

DRAFT

**Consolidated Annual Performance and
Evaluation Report (CAPER)
Fiscal Year 2020-2021**



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This CAPER reports on the City's progress made in carrying out its FY 2020 Annual Action Plan and its five-year strategic plan, *City of Glendale Consolidated Plan 2020-2024* CDBG, ESG, and HOME programs. Within the parameters of each of the HUD programs, the City of Glendale developed its own local needs and priorities, and then tailored a strategy and funding plan, which fills voids in services and preserves and revitalizes neighborhoods, and provides affordable housing opportunities for residents. CDBG funds were used to assist in several public facilities and infrastructure operated by non-profit organizations.

Highlights for CDBG program in the area of public facility improvements included the completion of the Homenetmen Gym Divider Project to install one motorized athletic gym divider curtain with electronic connections for the motorized divider. The installation of the gym divider allows accommodating additional practices for youth and is the primary facility used for basketball, volleyball, and indoor soccer. The Armenian Cultural Foundation Solar Panel Project completed the installation of solar panels for a community center serving up to 1,200 participants who frequent the facility for youth recreational and educational programs, family nights, internship programs, path to college program, free legal clinics, and other community programs, and afterschool programs. These two public facility improvement projects collectively assist up to 450 women, children, and youth. The last two payments of the Section 108 loan for the Ascenica Access Center Homeless Shelter was completed in this year.

However, a few areas for goals and objectives was delayed in FY 2020. The delayed goals include completion of Pacific Park Pool and Shade Structure and Pacific Park Splash Pad which are City capital improvement projects seeking to replace a current water feature and increase the size of the splash area serving an area of over 16,000 neighborhood residents;. Other delays include Homenetmen HVAC Project, Homenetmen Bleachers Project and Catholic Charities Glendale Community Center Improvement Project, due to affects of pandemic closures to public places.

Accomplishment highlights for CDBG-CV CARES Act funding included emergency rental assistance to 379 low to moderate income families impacted by the COVID pandemic, 51 number of small businesses received \$5,000 in funding to help pay for rent, mortgage, or other costs associated with closures and to continue operations after reopening was allowed by the State of California. The City of Glendale's Senior Services Unit provided 500 cooling fans to seniors practicing Safer At Home orders, and staff purchased four (4) commercial size freezers to help store additional frozen meals that were delivered to 800 unduplicated seniors in the nutrition program to keep up with demand. The Education Connection program provided 156 unduplicated students with childcare and school distance learning services for parents unable to remain at home for work.

The ESG program continued to provide a year round emergency shelter with 45 beds and the YWCA increased the number of beds from 10 to 16 for the year round domestic violence crisis shelter

Under the HOME Program, the Housing Authority of the City of Glendale continued to search for sites for future affordable housing development. It also made progress on 3 sites it purchased in 2019.

The first site, Citrus Crossing (900 E Broadway), is a 0.8 acre site. Requests for Qualifications were solicited in July 2020. In October 2020, Meta Housing was selected as the developer for the site. The Housing Authority approved a letter of loan commitment and lease option with Meta Housing to develop new construction of a 127 unit project serving very low and low income seniors.

The second site, Harrower Village (920 E Broadway), is a 0.77 acre site with an historic structure. Requests for Qualifications were solicited in July 2020. In November 2020, Abode Communities was selected as the developer for the site. The Housing Authority approved a letter of loan commitment and lease option with Abode Communities for the historic preservation and adaptive reuse of site into a 40 unit project serving very low and low income seniors.

The third site, 515 Pioneer, is a 2.81 acre site. Requests for Proposals were solicited in July 2020. In February 2021, Linc Housing and National CORE were selected as the developers for the site, to construct a 337 unit project serving very low and low income families and seniors. Each project will utilize HOME funding to develop 11 units.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeless Services	Homeless	CDBG: \$225,000 ESG: \$805,131	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	450	67	14.8%	90	67	74%

Homeless Services	Homeless	ESG: \$805,131	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Persons Assisted	825	0	0%	165	0	0%
Homeless Services	Homeless	ESG: \$805,131	Homeless Person Overnight Shelter	Persons Assisted	225	675	300%	45	159	353%
Homeless Services	Homeless	ESG: \$805,131	Homeless Prevention	Persons Assisted	260	415	159%	52	83	159%
Public Facility Improvements	Non-Housing Community Development	CDBG: \$6,886,238	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2,050	6,338	309%	410	6,338	1546%
Enhance Public Services	Non-Housing Community Development Other	CDBG: \$2,388,762	Public Services activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6,000	3,874	64.57%	1,200	3,874	323%
Affordable Housing	Affordable Housing	HOME:\$6,694,601	Rental Units Constructed	Household Housing Unit	11	0	0%	11	0	0%
Affordable Housing	Affordable Housing	HOME: \$6,694,601	Homeowner Housing Added	Household Housing Unit	6	0	0%	6	0	0%
Public/Neighborhood Improvements	Non-Housing Community Development	CDBG: \$500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%	200	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Consolidated Plan funds used during the FY 2020-2021 program year were used primarily for high priority goals and objectives identified in the Consolidated Plan. In regards to the CDBG program, the City's strategy for providing priority public social services to community residents was very effective in FY 2020-2021. 3,874 unduplicated persons were directly assisted with high priority public services such as homeless, youth and ESL/Basic Skills/Job Counseling Programs, by non-profit agencies during FY 2020-2021. Emergency Rental Assistance and Small Business Grant, and senior nutrition and services helped to provide low income families, businesses, and seniors with much needed support during the pandemic. The City addressed a high priority in completing a public facility improvement project of the Armenian Cultural Foundation's Solar Panel Installation Project that provides high services to youth and families by providing much needed youth recreational and educational programs, family nights, internship programs, path to college program, free legal clinics, community programs, and afterschool programs.

The CDBG funding has been allocated to the Pacific Park Artificial Turf Multi-Purpose Field project to over 16,000 residents, with 65% of the residents identified as low and moderate income households utilize the field and community center area.

In addition, the City is currently completing design phase of a high priority recreational improvement project (Pacific Park Pool and Shade Structure Project and Pacific Park Splash Pad Project) in a targeted low income neighborhood with a neighborhood area of 16,000 residents, with 65% of the residents identified as low-and moderate-income households.

A total of 892 homeless persons were served in the ESG program during FY2020-2021.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	4,482	0	190
Black or African American	158	0	65
Asian	68	0	9
American Indian or American Native	14	0	12
Native Hawaiian or Other Pacific Islander	18	0	1
Total	5,023	0	277
Hispanic	509	0	146
Not Hispanic	4514	0	183

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The Glendale Consolidated Plan programs continue to serve a diversified family and individual population which is reflective of the Glendale community. The above table for CDBG racial and ethnicity categories only includes major groups. Additional racial and ethnic groups were served amounting to 283 persons including multi-racial groups such as Asian/White, Black/White, American Indian/American Native White, and other multi-racial groups. Families that are assisted include small, medium and large families with predominantly small families being assisted.

The CDBG-CV CARES Act funding allowed a diversified population of Glendale residents which included low to moderate income families, employees and small business owners, and seniors 60 years and older to receive assistance during the COVID pandemic.

In addition, the ESG program served a total of 329 persons with various racial and ethnic backgrounds. The table above did not include multi-racial groups which for ESG amounted to 4 and 54 clients didn't know their race/or refused to provide information. CAPER was submitted via the SAGE system which has the details of the demographic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$1,852,537	\$1,483,254
HOME	public - federal	\$1,494,601	\$140,064
ESG	public - federal	\$165,131	\$157,112.72

Table 3 - Resources Made Available

Narrative

The resources made available and actual amount expended for the CDBG, HOME and ESG programs is listed above. The amount expended may be significantly larger than the reported resources available since previous year's funds are sometimes expended on the projects along with current year funding. Details on the CDBG funding expenditures are listed in the PR-26 CDBG Financial Report.

