

Annual Action Plan

FY2019-2020

Substantial Amendment



CITY OF GLENDALE

**PUBLIC REVIEW DRAFT
JANUARY 13, 2022**

CDBG-CV1 and ESG-CV1 Revised April 4, 2020

CDBG-CV3 and ESG-CV2 Revised/Updated June 29, 2021

CDBG-CV1 Revised January 25, 2022



GLENDALE CITY COUNCIL

Paula Devine
Mayor

Vrej Agajanian
Councilmember

Daniel Brotman
Councilmember

Ardy Kassakhian
Councilmember

Ara Najarian
Councilmember

Prepared by:
City of Glendale
Community Services & Parks Department- Human Services Division
613 East Broadway, Room 120
Glendale, CA 91206
www.Glendaleca.gov

CDBG ADVISORY COMMITTEE

Zanku Armenian, Chair

Ronnie Gharibian, Vice-Chair

Armik Avedisian, Committee Member

Anita Quinonez-Gabrielian, Committee Member

Noriar Ghazarian, Committee Member

GLENDALE CONTINUUM OF CARE

Melissa Younesian, Chair

Richard Corral, Vice Chair

Lt. Alex Krikorian, Board Member

Baron Hopkins, Board Member

Gabrielle Waring, Board Member

HOUSING AUTHORITY

Laura Parazian, Board Member

Robert Adjinian, Board Member

Table of Contents

AP-05	Executive Summary	5
PR-05	Lead and Responsible Agencies	11
AP-10	Consultation	12
AP-12	Participation	20
AR-15	Expected Resources	26
AP-20	Annual Goals and Objectives	30
AP-35	Projects	33
AP-38	Projects Summary	35
AP-50	Geographic Distribution	70
AP-55	Affordable Housing	71
AP-60	Public Housing	73
AP-65	Homeless and Other Special Needs Activities	74
AP-75	Barriers to Affordable Housing	79
AP-85	Other Actions	80
AP-90	Program Specific Requirements	85

ATTACHMENTS

Attachment 1-Citizen Participation (Comments/Newspaper)	90
Attachment 2- Citizen Participation CDBG-CV1 and CDBG-CV3.....	96
Attachment 3- ESG-CV2 Description of Activities.....	105
Attachment 4-Grantee Unique Appendices.....	106
Attachment 5-Grantee- SF-424's and Certification(s).....	123

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The FY 2019-20 Action Plan for the City of Glendale's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the fifth year of the City's Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following three federal programs administered through the City of Glendale:

- Community Development Block Grant (CDBG): Developing viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.
- Emergency Solutions Grant (ESG): Providing homeless persons with basic shelter, Rapid Re-housing, homeless prevention, and essential supportive services.
- HOME Investment Partnership Program (HOME): Funding a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or that provide direct rental assistance to low-income people.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Objectives and Outcomes identified in the Consolidated Plan provide information related to the proposed geographic distribution of investment, priorities, objectives, and outcomes for allocation of CDBG, ESG, and HOME funds in Glendale. The Objectives and Outcomes include a general description of the homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City's website at

<https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

In summary, the main priorities and objectives in terms of housing, homeless, and community objectives the City plans to address over the next five years include:

- Provide decent affordable housing (Decent Housing)

-
- Construct or upgrade neighborhood/public improvements (Sustainable Living Environment)
 - Support homeless programs and services (Sustainable Living Environment)
 - Construct or upgrade public facilities (Sustainable Living Environment)
 - Enhance public social services (Sustainable Living Environment)

Through the development of the Consolidated Plan, outcomes were developed to show how CDBG, ESG, and HOME funded activities would benefit the Glendale low and-moderate income residents. The three outcomes related to the above objectives are:

- Improved Availability/Accessibility
- Affordability
- Sustainability

Activities funded within the five years of the Consolidated Plan will support at least one objective and one outcome described above. Each activity that is funded by CDBG, ESG, and HOME will be set up in IDIS to describe specific objectives and outcomes and quantities accomplishments and reported annually in the City's CAPER. In addition, within the framework of reaching program outcomes, funding is focused on program activities which help to improve availability/accessibility/, affordability, and sustainability.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City of Glendale's management of CDBG, ESG and HOME program funds, the City's compliance with the Annual Action Plan and the Consolidated Plan and the extent to which the City is preserving and developing decent affordable housing, creating a suitable living environment and expanding economic opportunities through the annual CAPER report. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan as reported in the CAPER.

Major accomplishments to be reported in the fifth year of the City's Consolidated Plan CAPER include the following: continuation of construction of the HOME Lomita Habitat project serving 6 Low Income First Time Home Buyer families and completion of predevelopment phase with the continuing of construction of the 65-unit Vista Grande affordable rental development senior housing project with 11 HOME assisted Very Low Income units. In 2019-20 the City will continue the search for opportunities for new construction and rehabilitation of existing buildings for lower income renters using HOME funds and other affordable housing funds such as Lower Income Tax Credits and housing bonds.

Two properties are currently under negotiations for purchase by the Housing Authority for affordable housing development.

CDBG accomplishments include the completion of the YWCA ADA Ramp and Fire Alarm and Sprinkler Project, a facility that works with homeless survivors of domestic violence, and Homenetmen Ararat Youth Center's Gym Flooring and Second Floor Renovation project to assist low-income youth. The City will continue to improve park improvement projects as a high priority with CDBG funding in FY 2019-20 along with improvement to non-profit community centers serving low- and moderate-income residents, especially those serving the homeless.

In general, the City's continued success in providing affordable housing for low income persons and providing suitable living environment, particularly for the homeless and at-risk homeless population are goals that will be carried out in FY 2019-20.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation is a highly valued component of the Annual Action Plan preparation process, and the City created a wide variety of opportunities to invite extensive feedback from the community. This process included:

- Two Community Public Hearings;
- Community Development Block Grant Advisory Committee meetings;
- Continuum of Care Committee meetings;
- Senior Services Committee meeting;
- City Council and Housing Authority meeting on Affordable Housing regarding Right to Lease; and
- Special Joint Meeting with the Glendale Housing Authority and the City Council.

Outreach also included consultation and interaction with community residents, public and private agencies, City departments, social service agencies, agency coalitions, including organizations that provide housing and supportive services to special needs population.

Detailed efforts to broaden citizen participation are described on **Section AP-12-Participation**.

Upon completion of the draft Annual Action Plan, it was available for public review and comment for 30 days, from May 15, 2019 to June 15, 2019. Copies of the Annual Plan were available to the public at City Hall-Community Services and Parks Administration Office, the Community Development-Housing Division Office, as well as on the

City's website at <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

April 4, 2020-Substantial Amendment

2019 Substantial Amendments to Consolidated Plan/Action Plan:

Citizens are encouraged to review this document and provide comments and feedback and request amendments. Normally, there is a 30-day comment period from the date this document is published. For CDBG funding under FY 2019-2020, FY 2020-2021, and the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, the Community Services & Parks department has received a HUD waiver to provide a 5-day notice of a proposed off-cycle change or substantial amendments with a 5-day public comment period.

Disaster/Emergency events that may require expedited substantial amendments:

It may be necessary to expedite substantial amendments to the Consolidated Plan in the event of a declared disaster or emergency. There are three types of disasters/emergency events that may necessitate an expedited substantial amendment including (1) Man-Made-disasters, (2) Natural disasters, and (3) Terrorism. Man-made disasters can include chemical spills, mass rioting, power outages, dam failure, plant explosions, etc. Natural disasters can include earthquakes, tsunamis, hurricanes, tornadoes, wild fires, flooding and public health issues such as wide-spread disease such as the recent coronavirus disease 2019 (COVID-19). Terrorism events include bomb threats, biochemical attacks like the spread of anthrax, or cyber-attacks like hacking, phishing, and virus distribution, etc.

These expedited substantial amendments may include funding new activities and/or the reprogramming of funds including canceling activities to meet needs resulting from a declared disaster or emergency. Therefore, the City may utilize CDBG, ESG, and/or HOME funds to meet these needs with a 5-day public comment period instead of a 30-day public comment period, and hold a virtual public hearing in place of a regular public hearing which is otherwise required for substantial amendments.

For CDBG funding under FY 2019-2020, FY 2020-2021, and the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, the City may provide a 5-day notice of a proposed off-cycle change or substantial amendment as allowed under a HUD waiver.

With respect to a declared disaster, the City may elect to use CDBG, ESG, or HOME funds to address needs for disaster relief but may not duplicate other efforts undertaken by federal or local sources unless allowed by the federal government. Potential eligible uses of funds are those that are included in this Citizen Participation Plan, the Consolidated Plan, or any other CDBG, ESG, or HOME eligible use.

HUD may provide new guidance on eligible uses in which the City will comply with and may utilize as well. All eligible CDBG activities, including those to address declared disasters or emergencies, must meet one of three national objectives which are: (1) Benefit to low- and moderate-income (LMI) persons; (2) Aid in the prevention of slums or blight; and (3) Meet a need having a particular urgency (referred to urgent need). The City may carryout eligible CDBG

activities to meet needs resulting from declared disasters or emergencies under any one of the three national objectives.

Responding to the COVID-19 Pandemic:

The City may reprogram FY 2019-2020 funding and use up to 100% of FY 2020-2021 and future CDBG, ESG or HOME funding to respond to the COVID-19 pandemic.

Urgent Need National Objective: To comply with the national objective of meeting community development needs having particular urgency, an activity will alleviate existing conditions that the city certifies:

- *Pose a serious and immediate threat to the health and welfare of the community;*
- *Are of recent origin or recently became urgent;*
- *The city is unable to finance the activity on its own; and,*

**If HUD allows, such as through a waiver, activities under the urgent need national objective to be funded without the requirement that the City is unable to finance the activity on its own and other resources of funding are not available to carry out the activity, the City will only certify that the activity poses a serious and immediate threat to the health and welfare of the community and is of recent origin or recently became urgent.*

5. Summary of Public Comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City's Annual Plan Public Hearing was held on March 28, 2019. Thirty-five residents participated in the Public Hearing along with three CDBG Advisory Committee board members and one Parks, Recreation and Community Services Commissioner. Comments were made regarding maintaining existing funding for CDBG program. Citizens from Armenian Relief Society came out to advocate for their Public Social Service's program which assists Adults with counseling, classes, and job placement. Citizens were thankful for the funding recommendations and continued to request consideration for non-profit agency projects. The City also had a 30-day public comment period of the FY 2019-20 Annual Action Plan after it was published in local newspaper-the Glendale News Press, and on the City's webpage at <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant> No public comments were presented during the 30-day public comment period of the Annual Action Plan.

For CDBG funding under FY 2019-2020, FY 2020-2021, and the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, the City may provide a 5-day notice of a proposed off-cycle change as allowed under a HUD waiver. These expedited substantial amendments may include funding new activities and/or the reprogramming of funds including canceling activities to meet needs resulting from a declared disaster or emergency. Therefore, the City may utilize CDBG, ESG, and/or HOME funds to meet these needs with a 5-day public comment period instead of a 30-day

public comment period, and hold a virtual public hearing in place of a regular public hearing which is otherwise required for substantial amendments.

The City's FY2019-2020 Substantial Amendment to the Annual Plan Public Hearing was held via Microsoft Teams, email, or telephone comment during June 22 through June 26, 2021 for CDBG-CV3 Round 3. No public comment was presented during the 5-day public comment period of the Substantial Amendment to the Annual Action Plan.

6. Summary of comments or view not accepted and the reason for not accepting them

All comments were reviewed and accepted.

7. Summary

The Annual Action Plan reflects the coordinated efforts of the residents, stakeholders, partner agencies, and City Departments. Through the projects and activities outlined in the Annual Action Plan, the effectiveness and impact of federal funds will be maximized through targeted investments and improved and coordinated service delivery. The Annual Plan will serve as a guide for the next year as the City of Glendale prioritizes its efforts and resources to help achieve the shared goals of HUD and the community which are: to provide decent and affordable housing; a suitable living environment; and expanded economic opportunity.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
CDBG Administrator	Maggie Kavarian, Sr. Community Services Supervisor	Community Services & Parks Department
HOME Administrator	Pamela Jackson, Housing Coordinator	Community Development Department
ESG Administrator	Ivet Samvelyan, Community Services Manager	Community Services & Parks Department

Table 1 – Responsible Agencies

Narrative

The City of Glendale is a direct entitlement community for the CDBG, ESG, and HOME programs. The City of Glendale's Community Services & Parks Department administers the CDBG and ESG programs and the CDBG Section is responsible for submission of the Consolidated Plan and Annual Action Plans with the assistance of the Community Development Department-Housing Division who administers the HOME program.

Consolidated Plan Public Contact Information

Maggie Kavarian, Senior Community Services Supervisor

mkavarian@glendaleca.gov

Phone (818) 548-2000

Web site: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Glendale's Community Services and Parks Department took the lead on behalf of the City of Glendale in developing and coordinating activities for the FY 2019-20 Annual Action Plan. Consistent with Federal requirements, an extensive and coordinated needs assessment was undertaken to obtain input in formulating the Annual Plan. This input involved extensive consultation with public and private agencies, social service agencies, agency coalitions, community residents, and neighboring cities including organizations that provide housing and supportive services to special needs populations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Glendale has a very effective system of coordination and communicating with assisted housing providers, health, mental health and service agencies. The City of Glendale is an active participant in the Glendale Continuum of Care Committee, the Mental Health Task Force, Glendale Healthier Community Coalition, Crescenta Valley Alliance, and with housing providers such as Habitat for Humanity to provide information and feedback on coordinating housing and social service activities. This coordinated effort primarily involved the City sponsoring community meetings and focus groups for community residents and community agencies. The City of Glendale also manages federal Workforce Investment Opportunity Act programs and coordinates its HUD entitlement programs with the Verdugo Workforce Investment Board for economic development program assistance.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geography. Glendale's Continuum of Care coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, mental health services and housing coordination. The City of Glendale manages the rental assistances program formerly the Continuum of Care Funding and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence. Housing for homeless veterans is coordinated with the Community Development-Housing Division through regular coordination meetings. Glendale CoC received State ESG with a completion date of June 30, 2020.

City also received Measure H funding recommendations will invest in the solutions that have been proven to prevent and end homelessness, including: Homelessness prevention services, Comprehensive supportive services, like mental health care and job training, and long term solutions like permanent housing.

Measure H total funding allocation for the City of Glendale is in the amount of \$675,427 (FY 17-18 \$127,556, FY 18-19 \$316,606 and FY 19-20 231,265). The Measure H allocation is for the next 10 years. The measure H allocation for year 4 reflect the amount of \$77,088 for the months of July 1st through September, 2020. The annual allocation is based on the City's Homeless Count and determined by the Los Angeles County Board of Supervisors. This year's annual allocation is impacted by the revenues and due to COVID 19, County reported significant losses in Measure H funding.

The Measure H recommendations for the City of Glendale target six key areas to combat homelessness, which include: Subsidized housing, coordinated outreach and shelters, case management and services, homelessness prevention, income support; and, preservation of existing housing. These key areas address the 21 interconnected homeless initiative strategies eligible for Measure H funding.

The California Homeless Coordinating and financing Council has announced the launch of *Homelessness Emergency Aid Program (HEAP)*, a \$500 million block grant program, authorized by SB 850 and designed to provide direct assistance to cities and counties to address homelessness throughout California. HEAP funds will provide one time, emergency funding to CoC's and large cities with populations over 330,000. The City of Glendale's current HEAP funding is in the amount of \$625,113.57.

- Eligible uses include, but are not limited to:
 - Homeless prevention activities,
 - Emergency aid,
 - Criminal justice diversion programs for homeless individuals with mental health needs, and
 - Establishing or expending services meeting the needs of homeless youth or youth at risk of homelessness.

CA department of Housing and Development administers the *California Emergency Solutions and Housing Program (CESH)*, a five year grant, with funding received from the Building Homes and Jobs Act trust fund. CESH provides for a variety of activities to assist persons experiencing or are at-risk of homelessness as authorized by SB 850. The CESH funding amount for Glendale CoC is \$723,163. City of Glendale has submitted its FY 19-20 CESH application amount of \$443,253. The funding allocations have not been determined yet.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover exactly the same geography. The City of Glendale along with the Continuum of Care Board of Directors coordinates the annual Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through local RFP, which is also posted in various locations including, the City newspaper, City’s website, directly mailed and emailed out to all agencies on the CoC distribution list. A formal review of all of the RFP’s are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC programs.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	ASCENCIA and FAMILY PROMISE OF THE VERDUGOS
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuum of Care meeting held on August 20, 2018 and September 13, 2018 Input assisted in creating priorities, goals and objectives. Agency also attended the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on May 2019 and was available for public comment.
2	Agency/Group/Organization	SALVATION ARMY GLENDALE CORPS
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuum of Care meeting held on August 20, 2018 and September 13, 2018. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
3	Agency/Group/Organization	ARMENIAN RELIEF SOCIETY OF WESTERN USA
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Services-Employment Services-Immigration
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Non-homeless Community Development Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Community Focus Group meeting held on September 20, 2018, the Public Hearing held on March 28, 2019, and the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on May 14, 2019. Input assisted in creating priorities, goals and objectives for non-homeless community development programs. Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.
4	Agency/Group/Organization	HOMENETMEN GLENDALE ARARAT CHAPTER
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Non-Homeless Community Development Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Community Focus Group meeting held on September 20, 2018, the Public Hearing held on March 28, 2019, and the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on May 14, 2019. Input assisted in creating priorities, goals and objectives for non-homeless community development programs.
5	Agency/Group/Organization	YWCA OF GLENDALE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homelessness Needs - Veterans Non-homeless Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuum of Care meeting held on August 20, 2018 and September 13, 2018 and the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on August 20, 2018 and September 13, 2018 Input assisted in creating priorities, goals and objectives for non-homeless community development programs and assisting in creating priorities, goals and objectives for continuum of care homeless programs.
6	Agency/Group/Organization	CATHOLIC CHARITIES OF LOS ANGELES, INC.
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Continuum of Care meeting held on August 20, 2018 and September 13, 2018 and the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on August 20, 2018 and September 13, 2018. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs and non-homeless community development programs.
7	Agency/Group/Organization	ADVENTIST HEALTH GLENDALE
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to attend the CDBG Open House held on September 13, 2018 and the Annual Action Plan approval meeting with Glendale City Council and Housing Authority on May 14, 2019. AHG attended the Continuum of Care meeting held on August 20, 2018 and September 13, 2018. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
8	Agency/Group/Organization	DOOR OF HOPE
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Community Focus Group meeting held on August 20, 2018 and September 13, 2018 Input assisted in creating priorities, goals and objectives for non-homeless community development programs. Door of Hope also attended the Continuum of Care meeting held on August 20, 2018 and September 13, 2018. Input

		assisted in creating priorities, goals and objectives for continuum of care homeless programs.
9	Agency/Group/Organization	CITY OF GLENDALE-
	Agency/Group/Organization Type	Services-homeless Other government - Local Police Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Glendale Police Department officers attended the Continuum of Care meeting held on August 20, 2018 and September 13, 2018. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs. CoC coordinates with GPD HOPE (Homeless Outreach Psychiatric Evaluation Team with street outreach, compliance, housing placements, and coordination of services and mental health evaluations.
10	Agency/Group/Organization	NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Education Service-Fair Housing Legal Services Agency
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy non-housing community development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the May 15, 2019 Senior Street Fest to provide input assisted in creating priorities, goals and objectives for non-homeless community development programs, specifically legal services for low income residents.

Table 2-Agencies, Groups, Organizations who participated.

