more than 30% of their income for principal interest, property taxes, insurance and homeowner's association dues at the FHA interest rate for single family home purchases over a 30 year term, fixed interest rate, low down payment (3%) loan. HOME regulations require establishment of an Affordable Purchase Price in order that home buyers will have some certainty as to what standard will be used if and when their home is resold. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.

- e. Fair Return on Investment – In accordance with HOME rules, the original HOME assisted home buyer must receive a return on investment (including the original home buyer's investment, principal repayments, and any capital improvements.) The percentage change in the area median income level over the period of ownership will be used to determine the Fair Return on Investment. The area median income level will be determined based upon 100% of Area Median Income for Los Angeles County as established by HUD.
- f. Basis for Calculating Fair Rate of Return –Includes 1) the HOME assisted home buyer's original investment (any down payment), plus 2) any principal repayments on the first mortgage, principal forgiveness or principal repayments of junior mortgage loans, plus 3) the specific types of capital improvements made by the original home buyer that may add value to the property. The original home buyer would be permitted to sell the home at an Affordable Sales Price, which is a sales price that provides a Fair Rate of Return, provided it does not exceed the Fair Market Value of the Home.
  - i. Capital Improvements - Credit will be provided for Capital Improvements (identified in IRS publications 523 Selling Your HOME – Increases to Basis (2015)) will be based upon the cost of improvements that are documented by receipts and excluding home buyer labor and work requiring building permit completed without such permit. This Return will be calculated annually, as needed. Generally, Capital Improvements are those improvements that add to the value of the home, prolong its useful life, or adapt it to new uses. Examples of capital improvements include adding an additional bedroom or bathroom to the home, paving an unpaved driveway, or adding air conditioning system to a home that did not have one. Costs of repairs or maintenance that are necessary to keeping the home in good condition but do not add to its value or prolong its life are not considered Capital Improvements (such as painting the home, fixing leaks, replacing broken hardware). Costs of improvements that are no longer part of the home (for instance the cost of wall-to-wall carpeting that was installed but



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later removed) and costs of improvements whose life expectancy at time of installation is less than 1 year are also not considered Capital Improvements.

ii. Further Information on Implementing the Affordable Sales Price and Fair Rate of Return upon Resale of the Restricted Home During the Period of Affordability:

1. The Affordable Sales Price, providing a Fair Rate of Return, may require an additional HOME subsidy to the next home buyer in an environment of rising median income levels as permitted and described in HOME regulations found at 92.254(a) (9) Preserving affordability of housing that was previously assisted with HOME funds.
2. However, if market home sales prices drop below the home buyers initial Affordable Purchase Price, the home buyer may not receive the full or any return on their investment in the property.
3. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.

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**Attachment 3-**  
**Grantee- SF-424's and Certification(s)**