CDBG-CV CARES Act funding totaling \$2,790,867 was allocated to City of Glensale in Round 1 and 3. Details on the CDBG-CV CARES funding expenditures are listed in the PR-26 CDBG-CV Financial Report.

CDBG-CV CARES Act resources made available and actual amount expended to date for CDBG-CV Round 1 and 3 are as follows:

CDBG-CV1 Round 1 Allocations/Expenditures:

\$572,500 for Rental Assistance Program	Expenditures to Date:	\$569,125
\$572,500 for Small Business Grant Program	Expenditures to Date:	\$255,000
<u>\$30,049</u> for Senior Nutrition/Services Program	Expenditures to Date:	\$26,076
\$1,175,049 TOTAL ALLOCATION		

CDBG-CV3 Round 3 Allocations/Expenditures:

\$475,000 for Education Connection Program	Expenditures to Date:	\$474,469
\$57,818 for Program Administration	Expenditures to Date:	\$0
\$1,615,818 TOTAL ALLOCATION		

Summary details on the amount of ESG expenditures is described on **CR-75-ESG Expenditures**. In addition, to the above resources, the City receives HUD Continuum of Care program funds through a competitive process. The City of Glendale, through the Glendale Continuum of Care had available \$2,735,430 in 2020 NOFA funding to assist with local homeless programs administered by the City.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
SOUTHERN GLENDALE	70	70	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Over 50% of CDBG, HOME and ESG funding was allocated to projects and activities in southern Glendale including public social service activities, homeless programs, primarily with CDBG funds in the target area for Public Facility Improvements (non-profit community centers and youth facilities) and Public/Neighborhood Improvements. HOME funding during the program year was expened on administration costs to service existing projects and work on the development of new projects.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The ESG program requires a 100% match equal to 100% of ESG expenditures. The match is satisfied by the use of CDBG funds and agency private funding. CDBG has no matching fund requirements; however, the City extensively leverages its CDBG funds with the City’s General Revenue and Capital Improvement Project funds (CIP) for construction projects. For example, \$500,000 will be expended for the Pacific Park Pool and Shade Structure Project and Pacific Park Splash Pad Project from City Development Impact Funds (DIF), City General Funds which is anticipated for completion in July 2022 and \$750,000 will be expended for the Pacific Park Artificial Turf Multi-Purpose Field Project from DIF. During FY 2020-2021, the Housing Authority conducted predevelopment activity on 3 sites:

Citrus Crossing (900 E Broadway), a 0.8 acre site. In May 2021, the Housing Authority authorized a letter of loan commitment and lease option with Meta Housing, committing \$7.275 mil in local Measure S funding and \$1.725 mil in State Low and Moderate Income Housing Funds to develop 127 units of newly constructed affordable housing for very low and low income seniors.

Harrower Village (920 E Broadway), a 0.77 acre site. In May 2021, the Housing Authority authorized a letter of loan commitment and lease option with Abode Communities, committing \$2.957 mil in local Measure S funding and \$543k in State Low and Moderate Income Housing Funds to historically preserve and adaptively reuse the site for 40 units of affordable housing for very low and low income seniors.

515 Pioneer Dr, a 2.81 acre site. During the fiscal year, the Housing Authority selected a developer,

LINC/National CORE to build 337 newly constructed units of affordable housing for very low and low income families and seniors.

The City also leverages local funds for social service programs such as the CDBG Glendale Youth Alliance Youth Employment Program with \$329,613 in general funds, \$309,568 in Los Angeles County Youth Employment funds, and \$512,575 in federal WIOA funds.

Glendale effectively leverages its HOME allocation with a variety of other federal and non-federal resources. The HOME match table page identifies the funding resources used for the affordable housing programs and projects completed in program year 2020-2021 and described in this report.

For the purposes of recording official match amounts for HOME funds, not all leveraged funds are considered eligible. Glendale meets its HOME Match obligation primarily with below-market rate interest rate loans funded by non-federal sources. Other eligible sources include publicly issued mortgage revenue bonds from prior year projects that are carried over from year to year, and private contributions for Habitat for Humanity projects .

During FY 2020-21, the Housing Authority received a waiver on Match obligations due to the Covid 19 pandemic.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$8,947,202
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$8,947,202
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$8,947,202

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$114,305	\$148,294	\$19,931	\$0	\$242,665

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	13	0	1	0	0	12
Dollar Amount	\$14,929,609	0	\$5,566,000	0	0	\$9,363,609

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total		

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	2,800	2,654
Number of households supported through The Production of New Units	11	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	6	0
Total	2817	

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City set goals to support 2800 households through rental assistance (Housing Choice Voucher Program – Section 8), to produce 11 new affordable housing units, and to support 6 households through the acquisition of existing units.

While the City supported 2,684 households through the Housing Choice Voucher program, it also supported over 550 households through a Monthly Housing Subsidy Program. The program provided a financial subsidy of \$300 a month to extremely low income disabled seniors using local Measure S Funding.

Throughout the program year, significant progress was made toward producing new affordable housing units through the predevelopment phase of 3 future affordable housing projects: Citrus Crossing (900 E Broadway), Harrower Village (920 E Broadway) and 515 Pioneer Drive. Developers were selected for each project after a RFQ/RFP process and letters of loan commitment and lease option were authorized for 2 of the 3 projects (Citrus Crossing and Harrower Village).

The City completed the lease up process for 2 out of 5 density bonus projects. The 5 projects utilized existing State Density Bonus laws to provide an additional 31 units of affordable housing. These units were disbursed between 5 market rate projects. 4 of the 5 projects received Certificates of Occupancy and were available for lease up during the reporting period. A total of 15 units were leased up between the 4 projects during the reporting period.

Discuss how these outcomes will impact future annual action plans.

It is anticipated that future year outcomes will not match projected future years exactly, although over two or three year timeframes the HOME program still expects to meet overall projected goals.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	2,902	0
Low-income	132	0
Moderate-income	104	0
Total	3,138	0

Table 13 – Number of Households Served

Narrative Information

The City did not utilize CDBG funds for housing assistance in FY2020-2021.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Glendale Continuum of Care (CoC) conducts a Homeless Point-In-Time Count each year during the last week of January. The count is inclusive of the sheltered and unsheltered population. However, this year due to the COVID-19 crisis, the CoC completed a sheltered count only on January 27, 2021, which revealed a total of 88 homeless persons. Of the 88, 30 were in Transitional Housing and the remaining 33 were from Emergency Shelters.

During the onset of the pandemic, the Glendale CoC quickly launched a robust crisis response system to tackle the impacts of the pandemic especially for the unsheltered population. Glendale CoC opened and operated Glendale Hotel Programs and Project Roomkey, mobile showers, washing stations, expanded homeless prevention, rental assistance programs and provided extensive outreach and case management on the streets to our most vulnerable chronically homeless persons. With the use of the ESG-CV Cares Act funds, the CoC expanded Outreach services to overnight and weekend hours. Between March 2020 to January 25, 2021, a total of 61 unsheltered chronically homeless single persons were placed in temporary hotels.

The Glendale CoC Committee meets regularly to discuss current homeless programs and connection to mainstream services. The group also identifies gaps in the community and helps provide feedback to enhance equity in the housing programs. In addition, the Glendale CoC Sub-Committee meets regularly to provide updates on the CoC policies and procedures, which includes comprehensive planning focusing on areas of Racial Equity, Housing First Approach and COVID-19.

The CoC has established a Coordinated Entry System (CES) to help streamline services and quickly re-house those experiencing homelessness or at the risk of becoming homeless. Ascencia, the CES designated lead Agency, uses an assessment tool called Vulnerability Index-Service Prioritization Decision Assessment Tool, commonly known as the VI-SPDAT. This tool helps prioritize the most vulnerable clients for Permanent Supportive Housing (PSH) placement and tracks Rapid Re-Housing referrals for households with longer length of time on the streets. CoC uses local funds to provide an active landlord outreach program and incentives in order to secure units for homeless clients and facilitates prompt unit inspections so that participants move within two weeks into housing.