Identify any Agency Types not consulted and provide rationale for not consulting

The City reached out to all types of organizations, but some agencies were not consulted because they did not respond to the invitation to focus group meetings and public hearings. Such organizations included: child welfare agencies, HIV/AIDs service providers, federal, state, and county public agencies, persons with disabilities agencies.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Glendale Continuum of Care Committee	The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geography. Therefore, the goals of the Glendale Continuum of Care are coordinated with Five Year Consolidated Plan and Annual Action Plans and are include in all the aforementioned plans. The Continuum of Care jurisdiction is the same as the Consolidated Plan jurisdiction, therefore, the goals and strategies of each plan are the same.
2018 PHA Annual Plan	Glendale Housing Authority	The Glendale Housing Authority jurisdiction is the City of Glendale. The goals of the Glendale Housing Authority are coordinated with Five Year Consolidated Plan and Annual Action Plans.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City consults with mainstream public and private agencies that address housing, health, social services, domestic violence and education needs of low income persons and homeless individuals and families at Continuum of Care Committee meetings, and special social service agency meetings with the Glendale Healthy Start Committee, grassroots community groups residing in low income neighborhoods like Padres Unidos de la Comunidad (United Parents of the Community), the Housing Rights Center for bi-annual fair housing assessments, and other public agencies such as the Department of Public Social Services, the Los Angeles County Department of Mental Health, the Los Angeles County Community Services Department for senior services, Adventist Health Glendale Medical Center, Dignity Health Glendale Memorial Hospital, and the Glendale Police Department (along with Adventist Health Glendale and Dignity Health Glendale Memorial) for discharge planning. The City also regularly consults with the Verdugo Workforce Investment Opportunity (WIOA) program for assistance with economic development, in particular job training and employment case management. The City also regularly consults with two neighboring cities, Burbank and Pasadena on coordinating regional homeless services and non-profit community agencies which service multiple cities. City of Glendale is part of the regional Homeless Management Information System (HMIS) and the regional coordinated Entry System (CES) with LASHA/City of Pasadena and City of Long Beach Continuum of Care’s.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The FY 2018-19 Needs Assessment process for the FY 2019-20 Annual Plan included consultation and input from community residents, community coalitions, and social service and housing agencies providing services to low and moderate income residents.

This process included:

One Public Hearing held on September 20, 2018 at the Pacific Park Community Center (located in one of the City's lowest income neighborhoods) that featured citizen focus groups who were asked to identify community needs and priorities concerning housing, community development, homeless, economic development, transportation, and citizen participation. Seventeen (17) residents participated in the focus groups. Citizen comments on community are on the attached document list.

- 1) An analysis of housing and population characteristics from the 2010 Census and updated 2013-17 American Community Survey data.
- 2) An analysis of the program priorities for the FY 2015-20 Consolidated Plan.
- 3) A public hearing on March 28, 2019 at Pacific Park Community Center (located in a low income neighborhood) regarding Community Development, Housing, and Homeless program activities and projects for the FY 2019-20 Annual Action Plan.
- 4) A CDBG Open House held on September 13, 2018 at the Pacific Park Community Center that invited agencies and citizens to understand the scope of CDBG funding and allocation. Thirteen (13) attendees participated in the meeting.
- 5) Continuum of Care meetings were held on August 20, 2018 and September 13, 2018 with a focus on providing input on priorities, goals and objectives of the Continuum related to the Annual Action Plan.
- 6) A Joint City Council and Housing Authority meeting on the proposed Annual Action Plan on May 14, 2019 attended by 5 community agencies and 8 residents.

Based on the FY 2018-19 Community Needs Assessment described above, it appears that the needs and priorities expressed by the community and corroborated by census data continue to be consistent with current year (FY 18-19) and Five Year (2015-20) program Goals and no significant impacts or goal changes are planned.

For CDBG funding in FY 2019-2020, FY 2020-2021, and the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, Glendale may provide a 5-day notice/comment period of a proposed off-cycle change as allowed under

a HUD waiver. This includes any new activities proposed. A public hearing is not required, but can be replaced by a virtual hearing with documentation relative to off-cycle activity planning applies.

Citizen Ptp Outreach #	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish, Armenian Persons with disabilities Disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A Community Focus Group Meeting/Public Hearing was held on September 20, 2018 at the Pacific Park Community Center that featured citizen focus groups who were asked to identify community needs and priorities concerning housing, community development, homeless, economic development, transportation, and citizen participation. Seventeen (17) residents participated in the focus groups.	Seventeen (17) residents discussed community issues. All three groups at the Public Hearing participants ranked improved traffic calming/ safety (around schools), parking, and trash and debris abatement as the most important neighborhood improvement issues. Additional park amenities in southern Glendale were identified by Public Hearing participants as the most important community facility needs. This includes providing better lighting at parks and providing adequate bathroom facilities for southern Glendale parks. At the Public Hearing, residents listed the need for additional youth sports programs at various parks and recreational space for youth services as a priority. Employment programs including job counseling, job training, job search and placement assistance, basic skills training, and English as A Second Language (ESL) classes were a common social service priority identified by community residents at the Public Hearing. Affordable child care for pre-school and school aged children for working families, and especially for single parent households, was also identified as a priority social service need by residents at the Public Hearing. Homeless services including emergency shelter, homeless prevention, homeless outreach, mental health services, and homeless employment services and subsidized housing were identified as high needs at the Public Hearing. Two of the three Public Hearing focus groups commented that public safety at southern Glendale parks was a high priority including the need to deter drug and alcohol use and smoking at the parks with increased police	All comments accepted. Comments are available on the attached Public Comments section.	www.glendaleca.gov/cdbg

				patrol and security cameras. According to Public Hearing participants, a top Housing priority is the need for affordable rental housing, tenant landlord assistance, and code enforcement (without triggering rent increases). Comments are available on the attached Public Comments section.		
2	Newspaper Ad	Non-targeted/broad community	Newspaper advertisement regarding the availability of the proposed and revised FY 2019-20 Annual Action Plan projects and funding recommendations was made available on March 6 and March 13, 2019 for public comment. The projects were available on-line and printed in the Glendale News Press.	No comments were received.	No comments were received.	www.glendaleca.gov/cdbg
3	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish, Armenian Non-targeted/broad Community Agencies	5 community agencies and 30 community member attended the public hearing..	Public Hearing on March 28, 2019 at Pacific Community Center. Comments were regarding making sure that CDBG funds are not further cut from the budget which hurts the agencies. Comments included maintaining existing funding for CDBG program. Citizens from the Armenian Relief Society asked that funding for their program not be reduced.	All comments were received.	www.glendaleca.gov/cdbg
4	Public Meeting	Non-targeted/broad community	A public meeting on May 14, 2019 with the City Council and Housing Authority regarding approval of the proposed FY 2019-20 Annual Action Plan. Five community agencies attended the event and 8 community members.	No Comments Received.	No Comments were received.	www.glendaleca.gov/cdbg

5	Public Meeting	Homeless Continuum of Care	August 20, 2018 and September 13, 2018	No Comments received.		
6	<i>Virtual Public Meeting</i>	<i>City Council</i>	<i>May 5, 2020</i>	<i>City Council meets to make and finalize funding recommendations on the 2019 Annual Action Plan Substantial Amendment related to CARES Act funding.</i> <i>Waiver allows for 5-day comment period.</i>	<i>All Comments received.</i>	www.glendaleca.gov/cdbg
7	<i>Public Meeting</i>	<i>Non-targeted/broad community</i>	<i>Meeting of City Council and Homeless Continuum of Care</i> <i>October 20, 2020 and November 9, 2020</i>	<i>No Comments received.</i>	<i>No comments were received.</i>	
8	<i>Public Meeting</i>	<i>Non-targeted/broad community</i>	<i>Meeting of City Council December 15, 2020.</i>	<i>Acceptance of Public Comments from November 28, 2020 through December 3, 2020</i> <i>4 comments received regarding COVID-19 pandemic responses.</i> <i>City Council met on December 15, 2020 to review and finalize funding recommendations on the 2019 Annual Action Plan Substantial Amendment related to CARES Act funding CDBG-CV3.</i> <i>Waiver allows for 5-day comment period.</i>	<i>All Comments received.</i>	www.glendaleca.gov/cdbg

9	Public Hearing	Non-targeted/broad community	<p>A virtual public meeting on June 24, 2021, email comments and/or telephone comments through June 26, 2021.</p> <p>June 29, 2021 City Council and Housing Authority regarding approval of the Substantial Amendment to the FY 2019-20 Annual Action Plan. Four residents attended the event and no one commented.</p>	Acceptance of Public Comments from June 22, 2021 through June 26, 2021 regarding CDBG-CV3 CARES Act.	No comments received.	
9	Public Hearing	Non-targeted/broad community	<p>A public notice on January 13, 2022, email comments and/or telephone comments through January 19, 2022.</p> <p>January 25, 2022 City Council and Housing Authority regarding approval of the Substantial Amendment to the FY 2019-20 Annual Action Plan.</p>	Acceptance of Public Comments from January 13, 2022 through January 19, 2022 regarding CDBG-CV1 CARES Act reprogrammed funds from one current project to another.		

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

This section identifies the federal, state, local, and private resources expected to be available to the City of Glendale to address priority needs and specific objectives identified in the Strategic Plan. This section of the plan will also describe how federal funds will leverage additional resources, including a narrative description of how matching requirements of the HUD programs will be satisfied.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,879,314	0	0	\$1,879,314	0	CDBG Annual allocation is estimated at \$2,000,000. For the remainder of the ConPlan period, \$0 may be available.

HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$1,213,027	\$1,056,880	0	\$2,269,907	0	Home Investment Partnership (HOME) Annual allocation is estimated at \$1,300,000. For the remainder of the ConPlan period, \$0 may be available.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$157,192	\$0	\$0	\$157,192	\$0	ESG Annual allocation is estimated at \$160,000. For the remainder of the ConPlan period, \$0 may be available.
CDBG-CV1	Public-Federal CARES Act Funding	Public Services	\$1,175,049			\$1,175,049		CDBG-CV1 CARES Act
ESG-CV1	CARES Act Funding		\$567,417			\$567,417		ESG-CV1 CARES Act
CDBG-CV3	CARES Act Funding		\$1,615,818			\$1,615,818		CDBG-CV3 CARES Act

ESG-CV2	CARES Act Funding		\$3,104,861			\$3,104,861		ESG-CV2 CARES Act
---------	-------------------	--	-------------	--	--	-------------	--	----------------------

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will attempt to leverage CDBG, HOME, and ESG funds with other private and local funding when appropriate to meet the objective of the Annual Action Plan. The City does add local General Funds (including unexpended CDBG and HOME funds from prior years if available) to further support the organizations receiving CDBG and HOME funding.

The City has determined that the first year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure funding (up to \$25.3 million) will be prioritized for affordable housing purposes including affordable housing development projects (\$20 million). These funds may be used to leverage or match HOME funds in future years.

In terms of Affordable Housing Leveraging, the Housing Authority has two new construction affordable housing projects under construction at this time. These are multi-year development projects. Each project has leveraged funds. The rental new construction project (Vista Grande) has received a tax credit investment and FHLB Affordable Housing Program funds in addition to Low Moderate Income Housing Asset Funds used to purchase the land. Also, one new construction home ownership projects (Habitat Lomita) is receiving Habitat for Humanity capital funds, State CalHOME grant funds, Federal Home Loan Bank Affordable Housing Program WISH grant funds, in-kind donations, private fundraising donations, and volunteer and home buyer sweat equity investments. Construction funds are being received on an ongoing basis, while permanent financing will be delivered upon purchase of the homes by homebuyers projected for Spring 2019.

HOME (25%) matching funds requirements for HOME projects will be met through qualifying non-federal contributions to projects as well as use of balances in the Glendale HOME Match Bank from previous projects, if necessary.

CDBG has no matching fund requirement; however, the City extensively leverages its CDBG funds with the City's General Revenue and Capital Improvement Project funds (CIP) for construction projects. City General Revenue and County of LA Department of Workforce, Aging, and Community Services grant funds will also provide leverage for City operated social service programs which support CDBG program activities and goals. The amount of General Fund and LA County Grant support for senior services is \$457,464 per year. Previously, this program for senior case management and nutritional meals was partially funded with CDBG. In addition, the social service agencies supported by CDBG funds utilize a variety of private and non-federal funds to leverage CDBG funds. Workforce Investment

Opportunity Act (WIOA) funds in the amount of \$2,000,000 per year are received by the Verdugo Workforce Investment Opportunity Board and utilized to support community development and homeless programs, including the CDBG funded Youth Employment Program.

The ESG program has a 100 percent matching requirement, which amounts to approximately \$157,192 annually. ESG funded agencies such as Ascencia, the YWCA of Glendale and Catholic Charities fill ESG matching fund requirements with CDBG and/or their own private funding. Matching funds will be monitored by staff to meet the requirements of the ESG program for program match. The City matches its ESG Administration funding with City General Revenue funds.

The Continuum of Care Program has 25% cash match or in-kind matching funding for all CoC funded programs per project. The City monitors individual CoC funded services provided by Ascencia, Door of Hope, the Salvation Army, the Glendale Housing Authority/City of Glendale, and Family Promise to ensure they meet the matching fund requirements. All grant activity and matching funds are documented in the Annual Progress Reports submitted to HUD.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Housing Authority of the City of Glendale (Housing Authority) currently owns land intended or in use for eight affordable housing development sites in Glendale. The Housing Authority owns these properties on a long-term basis and enters into a ground lease with a development partner who will build, own, and operate the improvements – typically an affordable rental apartment building with long-term affordability covenants or restrictions.

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Services	2015	2019	Homeless	SOUTHERN GLENDALE	HOMELESS HOUSING	CDBG: \$46,000 ESG: \$157,192	Public service activities other than Low/Moderate Income Housing Benefit: 165 Persons Assisted Homelessness Prevention: 52 Persons Assisted through April 30, 2019.
2	Public Facility Improvements	2015	2019	Non-Housing Community Development Program Administration	SOUTHERN GLENDALE	Public Facilities	CDBG: \$590,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,000 Persons Assisted

3	Public Facility Improvements	2015	2019	Non-Housing Community Development	SOUTHERN GLENDALE	Public Facilities	CDBG: \$631,554	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
4	Rental Housing- New Construction	2015	2019	Affordable Housing		Housing	HOME: \$2,042,892	Rental units constructed: 11
5	Rental Housing- New Construction	2015	2019	Affordable Housing		Housing	HOME: \$2,042,892	Rental units constructed: 11
6	Home Ownership – New Construction	2016	2019	Affordable Housing		Housing	HOME: \$0	Homeownership units constructed: 6

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homeless Services
	Goal Description	This section of the Annual Plan summarizes the homeless and homeless prevention annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG and ESG funding.
2	Goal Name	Public Facility Improvements
	Goal Description	This section of the Annual Plan summarizes the CDBG public facility improvements' annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding. Four (4) public facility improvement projects are initiated for FY 2019-20. The goal includes rehabilitation of 2 buildings that assist families fleeing domestic violence and homeless families seeking food and support.
3	Goal Name	Enhance Public Services
	Goal Description	This section of the Annual Plan summarizes the CDBG public social services annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding. The City plans on funding thirteen (13) public social service projects in FY 2019-20 servicing 1,255 unduplicated clients per year.
4	Goal Name	Public/Neighborhood Improvements

	Goal Description	This section of the Annual Plan summarizes the CDBG public/neighborhood capital improvement annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding. The Public/Neighborhood capital improvement goals include rehabilitation of a neighborhood park for low income families and children. The City plans on funding two (2) public neighborhood improvement projects in FY 2019-20.
5	Goal Name	Rental Housing-New Construction
	Goal Description	This section of the Annual Plan summarizes the Rental Housing through New Construction annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing HOME funding.
6	Goal Name	Ownership Housing – New Construction
	Goal Description	This section of the Annual Plan summarizes the Ownership Housing through New Construction annual goals and objectives it intends to initiate and/or complete with the term of the program year utilizing HOME funding.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Number and Type – 11 rental units to complete construction and to be leased for 11 households at or below 50% HUD AMI (Vista Grande) with 54 additional units (Vista Grande) leased to households meeting Tax Credit 60% of AMI limits or below; and 6 homeownership units to complete construction and to be sold for 6 households between 50% to 80% HUD AMI (Habitat Lomita).

AP-35 Projects – 91.220(d)

Introduction

The FY 2019-20 Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the fifth year of the City of Glendale's Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

#	Project Name
1	CDBG 2019 Administration
2	Section 108 Loan Repayment (Ascencia)
3	The Zone
4	GIFT Program, All for Health, Health for All
5	Fair Housing Program
6	Loaves and Fishes Program
7	Community Outreach Project
8	Youth Employment Program
9	Intervention/Prevention Counseling Program
10	Homeless Outreach Case Management
11	We Got Skillz
12	Intergenerational Experiences

13	Afterschool Program and Teen Mentoring
14	Generation Next
15	Housing Support for Homeless Families
16	HVAC System Installation at Main Campus
17	Bleachers Project at Main Campus
18	YWCA Lexington Building #1 Facility Improvements
19	Glendale Community Center Facility Improvements
20	Pacific Park Artificial Turf Multi-Purpose Field Project
21	ESG19 Glendale
22	HOME Administration 2019-20
23	2019-20 HOME Rental Acquisition/Rehab and/or New Construction
24	HOME Administration Program Income PA
25	Rental Assistance Program CDBG-CV1
26	Small Business Grant Program CDBG-CV1
27	Senior Nutrition/Services Program CDBG-CV1
28	ESG20 CV1 Glendale
29	ESG20 CV2 Glendale
30	Education Connection Program CDBG-CV3
31	Program Administration CDBG-CV3
32	Legal Services-ABA 21/22-CV3
33	Youth Mentorship-AGBU 21/22-CV3
34	Prevention Education-ACF 21/22-CV3
35	ARS Relief Recovery-ARS 21/22-CV3
36	SEP-Campbell Center 21/22-CV3
37	L&F Food Pantry-CC 21/22-CV3
38	COVID Support-DOH 21/22-CV3
39	COVID Housing -FPV 21/22-CV3
40	Fresh Success-GCF 21/22-CV3
41	GYA COVID Relief-GYA 21/22-CV3
42	Food Pantry-Salvation Army 21/22-CV3
43	Glendale SFN-YWCA 21/22-CV3

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The reasons for allocation of the priorities are to follow program priorities and strategies developed in the City's Consolidated Plan. The City has surveyed community needs and priorities, and the City has fulfilled their responsibility to direct funding in a manner which tries to meet these needs to the greatest extent possibility, given the limited funding available for HUD community development and housing programs. The primary obstacle to addressing the underserved needs is the limited amount of funding available. The significant reduction of all CDBG and HOME funding and the dissolution of redevelopment agencies in California had a direct and significant impact on the ability of the City to support the development of additional affordable housing and economic development activities.

CARES Act funding will be used to prevent, prepare and respond to COVID-19 pandemic for the residents of the City of Glendale.

Projects

AP-38 Projects Summary Project Summary Information

1	Project Name	CDBG 2019 Administration
	Target Area	N/A
	Goals Supported	Homeless Services Public Facility Improvements Enhance Public Services Public/Neighborhood Improvements
	Needs Addressed	Homeless Public Facilities Public Social Services Public/Neighborhood Improvements Housing
	Funding	CDBG: \$375,863
	Description	Administration of the Community Development Block Grant (CDBG) program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A, CDBG Administration
	Location Description	613 E. Broadway Room 120, Glendale CA 91206
	Planned Activities	CDBG Administration
2	Project Name	Section 108 Loan Repayment (Ascencia)
	Target Area	
	Goals Supported	Public Facility Improvements
	Needs Addressed	Homeless
	Funding	CDBG: \$240,000

	Description	City of Glendale's eighth annual loan payment for a Section 108 Loan Guarantee from the Federal Department of Housing and Urban Development (HUD) that was used toward the acquisition and rehabilitation of a new homeless access center and emergency shelter located at 1851 Tyburn Street.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	The project is repayment of a Section 108 Loan for the Ascencia Emergency Shelter and Access Center.
	Location Description	Administration: City of Glendale, Community Services and Parks/CDBG, 141 N. Glendale Ave., Room 202, Glendale, CA 91206. Location of public facility: Ascencia, 1851 Tyburn St., Glendale, CA 91204.
	Planned Activities	See description above.
3	Project Name	The Zone
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$26,397
	Description	The Zone provides learning assistance for 3rd to 8th grade students from primarily low- to moderate-income households. The key objective of this program is to assist students who are struggling in school, due to language barriers or other limitations, with academic tutoring and homework assistance. The Academy will serve 75 students from five local Glendale elementary schools and one middle school, all located in south Glendale.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	75 low income youth will benefit from the proposed activity.

