



## City of Glendale Retirement Gift Award

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In appreciation for all of your dedicated years of service to the City of Glendale, retired employees are honored with an award.

### ***Retirement Gift Award Program Eligibility***

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- A salaried or hourly employee of the City of Glendale
- The employee obtains a service retirement from PERS
- The service retirement is effective the day after last day with the City
- The employee was not separated for cause
- Dollar value is based on years of service with the City

5 – 14 Years	\$100.00
15 – 24 Years	\$250.00
25+ Years	\$500.00

Full Name: \_\_\_\_\_ Employee ID: \_\_\_\_\_  
(Please Print Legibly)

Years of Service: \_\_\_\_\_ Department: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, & Zip: \_\_\_\_\_

### **Eligible Retirement Award\***

\$100.00

\$250.00

\$500.00

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*IRC Section 74(c) and 274(j) requires the inclusion of the gift award's value as taxable income. The applicable taxes will be withheld from your final paycheck.

**SUBMIT THE COMPLETED FORM TO HUMAN RESOURCES OFFICE**

HR Office Use Only: Verified By: \_\_\_\_\_ Date: \_\_\_\_\_ Employee Date of Hire: \_\_\_\_\_

PAYROLL Use Only: Entered By: \_\_\_\_\_ Date: \_\_\_\_\_ Pay Check: \_\_\_\_\_