Currently, the Glendale CoC Outreach team is based at Ascencia. The mobile street outreach team provides assessment and services to homeless persons on the streets of Glendale Monday thru Friday from 7 a.m. to 4 p.m. The outreach team helps provide resources pertaining to housing, counseling, employment, health & mental health issues. In addition to outreach services provided by Ascencia's team, the Glendale Police

Department's Community, Outreach, Resources, and Engagement Team (C.O.R.E) provides community support for mental illness and homelessness outreach services throughout the City. Furthermore, the Glendale Police Foundation (GPF) has received funding from the Glendale CoC to provide outreach and assessment services to homeless persons in the evenings and on the weekends.

City of Glendale received additional homeless services funding to help reduce homelessness in our community from the following grants: Homeless Emergency Aid (HEAP), Homeless Housing Assistance and Prevention (HHAP), California Emergency Solution and Housing (CESH), and Measure H funding to combat homelessness which has supported quick transitions into permanent housing for the unsheltered population.

Addressing the emergency shelter and transitional housing needs of homeless persons

Glendale CoC programs adhere to the Housing First model which eliminates barriers and

provides access to permanent housing without prerequisites or conditions beyond those of a typical renter to help reduce the length of homelessness. The CES system has eliminated entry requirements such as, sobriety, medication compliance, agreements with clients to participate in supportive services programs and minimum income requirements. Clients are encouraged to participate in supportive services, but this is not a prerequisite.

The goal of the Glendale CES is to rapidly rehouse all homeless individuals and families within 30 days. In order to accomplish this goal, first Housing Navigators work with families to develop a housing plan to identify family's needs and preferences while implementing a housing first and low barrier approach to remove barriers to landlord participation. The plan also provides the basis for the initial level of financial assistance and/or supportive services needed.

Next, Housing Navigators assist families with financial assistance that includes rent and utility assistance, move-in costs and deposits. A progressive engagement approach is used, wherein families are provided an initial level of assistance typically for six months. Ongoing monitoring and periodic reassessment determines if and when the basic level of assistance should be changed or increased.

In order to ensure that families maintain their housing, case managers assist families with connecting them to mainstream and community resources that may include income assistance, employment services, health care, mental health services, and substance use treatment. By encouraging participation in these programs and services, homeless families and individuals gain the knowledge and skills they need in order to maintain their housing. Case managers generally work with families for up to six months after rapid rehousing assistance ends. The organization responsible for overseeing the CoC's RRH strategy is Family Promise of Verdugos. In addition, CSP has implemented new programs with CESH, HEAP, HHAP and added new agencies to address Transitional Age Youth (TAY) population through GYA. ARS is another new agency who has

been providing homeless prevention and rapid re- housing with the Cares Act funding.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

All CoC Housing standards have been revised to ensure that participants are served following the low barrier, housing first approach which includes no minimum income requirements at entry. The Glendale CoC service providers offer an array of services and support to clients while receiving housing assistance including ongoing individualized case management, education and life skills-based classes; mentoring, and support groups, financial literacy, landlord and tenant counseling, and access to mainstream services. By doing so, clients are able to achieve stability to avoid future episodes of homelessness regardless of their income status.

Trained employment case managers from CoC agencies work closely with job developers, GYA, and Verdugo Jobs Center (VJC), which provide employment training and placement for youth and adults.

The Verdugo Workforce Development Board (VWDB) prioritizes the following barriers: Low Income; Homeless; Individuals with Disabilities; English Language Learners; Re-entry. COC coordinates with the Verdugo Jobs Center to provide provide a 20 hours work readiness/soft skills training and Work Experience Opportunity, which include . financial literacy, opening a bank account for direct deposit of paychecks, communication skills, interpersonal skills, emotional intelligence, following directions in the workplace, and problem solving.

Participants are assigned to case manager who works directly with the local mainstream non cash benefit agencies to enroll participants to all such as covered California health care insurance, calfresh, general relief, veterans benefits, child care services and much more to ensure that the participant has adequate non employment benefits upon qualification. DPSS is part of the CoC and responsible for the strategy of increasing non cash income.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Since 2009, the Glendale CoC has fostered cooperation between first responders, hospitals and homeless outreach staff, and annually secures new permanent supportive housing units targeted to chronically homeless adults to end chronic homelessness. In August 2014, the CoC named Ascencia the lead Coordinated Entry System (CES) agency. The CoC convenes monthly CoC meetings to coordinate efforts.

Homeless families go through an intake with the CoC's CES in SPA 2 through the Family Solutions Centers (FSP) system to complete the VFSPDAT and are referred to the City's Rapid Re- Housing program. Through this process, the case manager quickly handles the intake and reviews and approves the application. The case manager works with the family to enter client data into the Homeless Management Information System (HMIS)MIS and coordinates housing placement. Most recently, COC designated the Family Promise of Verdugos as the lead agency for homeless families in the Glendale CoC. HMIS data is used to help understand the number and characteristics of youth who experience housing instability or homelessness on a monthly basis and over the course of a year.

Effective strategies used include 1) identifying all unaccompanied youth through outreach and coordination with youth-serving agencies that provide drop-in centers, hotlines, and after school programs; 2) using CES to effectively use assessment tools adapted s to link all youth to housing and service solutions including those fleeing violent situations, and trafficking; and 3) using Housing First approach that helps entry into interim housing when needed and permanent housing.

CoC uses a master list that is reviewed weekly in case conferencing meetings that includes a summary of persons including youth. The list provides insight such as,, persons currently housed, persons searching for housing with housing navigators, and persons in temporary housing. HMIS data is used to track total number of unsheltered youth and compared over periods of time. Homeless count data is used to determine underlying issues that hinder permanent housing placement.

In 2019, CoC develop a community plan to increase housing services for homeless youth by improved coordination of existing resources and securing more funding, including new state funding earmarked for youth homelessness. There are a few prominent youth providers in Glendale at the forefront of the CoC's effort to end homelessness among youth. The CoC has implemented innovative initiatives that can be galvanized in a broader community planning effort to integrate existing and create new systems to effectively end youth homelessness.

By-name list is used to develop real-time information about homeless youth on a weekly basis. Local Education Agency (LEA) Public School Data is used to help understand the scope and scale of homelessness among youth and families with children three years of age through high school. The data helps understand the challenges facing families, children, and teenagers. CoC believes the measures used are effective for the following reasons. The PIT data provides a point-in-time number, the by-name list provides a weekly number, and HMIS an annual number, which the CoC uses for comparative purposes in order to determine increases or decreases over the course of a week, month, or year.

Analyzing the data from the data sources noted above, helps the CoC determine the number of types of permanent housing needed.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no public housing projects located in Glendale.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no public housing projects located in Glendale.

Actions taken to provide assistance to troubled PHAs

The Glendale PHA is a high performing organization per most recent certification on 6/30/2021.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

On May 7, 2019, the Glendale City Council/Housing Authority approved a citywide Inclusionary Zoning

Ordinance (IZO), which became effective on June 7, 2019. The IZO is applicable Citywide to multi-family rental developments of eight (8) units or greater. Fifteen percent (15%) of the total units in an otherwise market-rate rental project must be affordable to lower income (60% AMI) individuals or families. Inclusionary units are deed restricted for a period of 55 years.

During the reporting period, there were approximately 15 IZO projects in process, with the potential to yield 204 affordable housing units to lower income households.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The need for affordable housing continues to be one of the highest underserved needs. In 2018, Glendale voters passed a ballot measure – Measure S – that generates an estimated \$30 million per year for a variety of city projects. Since then, due to the overwhelming need for affordable housing and limited Federal and State funding to address the need, the Glendale City Council has allocated a substantial amount of Measure S funding toward creating affordable housing programs and projects.