	Location Description	Salvation Army Corps Community Center at 320 W. Windsor Road., Glendale, CA 91204
	Planned Activities	See above description.
4	Project Name	GIFT Program All for Health, Health for All
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Public Social Services
	Funding	CDBG: \$10,000
	Description	This project serves to provide treatment with the services of a Licensed Clinical Social Worker to over 100 patients for the Glendale Individual and Family Treatment program for behavioral therapy, mental health, family therapy, drug counseling, case management and intervention services to low income transitional age youth, young adults, and families.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve 100 very low income participants annually who are in need of mental health and behavioral health services.
	Location Description	141 South Cedar Street, Glendale, CA 91205
	Planned Activities	See above description.
5	Project Name	Fair Housing Program
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,000
	Description	This project, sponsored by the Housing Rights Center (HRC), provides multi-language fair housing and landlord/tenant services to 500 Glendale residents. The

		HRC provides services in four key areas: 1) Discrimination Complaint Investigation; 2) Legal Services and Enforcement; 3) Landlord/Tenant Counseling; and 4) Education and Outreach.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	500 low and moderate-income families will benefit from the proposed activities.
	Location Description	The HRC has a main office located at 3255 Wilshire Boulevard, Suite 1150 in Los Angeles.
	Planned Activities	See description above.
6	Project Name	Loaves and Fishes Program
	Target Area	
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Public Social Services
	Funding	CDBG: \$25,000
	Description	Operation of an existing case management service for the Loaves & Fishes Homeless Prevention Program located at 4322 San Fernando Road. The Homeless Prevention Program will serve 60 low-income households who are at imminent risk of becoming homeless with case management, advocacy, and coordination of services with other agencies in the community.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Homeless Prevention Program will serve 60 low-income small and large families annually.
	Location Description	The Loaves & Fishes Homeless Prevention case management program is located at 4322 San Fernando Road, Glendale, CA 91204.

	Planned Activities	See above description.
7	Project Name	Community Outreach Project (ARS)
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$52,500
	Description	The project provides social services to low and moderate-income persons, primarily targeting individuals and families who are newly arrived and have limited English ability and are unemployed. ARS will provide social services to 100 individuals such as: 1) life skills/ESL classes for seniors; 2) job search assistance and employment referrals.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	100 low and moderate-income families will benefit from the proposed activities.
	Location Description	The program is located at 517 W. Glenoaks Boulevard, Glendale, CA 91202.
	Planned Activities	See above description.
8	Project Name	Youth Employment Program
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$37,000
	Description	The Youth Employment Program, sponsored by the Glendale Youth Alliance (GYA), consists of the Glendale Youth Employment Partnership/Glendale Resource for Employment and Training (GYEP/GREAT). GYA will serve 50 youth annually under the program. GYA provides youth with pre-employment training skills, workplace skills, communication skills, work experience, and case management. GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	50 low income youth will benefit from the proposed program activities.
	Location Description	GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue, Glendale, CA.
	Planned Activities	See above description.
9	Project Name	Intervention/Prevention Counseling Program (CASPS)
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$48,000
	Description	This project, sponsored by CASPS, consists of a group counseling program for elementary school students. The program will operate at Christopher Columbus Elementary School, Edison Elementary School, and John Muir Elementary School. The program's objective is to help students overcome academic and behavioral problems by engaging them in interactive activities that give them hope, self-awareness, and self-esteem. The group counseling program will serve 75 students.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	75 low income youth will benefit from the proposed activities.
	Location Description	The program will operate at three elementary schools: Christopher Columbus Elementary School, located at 425 W. Milford Street, John Muir Elementary School, 912 S. Chevy Chase Dr., and Thomas Edison Elementary School, 435 S. Pacific Avenue.
Planned Activities	See above project description.	

10	Project Name	Homeless Outreach Case Management
	Target Area	
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Public Social Services
	Funding	CDBG: \$10,000
	Description	This project, sponsored by Ascencia, will serve 100 homeless individuals and families on the streets and connects them to appropriate services, with the ultimate goal of getting them on a path to housing. The Homeless Outreach program specifically targets the chronically homeless and service resistant population. In addition to helping the homeless, the program engages the business and residential communities by providing: community education through public presentations, printed materials and active participation in local coalitions, service collaborative, service organizations, and business associations. Ascencia is located at 1851 Tyburn Street.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	100 homeless persons will benefit from the proposed activities.
	Location Description	Ascencia is located at 1851 Tyburn Street, Glendale, CA 91204.
	Planned Activities	See above project description.
11	Project Name	We Got Skillz
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$11,500

	Description	This project is sponsored by Homenetmen Shant Chapter for youth who are low to moderate income participated in sports training program for basketball skills building. Key component of program is to improve abilities by promoting hard work, discipline, and team work. Program seeks to serve up to 30 youth.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	30 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	The program will operate at Pacific Park Community Center at 501 South Pacific Ave, Glendale CA 91204.
	Planned Activities	See above description.
12	Project Name	Intergenerational Experiences
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$11,500
	Description	This project is sponsored by Armenian Cultural Association, Hamazkayin to provide Intergenerational Arts and Performing Arts Classes for Youth, Adults, and Elderly. The project aims to provide Arts and Culture experiences to enhance self-esteem and provide learning and performing up to 30 unduplicated individuals.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	30 unduplicated low and moderate-income individuals will benefit from the proposed activities.
	Location Description	407 East Colorado Street, Glendale CA 91205
	Planned Activities	See above description.

13	Project Name	After School Program and Teen Mentoring
	Target Area	
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$19,000
	Description	This project is sponsored by Door of Hope for elementary-aged children and a new teen mentoring program for middle and high school students. The comprehensive services provided by DOH staff includes: an after-school program for children and teens with services that include academic tutoring, social/life skills, emotional therapy, and mentoring for children of homeless women fleeing domestic violence.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	20 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	Location is undisclosed due to being an Emergency Domestic Violence Shelter.
	Planned Activities	See above description.
14	Project Name	Generation Next (GenNext)
	Target Area	
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,000

	Description	This project is sponsored by Armenian General Benevolent Union to provide an afterschool program for Glendale's at-risk youth ages 12-18 to receive mentoring support and homework help, including workshops for parent involvement to increase competencies. The project provides assistance to overcome truancy, criminal offenses, dropout avoidance, graduation planning, crisis intervention, and other areas of need. This is a current program housed at the YWCA of Glendale and seeks to assist 30 mentees.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	30 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	YWCA of Glendale 735 E Lexington Dr., Glendale CA 91206
	Planned Activities	See above description.
	15	Project Name
	Target Area	
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$11,000
	Description	The project will support the management of 30 unduplicated participants to connect homeless families to housing support by structuring the communication lines between staff and collaborative partners. This includes enrollment into crisis housing and the eventual transition into permanent housing for 30 unduplicated households.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	30 participants.

	Location Description	134 N Kenwood St, 4 th Floor, Glendale CA 91206
	Planned Activities	See above description.
16	Project Name	HVAC System Installation at Main Campus
	Target Area	
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$95,113
	Description	This project is sponsored by Homenetmen Glendale Ararat Chapter to replace nine (9) HVAC units in the Main Campus Athletic Center located at 3347 N San Fernando Road in Los Angeles. The current HVAC units in the building are over 20 years old.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	300 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	Main Campus Athletic Center of the Homenetmen "Ararat" Chapter located at 3347 N. San Fernando Road, Los Angeles, CA 90065.
	Planned Activities	See above description.
	17	Project Name
Target Area		
Goals Supported		Public Facility Improvements
Needs Addressed		Public Facilities
Funding		CDBG: \$60,638
Description		This project is sponsored by Homenetmen Glendale Ararat Chapter to replace and install bleachers. The bleachers will be custom motorized retractable bleachers at the Main Campus Athletic Center of the Homenetmen "Ararat" Chapter located at 3347 N. San Fernando Road, Los Angeles.
Target Date		6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	300 unduplicated low and moderate-income youth will benefit from the proposed activities.
	Location Description	Main Campus Athletic Center of the Homenetmen "Ararat" Chapter located at 3347 N. San Fernando Road, Los Angeles, CA 90065.
	Planned Activities	See above description.
18	Project Name	YWCA Lexington Building #1 Facility Improvements
	Target Area	
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$219,004
	Description	Replacement of basement electrical room; replacement of the first floor regency room ceiling tiles; replacement of first floor women's/men's restrooms converted to accessible, women-only restroom; replacement of first floor corridor by removing and replacing the wood frames and doors with accessible ramp; first floor office and store room contiguous to stairway to main entry to be converted to accessible men-only restroom; provide title 24 energy improvement in Building #1; replace the existing height of the stairways in Building #1; provide HVAC return grille and supply diffusers at the second floor and provide new rigid duct distribution for all offices and second floor concealed in attic space. The building is located at 735 E. Lexington Drive, Glendale Ca.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	450 unduplicated low and moderate income individuals.
	Location Description	735 E Lexington Drive, Glendale CA 91206
	Planned Activities	See above description.

19	Project Name	Glendale Community Center Facilities Improvements
	Target Area	
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$256,800
	Description	Catholic Charities of Los Angeles, Inc. project includes building improvements to a 6,658 SF one-story concrete block building located on a 21,973 SF rectangular lot. Updates include ADA compliance, improve security and complete a set of deferred maintenance projects: 1) Paining of entire exterior of the building 2) Painting of the interior walls and doors of the building 3) Removal and replacement of existing breakroom cabinets, repair and painting of existing walls in the breakroom area, and replacement of breakroom counters and sinks; 4) Removal and replacement of 100 existing interior fluorescent light fixtures with newer energy efficient LED lighting; 5) Replacement of three existing light fixtures with LED fixtures and the addition of three new LED fixtures in the exterior of the building; 6) Demolition of an existing entrance ramp, fencing, and gates; to be replaced with a new ADA-compliant ramp, an electronic parking lot gate, new front entrance gates, hand rails, and curbs; 7) Installation of new vinyl composition flooring throughout 5,000 SF of floor area; 8) Installation of metal shelving for food supplies in the Loaves & Fishes Food Pantry; 9) Installation of a security camera system in the exterior and interior of the building; and 10) Installation of drought tolerant landscaping and irrigation systems in the front and side exterior of the building.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	800 unduplicated low and moderate income individuals.
	Location Description	4322 San Fernando Road, Glendale, Ca
	Planned Activities	See Above Description

20	Project Name	Pacific Park Artificial Turf Multi-Purpose Field Project
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$350,000
	Description	This project will convert the natural turf baseball field at Pacific Park Community Center to an artificial turf located at 501 S. Pacific Avenue. The conversion will allow for soccer, baseball, and other sports to be played year-round, eliminating need for 3-4 months of resting.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately, 1,200 unduplicated lower income families participate in field activities where improvements shall be made.
	Location Description	Pacific Park is located at 501 S. Pacific Avenue, Glendale, Ca 91204
	Planned Activities	HOME Program Administration
21	Project Name	ESG19 Glendale
	Target Area	
	Goals Supported	Homeless Services
	Needs Addressed	Homeless
	Funding	ESG: \$157,192

Description	City of Glendale's 2019 Emergency Solutions Grant (ESG) funds will be used to operate an emergency shelter for the homeless (Ascencia), provide emergency homeless prevention assistance to prevent homelessness (Catholic Charities), and provide homeless prevention assistance for recently homeless persons and operational costs for the YWCA's Sunrise Village Shelter (YWCA of Glendale). Activities will be carried by three sub-recipients, Ascencia, YWCA of Glendale, and Catholic Charities of Los Angeles, Inc. See list of activities below. Recipients must provide matching funds equal to the amount of funds provided by the ESG grant. The ESG funding allocations adhere to all the required ESG funding caps for program activities. Funding caps for the allocation of ESG funds are listed on a separate document.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	100 very low income and zero income homeless persons including families will benefit from the proposed ESG activities.
Location Description	See Planned Activities below for location description

	Planned Activities	<p>Planned Activities</p> <p>The planned activities for the 2018 ESG program are listed below. A reduction of funding was approved by CoC board at the June 26, 2018 meeting of the CoC.</p> <p>1. Emergency Housing Program, ESG Grant \$43,556</p> <p>This activity is sponsored by Ascencia for operation of its existing 40-bed year-round Emergency Housing Program for homeless families and individuals at the Ascencia Emergency Shelter and Access Center at 1851 Tyburn Street, Glendale 91204. The program is proposing to serve 210 unduplicated clients.</p> <p>2. Loaves & Fishes Homeless Prevention Program, ESG Grant \$55,989</p> <p>This activity is sponsored by Catholic Charities of Los Angeles, Inc. and involves direct financial assistance to 50 low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. The program is located at the Glendale Community Center at 4322 San Fernando Road, Glendale, 91204.</p> <p>3. Domestic Violence Housing & Emergency Shelter Program, ESG Grant \$49,787</p> <p>This activity is sponsored by the YWCA for City of Glendale for the ongoing operation of their emergency shelter at a confidential site (Sunrise Village) for women and their children who have become homeless as a result of domestic violence. The Sunrise Village Program provides up to 45 days of safe emergency shelter, food, clothing, and supportive services for women and their children escaping from family violence. In addition, the YWCA is proposing a new Domestic Violence Housing Services (DVHS) Program, which would focus on finding stable housing with homeless prevention funds as quickly as possible for a minimum of 100 unduplicated women and children who are survivors of domestic violence living in emergency shelter. 120 total persons are expected to be served through these programs. The YWCA of Glendale is located at 735 E. Lexington Drive, Glendale, 91206</p> <p>4. ESG Administration, ESG Grant \$7,860</p> <p>This activity is sponsored by the City of Glendale for the administration of the Emergency Solutions Grants Program.</p> <p>TOTAL ESG PROGRAM \$142,237</p>
22	Project Name	HOME Administration 2019-20
	Target Area	
	Goals Supported	Rental Housing-New Construction

	Needs Addressed	Housing
	Funding	HOME: \$121,302
	Description	HOME Administration for FY 2019-20 HOME program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	HOME Program Administration.
	Location Description	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	Planned Activities	HOME Program Administration
23	Project Name	Rental Housing-Rental Acquisition/Rehab and/or New Construction
	Target Area	
	Goals Supported	Rental Housing-New Construction
	Needs Addressed	Housing
	Funding	HOME: \$2,137,642
	Description	Glendale will provide new construction and/or acquisition/rehabilitation loans to affordable rental housing developers for development of new or rehabilitated rental housing units serving Low or Very Low Income households at or below 60% AMI. Glendale will require that the improved or newly constructed units be rented at affordable rents for a period of time at a minimum equal to the HOME required period of affordability which will be secured by affordable housing covenants on the property. This program funding includes the required 15% 2019-20 CHDO funds (\$181,954). As part of the project selection process the Housing Authority continues to outreach to CHDO developers and all CHDOs are encouraged to apply. The Housing Authority anticipates meeting the minimum 15% CHDO requirement in the future, however if a suitable project is not found total funds for this project may be reduced due to the loss of CHDO funds if not committed within 2 years if that requirement still applies at the time.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	11 HOME rental units are expected to be completed in this time period at the Vista Grande affordable housing development. 54 other affordable rental units meeting LIHTC income limitations will also be included in the development.
	Location Description	The location of housing units has yet to be determined.
	Planned Activities	See above description.
24	Project Name	2018-2019 HOME Administration Program Income PA
	Target Area	
	Goals Supported	HOME Program Administration
	Needs Addressed	Housing
	Funding	HOME: \$10,962
	Description	HOME Program Income sub granted to the Administration fund.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A HOME Program Administration
	Location Description	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	Planned Activities	See above description.
25	Project Name	<i>Rental Assistance Program-CDBG-CV1</i>
	Target Area	
	Goals Supported	<i>Enhance Public Service</i>
	Needs Addressed	<i>Homeless Services Enhance Public Services Housing</i>
	Funding	<i>CDBG-CV1: \$572,500</i>

	Description	<p><i>The City of Glendale’s Community Development Department is requesting \$572,500 to provide the Rental Assistance Program to low and moderate income residents (80% and below AMI) of Glendale who have been affected by the COVID-19 pandemic. All households in Glendale have been impacted by COVID-19 in some manner which may have impacted their financial status, including, but not limited to layoffs, furloughs, COVID-19 illness or exposure leading to quarantine, increased utility or grocery costs due to Stay at Home orders. The program proposes to assist low and moderate income households affected by COVID-19 with rent payment for up to 2 consecutive months in the amount of \$750 per month. Residents must not be part of any other housing assistance programs including existing local, state, and/or federal programs. The rental assistance would go directly to the landlords on behalf of the eligible tenant. Selection of tenants will be based on a computerized lottery system and will be conducted in two separate application and selection rounds to ensure everyone has fair chance to apply. Those who are not selected in the first lottery will be included in the second lottery along with new applicants.</i></p> <p><i>The Rental Assistance Program proposes to serve 380 unduplicated households. All services will be provided at the City of Glendale Community Development Departments Housing Division located at 141 N. Glendale Ave, Glendale, CA 91206.</i></p>
	Target Date	<i>June 30, 2021</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>380 unduplicated households</i>
	Location Description	<i>City of Glendale, Community Development Department, Housing Division, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206</i>
	Planned Activities	<i>See above description.</i>
26	Project Name	<i>Small Business Grant Program –CDBG-CV1</i>
	Target Area	
	Goals Supported	<i>Enhance Public Service</i>

Needs Addressed	<i>Enhance Public Services</i>
Funding	<i>CDBG-CV1: \$572,500</i>
Description	<p><i>The City of Glendale’s Community Development Department is requesting \$572,500 to provide a Small Business Grant Program to assist small non-essential businesses and restaurants affected by COVID-19 with a \$5,000 grant to assist with rent/mortgage or payroll. The program will assist up to 114 Glendale businesses affected by COVID-19. This program serves as a layoff aversion to assist microenterprises affected by COVID-19 who employ low income individuals and have no more than 25 employees (self-employed can count as one employee) working at their establishment. These funds will ensure the business can remain open and employ the staff to avoid further layoffs and keep the business operating. Funds may be used towards rent/mortgage and payroll. Selection will be based on a computerized lottery system. Eligible businesses awarded with the one-time grant of \$5,000 must be considered “non-essential” business under the Safer at Home restrictions, including but not limited to bars, bowling alleys, beauty salons/barbershops; retail stores; nail salons; gyms and fitness centers, and spas. For purposes of this program, restaurants are also eligible to apply. Applicants must not receive any other public assistance funding (ex: SBA funding, PPP, EIDL, or EIDL Emergency Advance).</i></p> <p><i>Other qualifiers include:</i></p> <p><i>Operate out of a commercial storefront within the borders of Glendale, CA.;</i></p> <p><i>Have a lease or mortgage on the property where their storefront is located;</i></p> <p><i>Employ at least 1 employee but no more than 25 employees (under CDBG guidelines, at least 51% of the employees must be of low/moderate income);</i></p> <p><i>Demonstrate a 25% or more loss of revenue due to COVID-19</i></p> <p><i>Provide documentation of their inability to pay rent/payroll expenses as of March 16, 2020 due to COVID-19 closure.</i></p>
Target Date	<i>6/30/2021</i>
Estimate the number and type of families that will benefit from	<i>114 Glendale businesses affected by COVID-19</i>

	the proposed activities	
	Location Description	<i>Community Development Department/Economic Development offices located at 633 E. Broadway, St. 201, and Glendale, CA 91206.</i>
	Planned Activities	<i>See above description.</i>
27	Project Name	Senior Nutrition/Services Programs-CDBG-CV1
	Target Area	
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Enhance Public Services</i>
	Funding	<i>CDBG-CV1: \$30,049</i> <i>CDBG-CV1: \$257,500 in reprogrammed funding.</i>
	Description	<i>The City of Glendale's Community Services & Parks Department's Senior Services Unit is requesting \$30,049 to fund meal delivery and services to seniors 60 years and older to include: frozen meal delivery to up to 4,650 meals delivered to seniors practicing Safer at Home orders during COVID-19 pandemic. Funding will also be allocated to provide cooling fans to seniors for use in their homes who would otherwise partake in Cooling Centers when temperatures go above 95 degrees. Total funding will be used for meals, staffing, and operational needs of the Human Services/Senior Services program. The Program is offered at the Adult Recreation Center located at 201 E. Colorado Street, Glendale, CA 91205</i> <i>Senior Nutrition/Services Program to receive additional \$257,500 in returned CV1 funding to serve an 65,025 senior meals through June 30,2026.</i>
	Target Date	<i>6/30/2021/ June 30,2026</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>500 unduplicated seniors</i>
	Location Description	<i>City of Glendale, Community Services & Parks Department/Adult Recreation Center 201 E. Colorado St., Glendale CA 91205</i>
	Planned Activities	<i>See above description.</i>