Despite unprecedented challenges during the reporting period arising from the Covid 19 pandemic, the Glendale Housing Authority was able to continue utilizing Measure S Funding for affordable housing. The City Council approved \$24.5 mil during FY 20-21 for the following programs/projects:

- Affordable Housing Development
- Monthly Housing Subsidy Program
- Rental Rights Program
- Landlord Incentive Program (Homeless Services)
- Low Income Student Rental Assistance Program
- Low Income Family Employment and Rental Assistance Program

Glendale continues to work with development partners, both private and nonprofit, to assist them in competing for leveraged development funds, including federal tax credit funding.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

As part of the City's Lead-Based Paint Strategy, the Authority approved the following plan to seek out and reduce lead-based paint hazards in housing units constructed prior to 1978 that receive City assistance with HOME funds, in accordance with HUD CPD lead-based paint regulations:

Ensure that all purchasers, occupants, and owner-occupants receive the brochure "Protect Your Family from Lead in Your Home";

Require Visual Assessments for defective paint surface (interior and exterior) and notification of owner if defective paint surfaces are discovered during the assessment;

Require paint testing on surfaces that will be disturbed during rehabilitation;

Require Risk Assessments for housing units that receive more than \$5,000 of City assistance using HOME and other HUD CPD funds;

Require lead hazard reduction treatments of defective paint surfaces that are disturbed during construction or renovation;

Require safe work practices for all work on lead-based paint surfaces;

Require lead hazard clearance prior to occupancy; and

Require on-going maintenance, monitoring and cleaning for rental properties.

City staff will continue to attend HUD-sponsored training sessions regarding lead-based paint and will coordinate with the Childhood Lead Poisoning Prevention Program of Los Angeles County Department of Health Services - Public Health on an as needed basis for information on the annual number of child lead cases detected in Glendale and local providers of the Child Health Disability Prevention Program which tests children between ages one and two for elevated blood lead levels.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The desired result of the City's anti-poverty strategy is to raise the income of Glendale's poorest households, especially those below the poverty level and sustain a moderate or higher income. This includes providing those households with the education, training, supportive service, and childcare opportunities identified in the City's Annual Action Plan that will allow them to address barriers to income and career development. This strategy will also allow poorer families to devote additional resources to raising their incomes and furthering their careers. Information is unavailable to quantify the number of persons removed from poverty, however, through community development and housing programs described below, the City of Glendale has been effective in reducing the poverty level during the previous Consolidated Program years. The City's poverty rate has decreased slightly from from 14.7% in the 2018 Census to 13.5% in 2019 (ACS 2015-19 data estimate).

The City's Section 3 employment program was marketed and enforced during the year. Unfortunately, due to a tight construction employment market, no Section 3 eligible residents were assisted in the year. Continued marketing efforts will be made to increase the number of Section 3 residents served by HUD projects. City commitments made on or after November 30, 2020 will comply with 24 CFR part 75.

Workforce development programs and services are crucial components of the City's anti-poverty strategy. As a result, the Community Services & Parks & Community Development Departments coordinate closely with the Verdugo Workforce Development Board (VWDB) to ensure that low-income families have access to job search, job development, career training, job retention, and support services. Support services include interview clothes, work uniforms and transportation assistance. The majority of the Workforce Innovation and Opportunity Act (WIOA) and Welfare to Work activities through the VWDB are provided at the Verdugo Jobs Center (VJC), a "one-stop" career center that also houses the State Employment Development Department.

In FY 2020-2021, the VJC provided over 1,280 client services every quarter. More than 1,453 adults were served with basic career and individualized services, which included: assessment, job search and placement assistance, training, referrals, and case management. More than 186 area employers were assisted in filling their open jobs with qualified new employees. Placement rates across all partners for the year averaged 100% of placement goals. Customer satisfaction averaged 90% highly satisfied and satisfied.

In response to the COVID-19 pandemic the VWDB wrote competitive grants and was awarded \$1.2M in emergency grants including federal Employment Recovery grants. These funds allowed the VJC to provide over \$600,000 in funds to individuals impacted by COVID-19 with rental assistance, utility, medical, transportation bills. Individuals also received career training and job placement assistance with these grants.

CDBG funds were also used to support programs that provide job training and employment opportunities to at-risk and low-income youth. The non-profit Glendale Youth Alliance Program assisted 40 youth with summer and year-round employment services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's community development, homeless, and housing institutional structure and delivery system in Glendale is quite efficient. However, there were key elements in the structure and delivery system which were improved. A key strategy for improving the structure was the coordinated involvement of the City, housing providers and social service agencies with the Glendale Continuum of Care to assist with homeless program priorities such as permanent supportive housing.

In one of its most important responsibilities related to the housing institutional structure which involved future housing development, the Community Development Department staff worked with other City departments to assist the owners, architects, and contractors of affordable housing projects in processing plans and obtaining development entitlements in a coordinated and streamlined manner. This included collaborative work on 3 upcoming affordable housing developments, Citrus Crossing (900 E Broadway), Harrower Village

(920 E Broadway) and 515 Pioneer Drive. Staff within different sections of the Community Development Department worked together to review RFQ/RFPs and select developers for each project. They also worked collaboratively with developers to obtain entitlements for each project.

The City also worked with private developers to implement the State's density bonus law to permit additional affordable housing units to be developed without direct financial assistance from public sources.

During the next year, the City will continue to maintain City multi-purpose centers to ensure coordination and efficiency of community services, and increase coordination with senior and youth programs, especially at-risk youth and frail elderly. In FY 2020-2021, the City continued to enhance a partnership with a local non-profit community health clinic (Federally Qualified Health Clinic) to provide mental health counseling to teens and young adults, and health services to low income families at two community facilities which were renovated with CDBG funding several years ago.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continued to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. The City continued to have regular technical assistance funding meetings with social service community agencies and other ongoing meetings with the Continuum of Care Committee and special coalitions such as the Glendale Healthy Start Committee, U.S. Census 2020 Committee, 2019 Community Health Needs Assessment Committee, and other special community coalitions.

The City provided technical assistance and development project management coordination and assistance to nonprofit affordable housing developers as their projects request funding and proceed through permitting and construction and lease up process, including the following projects in predevelopment phase: Citrus Crossing (900 E Broadway), Harrower Village (920 E Broadway), 515 Pioneer Drive.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Glendale is finalizing the 2020-2024 Analysis of Impediments to Fair Housing Choice(AI) which is set for approval by the City Council and Housing Authority in October 2021for submission to HUD. The AI builds upon previous Analyses of Impediments previously submitted in 2012, and evaluates current conditions in the public and private market that may impede fair housing choice. .

Key recommendations outlined in the AI include the following:

- Accessibility – Continue to offer housing and supportive services to special needs groups;
- Fair Housing Education and Outreach – Continue to contract and work with a fair housing service provider to publicize fair housing services available to the public
- Housing and Public Policies – Provide a variety of residential development opportunities in the City with a range of densities

During FY 2020-2021, the City again contracted with the Housing Rights Center (HRC) for fair housing and tenant/landlord services. During FY 2020-2021, the HRC received 4 inquiries regarding housing discrimination complaints. The HRC opened 4 cases. Of those 4 cases, 4 sustained the allegation and were eventually successfully conciliated.

The HRC served an additional 326 clients with landlord/tenant concerns. In addition, two fair housing information workshops were conducted virtually in light of the COVID-19 pandemic, by the HRC. The workshop in the Fall of 2020 was for property owners and the workshop for tenants was in the Spring of 2021.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Community Services & Parks Department and the Community Development Department follow HUD federal regulations and program requirements in administering HUD funded programs. Program implementation for each activity incorporates strict monitoring standards to ensure compliance with program objectives. As required by City policy, CDBG and ESG sub-recipients were monitored by a CDBG or ESG program monitor at least once a year for compliance with HUD regulations. In addition, special emphasis was placed on the implementation of CFR Part 200 Financial and Administrative requirements in sub-recipient Agreements, developer Agreements, and City and sub-recipient policies and procedures.

Activities cited in the Consolidated Plan and Action Plan, including comprehensive planning requirements, were monitored and appropriately documented. Specific actions, such as minority business outreach and Section 3 compliance, were regularly monitored by Community Services & Parks – CDBG staff. HOME projects were monitored by Community Development – Housing Division staff. HOME monitoring results are detailed on CR-50 HOME.

Specific actions for CDBG, CDBG-CV, ESG and ESG-CV monitoring in FY 2020-2021 included the following below:

- Utilized updated project eligibility and monitoring forms including CFR Part 200 regulations;
- Developed Sub-recipient Risk Assessment Tool per CFR Part 200;
- Instituted mid-year, technical assistance, and desk reviews;
- Monitored all CDBG and ESG sub-recipients; and
- Postponed the annual site visit opportunities for the CDBG Advisory Committee due to pandemic.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan process was developed to address regulatory requirements for citizen participation, and to allow citizens adequate opportunity to review and comment on the development of the proposed Five-Year Consolidated Plan, Action Plan and the City's Consolidated Annual Performance and Evaluation Report (CAPER). In addition, the City takes affirmative steps to communicate with people who need services or information in a language other than English, in particular Spanish and Armenian languages.

Residents are provided access on an on-going basis, to information and records relating to the Five Year Consolidated Plan, Annual Action Plans, and CAPER performance reports. These documents and

information are maintained at the offices of the Community Services & Parks Department, as well as on the Community Services & Parks Department, CDBG Section's webpage at <http://www.glendale/cdbg>

A Public Notice of the availability for comments of the City's 2020 CAPER was published in the Glendale Independent newspaper on Monday, September 20, 2021 for a 15-day comment period as well as on the CDBG Section's webpage with language pertaining to the availability of information in Spanish and Armenian. A draft of the CAPER was provided to residents participating in a virtual public meeting on October 1, 2021. A Public Meeting is held each year in the first week of October, but due to the ongoing COVID-19-19 pandemic, 3 platforms for citizen participation were offered. Email, telephone conference and online virtual meeting options were offered the week of October 1, 2021. The City confirms that the public comment period ends on Monday, October 11, 2021 and will update the Draft CAPER to include any comments received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program objectives and goals during FY 2020-2021. However, returned/canceled funding of \$219,005 from the YWCA of Glendale Lexington Building project allowed various community agencies to provide additional COVID-19 pandemic public social services during this period.

CDBG-CV3 program objectives included preparing, prevention and response to the pandemic in CARES Act funding to City and various community agencies.

The City of Glendale is working with HUD to complete the application process to secure funding for a future Section 108 funded parks project Fremont Park Renovation Project in FY2021-2022.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Heritage Park: Desktop review was completed on 4/1/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Orange Grove Apartments: Desktop review was completed on 4/6/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Euclid Villa: Desktop review was incomplete. Documents were not sent after requesting them from owner on 2/25/21. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Metropolitan City Lights: Desktop review was completed on 5/10/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Metro Loma: Desktop review was incomplete. Documents were not sent after requesting them from owner on 4/12/21. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Glendale City Lights: Desktop review was completed on 5/10/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Gardens on Garfield: Desktop review was completed on 5/24/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Chester Village: Desktop review was incomplete. Documents were not sent after requesting them from owner on 4/12/21. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Vassar City Lights: Desktop review was completed on 5/11/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Cypress Senior Apartments 311 Cypress Street – Desktop review was completed on 8/2/20. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic

Veterans Village 327 Salem Street – Desktop review was completed on 4/5/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic

1911 Gardena 1911 Gardena St - Desktop review was completed on 7/20/20. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic

Otto Gruber 143 S Isabel St – Desktop review was completed on 5/12/21. No issues found. Physical unit and file inspections were postponed due to Covid-19 pandemic

Casa de la Amistad 6200 San Fernando Rd – Desktop review was incomplete. Documents were not sent after requesting them from owner on 2/25/21. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Hamilton Court (Confidential address DV) – Desktop review was completed on 11/9/20. One tenant found over-income. Physical unit and file inspections were postponed due to Covid-19 pandemic

Monte Vista 714 E Elk – Desktop review was incomplete. Documents were not sent after requesting them from owner on 7/1/20. Physical unit and file inspections were postponed due to Covid-19 pandemic.

David Gogian House 1239 Alma St – Desktop review was incomplete. Documents were not sent after requesting them from owner on 4/12/21. Physical unit and file inspections were postponed due to Covid-19 pandemic.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Glendale requires affirmative marketing for all new development projects for both new buildings in initial lease up or homes for sale and when a wait list is opened and “refilled.”

During FY 2019-2020, the City worked with the owner of three (3) existing affordable housing projects to affirmatively market the opening of the waiting list for 2 and 3 bedroom units in each project. The projects included in the opening were:

Metropolitan City Lights (1760 Gardena) : 65 affordable units for extremely low and very low income families (including 11 fixed HOME units)

Glendale City Lights (3673 San Fernando Rd): 68 affordable units for extremely low, very low and low income households (including 11 floating HOME units)

Vassar City Lights (3673 San Fernando Rd): 72 affordable units for extremely low, very low and low income households (including 11 floating HOME units)

The owner placed advertisements about the opening in 6 different newspapers that service diverse communities around Los Angeles County. The City and Owner also widely marketed the opening using social media platforms, and websites. Finally, the City maintains a list of people who have asked to be notified when affordable housing opportunities open in Glendale. The list contains over 20,000 people. The City and developer sent information about the opening to all of the people on the list, as well as over 2,000

people on the city's Section 8 waiting list. 600 households for each bedroom size waitlist were randomly selected using a computerized lottery process. As each project maintained a separate 2 and 3-bedroom waitlist, a total of 3,600 households were randomly selected during the lottery process.

The City also worked with the developer of Nor Windsor, a newly constructed 34-unit condominium complex. 9 of the units were reserved for moderate income first time homebuyers in conjunction with State Density bonus law. The Developer placed advertisements about the opening in 6 different newspapers that service diverse communities around Los Angeles County. The City and Developer also widely marketed the opening using social media platforms, and websites (including a website designed by the developer dedicated to the opening). Finally, the Developer sent information about the opening to individuals on its own interest list, as well the City's interest list (over 20,000 people).

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During FY 2020-2021, Program Income was drawn down to pay for admin costs. Total amount drawn down in FY 20-21 was \$19,930 using program income received in Program Years 2018 and 2019. A total of \$148,294 was received in program income during FY 20-21. An additional \$262,462 in program income received during program year 2019 but not previously entered into IDIS was entered into IDIS during program year 2020.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The Glendale City Council/Glendale Housing Authority has taken many steps to address the issue of housing affordability in Glendale and in the region. These steps include:

- Administering a citywide Inclusionary Zoning Ordinance (IZO) that requires affordable units as part of any new market rate residential project. The IZO applies to both rental and ownership projects with five or more units. It requires that 15% of the total units in an otherwise market-rate rental project be affordable to low income households.
- Working with the developer of Citrus Crossing (900 E Broadway), Harrower Village (920 E Broadway) and 515 Pioneer Drive to apply for Federal 4% and 9% Low Income Housing Tax Credits to fund the development of each project.
- Administering a Commercial Development Impact Fee, a one-time fee charged to new commercial developments that will be designated for affordable housing – one of only five agencies in Southern California to do so.