28	Project Name	ESG20 –CV1 Glendale		
	Target Area			
	Goals Supported	Homeless Services-Homeless Prevention		
	Needs Addressed	Homeless		
	Funding	ESG-CV1: \$569,417		
	Description	<u>Administration- ESG-CV1</u>	\$ 305,875	
		<u>Shelter Operations-</u>		
		Portable Showers/Washing Stations Andy Gump	\$37,047.00	
	Emergency Housing Program Case Management Ascencia	\$38,953.00		
	Project Roomkey First to Serve LA	\$60,750.00		
	Glendale Hotel Program City of Glendale	\$260,297		
	End Homelessness California Showers of Hope -Glendale	\$30,000.00		
	<u>Homeless Prevention-</u>			
	Loaves & Fishes Homeless Prevention-ESG -CV Catholic Charities of Los Angeles. Inc.,	\$28,476		
	DV Homeless Prevention Program_ESG CV YWCA of Glendale	\$28,476		
	Family Promise of Verdugos DV Homeless Prevention Program_ESG CV	\$28,476		
Target Date	<i>On or after 3/17</i>			

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	<i>See Planned Activities below for location description</i>
	Planned Activities	<i>See Above Description</i>
29	Project Name	ESG20 CV2 Glendale
	Target Area	
	Goals Supported	Homeless Services - Homeless Prevention – Shelter Operations-Rapid-Rehousing
	Needs Addressed	Homeless
	Funding	ESG-CV2: \$3,104,861
	Description	(See Attachment 3)
	Target Date	On or after 3/20
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	<i>See Above in Description</i>
Planned Activities	<i>See Above in Description</i>	
30	Project Name	<i>Education Connection Program CDBG-CV3</i>
	Target Area	
	Goals Supported	<i>Enhance Public Social Services</i>
	Needs Addressed	<i>Public Social Services</i>
	Funding	<i>\$475,000</i>
	Description	<i>The City of Glendale’s Education Connection Program requests to extend and expand the child care program, Education Connection and Maple Starz Camp,</i>

		<p>together referred to as (Ed Camp), through the end of the 2020-2021 distant learning school year (January – June 2021). The Ed Camp program offered through the CSP helps residents and the Glendale workforce with childcare needs during the school year as students are forced to attend school virtually due to COVID-19 pandemic. This funding would not only allow the program to be extended for the second half of the year, but will also allow the expansion of the program to offer 3 additional pods: 1 new pod at Sparr Heights Community Center, 1 additional pod at Pacific Community Center, and 1 additional pod at Maple Community Center.</p> <p>Ed Camp will support 156 unduplicated children at six locations: Civic Auditorium, Dunsmore Community Building, Glenoaks Park (Joe Bridges Clubhouse), Maple Park Community Center, Sparr Heights Community Center and Pacific Community Center).</p> <p>There will be a maximum of 12 students per pod and funding will include remote learning and afterschool childcare from 7:00am to 6:00pm.</p>
	Target Date	On or after 6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	156 unduplicated children
	Location Description	See above description
	Planned Activities	See above description
31	Project Name	Program Administration CDBG-CV3
	Target Area	N/A
	Goals Supported	<p>Homeless Services</p> <p>Public Facility Improvements</p> <p>Enhance Public Services</p> <p>Public/Neighborhood Improvements</p>

	Needs Addressed	<i>Homeless Public Facilities Public Social Services Public/Neighborhood Improvements Housing</i>
	Funding	<i>\$57,818</i>
	Description	<i>Administration of the Community Development Block Grant (CDBG) program CDBG-CV3 CARES Act.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Administration of CDBG CARES Act</i>
	Location Description	<i>613 E. Broadway Room 120, Glendale CA 91206</i>
	Planned Activities	<i>See Above description</i>
32	Project Name	<i>Legal Services-ABA 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$75,000</i>
	Description	<i>Armenian Bar Association (ABA) is requesting CDBG-CV3 funding to provide pro bono legal services as a result of COVID-19 pandemic. The nature of services has been augmented to address the specific legal needs of the community. ABA is proposing the following services: 1. Housing challenges; 2. Employment matters for both employees and employers; 3. Domestic violence-related issues; 4. Matters relating to government benefits, specifically related to PPP programs, tax related implications, and other business impacts to small businesses; and 5. End-of-life decisions for families dealing with COVID-19 illnesses. ABA is seeking funds to hire a licensed attorney to oversee the entirety of the program which is currently being run by volunteer lawyers. ABA continues to provide pro bono legal</i>

		<i>services to indigent clients and to provide broader educational materials and tools in multiple languages to inform low-mod communities with financial/language barriers to learn about rights and opportunities under the law. The agency conducts one-on-one counseling to individuals with questions about their specific situations, prepares applications and packets for individuals to submit to appropriate regulatory and government bodies.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>100 unduplicated Glendale residents.</i>
	Location Description	<i>Adult Recreation Center 201 East Colorado Street Glendale CA 91205</i>
	Planned Activities	<i>See Above Description</i>
33	Project Name	<i>Youth Mentorship-AGBU 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$70,000</i>
	Description	<i>The Armenian General Benevolent Union (AGBU) is requesting to fund the Responding to Negative Effects of COVID-19 Youth Through Mentorship for the GenNext program, an afterschool program for Glendale's at-risk youth ages 12-18) to receive mentoring support, homework help, workshops for parents to help guide youth through adolescence. Program seeks to expand services to 50 unduplicated middle and high school students in Glendale to prepare students to transition back to in-person learning with the help of mentors who offer guidance and emotional support. The program hopes to match mentors and mentees with program offering services out of the YWCA of Glendale located at 735 East Lexington Drive, Glendale, CA 91206.</i>
	Target Date	<i>On or after 6/30/2022</i>

	Estimate the number and type of families that will benefit from the proposed activities	<i>50 unduplicated youth in Middle and High School.</i>
	Location Description	<i>735 East Lexington Drive, Glendale, CA 91206.</i>
	Planned Activities	<i>See description</i>
34	Project Name	<i>Prevention Education-ACF 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$30,619</i>
	Description	<i>Armenian Cultural Foundation (ACF) is requesting funding to provide educational services to families by way of a Pandemic Prevention and Management program to educate residents on the importance of COVID-19 vaccination and prevent future pandemics and outbreaks. Program will be conducted in-person and online. The program will serve up to 60 unduplicated individuals 12 years and older at the Glendale Youth Center located at 211 West Chestnut Street, Glendale, CA 91204. The program will take place 3 times a week for 1 hour sessions for 16 weeks beginning in September 2021. Groups of 20 will attend education sessions, lectures, seminars, and discussions.</i>
	Target Date	<i>On or after 6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>60 unduplicated individuals 12 years and older</i>
	Location Description	<i>211 West Chestnut Street, Glendale, CA 91204.</i>
	Planned Activities	<i>See description</i>
35	Project Name	<i>ARS Relief Recovery-ARS 21/22-CV3</i>

	Target Area	
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$180,000</i>
	Description	<i>Armenian Relief Society (ARS) is requesting funding to provide COVID-19 education/outreach/system navigation, alongside PPE distribution, to 240 individuals. Further, services aimed at response to COVID-19 include Food Pantry services to 150 individuals/households; employment services to 60 individuals; and one-time utility payments to 50 individuals. Target population includes Glendale residents with limited English language proficiency, who are low-moderate income adults, disabled adults, immigrants, and senior citizens. ARS services are held at 517 West Glenoaks Blvd, Glendale, CA 91202.</i>
	Target Date	<i>On or after 6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number Served: 500 unduplicated clients.</i>
	Location Description	<i>517 West Glenoaks Blvd, Glendale, CA 91202.</i>
	Planned Activities	<i>See description</i>
36	Project Name	<i>SEP-Campbell Center 21/22-CV3</i>
	Target Area	
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$100,131</i>

	Description	<i>The Campbell Center is requesting \$100,131 to operate the Supported Employment Program assisting adults age 18-65 with intellectual and developmental disabilities with assistance to find and retain a job and to provide a computer lab to low-income members of the general public to teach digital literacy skills to help them return or transition to the workforce. The program will subsidize 5 unduplicated associates with a wage incentive to businesses for the first six months of a new hire's employment of up to 50% of the associate's wages. 8-10 unduplicated persons will also participate in digital literacy training. Therefore, the program will serve a total of 15 unduplicated individuals at The Campbell Center located at 6512 San Fernando Road, Glendale, CA 91201 and at various job sites.</i>
	Target Date	<i>On or after 6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number Served: 15 unduplicated associates and individuals from general public.</i>
	Location Description	<i>6512 San Fernando Road, Glendale, CA 91201 and at various job sites.</i>
	Planned Activities	<i>See description</i>
37	Project Name	<i>L&F Food Pantry-CC 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$140,000</i>

	Description	<i>Catholic Charities of Los Angeles, Inc. is an existing CDBG homeless prevention program. Agency is requesting to fund COVID-19 Window Model L&F Food Pantry program to attempt to revamp and upgrade the way food is distributed. The program is to provide flexibility for clients to select foods according to their nutritional needs and desires rather than pre-packed food items. Additional assistance includes: food, rental, utility and employment assistance from an assigned case manager. Agency is requesting funding for staffing a Food Pantry Program Manager and 2 Food Pantry Workers, the purchase of food, supplies as well as general supplies and equipment to store and hold the food items. The Program is housed at the Glendale Community Center which is located at 4322 San Fernando Road, Glendale, CA 91204.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number to be Served: 300 unduplicated persons who have been impacted by COVID-19</i>
	Location Description	<i>Community Center 4322 San Fernando Road, Glendale, CA 91204.</i>
	Planned Activities	<i>See Description</i>
38	Project Name	<i>COVID Support-DOH 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$50,000</i>

	Description	<i>Door of Hope(DOH) is requesting \$50,000 for Children’s Enrichment, Socioemotional Support, and Food Assistance for Survivors of Domestic Violence program that serves mothers, children, and teens who are residents of a domestic violence shelter. DOH will provide COVID-19 vaccine education, case management, and educational support to families. Food Assistance includes: monthly food gift cards to resident families for up to one year. Group educational support through on-site programs and referral to educational resources will be provided at the undisclosed location due to the nature of the services.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number to be Served: 85 individuals</i>
	Location Description	<i>Undisclosed location</i>
	Planned Activities	<i>See Description</i>
39	Project Name	<i>COVID Housing-FPV 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$117,250</i>
	Description	<i>Family Promise of the Verdugos is requesting \$117,250 to support a Security Deposit Program that will focus on helping 30 unduplicated homeless and at-risk of homeless households in Glendale find permanent housing. Services include; assisting homeless households in attaining permanent housing, security deposits and ongoing case management support. Housing Navigator will be assigned to provide housing assistance and advocacy to guide tenants in obtaining an apartment unit and to work with landlords in placing potential renters. Family Promise of the Verdugos program offices is located at 134 North Kenwood, 4th floor, Glendale, CA 91206.</i>
	Target Date	<i>6/30/2022</i>

	Estimate the number and type of families that will benefit from the proposed activities	<i>Number to be Served: 30 unduplicated homeless and at-risk homeless households</i>
	Location Description	<i>134 North Kenwood, 4th floor, Glendale, CA 91206.</i>
	Planned Activities	<i>See Description</i>
40	Project Name	<i>Fresh Success-GCF 21/22-CV3</i>
	Target Area	
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$90,000</i>
	Description	<i>Glendale College Foundation (GCF) is requesting funding for an existing program in the community. Fresh Success: An Employment & Training Response to COVID-19 program is designed to improve job prospects and reduce dependency on public benefits. The program is focused on the education component, which includes a wide range of activities that improve basic skills, literacy, and employability, with a direct link to employment to help participants move promptly into employment. The target population will be low-income Glendale residents who are actively receiving Cal Fresh food benefits and are interested in participating in education that increases their employability. The specific target will be individuals that do not have the basic skills, career/vocational skills, or English language skills necessary to obtain employment at a living wage.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number Served: 200 unduplicated persons.</i>
	Location Description	<i>Verdugo Campus 1500 North Verdugo Road, Glendale, CA 92018 Garfield Campus 1122 East Garfield Ave; Glendale, CA 91205</i>

	Planned Activities	<i>See Description</i>
41	Project Name	<i>GYA COVID Relief-GYA 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$60,000</i>
	Description	<i>The Glendale Youth Alliance (GYA) COVID-19 Program will assist 50 local youth ages 18-25 that are affected by COVID to return lives to normalcy, individuals that have been laid off from work and/or receiving Unemployment Insurance between January 2020 until the present. GYA is requesting \$80,860 to provide intense case management as well as provide gas cards, work attire, pay utilities and other supportive services including clothing etc. to succeed in the workforce. The Program consists of two objectives: Objective 1: Assist with overdue utilities and other supportive services including gas cards, clothing to succeed in the workforce. Objective 2: Assign a case manager to address individuals needs of 50 individuals for one year activities. GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue, in Glendale.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number to be Served: 50 individuals between ages of 18-25 that are impacted by COVID-19.</i>
	Location Description	<i>Verdugo Job Center, located at 1255 S. Central Avenue, in Glendale.</i>
	Planned Activities	<i>See Description</i>
42	Project Name	<i>Food Pantry-Salvation Army 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>

	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$50,000</i>
	Description	<i>Salvation Army Glendale Corps is requesting \$50,000 to operate the People's Choice Market Food Pantry, a monthly community food pantry in existence for over 30 years which helps families and individuals from extremely low and low to moderate households. Funding for the project will allow the purchase of food and personnel support for the Food Pantry located at 801 S. Central Ave, Glendale, CA 91204. The Program is in operation Monday-Thursday from 12 noon to 3 pm. Salvation Army anticipates serving at least 700 unduplicated low income minority families. Target population are single parent families and seniors (65) years or older from extremely low to low income households.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number Served: 700 unduplicated families</i>
	Location Description	<i>801 S. Central Ave, Glendale, CA 91204.</i>
	Planned Activities	<i>See Description</i>
43	Project Name	<i>Glendale SFN-YWCA 21/22-CV3</i>
	Target Area	<i>SOUTHERN GLENDALE</i>
	Goals Supported	<i>Enhance Public Services</i>
	Needs Addressed	<i>Public Services</i>
	Funding	<i>\$120,000</i>

	Description	<i>YWCA of Glendale and Pasadena (YWCA) is requesting funding to provide three 14-week courses in Parent Training, Children’s Skills Training and Family Life Skills Training named “Glendale Strong Families Network” (GSFN). The goal of GFSN is to strengthen the whole family by fostering resiliency and bolstering protective factors to address the negative impacts caused by COVID-19. The program will serve vulnerable individuals and families living in Glendale who have children attending GUSD and are participants of YWCA’s domestic violence emergency shelter and community service center. The service location is at YWCA Family Services Center 735 East Lexington Drive, Glendale, CA 91202. Objectives of the program are centered on building 5 key protective factors to support families in addressing deficits caused by the pandemic.</i>
	Target Date	<i>6/30/2022</i>
	Estimate the number and type of families that will benefit from the proposed activities	<i>Number Served: 60 unduplicated Glendale individuals/families</i>
	Location Description	<i>735 East Lexington Drive, Glendale, CA 91202</i>
	Planned Activities	<i>See Description</i>

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's target areas are defined by physical, social and economic conditions, which include concentrations of minority and low- and moderate-income households, areas of poverty, above average crime rates, higher concentrations of multi-family housing, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary.

Southern Glendale will receive the largest amount of CDBG funding. An estimated 70% of the entire FY 2019-20 CDBG and ESG funds will be used to fund social services, housing, community centers, and public improvements that will benefit low- and moderate-income residents living in southern Glendale.

Geographic Distribution

Target Area	Percentage of Funds
SOUTHERN GLENDALE	70

Table 10-Geographic Distribution

Rationale for the priorities for allocating investments geographically

As mentioned above and described in detail in the City's Consolidated Plan, CDBG and ESG funding will be utilized primarily in southern Glendale due to the high concentration of low income families and minority concentrations. The need for affordable housing is present throughout the City. Use of HOME funds is highly dependent upon topography (flat land suitable for multi-family development), identification of vacant (or underutilized) and properly zoned sites. Through the Housing Element process developable sites for future housing development have been identified. Opportunity to purchase these sites for a reasonable cost is major determining factor of affordable housing location.

AFFORDABLE HOUSING

AP-55 Affordable Housing – 91.220(g)

Introduction

Lower-income households continue to pay high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and substandard housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for the LMI households in Glendale, the following goals below and programs will be available during the next program year:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	2,002
Special-Needs	600
Total	2,600

Table 12 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,600
The Production of New Units	71
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	2,665

Table 13 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable Housing – The Vista Grande affordable senior rental development project is expected to complete construction and lease up in with 11 HOME assisted unit serving Very Low Income households and the Habitat Lomita homeownership project expects to complete the sale of 6 HOME assisted units in 2019-20. The Housing Authority also expects to initiate and commit funds to a new affordable housing development in 2019-20. When that project is identified the amount of funds to be committed and households to be served will be determined through an Action Plan Amendment process. The Housing Authority expects to administer approximately 2,600 Section 8 Housing Choice Vouchers providing provide rental assistance to those low and very low income households in 2019-20.

Although the City of Glendale through the Glendale Continuum of Care expects to administer over 150 units of permanent housing through the Continuum of Care Programs (formerly Shelter Plus Program), Rapid Re Housing

program and Permanent Supportive Housing programs for formerly homeless person and to provide rental assistance to each of those households in 2018-19, these are provided with the use of federal Continuum of Care funds and so are not listed in the chart above.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Glendale does not have Public Housing.

Actions planned during the next year to address the needs to public housing

The City of Glendale does not have Public Housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Glendale does not have Public Housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Glendale PHA is not designated as troubled by HUD and does not have Public Housing.

Discussion

The City of Glendale does not have Public Housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Glendale has several collaborative partners through both the Continuum of Care and Emergency Solutions Grant programs that are working to solve the issues of homelessness for those who are sheltered, unsheltered, chronically homeless, and those who are at risk of becoming homeless. From the results of the overall point in time counts over the last count, the overall trend of homelessness is going down. The City of Glendale has been implementing Housing First and Rapid Re-Housing program models and has been serving chronically homeless who are unsheltered. The City's Action Plan also includes goals to service the needs of non-homeless special needs population as described below.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

On January 22, 2019, 243 persons were homeless according to the Glendale 2019 Homeless Count and Survey Final Report. The previous homeless count and subpopulation survey was completed in 2018 during which 260 persons were counted. A comparison of the last two counts reveals that 17 less persons were counted in 2019, which represents a decrease of 9.3%. For the first time in the City of Glendale due to a confluence of factors, including drastic increase in rents, loss of employment, and unexpected illness.

City of Glendale continues the efforts to end homelessness in our community and based on the 2019 Homeless Count results has come up with the following nine (9) recommendations:

- Using Measure S Funding to provide affordable housing to end homelessness in Glendale.
- Using Measure H Funding to prevent and end homelessness in Glendale.
- Using Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing Program (CESH) Funding to reduce homelessness in Glendale.
- Finish the job of ending homelessness among unsheltered veterans.
- Develop, adopt, and implement a zero-tolerance policy for children living on the streets, in vehicles, and other places not meant for human habitation.
- Completely align with a Housing First Model and low barrier approach for chronically homeless individuals and families.
- Align the current homeless services delivery system with HUD's goal of ending homelessness among women by 2020.
- Collaboration with the Glendale Police Department Community Impact Bureau and the Department of Mental Health

The City of Glendale's goal for reducing and ending homelessness will focus on supporting street outreach and engagement efforts to reach out to homeless persons (especially unsheltered persons). Such action will continue to focus on identifying chronically homeless persons in need of a housing first approach. Such attention will be given to the most visible and hardest-to-reach individuals. These actions will have the support of various public and private

partners who can help identify, house, and provide social services in order to help implement a housing first approach. Specific outreach strategy will include:

Outreach: Provide street outreach services to homeless persons and connect clients to the continuum of care

Coordinated Entry System (CES)-Through the provision of Coordinated Entry System (CES), outreach and housing navigators are working completing the VI-SPDAT and utilizing the HMIS system to prioritize housing and help clients address barriers contributing to homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Specific strategies to addressing the emergency and transitional housing needs of homeless persons will include the following:

- Emergency Shelter: Provide year-round emergency shelter beds and year-round domestic violence crisis shelter beds to homeless persons.
- Transitional Housing: Provide transitional housing for family households at any given time.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Homeless Survey Key Findings and Demographics

HUD requires that the total number of unsheltered and sheltered adults and children be broken down by various subpopulations including age, gender, race, ethnicity, and chronic homeless status. The following pages contain demographic information collected during the 2019 Homeless Count compared to the last homeless count in 2018.

During the 2019 Homeless Count, 243 unduplicated homeless persons were counted of which 194 are adults and 49 are children under the age of 18.

- 194 of the 243 (80%) are adults over the age of 18; of which 139 (72%) are unsheltered and 55 (28%) are sheltered;
- 3 of the 55 (5%) sheltered adults and 6 of the 139 (4%) unsheltered adults are between the ages of 18 and 24;

-
- 49 out of the 243 (20%) are children under the age of 18; of which 8 (16%) are unsheltered and 41 (84%) are sheltered;
 - 41 out of 49 (84%) children are sheltered; of which 16 (39%) reside in emergency shelters and 25 (61%) reside in transitional housing programs;
 - 108 out of 243 (44%) identify as female; 134 out of 243 (55%) identify as male; and 1 out of 243 identifies as transgender;
 - 62 out of the 108 (57%) are sheltered female; 33 out of the 134 (26%) are sheltered male; and 1 out of the 96 sheltered individuals identifies as transgender;
 - 46 out of the 147 (31%) are unsheltered female; 101 out of the 147 (69%) are unsheltered male;
 - 76 out of 194 adults (39%) are chronically homeless persons; of which 27 (36%) are participants of emergency housing program and 49 (64%) are unsheltered;
 - 27 out of 194 (14%) of adults identify as being homeless due to domestic violence;
 - 5 out of 194 (3%) are persons identifying as Veterans; of which 5 (100%) are male. 4 out of 5 (80%) are identified as Chronically Homeless Veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

People “at-risk” of becoming homeless include very low income individuals and families who, because of a number of barriers, are in immediate threat of becoming homeless. Among the risk factors to becoming homeless are poverty and high housing costs. In terms of subpopulations, seniors, those who are released from correctional institutions, and emancipated youth from the foster care system are especially vulnerable to becoming homeless.

The number of households “at-risk” for homelessness is directly related to poverty rates. According to the Economic Roundtable’s report Homelessness in Los Angeles, approximately one quarter of Los Angeles County residents with incomes below 50 percent of the poverty threshold become homeless at some point during the year. According

to 2011-13 ACS Census data, for the City of Glendale as a whole, the total percentage of persons below poverty level was 14.7 percent, a decrease from the 15.5 poverty level from the 2000 Census. However, the poverty rates for southern Glendale residents are significantly higher with certain census tracts with 30 percent poverty rates. Although public assistance benefits do provide some help for those in poverty, General Relief benefits are usually inadequate for a person to maintain housing. According to a separate report by the Economic Roundtable, over half of the individuals who receive General Relief experience homelessness.

Another indicator of those “at-risk” of becoming homeless is the percentage of income paid for housing or rent. Because the housing costs in Glendale are higher than many other Los Angeles communities, housing cost burden is a significant issue for Glendale low income households. A significant fraction of low income households are considered overburdened by housing costs as documented in the Consolidated Plan. The problem is most acute for renters. Many of these persons are rent burdened and are at-risk of becoming homeless if a financial emergency or job loss occurs. Glendale service providers reported that another obstacle facing the homeless “at-risk” population is underemployment or unemployment because of shifts in the local economy and a lack of viable job skills. Without the appropriate skill development, low-income households are restricted to low paying jobs without opportunity for advancement. Furthermore, some individuals and families are unaware of, or ineligible for, the job training and employment assistance resources available in the community. Other prevalent issues among the homeless “at-risk” population include lack of transportation and affordable childcare. These present difficulties in obtaining and sustaining employment.

Specific strategies will include:

- **Homeless Prevention:** Provide case management to 55 households, and serve 50 households with direct utility and rental assistance.
- **Rapid Re-Housing:** Provide case management and direct financial assistance to 5 households.
- **Reallocation:** The City of Glendale has reallocated a supportive service only program to Coordinated Entry System (CES) for servicing 761 persons.
- **Job Training Programs:** Improve utilization of the Verdugo Jobs Center, a workforce development funded one-stop employment center for skill development, job training, and employment counseling for 20 persons.

Discussion

In terms of special needs, supportive service needs of the elderly and frail elderly will continue to be met by the City through the Senior Services program operated by the Community Services and Parks Department in collaboration with public welfare agencies such as Social Security, Department of Public Social Services, etc. In FY 2019-20, \$250,000 in General Funds will be used for (previously funded with CDBG funds) for the Senior Services program along with LA County Department of Workforce, Aging, and Community Service funds. These funds will be used for senior case management and nutrition programs (home delivered meals and congregate meals) serving an

estimated total of 45,000 meals and providing case management to 150 elderly residents, and in particular frail elderly a priority service group.

Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year. The City of Glendale is actively working to provide special Measure S funding through local sales tax revenue to assist extremely low-income seniors with rental assistance. This project is in the infancy stage and is awaiting City Council budget adoption.

Rental assistance is also an activity for non-homeless with special needs (persons with AIDS, disabled individuals and families with a disabled member). Members of these groups are seriously at risk, and often qualify for Section 8 assistance. Currently, 64% of rental assistance is provided to elderly household members and 90% is provided to disabled households each year (many of these household's overlap). The Glendale Housing Authority will continue to work with the Pasadena Housing Authority and Pasadena AIDS Service Center to facilitate access to Housing Opportunities for Persons with AIDS (HOPWA) for Glendale residents. In addition, the Continuum of Care Programs will provide housing to homeless disabled persons. Supportive services for CoC program residents are provided by local service providers with expertise in the residents' disabilities.

AP-75 Barriers to Affordable housing – 91.220(j)

Introduction

This section reviews a variety of potential public policy barriers to affordable housing in the City of Glendale. Potential barriers assessed include the City's growth limits (land use), development standards (zoning), approval process, building codes, fees and charges, and other policies, including tax policies, that might affect return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2016-2020 City of Glendale Housing Element has several programs to limit or reduce barriers to residential housing generally that often reduce barriers to affordable housing as well. The following program activities are anticipated during the 2019-20 period: The completion of the South Glendale Community Plan (SGCP) to increase certainty in the development process and review zoning standards for the area; Implement a Transit Oriented Development zone (TOD) in the City's Zoning Code (at the same time as the SGCP) to revise commercial zone districts to allow mixed use development (including residential) in these areas and implement shared parking and other transportation and parking incentives such as those used in the Downtown Specific Plan; and Complete the Tropic Station neighborhood plan (as part of the SGCP.) Both of these plans are in progress. They were delayed from projected 2016 completion due to need to complete the transportation model and EIR. The expected completion date is now 2020. Continuing to implement and evaluate impact of streamlining measures adopted in 2014. The SGCP is tentatively scheduled to be brought to the City Council for approval in the Fall of 2020. The City Council will hear this item in and plans to adopt it and an upcoming public hearing will be held for comments on the SGCP.

Discussion

Annually the City of Glendale Planning Division reviews fees and charges to assure they reflect actual costs to the City of development and to determine if they are commensurate with fees and charges in other nearby jurisdictions, including Burbank and Pasadena. To date Glendale development charges and fees have been equal to or less than those of other nearby communities.

AP-85 Other Actions – 91.220(k)

Introduction

The following section describes the City's planned actions to carry out the following strategies that were outlined in the Consolidated Plan with actions that will occur during the program year. These include actions to:

- Address obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop and enhance the institutional structure
- Enhance coordination

Actions planned to address obstacles to meeting underserved needs

Over the course of the last 3 years, the Glendale City Council (City Council) and Glendale Housing Authority (Housing Authority) have held a series of meetings and received numerous reports on affordable housing related issues impacting Glendale residents. In response, the City Council/Housing Authority has taken substantive actions aimed to help address/promote the development of more affordable housing across all segments of the community and nearly all California communities.

To date, those actions have led to the adoption of an Affordable Housing Strategy in December 2017, adoption of an Affordable Housing Legislative Platform in July 2018, adoption of an ordinance providing greater tenant protections under the Renters Rights Program in February 2019, and adoption of an Inclusionary Zoning Ordinance to provide for affordable units, citywide, in every new rental development of 8 units or more.

Due to loss of federal and redevelopment funding, competition for remaining limited affordable housing project development funds is even greater. It is even more necessary to leverage other funding sources and more difficult than ever. Glendale works with development partners, both private and nonprofit to assist them in competing for leveraged development funds. In order to position the City to compete for such funding and to improve efficiencies, Glendale is continuing to build partnerships with other communities/organizations.

The City is also finding it increasingly necessary, due to lack of vacant developable land, to create suitable development sites through assistance to developers with relocation of existing residents and demolition of existing buildings on underutilized or blighted mixed use properties. The property can then be redeveloped at a higher density and at a higher standard of development, although this also increases the overall cost of land.

Unfortunately, Housing Authority sponsored homebuyer education programs that assisted some underserved residents in reaching homeownership have been eliminated due to a loss of over 50% of affordable housing funds. In an effort to cover this gap the City now provides referrals (as requested) to other agencies or lenders that may provide such education.

The Community Development – Housing Division conducted public forums in 2017-18 on potential renter protection measures such as the addition of minimum lease terms for renters due to the public's concerns with rapidly rising rents in Glendale over the last two years. Several City Council/Housing Authority meetings were targeted to these

issues in 2018-19. In addition to Measure S sales tax funded programs described below, a City Wide Inclusionary Fee and a Housing Mitigation Fee (on commercial Development) were adopted and are to provide additional funding for affordable housing development or require development of such units in new market rate rental apartments.

The City's Housing Division contracted with Nan McKay and Associates to review Housing Authority Section 504 policies and procedures, and to review accessibility of housing offices to the public in order to improve these elements of the Housing program to better served the disabled community. The majority of the implementation of measures identified in this review were completed in 2018-19.

Actions planned to foster and maintain affordable housing

The City is tracking affordable housing covenants and their expiration dates within the City and contacting owners on a proactive basis to determine how to preserve affordable housing including leveraging rehabilitation funds from federal and state sources.

The City aggressively implements affordable housing density bonus programs, to provide affordable housing units in private, for profit residential developments. In 2019-20 the City expects 1 affordable housing development (Vista Grande) projects with 11 Very Low Income HOME assisted rental units and 54 other affordable units meeting LIHTC requirements to lease up and 1 homeownership new construction condominium development with 6 HOME assisted unit's complete construction.

The City has identified future development sites as part of the 2014-2021 Housing Element and is implementing six comprehensive program strategies to address the City's housing needs, including: Preservation and Enhancement of Existing Housing Stock, Production of Affordable Housing, Rental Assistance, Housing Services, Fair Housing, and Sustainability.

The City has determined that the first year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure funding (up to \$25.3 million) will be prioritized for affordable housing purposes including affordable housing development projects (\$20 million) which may be used to leverage or match HOME funds in future years. Additional Measure S programs are anticipated to include: a Rental Rights Program (\$410,000); a Monthly Housing Rental Subsidy Program (\$4.17 million); and funding for a First Time Home Buyer Program to assist moderate and workforce income home buyers.

Actions planned to reduce lead-based paint hazards

On an annual basis the City is tracking lead based paint poisoning cases as identified by the Los Angeles County Health Department (within privacy limits) to determine trends and areas with increased instances of lead based paint hazards. As part of annual compliance monitoring, staff is checking to make sure that proper notification of tenants of lead based paint hazards in age appropriate buildings is taking place and is notifying property managers of mitigation measure necessary s to address any potential hazards. Multi-family rental rehabilitation programs

include lead based paint hazard mitigation measures.

Actions planned to reduce the number of poverty-level families

The primary emphasis of the anti-poverty strategy is to raise the income of Glendale's poorest households, especially those living below the poverty level. This includes providing those households with the educational, training, supportive service and childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers.

Through community development and housing programs described below, the City of Glendale has been effective in reducing the poverty level in the previous FY 2010-15 Consolidated Program years. However, during this time, the City's poverty rate has increased from 15.5% in the 2000 Census to 15.6% in 2019 (<https://datausa.io/profile/geo/glendale-ca/> data estimate).

Therefore, community development and housing programs will emphasize further reducing the number of poverty level families in the next Consolidated Plan cycle. The programs listed below describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families. The following list of programs will continue to be part of the anti-poverty strategy. Detailed strategies for the specific programs are described in the City's Consolidated Plan.

- Affordable Childcare and Youth Programs
- Public Social Services
- Employment, Training and Education (Workforce Investment Opportunity Act programs)
- Transportation
- Housing Programs
- Homeless Services
- Section 3 Employment Program

The City's affordable housing objectives for reducing poverty include increasing affordable rental opportunities through new construction, increasing affordable home ownership opportunities for first time home buyers through new construction, preserving and maintaining the existing affordable rental housing stock. These objectives and the programs which result from them, form a major component of the anti-poverty strategy by reducing the cost burden of housing, and by creating linkages with Glendale's homeless continuum of care.

Programs for providing housing and supportive services to homeless families and the strategies for increasing affordable housing for low-income and special needs households are described in the Housing Strategies and Homeless Needs Assessment sections.

Actions planned to develop institutional structure

The City's community development, homeless, and housing institutional structure and delivery system in Glendale

is quite efficient. However, there are key elements in the structure and delivery system which could be improved. The City of Glendale will attempt to address these gaps through the following strategies and actions:

- Maintaining multi-purpose centers to ensure coordination and efficiency of community services;
- Coordinating youth and senior citizen programs with City and community agencies;
- Continuing involvement of housing providers and social service agencies with the Glendale Continuum of Care Committee;
- Increasing capacity building for non-profit housing and social service organizations through technical assistance and grant writing workshops;
- Increasing the dissemination of housing information to the Glendale Board of Realtors Affordable Housing groups; and
- Increasing coordination of the CDBG and CoC programs with workforce development programs, and the citywide economic development program.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. The City would continue to have regular technical assistance funding meetings with social service community agencies and other ongoing meetings with the Continuum of Care Committee and special coalitions such as the Glendale Healthy Start Committee, Glendale Healthier Community Coalition, Glendale Mental Health Task Force, and other special community coalitions. The City also coordinates its Economic Development activities with the Workforce Investment Opportunity Act program which directly links with private business, industries, and job developers through the Verdugo Job Center located and operated by the City of Glendale.

The City will continue to provide technical assistance and development project management coordination and assistance to nonprofit affordable housing developers as their projects request funding and proceed through permitting and construction and lease up process.

As part of the 2014-2020 Housing Element, the City Community Development Housing Division will develop an informational brochure and use other outreach methods to provide information on City policies and supportive services for the developmentally disabled community in 2018-19. Due to staffing limitations this brochure has not been completed. However, the Housing Authority received 14 special Mainstream Program vouchers as part of the Section 8 Housing Choice Voucher Program to assist households with a developmentally disabled member beginning in 2019-20.

In FY 18-19, working with social service agency Modern Support Services of Glendale and the Lanterman Regional Center, Housing staff responded to a HUD NOFA on new Section 8 vouchers called "Mainstream Vouchers". These new vouchers are designed for "non-elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of being homeless". As defined by HUD, the type of disability these vouchers are intended to serve are developmental disabilities that lead to physical,

emotional, or mental impairment. HUD's program purpose is to take these types of clients out of institutional settings (group homes, convalescent homes, etc.) and move them into independent living with case services provided by a partner, like Modern Support Services and the Lanterman Center.

Given the interest of these two organizations and their feelings that there is a Glendale population to serve with these vouchers, Housing staff responded to the NOFA this past summer, 2018. As a result of our application, Glendale received a notice of award to fund approximately 14 new vouchers for this special needs population. Working with the two social service agencies, Housing staff is now in the process of identifying and verifying eligibility status of applicants from our Section 8 Waiting List for these special needs vouchers and expects to contract them to affordable housing units within the next 2 months. Staff will continue to work with local service agencies again FY 19-20.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

This section addresses the program specific requirements for the CDBG, HOME, and ESG programs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed. | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements. | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities. | 0 |

Total Program Income:	0
------------------------------	----------

Other CDBG Requirements

- | | |
|--|------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan | 100% |

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investment are being used beyond those listed in the Plan.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME New Construction Home Ownership Program with related homebuyer activities will apply Resale Restrictions to ensure requirements of the HUD HOME rule 92.254 are met. A copy of the Resale Restrictions guideline is attached in the Grantee Unique Appendices attachment on the Administration Page. The guidelines ensure that if the housing does not continue to be the principal residence of the family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low income family and will use the property as the family's principal residence. And the guidelines ensure that the price at resale provides the original HOME-assisted owner a fair return on investment and ensures that the housing will remain affordable to a reasonable range of low-income homebuyers.

The Resale Restrictions were submitted with the 2016-17 Action Plan Amendment that approved the Habitat Chestnut project. The Guidelines were approved by HUD at that time. No change is proposed at this time.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

As described in the City's Homeownership Program Guidelines the period of affordability is based on the total amount of HOME funds invested in the housing. Deed restrictions in the form of Addendum to Grant Deed and HOME Deed of Trust are used to impose the resale restrictions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Glendale has developed the following standards in the attached Emergency Solutions Grant Written Standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

(See attached ESG Written Standards under Administration AD-25.)

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Glendale is the Lead Agency for the Continuum of Care and serves as the lead coordinator for homeless programs for the City of Glendale. The City coordinates services for the chronically homeless persons through various organizations including Ascencia, Family Promise of Verdugos, Armenian Relief Society (ARS), Door of Hope, YWCA of Glendale and the Salvation Army. Ascencia is the lead Coordinated Entry Services (CES) coordinator for the City of Glendale's Continuum of Care Committee and Board, and coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, mental health services and housing coordination. The family promise of Vedugos is the CES lead for families in Glendale CoC, Glendale Youth Alliance (GYA) is the lead for homeless youth, Prevention and Diversion is coordinated through Catholic Charities and for domestic violence is coordinated through YWCA of Glendale. The City of Glendale manages the rental assistances Continuum of Care program, formerly the Shelter Plus Care program and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through a local RFP, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all private non-profit agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Opportunity Act (WIOA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC programs. The formal report is submitted to City Council for approval and submission to HUD.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets this requirement.

5. Describe performance standards for evaluating ESG.

The City of Glendale, in compliance with HEARTH Act performance measurements, will focus on outcomes and ESG performance on the following measures that impact CoC performance:

- Reduction of length of time of stay at Emergency Shelters by 10% from previous year
- Recidivism (subsequent return to homelessness)
- Access/coverage (thoroughness in reaching persons who are homeless)
- Overall reduction in number of persons who experience homelessness
- Job and income growth for persons

An evaluation of all of the proposals are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS program reporting, outcomes, overall program capacity, financial management and coordination of CoC programs. Sub-recipient homeless agencies submit quarterly reports to the City of Glendale in addition to reports from the HMIS for evaluation of program outcomes, goals and services provided on a quarterly basis. Final performance standards are reviewed and a formal report is submitted to City Council for approval and submission to HUD.

Discussion

HOME Eligible Applicants:

The Glendale HOME program serves low and very low-income households. The specific households to be served, and whether beneficiaries will be limited and preference will be given to a particular section of the low-income population; will depend upon the specific project.