- Instituting a citywide rent freeze for all multifamily rental housing built before 1995, and a city wide eviction moratorium, due to the Covid 19 pandemic.
- Administering a Monthly Housing Subsidy Program, an \$8.4 million pilot program, that provides a \$300 monthly housing subsidy, for 24 months, to extremely low income senior Glendale renter households who are rent burdened. During the reporting period, the program provided the \$300 monthly subsidy to 550 senior households.
- Working with the owner of 3 affordable housing projects: Metropolitan City Lights, Glendale City Lights and Vassar City Lights, to market the opening of 2 and 3 bedroom units in each building (a total of 205 affordable units). Each project accepted 600 new applicants onto the wait list per bedroom size.
- Working with the developer of Nor Windsor, a newly constructed 34-unit condominium complex, to market the availability of 9 units in the project reserved for moderate income first time homebuyers in conjunction with State Density bonus law.
- Working with non-profit housing developers to refinance their existing affordable housing projects using 4% tax credit/bond issuances in order to rehabilitate existing buildings and extend out affordability that otherwise would have expired.
- Administering a Low Income Family Employment Rental Assistance Program designed to provide housing and employment assistance to low income families for a 12-month period. The goal is to support employment training and education activities or any other goals identified/set by the family and case manager for adults in working families to facilitate income progression. Ultimate goal would be to assist families so by the time of successful completion of the program the family members are left with the necessary tools to support themselves.
- Administering a Low Income Student Rental Assistance Program LISRAP to provide rental housing assistance to low income, students who are living alone or with family, while also providing them supportive services such as education and employment support/skills operated in conjunction with, and administered by, Glendale Community College (GCC) via their "Fresh Success" program.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in e-snaps

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	GLENDALE
Organizational DUNS Number	030384325
EIN/TIN Number	956000714
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Glendale CoC

ESG Contact Name

Prefix	Mrs.
First Name	Arsine
Middle Name	0
Last Name	Isayan
Suffix	0
Title	Sr. Administrative Analyst

ESG Contact Address

Street Address 1	141 N. Glendale Ave. #202
Street Address 2	0
City	Glendale
State	CA
ZIP Code	91206-
Phone Number	818 548 2000
Extension	0
Fax Number	0
Email Address	arisayan@glendaleca.gov

ESG Secondary Contact

Prefix	Mr
First Name	Onnig
Last Name	Bulanikian
Suffix	0
Title	Director

Phone Number 818 548 2000
Extension 0
Email Address obulanikian@glendaleca.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2019
Program Year End Date 06/30/2020

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: CATHOLIC CHARITIES OF LOS ANGELES, INC.
City: Los Angeles
State: CA
Zip Code: 90015, 1112
DUNS Number: 039550020
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Faith-Based Organization
ESG Subgrant or Contract Award Amount: 40000

Subrecipient or Contractor Name: ASCENCIA
City: Glendale
State: CA
Zip Code: 91204, 2723
DUNS Number: 784432630
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 49754

Subrecipient or Contractor Name: YWCA OF GLENDALE
City: Glendale
State: CA
Zip Code: 91206, 3752
DUNS Number: 030870836
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 52483

CR-65 - Persons Assisted-

**THIS SECTION IS COMPLETED BY THE HOMELESS SERVICES SECTION IN THE SAGE REPORT
(See Sage Attachment)**

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

8. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	22,265
Total Number of bed-nights provided	22,265
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The outcomes are as follows:

YWCA OF Glendale:

Goal: 80% (60 of 75) homeless households at the emergency shelter will exit into permanent or transitional housing within 45 to 90 days.

Outcome: 83% (5 out of 6) of homeless households at the emergency shelter will exit into permanent or transitional housing within 45 to 90 days

Goal: 97% (32 out of 33) of homeless households at the emergency shelter will exit into permanent or transitional housing within 45 cumulative to 90 days.

Ascencia:

Goal: 35% (63 of 180) participants will be placed in permanent housing.

Outcome: 140 total participants served and 33/111 (30%) moved to Permanent Housing.

Goal: 35% (74 of 210) participants will be placed in permanent housing. 25 % (41 of 165) were placed in permanent housing.

Goal: 20 % (20 of 100) of all adults clients will show increased household income from all sources upon exit from program. 21% (22 out of 107) increased income from all sources.

Catholic Charities:

Goal: 75% (38 of 50) households will maintain housing as a result of the case management, utility and rental assistance program. Total of 59 households were served and 100% of them maintained their housing.

Goal: 50% of (25 of 50) households will receive financial assistance, will participate in case management, and will be referred to appropriate public service organizations based on clients needs. Total of 59 households were served and 100% of the clients received financial assistance

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0		0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	\$83,267.35	\$24,062	\$85,347
Subtotal Homelessness Prevention	\$83,267.35	\$24,062	\$85,347

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	0	0

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	\$51,413.42	\$105,775.99	\$
Operations	0	0	\$61,653.94
Renovation	0	0	0
Major Rehab	0	0	0

Conversion	0	0	0
Subtotal	\$51,413.42	\$105,775.99	\$61,653.94

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	0	0	0
HMIS	0	0	0
Administration	\$5,733	\$7,860	\$10,111.78

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2018	2019	2020
	140,413.77	\$137,697.99	\$157,112.72

Table 29 - Total ESG Funds Expended

11f. Match Source

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	
Local Government	0	0	0
Private Funds	\$140,413.77	\$137,697.99	\$157,112.72
Other	0	0	
Fees	0	0	
Program Income	0	0	
Total Match Amount	140,413.77	\$137,697.99	\$157,112.72

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2018	2019	2020
	280,827	275,396	\$ 314,225.44

Table 31 - Total Amount of Funds Expended on ESG Activities



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2020
 GLENDALE , CA

DATE: 09-10-21
 TIME: 15:57
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	1,997,172.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	237,939.60
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,235,111.60

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	418,168.89
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	418,168.89
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	306,989.92
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	486,134.80
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,211,293.61
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,023,817.99

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	418,168.89
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	418,168.89
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	172,170.78
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	172,170.78
32 ENTITLEMENT GRANT	1,997,172.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,997,172.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	8.62%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	306,989.92
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	306,989.92
42 ENTITLEMENT GRANT	1,997,172.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,997,172.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	15.37%



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	2,790,867.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	2,790,867.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,324,670.02
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,324,670.02
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	1,466,196.98

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,324,670.02
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	1,324,670.02
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	1,324,670.02
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	595,200.91
17 CDBG-CV GRANT	2,790,867.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	21.33%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	2,790,867.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	1	1119	6443480	Rental Assistance Program CDBG-CV1	05Q	LMC	\$100,840.00	
			6450224	Rental Assistance Program CDBG-CV1	05Q	LMC	\$116,250.00	
			6469639	Rental Assistance Program CDBG-CV1	05Q	LMC	\$69,000.00	
			6480817	Rental Assistance Program CDBG-CV1	05Q	LMC	\$8,250.00	
			6533914	Rental Assistance Program CDBG-CV1	05Q	LMC	\$274,784.70	
	2	1120	6443480	Small Business Grant Program CDBG-CV1	18C	LMC	\$145,000.00	
			6450224	Small Business Grant Program CDBG-CV1	18C	LMC	\$35,000.00	
			6469639	Small Business Grant Program CDBG-CV1	18C	LMC	\$35,000.00	
			6480817	Small Business Grant Program CDBG-CV1	18C	LMC	\$35,000.00	
			6533914	Small Business Grant Program CDBG-CV1	18C	LMC	\$5,000.00	
	3	1121	6443480	Senior Services/Nutrition Program CDBG-CV1	05A	LMC	\$26,076.21	
	27	1126	6533914	Education Connection Program-CDBG-CV3	03D	LMC	\$461,258.21	
			6540658	Education Connection Program-CDBG-CV3	03D	LMC	\$13,210.90	
	Total							\$1,324,670.02

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	1119	6443480	Rental Assistance Program CDBG-CV1	05Q	LMC	\$100,840.00
			6450224	Rental Assistance Program CDBG-CV1	05Q	LMC	\$116,250.00
			6469639	Rental Assistance Program CDBG-CV1	05Q	LMC	\$69,000.00
			6480817	Rental Assistance Program CDBG-CV1	05Q	LMC	\$8,250.00
			6533914	Rental Assistance Program CDBG-CV1	05Q	LMC	\$274,784.70
	3	1121	6443480	Senior Services/Nutrition Program CDBG-CV1	05A	LMC	\$26,076.21
Total							\$595,200.91

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
GLENDALE, CA

DATE: 09-17-21
TIME: 12:34
PAGE: 1

Selected CDBG and CDBG-CV Accomplishment Report
Program Year Between 07-01-2020 and 06-30-2021