New Affordable Housing Projects in FY 2019-20

The Action Plan anticipates funding a project in 2018-19 that will increase affordable rental housing opportunities either through New Construction or Acquisition/Rehab of multi-family housing. There are no activities proposed for this program at this time. Future projects will be identified and funded through a Statement of Interest (over the

counter) or a Request for Proposal process, as appropriate and in accordance with Housing Authority guidelines described below. At the time of identification of a project meeting Housing Authority priorities and funding requirements, an Action Plan Amendment will be completed prior to funding of the project.

Project Funding Process - Developer and Project Selection: A developer/project selection process was adopted by the Housing Authority in April 2011. Three methods of developer/project selection have been identified and procedures to deal with these methods in the future have been approved:

1. Request for Qualifications/Request for Proposals process – This process will be most appropriate for identification of projects and developers for Housing Authority or City owned property to be developed as affordable housing. A competitive review process will be used. Such Requests will be published on affordable housing newsletters sent to Los Angeles County affordable housing developers and organizations, posted on the CDD-Housing website, and be available for pick up at the CDD-Housing counter.
2. Sole Source – This method of developer/project selection would be most appropriate for projects focused on a special needs or unique population with a limited developer/service agency pool appropriate for the type of development needed, or for a very small site that will not interest most developers, or a historically significant site, for a unique community partnership with a local institution or CHDO, or for a project with limited leveraged funding sources available. Establishing a preference for a unique beneficiary population would likely for such a project.
3. Over the Counter – Developers will be encouraged to bring projects to staff on a continual basis to be thoroughly reviewed and vetted for completeness and appropriateness for housing needs and funding availability. These will then be brought to the Housing Authority for their consideration and direction.

Information on this process and required applications may be obtained from Michael Fortney, Principal Housing Projects Manager, or Peter Zovak, Assistant Director, Community Development Department Housing Division at 141 N Glendale Avenue Suite 202, Glendale, CA 91206. Any developer or project proposal will be thoroughly screened and vetted in accordance with a Due Diligence Checklist that has been developed, to determine whether it serves community needs, meets Housing Authority funding requirements, to determine financial feasibility, to ascertain whether the developer has site control, and to review the timing of the development and funding availability.

Attachment-1

Citizen Participation (Comments/Newspaper)

FY 2019-20 Annual Action Plan Public Hearing Comments*
Pacific Community Center , September 20, 2018
14 Residents Participated
English, Armenian, Spanish Comments Combined
I. Community Development/Economic Development
Find jobs/ job training
Clients are over qualified/ drugs and transactions Pacific and Columbus
Pot shops after midnight
Public works-
Cleaning streets problem
Potholes
Some people reserve parking for their families in public areas
Vandalism if parking in front of Elk
Speed bumps
Economic Development-
Need to provide programs for work placement
Rents so high that need increase income; difficult to find high paying jobs
Factory, skilled trade, work *need more of these types of jobs (iron worker, welding, etc.)
Aware of resources on TV
Need skilled worker program educating youth for these types of jobs (trade jobs)
Yes, please provide financial assistance to small businesses
Community Development-
More park space for seniors in the pacific/ Riverdale area- pool tookover the park space- need more equipment
Neighborhood improvement; reduce blight
Bus routes (simplify) more routes (more busstops)
Recreation- pool (billiards), youth programs
More community center activities
More Supervision in the Parks.
Swings for the babies
Not enough recreation activities
There are program, but parents are afraid if children work will effect their food stamps etc.
Lacking programs for parents to teach how to help their teens
Bathrooms at Pacific are dirty/ trash filled (find a lot of needles,condoms, pot)
Afraid to call in because callers get questioned
There are not enough activities for parents to take advantage of for kids (bring back swing for toddlers)
There are program, but parents are afraid if children work will effect their food stamps etc.
Lacking programs for parents to teach how to help their teens
Bathrooms at Pacific are dirty/ trash filled (find a lot of needles,condoms, pot)
Afraid to call in because callers get questioned
There are not enough activities for parents to take advantage of for kids (bring back swing for toddlers)

FY 2019-20 Annual Action Plan Public Hearing Comments*

Pacific Community Center , September 20, 2018

14 Residents Participated

English, Armenian, Spanish Comments Combined

II. Housing

Landlords spraying for bugs

Landscaping poor- high water costs

Help seniors (low fixed income) to water/ do low water landscaping

affordable housing- too expensive- 200-250/ month increase in 6 months, 8 months- \$300

Rent control needed- crazy

Increases- move in with children or out of Glendale

Tenants union- pickets

Rent stabilization- cap per year (like Santa Monica)

With rising utility rate- rents go up passed on to tenants

How much rent increase is reasonable?

corporations have bought apartments

Landlords wants tenants to move so they can raise rents

Review that rents are based on inflation

City is building Mega Complexes

Landlords are raising rent without remodeling units

City Should buy old building and manage as affordable units *

Build more units that are affordable

Work on traffic infrastructure, large roads

More green space- larger parks

Spend funds on both seniors/ youth

Socialization

Need exterior; ugly; blight (old); shoddy job; cheap on maintenance

3 buildings without landscaping dust or mud area (Riverdale apt)

Old windows; landlord won't change

Rentals are expensive for one person even 2 people can't make ends meet

Need ADA accessibility (elevators)- caregivers to assist - wider doors for WC

Never see the landlord- only deal with manager (on site)

Senior resources- all stairs in older buildings, no ramps, no elevators

only new buildings have elevators and ramps

Latinos to have priority with housing for seniors, applied but preference is not given to Latinos.

no access for seniors that need to ride

Housing Programs for low income people are missing.

Garage filled with debris that is a fire hazard

Many problems (bathroom full of mold, clogging- bathtub excrement coming due to backfilling)

Need Low Income Housing; have more officials checking neighborhoods

Riverdale and Pacific (trees cover streetlights- dark)- no more crossing guard

Lomita and Central (not enough light)

Columbus and Central (not enough light)

Feel there is a preference given to Armenian population (senior housing, etc.)

470 W. Riverdale - smokers

418 Vine St. - garage filled with debris

FY 2019-20 Annual Action Plan Public Hearing Comments*

Pacific Community Center , September 20, 2018

14 Residents Participated

English, Armenian, Spanish Comments Combined

III. Homeless

Messy in the community

Many coming and going, Educate them/ Showering

Help with employment/ deal with trauma

San Fernando and Los Feliz *

If they are staying in Glendale we should support- Substance abuse support

Follow up with clients- provide follow up support

Assist with VJC

Do not know about homeless program at the city (unaware)

They need housing, hardship for those who see them on the street

We see them sporadically

Citizens are in hardtimes, not showered, dirty, drunk, very sad, hard to watch

Won't sit in public places (buses/ benches) due to disease/infection, health/ hygiene

Large percentage suffer from mental issues, want to help but homeless get offended

7-11 Pacific and Colorado (see a lot of homeless)

Need to offer more shelter

There are resources (Catholic Charities- feed them)

They don't use it or throw it away (Salvation Army)

IV. Citizen Participation

Tenant Union

Send notification HOH *email list (attach survey)

Board member told him

Saw on schedule

Quick overview

Use email on sign-in sheet

Glendale Gtv6

Other besides News Press

Food- fill out survey

Rewards- Gift cards

7pm for workers, weekdays

Quality of life issues- people who live in the neighborhood

How to contact seniors without computers? Mail

Other languages- foreign language local news paper

Notify schools

Mailer

Walking

TV- Armenian TV- knew about CDBG

Mailing/ Flyer

Not a lot knew or didn't want to come

Goodie bag (put flyer along with bill)

Mailing/ Flyer

Not a lot knew or didn't want to come

Goodie bag (put flyer along with bill)

Informative meeting; In General I liked it.

*** Comments are written as presented directly by residents and may contain grammatical errors.**

**Summary of Public Hearing and Public Comments
Regarding the City of Glendale's Proposed FY 2019-2020
Annual Action Plan for Community Services & Parks, Community Development and
Housing Programs**

Public Hearing, March 28, 2019, Pacific Community Center, 501 S. Pacific Avenue:

The Public Hearing was called to order at 7:16 p.m.

Maggie Kavarian, Senior Community Services Supervisor opened the public hearing for the FY 2019-2020 Annual Plan and introduced dignitaries and city staff in attendance.

She directed the public to the handouts that were provided: Sign-In Sheet, the agenda for the meeting, a flowchart of the CDBG Annual Program Planning Process for FY 2019-20; a Summary List for FY 2018-19 CDBG Proposals Received and Funding Recommended; Public Hearing Comment Sheet, and the Proposed FY 2019-2020 Annual Action Plan for Community Development Block Grant, Emergency Solutions Grant, and HOME Programs.

She referred the attendees to the screen to view the PowerPoint presentation that goes with the agenda and reviewed the Program Planning Process Chart in depth. She briefly went through each month of the process and highlighted the steps in the process to conduct this public hearing to review and obtain comments from the public regarding the proposed funding recommendations for the FY 2019-20 CDBG, ESG and HOME programs. She then introduced Ms. Armineh Hoonanian, Administrative Analyst, who explained the Proposal Evaluation Process to the attendees and explained how City Staff receive, evaluate, and prepare the proposals for CDBG Advisory Board review. She explained highlights of the CDBG Advisory Board Meeting on February 22, 2019 and the deliberation and decision making process for the Board.

Ms. Kavarian reviewed the proposed Annual Action Plan for FY19-20 and stated that the funding recommendations will be submitted to the City Council for final approval on May 7, 2019. She mentioned that, over the past two years, the federal government has cut CDBG funding and the White House had proposed to eliminate it altogether however, the omnibus bill for 2019 looks promising and funding will more than likely be similar to FY2018 funding.

Ms. Kavarian reviewed the material handouts for the funding recommendations and opened the meeting for public comment. She also reminded the public that written comments are welcomed and encouraged, and that all comments would be submitted to the City Council in writing.

1. Armond Gorgorian, Homenentmen Glendale: Mr. Gorgorian expressed his appreciation and the Homenentmen Board's appreciation to the CDBG Advisory Committee leadership and the CDBG staff for their hard work.
2. Moises Carrillo, Catholic Charities of Los Angeles: Mr. Carrillo expressed the 100 years of service that Catholic Charities has provided to the community and to consider the organization if more funds were made available. "We appreciate the support of CDBG and ESG funding. However, if additional funding is made available from HUD Catholic Charities and all agencies

-
- would like to be able to apply for additional capital and social services funding regardless of funding amount received.”
3. Talar Aintablian, Armenian Relief Society: Expressed support of additional funding for the Community Outreach Project which helps seniors to acclimate into society and offers work assistance and ESL classes. Ms. Aintablian stated how important the funding is to keep their project afloat. “A reduction in funding will negatively impact this program, which is aimed at offering low-income Glendale residents with English as a Second language and Life Skills classes.”
 4. Lena Karaguezian, Armenian Relief Society: As the case manager and instructor for ARS Community Outreach Program, I would like to request that the 2019-2020 funding recommendations for the ARS be reconsidered and increased at a higher amount.
 5. Jeremy Shelton, YMCA of Glendale: The Glendale YMCA SRO building provides a place of housing for low income residents which is always a need for the city.
 6. Anonymous: Fully fund fewer projects. Update the homeless services website for availability.
 7. Onik Kehsishi: Please allow for ARS for provide language enhancement so we can learn.
 8. Tess Elbettar: As a resident not affiliated with one specific organization, its great to see new programs being funded. I have volunteered with homeless populations for a number of years and diversity is crucial from food pantries to ESL classes, and more needs the more offered the more people are reached. Please keep the city website updated with new programs and resources offered.
 9. Hratch Hoonanian: The Community Center is helpful with Armenian classes. ARS We appreciate the support we get from them. We have been there for 3 years.
 10. Anonymous: Thank you for giving us the opportunity to express ourselves. One big problem in Glendale is when I go out to walk on my street people are smoking, when I go to the park, near the schools around the mall.. it is not fair for the residents of Glendale that smoking is permitted in public areas. Thank you, another big problem is that people throw out furniture and trash in the streets, they should be fined. Thanks you.
 11. Heranoush Baghoomian: Good Evening Everyone. I came here to pass the message along from our classmates. Dear Participants. I can tell you that all of us are very thankful to this organization that gave us the opportunity to learn how to read and write in English which we all need. We ask you to continue this program. I ama thankful to this country and to charitable people who created this opportunity for us. God Bless America and all of you.
 12. Araks: I would like for English classes to continue and not be closed. I didn't know anything but now I've learned a lot. I learned how to read and write.

-
13. Zartik Vartoomian: I am very happy learning English. I didn't know how to write my name. Right now I can read very well. I am very thankful to ARS they help us a lot. My English got better and Ms. Lena helps us a lot. I like her a lot. I am so happy that I read in English.
 14. Hmayak Yaghoubian: I've been studying English at the ARS for 3 years now. Our teacher Lena is a wonderful person. During this period I learned how to read and write. Our teacher is very helpful and she is teaching very well. We are very thankful, that you are supporting us and the teachers.
 15. George Bazikian: We are very thankful to ARS and we want the English class to continue and we are very pleased with our teacher.
 16. Nvart: Hello dear organizers. I've been present and I have to tell you that the ARS helps us a lot. I don't speak English and whenever I have questions or difficulties I ask them to help me. I ask you to let the classes continue.
 17. Narine Davitian: The ARS has always helped us in difficult times and we are very thankful to them and we would like them to always be next to us during English classes, citizenship lessons a this is very important for us and we would like for the program to continue.
 18. Arshalous Mizrahi: Honorable Glendale City officials. In this short period of time we used ARS's help a lot, which included learning the language, neighborhood related help. Please let them continue helping us as much as they can. Thank you.
 19. Sona Rostomyan: We are very thankful to ARS for helping the Armenian community and hosting English classes. We hope that those classes will be continuous.
 20. Ruzanna Nazaryan: We are very thankful to ARS, because they provide all kind of help to the Armenian community.
 21. Telo Mirzakhanian: Please do not close this class that teacher Lena teaches. It is very important for people like us. ARS please add some computer classes as well. We will be very thankful.
 22. Armenak Yahgobian: The ARS always taught us English and we have no other place to go and learn. If possible please continue the English classes and we will be very thankful. Thank you.

Ms. Kavarian thanked everyone for attending the meeting and officially closed the Public Hearing.

The meeting was adjourned at 9:37 p.m.

Attachment-2

Citizen Participation CDBG-CV1 and CDBG-CV3 CARES ACT(Comments/Newspaper)

FY 2019-20 CARES Act CDBG-CV Annual Action Plan Substantial Amendment Public Comments
City Council Meeting May 5, 2020 3:00pm
I. Assistance to Businesses, including Special Economic Development Assistance
I recommend that if the City is to purchase equipment, we should buy local or American. I understand that the whole world is in this together but at this time we really need to support local businesses.
provide a small subsidy to Glendale based stores within the City boundaries, conducting music classes, to gas stations, to picture frames, to clothing, i.e. Marshall's and whatever brick and mortar stores survive at the Galleria or the Americana.
II. Public Services
Provide free antibody testing (COVID19 IGG & COVID19 IGM) to the community. This will identify citizens that have been exposed to Covid-19 and either went through the disease process or who are 'immune' to the disease. These citizens may be able to go back work or get back to some type of normalcy. Maybe you can focus on teachers first.
I'm all in favor of the city of Glendale working on getting tests for Covid-19!!!
I would like to request that the money be spent on test kits and testing for COVID-19 so that each and everyone of the residents of Glendale knows whether or not they are positive, negative or have antibodies. Each tested person should be assigned a wrist band based on the result of the test. Those individuals who test negative will need to be retested at a frequency based on medical/scientific advice. Homes that have a positive Covid-19 individual must clearly indicate that they are in quarantine for 2 weeks. The from and to date must be clearly displayed.
Wonderful news we got funding. Maybe the money would be well spent offsetting people's utility bills. Right now many of us are choosing between paying them, paying rent or feeding families.
Re: funding for COVID 19 under CARES -Public funds for public safety
provide masks and gloves for grades K-12 as this may protect parents when their children return to home, regardless of spacing and social distancing at school, let alone their classmates
likewise for any opening of public libraries and city hall offices - likewise Glendale post offices
You have requested input from Glendale residents regarding the CARES funding. \$1,175,049.00 sounds like a lot of money until you realize the city has over 201,000 people. I would have thought the federal government would have provided more than an average of \$5.84 per person. With that being said, the most recent 2019 survey showed 17% or about 34,100 of our residents are 65 and older, the most vulnerable COVID-19 population. I think such a small amount of money should be directed to that segment of the Glendale community.

FY 2019-20 CARES Act CDBG-CV Annual Action Plan Substantial Amendment Public Comments
City Council Meeting May 5, 2020 3:00pm
<p>Our family lives in Glendale for 3 years already. We are having trouble to pay our rent because of the Covid pandemic my mom lost her job, she used to work at a restaurant as a cook helper. Now we really need help for rent payment, as I can only provide the rest of the needs for the family. Please consider this at tomorrow's meeting.</p>
<p>I think the COVID funds should go to a Housing Fund similar to Section 8 where the fund would pay the landlords rent money on behalf of the people who are experiencing hardship and cannot pay their rent. The City has put this burden solely on the owners of the properties without any regard to the bills that landlords still have to pay GWP, property taxes, mortgages, maintenance. The burden that occurs from renters not paying rent should be shared by all taxpayers not just people who own the property. I also feel that Section 8 is underfunded every time the City wants to help the tenants they inflict restrictions on the property owners to a point that they cannot even maintain their buildings properly. The city council is notorious for giving away property owners rent money whether it is rolling back increases, moratoriums on increases... this was happening before Covid-19. The City is going to end up with all the mom and pop operators selling their properties or losing them to foreclosure because they cannot afford to keep them. Help the tenants by paying their rents from the Covid fund to the landlords during this crisis.</p>
<p>Please spend the Federal CARE funds evenly. It would be wonderful if our GWP bills were paid or received a credit. The weather is warming up and a credit would help all citizens of Glendale.</p> <p>Thank you so much.</p>

FY 2019-20 CARES Act CDBG-CV Annual Action Plan Substantial Amendment Public Comments
City Council Meeting May 5, 2020 3:00pm
<p>I wanted to reach out and update the City on our ACF/GYC COVID-19 relief activities.</p> <p>After the pandemic outbreak, through our organizations' leadership, we set up the GYC COVID-19 relief center. We have mobilized volunteers, set up a community hotline, translated and distributed thousands of important health/safety documents, and hand-delivered food relief supplies/hand sanitizer/face-covering masks to over 400 families. That number is rising every day, with over 100 calls coming in a day.</p> <p>Each delivery we make contains \$15-\$20 of goods (canned goods, rice, pasta, lentils, hand sanitizer, masks) and we're looking at a budget of \$1000 a day moving forward. To date, we have spent over \$15,000 on supplies (not counting the 4 dedicated staff members we have allocated full time to these efforts).</p> <p>Looking to you and the City for guidance on resources, funding, and manpower. All guidance is appreciated and will be used as efficiently as possible.</p> <p>Be sure to see this clip which summarizes our work to date. I also think it would be a good idea for us to update the City Council during public comments during the next meeting. Thanks!</p> <p>https://www.facebook.com/ARFGlendale/posts/796789684178653</p> <p>--</p> <p>Regards,</p> <p>Vaché Thomassian, Esq., M.I.A.</p>

**FY 2019-20 CARES Act CDBG-CV Annual Action Plan Substantial Amendment
Public Comments**

City Council Meeting May 5, 2020 3:00pm

Thank you for allowing the public to comment on the funding for services which are to be provided to vulnerable communities within the City who are low to moderate income residents.

I would like to suggest that the City:

- Negotiate with local motels and hotels for a mutually agreeable rate to secure rooms for low and moderate income residents that test positive for COVID-19 and do not have space to quarantine themselves inside their own homes.
 - o Duration of quarantine to be determined by the LA County Dept. of Public Health
 - o This might require, for a temporary time, the hiring of a case manager as well as staff to assist in delivering of food and other necessities to housed individuals, ensuring that they do not leave their place of confinement and making sure that no unauthorized persons enter the premises. Consider community workers, security guards.
 - o Budget would need to allocate funds for food for the duration of the program as well as for appropriate PPE for staff
 - o If funding criteria permit, include homeless COVID-19 positive persons in the housing provision
 - o Any staff involved in this effort would need to receive appropriate training including that of the confidentiality of medical information.
- Assist with a rent subsidy to low to moderate income city residents who have been laid off and
 - o Have not received a stimulus check
 - and
 - o Are not eligible for or receiving unemployment benefits

Please let me know if you need clarification or additional information.

Thank you for the opportunity to comment.

Hello!

I think a rebate on utilities (gas, water/power) during the state of emergency (for however long it lasts) should be included in the funding.

Usage of utilities will be higher than normal for most as we have all been sheltering at home and using our utilities more than normal. This would be of great assistance to everyone.

Thank you for your time and consideration!

III Planning, Capacity Building, and Technical Assistance

Use the funds to develop or strengthen the City's future emergency planning/readiness. City of Glendale, along with our 3 local major hospitals, should subscribe to Bluedot (<https://bluedot.global/>) to obtain possible outbreak information before future pandemics start. Also, stock up on high quality PPE for our Police and Fire Department.

We need to allocate more money to Seniors in our City! Not just the homeless. Beginning with the Senior delivery meal program...is absurd the current program is at capacity and not taking anymore vulnerable and at risk Seniors. The waiting list should not be an option during this time!! #concernedsocialworker @myglendale @myglendaleparks #seniorsmatter 2dReply

IV. Citizen Participation

FY 2019-20 CARES Act CDBG-CV Annual Action Plan Substantial Amendment Public Comments
City Council Meeting May 5, 2020 3:00pm
When I'm out in the city, shopping or walking, I see our neighbors not wearing masks or wearing masks incorrectly, when shopping I see other shoppers picking up fruits and vegetables, squeezing them and putting them back, and so on. Using the funds to create a PSA campaign on some of the network and local access channels to educate on proper usage of masks, proper distancing, proper hand washing would be helpful. It has to be constant and ongoing.
As a resident of Glendale, a Public Health professional, and retired District Health Officer for the LAC Glendale Health District I am deeply interested in ensuring that the benefit from the funds be maximized to help our community.
Okay. Let's move this meeting to a time slot that prevents the average worker to attend. Because that will enable you to get the most public opinion right?
Why doesn't city spray down disinfectants like we have seen other countries do??
Excited to see Glendale also received the CARES act funding. Looks significantly higher than many other cities in the county as well. These dollars will go a long way for those most vulnerable in the community.
* Comments are written as presented directly by residents and may contain grammatical errors.

**FY 2019 Annual Action Plan Substantial Amendment CDBG-CV3
Public Comments**

FY 2019 Annual Action Plan Substantial Amendment CDBG-CV3 Public Comments

City Council Meeting on December 15, 2020 Email Comments, and Telephone Calls

4 Residents Participated

I. Community Needs/Social Services/COVID-19

In response to seeing a notice for comments regarding Glendale's allocation of funds from the CARES Act, I wanted to provide my input as a Glendale home owner and resident of the Rossmoyne neighborhood.

As COVID-19 cases are rapidly rising, the health and safety of the community I think is most important and I would hope, as well as implore you and those others in charge of the community to use the funds for issues such as those.

Most importantly, for me, is the mental health aspect that comes with being safely socially distanced from others outside when it comes to exercise, specifically while being on a bicycle which provides the ability to get exercise, gain mental health, as well as reduce carbon emissions for trips instead of using a car.

I think now is a perfect time to act in setting up more "Slow Streets" programs, making others permanent, as well as using the reduced car traffic to paint, set up, and advance Glendale's plans in place for pedestrian safety of "Zebra Striping" high traffic intersections and most importantly setting up buffered bike lanes to protect those who want to safely social distance, get exercise and reduce carbon emissions, especially as speeding and vehicular manslaughter unfortunately rise in our community.

Perhaps accelerating the plan that Glendale has already funded with the \$500,000 Caltrans ATP grant would be a good place to start?

<https://www.glendaleca.gov/government/departments/community-development/urban-design-mobility/pedestrian-plan/-fsiteid-1>

Thank you so much for your time, effort and energy in being a part of and witness to the change needed in these very trying times for our wonderful "Jewel City." Here's hoping that these plans for more safer bike and pedestrian friendly streets can make that jewel shine and shimmer brighter.

Hi!

Please use the available funds to increase PPE supply for essential workers as defined by the current laws - meaning health care, grocery, retail and all workers that need to go to their physical work location. Please use it to encourage workers to take paid sick days in these fields so when they are sick they can actually stay home.

Or, ideally it would be great if the money could be used as a UBI / stimulus check for all residents.

Help small businesses in Glendale to stay afloat, so they can continue employing people and be able to generate revenues for the city in the future.... Also reverse mask and other nonsensical mandates and burdens over the people and small businesses during this difficult times. When it comes to health, everything should be personal choice and responsibility and not government mandates.

Allocate a large sum for GPD to dedicate officers for enforcing the "Face covering ordinance."

PROOF

Ad ID:

Ad Desc.: CDBG-CV3 Funding Rec-
ommendations

Size: 8.25 col. in.

of runs: 1x

TOTAL Cost: \$37.00

GLENDALE NEWS-PRESS PUBLIC NOTICE



THE CITY OF GLENDALE INVITES ALL RESIDENTS TO PROVIDE PUBLIC COMMENT ON CDBG-CV3 FUNDING RECOMMENDATIONS

In response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development notified the City of Glendale that it will receive an allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Community Development Block Grant-Round 3 (CDBG-CV3) to be used to prevent, prepare for, and respond to coronavirus.

The City of Glendale hereby requests public comment for CDBG-CV3 funding recommendations that will be made at the special meeting of the CDBG Advisory Committee on June 21, 2021 at 8:00a.m. A link to the funding recommendations will be posted and made available on June 22, 2021 on the City's website at www.glendaleca.gov/cdbg

A 5-Day public comment period from June 22, 2021 through June 26, 2021 will be accepted via 3 platforms:

1. Email comments and/or questions to eadamyan@glendaleca.gov from Tuesday, June 22, 2021 to Saturday June 26, 2021
2. Virtual Public Meeting – Thursday, June 24, 2021 at 7:00PM RVSP by Tuesday, June 22, 2021 to eadamyan@glendaleca.gov
3. Telephone Call Option Call In: (818) 548-3715 (English/Spanish/Armenian) from Tuesday, June 22, 2021 to Saturday June 26, 2021 (9:00AM-1:00PM)

A June 23, 2021 Joint City Council/Housing Authority meeting is scheduled to review and approve the CDBG-CV3 funding allocation plan and FY2019-2020 CDBG, ESG, and HOME Annual Action Plan Substantial Amendment CDBG-CV3.

For information, please contact:
City of Glendale-Community Services & Parks- 818-548-2000
For more information about Community Development Block Grant Program visit us at www.Glendaleca.gov/cdbg

Publish Date June 12, 2021, Glendale News-Press

PROOF

Ad ID: TBD

Ad Desc.: Action Plan for CDBG-CV3

Size: 9.5

of runs: 1x

TOTAL Cost: \$42.71

GLENDALE NEWS-PRESS PUBLIC NOTICE



Public Notice

In response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development (HUD) has notified the City of Glendale that it will receive an allocation of Community Development Block Grant (CDBG-CV3) Round 3 funds in the amount of \$1,615,818 to be used to prevent, prepare for and respond to COVID-19.

This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis. The funding requires that services are still provided to vulnerable communities with the City who are low to moderate income residents.

The City of Glendale has prepared the FY2019-2020 Substantial Amendment to the Annual Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Partnership, in accordance with 24 CFR 91 Consolidated Submissions for Community Planning and Development Programs, as is required by HUD.

The City of Glendale invites citizens to view the document via the Internet and provide comments in writing or by email on or before December 24, 2020 to the following:

City of Glendale Community Services & Parks/CDBG Section
Attn: Maggie Kavarian
201 E Colorado Street,
Glendale, CA 91205
mkavarian@glendaleca.gov

Link to the Plan:
<http://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>
Publish Date December 19, 2020, Glendale News-Press

PROOF

Ad ID: 2020-11-24-21059
Ad Desc.: FY2019 CDBG-CV3

Size: 13.5 col. in.
of runs: 1x
TOTAL Cost: \$60.70

GLENDALE NEWS-PRESS PUBLIC NOTICE



PUBLIC NOTICE

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development has notified the City of Glendale that it will receive an allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for Community Development Block Grant -Round 3 (CDBG-CV3) in the amount of \$1,615,818 to be used to prevent, prepare for, and respond to COVID-19.

This allocation was authorized by the CARES Act, Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis. The funding requires that services are still provided to vulnerable communities within the City who are low to moderate income residents.

The City of Glendale hereby requests public comment from citizens in determining the distribution of the CARES Act funding. A December 15, 2020 Joint City Council/Housing Authority meeting is scheduled at 2:00pm to discuss the CDBG-CV3 funding allocation plan and FY2019-2020 CDBG, ESG, and HOME Annual Action Plan Substantial Amendment CDBG-CV3.

Public comments will be accepted via mail, email, or by telephone from November 28, 2020 through December 3, 2020.

Citizens wishing to submit written comments during the public comment period may mail them, postmarked no later than December 3, 2020, to the following:

City of Glendale Community Services & Parks
Attention: Maggie Kavarian, Senior Community Services Supervisor
Community Services & Parks-CDBG Section
613 E. Broadway, Room 120
Glendale, CA 91206

You may also email comments no later than December 3, 2020 by 5:00pm to Ms. Kavarian at mkavarian@glendaleca.gov

Or Call (818) 548-3715 to leave a comment.

THE CITY OF GLENDALE'S CITIZEN PARTICIPATION PLAN WAS REVISED ON APRIL 27, 2020 TO INCLUDE THE FOLLOWING:

- o 5-day comment period as part of the Citizen Participant Plan
- o Virtual hearings, email comments, telephone, as an allowed method for citizen participation;
- o Update the types of declared disasters or emergency events to include terrorism and infection diseases, such as the recent COVID-19 pandemic, that may necessitate expedited substantial amendments;
- o Provide details on possible actions, including reprogramming of funding and types of possible activities, that may be under taken in response to the COVID-19 pandemic; and
- o Includes provisions relative to Consolidated Plan citizen participation made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Publish Date November 28, 2020, Glendale News-Press

Attachment-3 ESG-CV2 Description of Activities

Attachment 3 ESG-CV2 Round 2

City of Glendale

HOMELESS PROGRAMS

2020 - 2022 Emergency Solutions Grant-Coronavirus Phase 2 (ESG-CV2) Funding Allocations by CoC Board

ESG-CV2 Grant: **\$ 3,104,861**

ESG-CV2 Program Components	Budget	City of Glendale	Portable Toilets/ Washing Stations	Glendale Cares Project	Project Roomkey	Adventist Health Glendale Foundation	Armenian Relief Society	Ascencia	Catholic Charities of Los Angeles	Family Promise of the Verdugos	Glendale Police Foundation	YWCA of Glendale
1. Street Outreach	\$ 543,628							\$ 50,688		\$ 81,369	\$ 411,571	
2. Emergency Shelter	\$ 690,277			\$ 252,000	\$ 106,650			\$ 190,936				\$ 140,691
3. Rapid Rehousing	\$ 688,045					\$ 56,039	\$ 293,130	\$ 107,250		\$ 231,626		
4. Homelessness Prevention	\$ 683,036					\$ 56,039	\$ 97,710		\$ 250,655	\$ 177,985		\$ 100,647
5. Portable Showers/Andy Gump	\$ 94,000		\$ 94,000									
6. HMIS	\$ 100,000	\$ 100,000										
7. Administration (up to 10%)	\$ 305,875	\$ 225,796				\$ 4,625	\$ 19,542	\$ 17,444	\$ 12,533	\$ 17,680		\$ 8,255
Subtotals:		\$ 325,796	\$ 94,000	\$ 252,000	\$ 106,650	\$ 116,703	\$ 410,382	\$ 366,318	\$ 263,188	\$ 508,660	\$ 411,571	\$ 249,593

Attachment-4 Grantee Unique Appendices

Emergency Solutions Grants (ESG) Program Written Standards 2015 Glendale Homeless Continuum of Care

Introduction -§ 24 CFR 576.2 and 24 CFR 576.500

The City of Glendale has developed the following standards for providing assistance with Emergency Solutions Grants Program (ESG) funds as required by 24 CFR 576.400. These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

These standards represent goals for providing services for the community and the entire continuum and are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011. In FY 2010 Emergency Shelter Grant program may continue to be funded under the emergency shelter component under the Emergency Solution Grant Program.

To be eligible for ESG homeless assistance, all households must meet the definition of homeless or at - risk of homelessness posted in the Federal Register. The City of Glendale and the Sub-Recipient must obtain verification and documentation in accordance with Federal Register.

I. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

§ 576.401 -Evaluating eligibility for families and individuals and needs

Per 24 CFR 576.401: Intake and Assessment

The City of Glendale and ESG Sub-Recipients must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under § [576.400\(d\)](#) and the written standards established under § [576.400\(e\)](#). The Case managers will use the Continuum wide Homeless Management Information System (HMIS) Intake assessment tool to review client situation, understand eligibility and begin the process of determining length of assistance. Any client assessed for potential assistance with ESG funds must meet the criteria to become eligible for homelessness prevention or rapid re-housing assistance. Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The following outlines the individual characteristics of clients qualifying for homelessness prevention or rapid re-housing. Re-evaluations for homelessness prevention and rapid re-housing assistance are handled quarterly for both programming. Please refer to the Rapid Re Housing Program Policies and Procedures for the entire process.

Homelessness Prevention

Any client receiving assistance must have proof of residence within the City of Glendale area.

Total household income must be below 30 percent of Area Family Income (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and a zero income affidavit/self-certification for clients without income.

All clients must meet the following HUD criteria for defining at risk of homelessness for individuals or families, unaccompanied children and youth or families with children and youth where youth are defined as up to age 25:

- Has moved because of economic reasons 2 or more times during the 60 days immediately preceding application for assistance (Individuals and Families)
- Is living in the home of another because of economic hardship (Individuals and Families)
- Has been notified that their right to occupy their current housing or living situations will be terminated within 21 days after the date of application for assistance (Individuals and Families)
- Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals (Individuals and Families)
- Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room (Individuals and Families)
- Is exiting a publicly funded institution or system of care (Individuals and Families)
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in City of Glendale's approved Con Plan (Individuals and Families)
- A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (Unaccompanied children and youth)
- An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her. (Families with children and youth)
- Individuals who fall under the HUD Category 2 or 3 for Homelessness also qualify for homelessness prevention assistance. Like those that fall under the At-Risk of Homelessness definition, clients must also live in the service area and qualify by income. The categories are listed below:
 - Category 2 – Imminent risk of homelessness is an individual or family who will imminently lose their primary nighttime residence, provided that:
 - Residence will be lost within 14 days of the date of application for homeless assistance;
 - No subsequent residence has been identified; and
 - The individual or family lacks the resources or support networks needed to obtain other permanent housing
 - Category 3 – Homeless under another federal statute includes unaccompanied youth under the age of 25 or families with children and youth, who do not otherwise qualify as under this definition but who:
 - Are defined as homeless under another federal statute child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
 - Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
 - Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and
 - Can be expected to continue in such status for an extended period of time due to special needs or barriers.

Rapid Re-housing

Any client receiving rapid re-housing assistance must meet the HUD criteria for determining homelessness as either literally homeless, or fleeing/attempting to flee domestic violence. The four categories are listed below:

Category 1 - Literally homeless is an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
- Category 4 - Fleeing domestic violence includes any individual or family who:
- Is fleeing, or is attempting to flee, domestic violence
- Has no other residence; and
- Lacks the resources or support networks to obtain other permanent housing

Shelter Clients

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as literally homeless, homeless under another federal statute, or fleeing/attempting to flee domestic violence. Clients will be prioritized within the emergency shelter system based on the VI-SPDAT acuity score, need, available resources and geographic area. The City of Glendale designated Ascencia as the lead Coordinated Entry System (CES) and will be prioritized based on the CES policies and procedures included as part of the ESG Written Standards.

24 CFR 576.401- Re-Evaluations

Re-evaluation of program participants may be conducted more than required by 24 CFR 576.401 and may be incorporated into case management process. ESG sub-recipients must re-evaluate:

- At least once every 3 months/quarterly for participants who are receiving homeless prevention assistance, and
- At least annually for participants who are receiving rapid re housing assistance.

Coordination among providers -Connecting program participants to mainstream and other resources.

The City of Glendale and its sub recipients must assist each program participant, as needed, to obtain:

Appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; and

- Other Federal, State, local, and private assistance available to assist the program participant in obtaining housing stability, including:
- Medicaid (42 CFR chapter IV, subchapter C);
- Supplemental Nutrition Assistance Program (7 CFR parts [271-283](#));
- Women, Infants and Children (WIC) (7 CFR part [246](#));
- Federal-State Unemployment Insurance Program (20 CFR parts [601-603](#), [606](#), [609](#), [614-617](#), [625](#), [640](#), [650](#));
- Social Security Disability Insurance (SSDI) (20 CFR part [404](#));
- Supplemental Security Income (SSI) (20 CFR part [416](#));
- Child and Adult Care Food Program ([42 U.S.C. 1766\(t\)](#) (7 CFR part [226](#))); and
- Other assistance available under the programs listed in § [576.400\(c\)](#).

All ESG sub-recipients (shelter, homelessness prevention and rapid re-housing providers) within the Glendale Continuum of Care service area are expected to work collaboratively to coordinate funding that addresses the needs of the entire continuum. To achieve these goals, City of Glendale requires that all sub-recipient service providers will:

- Participate in a coordinated assessment system through Ascencia and use the CES /HMIS module for all CES referrals, where client entry into the entire system can begin at any point. Service providers will use a common assessment tool known as VI-SPDAT that will allow providers to enter data on a client and provide transfer information when a client fits the services of another provider, without having to engage in another assessment. Reasons for client transfer can include better fit in a specialized program, domestic violence services, and available resources within the community.
- Establish a staff member as a point of contact for other case managers and members of the service provider continuum of care. The contact should be a position that sees little turnover and is familiar with organizational resources and up to date on current organizational capacity to accept and serve clients, such as a supervisor or manager. This contact should be able to provide information for other housing case managers on what current programs and resources are available to clients entering into the provider system through their organization. This contact will reduce or eliminate the need for clients to seek out additional assistance based on referrals from any ESG recipient agency.
- Attend all coordinated training for case managers within the homeless provider system.
- Each sub-recipient is expected to send at least one staff member and share all lessons learned with all housing case management staff. City of Glendale, in collaboration with the ESG sub-recipient agencies will coordinate training for ESG staff so that case clients within the region are receiving the same quality of service across providers. The members of the Continuum will also host regular meetings of sub-recipient program staff to share best practices and engage in collective problem solving as the community works toward an integrated system for clients. Meetings will be facilitated by the Glendale Continuum of Care Committees.

Mainstream and targeted homeless providers

To encourage the coordination of existing services while limiting duplication of services and overlapping federally funded programs, City of Glendale will coordinate with all mainstream services providers and ESG sub-recipients.

II. Standards for targeting and providing essential services related to Street Outreach

The City of Glendale does not target ESG funding to any geographic area or client population. ESG sub-recipients are selected through a request for proposal process based on service provision. No duplication of service by sub-recipients is anticipated in the City of Glendale.