PUBLIC SERVICES

Matrix Code	Eligible Activity	Number of Persons Benefitting
05B	Services for Persons with Disabilities	427
05C	Legal Services	326
05D	Youth Services	204
05H	Employment Training	40
05L	Child Care Services	170
05W	Food Banks	2,009
Total Number of Persons Benefitting:		3,176

PUBLIC IMPROVEMENTS

Matrix Code	Eligible Activity	Number of Persons Benefitting
03C	Homeless Facilities (not operating costs)	304
03D	Youth Centers	655
03E	Neighborhood Facilities	139
Total Number of Persons Benefitting:		1,098



HUD ESG CAPER FY2020

Grant: **ESG: Glendale - CA - Report** Type: **CAPER**

Report Date Range

7/1/2020 to 6/30/2021

Q01a. Contact Information

First name	Arsine
Middle name	
Last name	Isayan
Suffix	
Title	
Street Address 1	613 E. Broadway, RM 100
Street Address 2	
City	Glendale
State	California
ZIP Code	91206
E-mail Address	Arsayan@Glendaleca.gov
Phone Number	(818)550
Extension	4474
Fax Number	

Q01b. Grant Information

As of 8/27/2021

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020	E20MC060518	\$165,131.00	\$63,507.23	\$101,623.77	8/27/2020	8/27/2022
2019	E19MC060518	\$157,192.00	\$145,561.90	\$11,630.10	7/31/2019	7/31/2021
2018	E18MC060518	\$147,107.00	\$140,413.77	\$6,693.23	9/19/2018	9/19/2020
2017	E17MC060518	\$147,970.00	\$123,057.57	\$24,912.43	10/19/2017	10/19/2019
2016	E16MC060518	\$142,237.00	\$105,618.27	\$36,618.73	8/26/2016	8/26/2018
2015	E15MC060518	\$154,766.74	\$154,766.74	\$0	9/28/2015	9/28/2017
2014	E14MC060518	\$157,089.00	\$156,014.37	\$1,074.63	8/14/2014	8/14/2016
2013	E13MC060518	\$141,386.00	\$141,386.00	\$0	10/15/2013	10/15/2015
2012						
2011						
Total		\$1,212,878.74	\$1,030,325.85	\$182,552.89		

ESG Information from IDIS

CAPER reporting includes funds used from fiscal year:

2020

Project types carried out during the program year

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	2
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	0
Homelessness Prevention	1

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
YWCA Glendale	2824	DV Service Center	1225	1	0			CA-612	69037	1		2020-07-01	2021-06-30	No	Yes
Catholic Charities of Los Angeles, Inc.	12	Glendale ESG - Loaves and Fishes Homeless Prevention	1200	12	0			CA-612	061464	0	Clarity HS	2020-07-01	2021-06-30	No	Yes
Ascencia	162	Emergency Housing Program	2236	1	0			CA-612	061464	0	Clarity HS	2020-07-01	2021-06-30	No	Yes

Q05a: Report Validations Table

Total Number of Persons Served	329
Number of Adults (Age 18 or Over)	242
Number of Children (Under Age 18)	87
Number of Persons with Unknown Age	0
Number of Leavers	290
Number of Adult Leavers	216
Number of Adult and Head of Household Leavers	216
Number of Stayers	39
Number of Adult Stayers	26
Number of Veterans	2
Number of Chronically Homeless Persons	62
Number of Youth Under Age 25	13
Number of Parenting Youth Under Age 25 with Children	1
Number of Adult Heads of Household	211
Number of Child and Unknown-Age Heads of Household	0
Heads of Households and Adult Stayers in the Project 365 Days or More	2

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	0	85	0.00 %
Social Security Number	11	85	0	96	29.18 %
Date of Birth	0	0	0	85	0.00 %
Race	35	0	0	85	10.64 %
Ethnicity	0	0	0	85	0.00 %
Gender	0	0	0	85	0.00 %
Overall Score				11	3.34 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	1	0.41 %
Project Start Date	0	0.00 %
Relationship to Head of Household	0	0.00 %
Client Location	0	0.00 %
Disabling Condition	0	0.00 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	8	2.76 %
Income and Sources at Start	0	0.00 %
Income and Sources at Annual Assessment	0	0.00 %
Income and Sources at Exit	0	0.00 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	158	0	0	0	0	0	0.00 %
TH	0	0	0	0	0	0	--
PH (All)	0	0	0	0	0	0	--
Total	158	0	0	0	0	0	0.00 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	72	66
1-3 Days	71	45
4-6 Days	37	62
7-10 Days	30	13
11+ Days	91	85

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	242	186	56	0	0
Children	87	0	87	0	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	329	186	143	0	0
For PSH & RRH – the total persons served who moved into housing	0	0	0	0	0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	211	165	46	0	0
For PSH & RRH – the total households served who moved into housing	0	0	0	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	25	17	8	0	0
April	28	21	7	0	0
July	24	16	8	0	0
October	34	27	7	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	111	103	8	0
Female	125	77	48	0
Trans Female (MTF or Male to Female)	3	3	0	0
Trans Male (FTM or Female to Male)	1	1	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	2	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	242	186	56	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	44	44	0	0
Female	43	43	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	87	87	0	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	0	0	0	0	0

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	155	44	10	77	24	0	0
Female	168	43	13	92	20	0	0
Trans Female (MTF or Male to Female)	3	0	1	2	0	0	0
Trans Male (FTM or Female to Male)	1	0	0	1	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	2	0	1	1	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	329	87	25	173	44	0	0

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	32	0	32	0	0
5 - 12	34	0	34	0	0
13 - 17	21	0	21	0	0
18 - 24	25	18	7	0	0
25 - 34	49	29	20	0	0
35 - 44	46	31	15	0	0
45 - 54	46	34	12	0	0
55 - 61	32	31	1	0	0
62+	44	43	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	329	186	143	0	0

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	190	125	65	0	0
Black or African American	65	45	20	0	0
Asian	9	5	4	0	0
American Indian or Alaska Native	6	4	2	0	0
Native Hawaiian or Other Pacific Islander	1	1	0	0	0
Multiple Races	4	4	0	0	0
Client Doesn't Know/Client Refused	35	1	34	0	0
Data Not Collected	19	1	18	0	0
Total	329	186	143	0	0

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	183	124	59	0	0
Hispanic/Latino	146	62	84	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	329	186	143	0	0

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	87	79	5	3	--	0	0
Alcohol Abuse	6	6	0	0	--	0	0
Drug Abuse	6	6	0	0	--	0	0
Both Alcohol and Drug Abuse	11	11	0	0	--	0	0
Chronic Health Condition	83	74	4	5	--	0	0
HIV/AIDS	8	8	0	0	--	0	0
Developmental Disability	39	29	2	8	--	0	0
Physical Disability	61	55	4	2	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	71	66	3	2	--	0	0
Alcohol Abuse	4	4	0	0	--	0	0
Drug Abuse	5	5	0	0	--	0	0
Both Alcohol and Drug Abuse	10	10	0	0	--	0	0
Chronic Health Condition	68	64	2	2	--	0	0
HIV/AIDS	6	6	0	0	--	0	0
Developmental Disability	28	23	1	4	--	0	0
Physical Disability	49	45	3	1	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☺	With Only Children	Unknown Household Type
Mental Health Problem	15	13	1	1	--	0	0
Alcohol Abuse	2	2	0	0	--	0	0
Drug Abuse	1	1	0	0	--	0	0
Both Alcohol and Drug Abuse	14	2	3	9	--	0	0
Chronic Health Condition	10	9	1	0	--	0	0
HIV/AIDS	2	2	0	0	--	0	0
Developmental Disability	8	6	0	2	--	0	0
Physical Disability	11	9	2	0	--	0	0

☺ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	64	34	30	0	0
No	178	152	26	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	242	186	56	0	0

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	36	9	27	0	0
No	28	25	3	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	64	34	30	0	0