- ESG funding may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term “unsheltered homeless people” means individuals and families who qualify as homeless under paragraph (1) (i) of the “homeless” definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:

- i. Engagement;
- ii. Case management;
- iii. Emergency health services – only when other appropriate health services are inaccessible or unavailable within the area;
- iv. Emergency mental health services – only when other appropriate mental health services are inaccessible or unavailable within the area;
- v. Transportation; and
- vi. Services for special populations

ESG sub-recipients must determine an individual's or family's vulnerability and unwillingness or inability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

III. Standards for Policies and Procedures for admission, diversion, referral, and discharge by emergency shelters.

Assessment Process

1. Shelter stays should be avoided, if possible, and when not possible, limited to the shortest time necessary to help participants regain permanent housing. Consistent with Section (a) of this document, ESG sub-recipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded components, such as rapid re-housing or homeless prevention assistance, or referred for other mainstream resources.
2. A key feature of a coordinated assessment system is the initial tool for identifying needs and assigning programs or resources. The lead Agency will utilize a two tiered screening process which involves an initial screening to identify immediate needs and to screen for prevention/diversion and general eligibility. Later, if the individual or family still needs services, a comprehensive assessment is conducted to identify needs and strengths. Homeless persons identified as victims of Domestic Violence. Staff will work with homeless persons identified as victims of Domestic Violence to assess where they can be placed and connect them with YWCA to develop a Safety Plan in accordance with 24 CFR Part 576.102. . If, later an initial intervention, individuals and families seek further support or cannot be diverted from the homeless system, a comprehensive assessment is conducted within a specified and agreed-upon number of days. A uniformed assessment will be used that focuses on individuals and families strengths and housing barriers. This assessment seeks to identify an individual and families' history and key needs that, if met, will help the individual or family obtain and retain permanent housing. The information form is then uploaded into the HMIS to begin the process of matching individuals and families quickly to housing programs (and services, if needed) that have demonstrated success with clients who have similar issues and needs. A filter and drop-down menu ensure that only families who are eligible and meet their needs are available for referrals. Using this list, the case manager and the client can discuss which option would best help the client reach identified goals. Once this decision is made, the client would then be referred to the program.

Screening

1. In this model, if an individual or family identifies as needing housing, a short, HMIS-based screening is conducted. The tool screens for prevention/diversion, determines basic eligibility or

housing and services, and identifies immediate needs. Eligibility for diversion or prevention activities is a key component of the initial screening process. By positioning these activities at the front door, more individuals would be diverted or prevented from entering the system without making additional phone calls and participating in additional assessments. Clients whose needs could best be served with these resources would then be referred to agencies with diversion or prevention resources.

2. The Vulnerability Index- Service Prioritization Assistance Tool (VI-SPDAT) is the Pre-Screening standard which assists in assessing the client's acuity and vulnerability in four (4) (for singles) or five (5) (for families) areas and recommends a housing solution based on the acuity score (which ranges from one (1) to twenty (20)). The tool is used to target the most acute and vulnerable clients into housing. The VI-SPDAT's data points are collected and is made to be part of the client's record, which allow City Homeless Services Organizations Housing Navigators, Housing Providers, Supportive Services Providers, and other users to know the necessary information about the client to better serve them. It is important to emphasize that the VI-SPDAT is one part of the client's complete record, meaning the VI-SPDAT will be required to complete the client's full HMIS intake record once the client has engaged. It is not a separate assessment tied to a specific program (application). Additional data points currently in HMIS will be collected in additional Eligibility and Client Preferences Forms, to complete the client's full HMIS record. Another important point to consider is the overlap between the current set of Program Entry questions (asked upon enrollment) and the VI-SPDAT, client Eligibility, and Client Preference Forms. Prior to the implementation of the VI-SPDAT and its additional components, this overlap should be examined to avoid creating duplicative processes and work.

Prevention/Diversion

1. On site at intake, the intake case manager is assigned to assess household's eligibility for prevention or diversion services. The Intake Case Manager determines whether the household has income but needs financial assistance to obtain housing, and or, needs assistance with staying in their homes.

Prioritization List

1. One of the most important functions after a common, Coordinated Assessment is the ability to keep a list of prioritized clients for housing and supportive services. As with the Pre-Screening, the list is a shared list prior to enrollment into the program (and therefore part of HMIS central intake), and will show the list of clients of all who have been screened. However, there is also a need to sort and filter the list by several different elements, to match the client's needs and eligibility to the appropriate program(s). There are two halves to this part of the process: 1) Client's Eligibility and Preference, and 2) Program's Eligibility and Services Provided.

In order to have proper implementation of a matching mechanism in a prioritization list, the Glendale CoC Service Providers set up a list of eligibility criteria (including eligibility for various housing program types funded under all Continuum of Care and Emergency Solutions Grant Programs.

PSH Higher VI score most suitable for PSH Higher barriers to housing higher service needs

PH with Supportive services, lower VI score, more suitable for PH with SS, lower barriers to housing, lower service needs, expected to stabilize in permanent to housing, and higher service housing.

Individuals and families with higher barriers needs who are waiting to obtain another permanent housing subsidy (e.g., PSH).

Target population:

1. The Glendale Continuum of care centralized intake will serve all people experiencing homelessness with priority given to chronically homeless individuals/families, chronically homeless veterans, with a priority to those with the history of homelessness in Glendale.

Referrals

The Glendale CoC uses HMIS to document client referrals and linkages among CoC system programs (not just the initial entry point). In addition, the Glendale CoC will adopt policies outlining the acceptable reasons a client referred to a project can be rejected/denied access by that project.

- Referrals are managed within the context of a centralized waiting list for limited service or housing slots; and

- Referrals for available service and housing slots are made based on a CoC-defined prioritization process.

Unfilled Openings

Expected openings: When a provider is aware that a unit or bed will become available, the time from the unit being vacated to the time a new client moves in should not exceed **14 days**.

Unexpected openings: When a client leaves a unit or bed unexpectedly and/or without notice, the time from the unit being vacated to the time a new client moves in should not exceed **30 days**.

Homelessness prevention

The City of Glendale prioritizes clients who are currently in their own housing, especially families with young children who have limited housing options but high needs for homelessness prevention funding.

Rapid re-housing

The City of Glendale anticipates targeting first time individuals and families as the most likely are the recipients for rapid re-housing assistance. Please refer to policies and procedures for the Rapid Re Housing program.

Safety and Shelter Needs of Special Populations

i. ESG funding may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.

ii. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG sub-recipients must develop and apply written policies to ensure the safety of program participants through the following actions:

1. All grantees and sub-grantees will take appropriate measures to provide for client confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.

2. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and

3. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality

iii. In addition, ESG sub-recipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

1. **Lead-Based Paint Requirements.** The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG sub-recipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
2. **Structure and Materials.** The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
3. **Access.** The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
4. **Space and Security.** Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
5. **Interior Air Quality.** Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.

6. Water Supply. The shelter's water supply should be free of contamination.
7. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
8. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.
9. Illumination and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
10. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
11. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
12. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
13. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.

IV. Standards for assessing, prioritizing, and reassessing individuals and families' needs for essential services related to emergency shelter

1. The Glendale CoC assessment tool is used to assess and prioritize participants through the use of Coordinated Entry System (CES) for individuals and refers to Family Solutions 2-1-1 for families. Ascencia being the lead agency for CES and the year around emergency shelter program assesses the participant's need for the emergency shelter program and other ESG funded assistance such as Rapid Re-Housing and Homeless Prevention.
2. ESG funding may be used to provide essential services for homeless persons are in the shelter programming. The Essential services includes case management, child care services, employment assistance including resume building, mock interview, job training, health services, legal services, life skills training, mental health services, substance abuse services, transportation and services for special population.
3. Re -evaluation is conducted on program level for homeless prevention, and shelter services. Participant's progress and housing services is updated in the HMIS system.

V. Standards for coordination among emergency shelter providers, essential services providers, homeless prevention, and rapid re-housing assistance providers; other homeless services assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a large area.

1. Coordination to assist the homeless and prevent homelessness comes through collaboration among housing and service providers within the City of Glendale, the Homeless Continuum of Care Committee and Housing Authority within SPA 2. Monthly meetings are held with all the mainstream partners including the school district, department of public social services and other service providers. Homeless prevention is coordinated through Catholic Charities, and other homeless services including shelter programming and rapid re housing programming is coordinated through the CES process.

VII. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homeless prevention assistance and which eligible families and individuals will receive.

Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:

1. Clients receiving rental assistance are expected to contribute 30% of their income toward the unit's rent. The City of Glendale ESG Program does not require a minimum client contribution for Rapid Re-Housing Program. As it relates to the ESG homeless prevention, if the participant has some funds available, participant will pay some and the ESG prevention program will pay remaining to prevent homelessness.
2. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit, established by HUD.
3. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
4. The rental unit must meet minimum habitability standards found at 24 CFR 576.403. City of Glendale conducts the unit inspection and the environmental clearance for Rapid Re-Housing Program.
5. There must be a rental assistance agreement and lease between the property manager and tenant as well as the owner of property and ESG sub-recipient.
6. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.

Per 24 CFR 576.106 (e), ESG sub-recipients may make rental assistance payments only to an owner with whom the sub-recipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

VIII. Standards for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

1. Short-term rental assistance is assistance for up to 3 months of rent.
2. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
3. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears. Homeless Prevention is a critical component to avoid homelessness, as such, participants will receive additional case management services to ensure other needs are met and resources are available to maintain housing.
4. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance

A key component to successful implementation of the CES within City of Glendale is the lead agency Ascencia handling this efforts and the coordination for housing resources.

ix. Standards for determining the share and rent of utility costs that program participants must pay, if any, while receiving homelessness prevention or rapid re housing assistance.

1. The Rapid Re-Housing Program may not provide rental assistance for the same billing period in which the household is receiving rental assistance from another source. The Rapid Re-Housing Program may pay for the full security deposit and full rent on behalf of the Participant. As noted

earlier, participants will receive full rental assistance. Program Participants must meet regularly with a Case Worker to demonstrate they are eligible for further assistance.

2. The maximum subsidy level is designated to have participants to ensure maintain their housing. The initial security deposit and 1 month rent is provided to the owner, and then assessment is conducted by the case management level to assess for an extension. Eligibility re-evaluation is conducted at 3 months mark.

X. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of the assistance and whether and how the amount of that assistance will be adjusted over time.

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.
2. Short-term rental assistance is assistance for up to 3 months of rent.
3. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
4. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
5. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG sub-recipient.

XI. Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, sub-recipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
 - Rental application fees
 - Security deposits
 - Last month's rent
 - Utility deposits
 - Utility payments
 - Moving costs, and
 - Some limited services costs
2. Consistent with 24 CFR 576.105 (c), ESG sub-recipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

3. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA).

ix. Standards for Homeless Participation

The City of Glendale has a homeless person on the CoC Board of Directors, in addition, all sub-recipients provide one homeless individual or formerly homeless individual on policy-making entity of the recipient, to the extent that the entity considers and makes policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

ix. Standards for HMIS

HMIS system will be adapted to include the capability to support a centralized intake and assessment system for all populations with the exception of Victim Service Providers. A shared database would make information sharing among providers easier and more efficient. In addition, it would make a comprehensive analysis of the entire homeless system in the City of Glendale Continuum of Care Programs. The HMIS system will include the following information: HEARTH outcomes, assessments (VI-SPDAT), contacts tracked, program entry requirements, resolution of the crisis, reservation process, waitlist, placements and inventory. Shared data will illustrate to every provider how the systems are working, where improvements are needed, how agencies in the network are performing, and whether households are becoming stable. The Glendale CoC shared HMIS database will have agreements and standards for protections that allow use of the HMIS. The City of Glendale Continuum of Care agencies will have partner agreements that set policies and procedures regarding client confidentiality. Each participating agency must complete and comply with the HMIS Memorandum of Understanding between the Fiscal Agent, Lead Agency and the partnering agencies. Each individual HMIS user must complete and comply with the User Code of Ethics, Policy and Responsibility statements.

The City of Glendale will use a VI-SDPAT HMIS Intake form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client's current situation using the tool rather than the subjective opinion of a case manager assessing each client's needs. While providing homelessness prevention or rapid re-housing assistance to a program participant, the City of Glendale and its sub-recipients must:

- Require the program participant to meet with a case manager not less than once per month to assist the program participant in ensuring long-term housing stability; and
- Develop a plan to assist the program participant to retain permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant's current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

2019-2020 ESG SUMMARY OF FUNDING RECOMMENDED BY ACTIVITY
CATEGORY

	1070	1071	1072	
				Total
Shelter Services costs Shelter Operations Essential Services		Homeless Prevention	Admin	
Loaves & Fishes Homeless Prevention		\$43,556	-	\$43,556
Catholic Charities of Los Angeles. Inc.,			\$ -	
			\$	
YWCA of Glendale DV Housing and Emergency Shelter Program	\$3,323	\$52,666	-	\$55,989
Emergency Housing Program <u>Ascencia</u>	\$49,787.00		\$ -	\$49,787
			\$	
			-	
City of Glendale ESG administration			\$7,860	\$ 7,860
TOTAL FUNDING REQUESTS	\$ 53,110	-	\$ 96,222	\$7,860
				\$157,192

2016 HOME Program Resale Restriction Guidelines

In accordance with HOME regulations under CFR 92.254 (1) (5) the City of Glendale is submitting the following policy for Resale provisions for the 2016-17 HOME Action Plan homeownership activities.

- A. The Housing Authority will require Resale restrictions and provisions at the time of investment of HOME funds in projects developed under the New Construction Home Ownership Program. (The Down Payment Assistance Program for purchase of existing homes on the open market is currently suspended).
- B. PURPOSE OF RESALE RESTRICTIONS: Resale restrictions are appropriate for the rapidly appreciating Glendale Housing Market and for the large per unit investment required for the New Construction Home Ownership Program. The restrictions are necessary to limit the resale of HOME assisted homeownership units during the required period of affordability to the target population for the Affordable Housing Homeownership program (Low Income (51-80% of Area Median Income, First Time Home Buyer households) and to assure the home will remain owner occupied during the required Period of Affordability.
 - a. Glendale anticipates an investment of HOME funds in an amount greater than \$100,000 per unit in order to cover the affordability gap between an Affordable Sales Price to a Low Income First time Home Buyer and the cost of construction and development of a homeownership unit based upon construction prices, land prices, and the median income of residents in Los Angeles County. This is a significant investment per unit and it is important to assure continued affordability of each unit investment over time.
 - b. Glendale market rate home sales prices are significantly higher than an Affordable Sales Price to a Low Income First Time Home Buyer. Also home sales prices have been increasing since 2013. This trend is expected to continue over the next several years. As a result the use of Resale restrictions can best preserve affordability of HOME assisted new constructed units.
- C. General Provisions of Resale Requirements: In accordance with HOME 92.254(a)(5)(i) general Resale provisions are as follows:
 - a. Period of Affordability – The period of affordability will be based on the total amount of HOME funds invested in each housing unit and based upon its status as “new construction.” This includes dollars used by the Housing Authority or provided to the developer for acquisition, predevelopment, construction, and eligible soft costs for the project as well as funds provided to the home buyer to make the unit affordable. Per 92.254(a)(4) – the following minimum period of affordability standard applies according to the amount of HOME homeownership assistance provided per unit:
 - i. Under \$15,000 per unit – at least 5 years;
 - ii. \$15,000 to \$40,000 per unit – at least 10 years;
 - iii. Over \$40,000 per unit – at least 15 years.
 - b. Owner Occupancy Requirement – The HOME assisted homeownership unit must be sold initially to the qualified household for the purpose of being their primary residence. It must remain owner occupied for the duration of the period of affordability. If the home

does not remain the household's primary residence, it must be made available and sold or transferred to a qualified family that will use the home as their primary residence. This requirement is monitored annually by Glendale staff and is secured by the enforcement provisions described below.

- c. Written Agreements and Enforcement Provisions
 - i. Resale provisions will be included in written agreements described below.
 - 1. A HOME funded loan to the developer by the Housing Authority for purposes which may include acquisition, predevelopment activities, and/or construction of the affordable homeownership development. The loan terms are outlined in the AHA/DDA and in the HOME Regulatory Agreement between the developer and the Housing Authority. A Deed of Trust for the loan and Affordability Housing Covenants in favor of the Housing Authority are liens on the property and restrict the use of the land, including imposing of a period of affordability, resale restrictions, and other HOME related requirements at such time as the property is sold. The liens are in place until the new units are sold to individual home buyers.
 - 2. A HOME down payment assistance loan to the home buyer by the Housing Authority to enable the borrower to purchase the home for an affordable price. The written agreements between the Housing Authority and the home buyer enforce the affordable housing requirements including resale restrictions. Documents include: an Addendum to Grant Deed, a Deed of Trust and a Notice of Restrictions with Right of First Refusal to Purchase the Property. These documents are recorded at the time of the home sale and run with the land. A Loan Agreement and a Promissory Note further outline the obligations of the home buyer to the Housing Authority.
 - ii. Enforcement Provisions - Regular annual monitoring is conducted by the Housing Authority. Home buyers must certify the home is still their primary residence. Resale provisions are monitored through checking title transfers annually. Any transfer of title is reviewed to determine whether it is in accordance with the loan agreements. Any foreclosure or severe delinquency conditions are to be noticed to the Housing Authority per recorded agreements between the Housing Authority and the First Mortgage Lender, whenever feasible. Options for appropriate legal action to be taken by the Housing Authority to enforce provisions are described in the various agreements.
- d. Determination of Affordability for the Target Population upon Resale – In accordance with Housing Authority policies for the New Construction Homeownership Program and Homebuyer Program Policies, Housing Authority homeownership activities will be targeted to Low Income home buyers between 51%-80% of AMI as defined by HUD for Los Angeles County. An Affordable Sales Price will be that price that can be supported with a first mortgage loan at prevailing market rate first time home buyer interest rates

for an FHA insured mortgage when the home buyer is paying an Affordable Purchase Price. The Affordable Purchase Price is defined as a price that is affordable to a family of appropriate household size for the unit at 70 to 80% of Area Median Income for Los Angeles County as established by HUD provided the household pays not more than 30% of their income for principal interest, property taxes, insurance and homeowner's association dues at the FHA interest rate for single family home purchases over a 30 year term, fixed interest rate, low down payment (3%) loan. HOME regulations require establishment of an Affordable Purchase Price in order that home buyers will have some certainty as to what standard will be used if and when their home is resold. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.

- e. Fair Return on Investment – In accordance with HOME rules, the original HOME assisted home buyer must receive a return on investment (including the original home buyer's investment, principal repayments, and any capital improvements.) The percentage change in the area median income level over the period of ownership will be used to determine the Fair Return on Investment. The area median income level will be determined based upon 100% of Area Median Income for Los Angeles County as established by HUD.
- f. Basis for Calculating Fair Rate of Return –Includes 1) the HOME assisted home buyer's original investment (any down payment), plus 2) any principal repayments on the first mortgage, principal forgiveness or principal repayments of junior mortgage loans, plus 3) the specific types of capital improvements made by the original home buyer that may add value to the property. The original home buyer would be permitted to sell the home at an Affordable Sales Price, which is a sales price that provides a Fair Rate of Return, provided it does not exceed the Fair Market Value of the Home.
 - i. Capital Improvements - Credit will be provided for Capital Improvements (identified in IRS publications 523 Selling Your HOME – Increases to Basis (2015)) will be based upon the cost of improvements that are documented by receipts and excluding home buyer labor and work requiring building permit completed without such permit. This Return will be calculated annually, as needed. Generally, Capital Improvements are those improvements that add to the value of the home, prolong its useful life, or adapt it to new uses. Examples of capital improvements include adding an additional bedroom or bathroom to the home, paving an unpaved driveway, or adding air conditioning system to a home that did not have one. Costs of repairs or maintenance that are necessary to keeping the home in good condition but do not add to its value or prolong its life are not considered Capital Improvements (such as painting the home, fixing leaks, replacing broken hardware). Costs of improvements that are no longer part of the home (for instance the cost of wall-to-wall carpeting that was installed but

later removed) and costs of improvements whose life expectancy at time of installation is less than 1 year are also not considered Capital Improvements.

ii. Further Information on Implementing the Affordable Sales Price and Fair Rate of Return upon Resale of the Restricted Home During the Period of Affordability:

1. The Affordable Sales Price, providing a Fair Rate of Return, may require an additional HOME subsidy to the next home buyer in an environment of rising median income levels as permitted and described in HOME regulations found at 92.254(a) (9) Preserving affordability of housing that was previously assisted with HOME funds.
2. However, if market home sales prices drop below the home buyers initial Affordable Purchase Price, the home buyer may not receive the full or any return on their investment in the property.
3. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.

Attachment 4-
Grantee- SF-424's and Certification(s)