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	45	13	32	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Place not meant for habitation	92	91	1	0	0
Safe Haven	0	0	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing ☒	0	0	0	0	0
Subtotal	137	104	33	0	0
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	3	3	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	16	16	0	0	0
Jail, prison or juvenile detention facility	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Subtotal	19	19	0	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	2	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	0	0	0	0	0
Rental by client, no ongoing housing subsidy	81	58	23	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	1	1	0	0	0
Staying or living in a friend's room, apartment or house	2	2	0	0	0
Staying or living in a family member's room, apartment or house	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	86	63	23	0	0
Total	242	186	56	0	0

☒ Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual	Income at Exit for Leavers
No income	75	0	54
\$1 - \$150	1	0	0
\$151 - \$250	32	0	25
\$251 - \$500	9	0	6
\$501 - \$1000	66	2	65
\$1,001 - \$1,500	32	0	25
\$1,501 - \$2,000	11	0	12
\$2,001+	5	0	8
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	24	0
Number of Adult Stayers Without Required Annual Assessment	0	0	0
Total Adults	242	26	196

Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	21	0	20
Unemployment Insurance	29	0	30
SSI	43	0	37
SSDI	11	0	9
VA Service-Connected Disability Compensation	2	0	2
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	0	0	0
TANF or Equivalent	12	2	10
General Assistance	35	0	29
Retirement (Social Security)	11	0	10
Pension from Former Job	1	0	1
Child Support	0	0	0
Alimony (Spousal Support)	0	0	0
Other Source	10	0	8
Adults with Income Information at Start and Annual Assessment/Exit	0	2	196

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	8	8	16	50.00 %	0	4	4	0.00 %	0	0	0	--
Supplemental Security Income (SSI)	26	9	35	74.28 %	1	1	2	50.00 %	0	0	0	--
Social Security Disability Insurance (SSDI)	8	1	9	88.89 %	0	0	0	--	0	0	0	--
VA Service-Connected Disability Compensation	0	1	1	0.00 %	0	1	1	0.00 %	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	0	1	1	0.00 %	0	9	9	0.00 %	0	0	0	--
Retirement Income from Social Security	5	4	9	55.56 %	1	0	1	100.00 %	0	0	0	--
Pension or retirement income from a former job	1	0	1	100.00 %	0	0	0	--	0	0	0	--
Child Support	0	0	0	--	0	0	0	--	0	0	0	--
Other source	25	33	58	43.11 %	2	5	6	33.33 %	0	0	0	--
No Sources	28	16	44	63.64 %	0	10	10	0.00 %	0	0	0	--
Unduplicated Total Adults	91	72	163		4	29	32		0	0	0	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	109	2	92
WIC	4	1	0
TANF Child Care Services	6	0	2
TANF Transportation Services	1	0	3
Other TANF-Funded Services	0	0	0
Other Source	2	0	1

Q21: Health Insurance

	At Start	At Annual Assessment	At Exit for Leavers
Medicaid	183	5	164
Medicare	29	0	26
State Children's Health Insurance Program	9	0	1
VA Medical Services	1	0	1
Employer Provided Health Insurance	4	0	3
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	4	0	4
State Health Insurance for Adults	18	0	3
Indian Health Services Program	0	0	0
Other	2	0	2
No Health Insurance	51	0	38
Client Doesn't Know/Client Refused	1	0	0
Data Not Collected	0	0	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	25	0
1 Source of Health Insurance	198	5	168
More than 1 Source of Health Insurance	26	0	18

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	53	49	4
8 to 14 days	37	35	2
15 to 21 days	25	21	4
22 to 30 days	82	75	7
31 to 60 days	62	52	10
61 to 90 days	19	18	1
91 to 180 days	27	24	3
181 to 365 days	19	16	3
366 to 730 days (1-2 Yrs)	5	0	5
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	329	290	39

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	0	0	0	0	0
Average length of time to housing	--	--	--	--	--
Persons who were exited without move-in	0	0	0	0	0
Total persons	0	0	0	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	53	40	13	0	0
8 to 14 days	37	20	17	0	0
15 to 21 days	25	23	2	0	0
22 to 30 days	82	40	42	0	0
31 to 60 days	62	23	39	0	0
61 to 90 days	19	8	11	0	0
91 to 180 days	27	19	8	0	0
181 to 365 days	19	13	6	0	0
366 to 730 days (1-2 Yrs)	5	0	5	0	0
731 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	329	186	143	0	0

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	91	12	79	0	0
8 to 14 days	2	2	0	0	0
15 to 21 days	2	2	0	0	0
22 to 30 days	3	2	1	0	0
31 to 60 days	4	4	0	0	0
61 to 180 days	21	14	7	0	0
181 to 365 days	26	19	7	0	0
366 to 730 days (1-2 Yrs)	14	14	0	0	0
731 days or more	57	57	0	0	0
Total (persons moved into housing)	220	126	94	0	0
Not yet moved into housing	0	0	0	0	0
Data not collected	58	1	57	0	0
Total persons	223	127	151	0	0

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	2	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	114	64	50	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	7	5	2	0	0
Permanent housing (other than RRH) for formerly homeless persons	3	3	0	0	0
Staying or living with family, permanent tenure	6	3	3	0	0
Staying or living with friends, permanent tenure	1	1	0	0	0
Rental by client, with RRH or equivalent subsidy	13	8	5	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	0	0	0	0	0
Subtotal	146	86	60	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	7	7	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	15	1	14	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	8	0	8	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	3	2	1	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	64	62	2	0	0
Safe Haven	6	0	6	0	0
Hotel or motel paid for without emergency shelter voucher	2	2	0	0	0
Host Home (non-crisis)	1	0	1	0	0
Subtotal	105	74	31	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	1	1	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	2	2	0	0	0
Long-term care facility or nursing home	1	1	0	0	0
Subtotal	4	4	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	5	0	5	0	0
Client Doesn't Know/Client Refused	1	0	1	0	0
Data Not Collected (no exit interview completed)	10	0	10	0	0
Subtotal	16	0	16	0	0
Total	290	164	107	0	0
Total persons exiting to positive housing destinations	70	27	43	0	0
Total persons whose destinations excluded them from the calculation	1	1	0	0	0
Percentage	24.22 %	16.56 %	40.19 %	--	--

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	106	60	46	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless - moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	106	60	46	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	1	1	0	0
Non-Chronically Homeless Veteran	1	1	0	0
Not a Veteran	292	182	110	0
Client Doesn't Know/Client Refused	1	0	1	0
Data Not Collected	1	1	0	0
Total	296	185	111	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	62	62	0	0	0
Not Chronically Homeless	267	124	143	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	329	186	143	0	0

HOME Match Report

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB Approval No. 2506-0171
(exp. 12/31/2012)

Match Contributions for Federal Fiscal Year (yyyy)
--

Part I Participant Identification

1. Participant No. (assigned by HUD)	2. Name of the Participating Jurisdiction	3. Name of Contact (person completing this report)	
5. Street Address of the Participating Jurisdiction		4. Contact's Phone Number (include area code)	
6. City	7. State	8. Zip Code	

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$
4. Match liability for current Federal fiscal year		\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$

Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Name of the Participating Jurisdiction	Federal Fiscal Year (yyyy)
--	----------------------------

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

PUBLIC NOTICE

The City of Glendale Will Accept Public Comments on the Consolidated Annual Performance and Evaluation Report

September 20, 2021 – October 11, 2021

The draft City of Glendale Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public review and comment beginning today, Monday, September 20, 2021. The CAPER is prepared by City of Glendale and is submitted to the U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development. The CAPER details how the City of Glendale utilized Community Development Block Grant, Emergency Solutions Grant and HOME Investment Partnerships program grant funds allocated for Federal Fiscal Year 2020.

Written comments received by Monday, October 11, 2021 will be accepted, addressed, and where applicable, incorporated into the document. A summary of comments will be submitted to HUD.

The proposed CAPER and related reports will be available for review online at the City's website at www.glendaleca.gov/cdbg. Please send written comments by email to mkavian@glendaleca.gov

**Publish September 20, 2021
GLENDALE INDEPENDENT**

2.02 col inches

1 x Run= \$11.72 TOTAL

Ad Reference #22