

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The FY 2016-17 Action Plan for the City of Glendale's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the second year of the City's Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following three federal programs administered through the City of Glendale:

- **Community Development Block Grant (CDBG):** Developing viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.
- **Emergency Solutions Grant (ESG):** Providing homeless persons with basic shelter, Rapid Re-housing, homeless prevention, and essential supportive services.
- **HOME Investment Partnership Program (HOME):** Funding a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or that provide direct rental assistance to low-income people.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Objectives and Outcomes identified in the Consolidated Plan provide information related to the proposed geographic distribution of investment, priorities, objectives, and outcomes for allocation of CDBG, ESG, and HOME funds in Glendale. The Objectives and Outcomes include a general description of the homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City's website at [www.Glendale.gov/cdbg](http://www.Glendale.gov/cdbg)

In summary, the main priorities and objectives in terms of housing, homeless, and community objectives the City plans to address over the next five years include:

- Provide decent affordable housing (Decent Housing)
- Construct or upgrade neighborhood/public improvements (Sustainable Living Environment)
- Support homeless programs and services (Sustainable Living Environment)
- Construct or upgrade public facilities (Sustainable Living Environment)
- Enhance public social services (Sustainable Living Environment)

Through the development of the Consolidated Plan, outcomes were developed to show how CDBG, ESG, and HOME funded activities would benefit the Glendale low and-moderate income residents. The three outcomes related to the above objectives are:

- Improved Availability/Accessibility
- Affordability
- Sustainability

Activities funded within the next five years of the Consolidated Plan will support at least one objective and one outcome described above. Each activity that is funded by CDBG, ESG, and HOME will be setup in IDIS to describe specific objectives and outcomes and quantities accomplishments and reported

annually in the City's CAPER. In addition within the framework of reaching program outcomes, funding is focused on program activities which help to improve availability/accessibility/, affordability, and sustainability.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City of Glendale's management of CDBG, ESG and HOME program funds, the City's compliance with the Annual Action Plan and the Consolidated Plan and the extent to which the City is preserving and developing decent affordable housing, creating a suitable living environment and expanding economic opportunities through the Annual CAPER report. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan as reported in the CAPER. The City evaluated its performance during the last Consolidated Plan period (2010-2015) in September 2015. Major accomplishments to be reported in the first year of the City's Consolidated Plan CAPER include the following: completion of the Cypress Senior Living Apartments for Small Low and Very Low Income Senior Citizen Households, including senior veterans, Veteran's Village for Large and Small Renter Low and Very Low Income Households, with a Veteran household preference, completion of the GAMC Live Well Senior Center ADA Restroom Project, and the substantial completion of the Door of Hope Plumbing Improvement project, a transitional housing facility for formerly homeless survivors of domestic violence. The City's continued success in providing affordable housing for low income persons and providing suitable living environment, particularly for the homeless and at-risk homeless population are goals that will be carried out in FY 2016-17.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizen participation is a highly valued component of the Annual Action Plan preparation process, and the City created a wide variety of opportunities to invite extensive feedback from the community. This process included:

- Two Community Public Hearings;
- Community Development Block Grant Advisory Committee meetings;
- Continuum of Care Committee meetings;

- City Council and Housing Authority meeting on Affordable Housing and Rent Control;
- City participation in the 2016 Community Health Needs Assessment (CHNA); and
- Special Joint Meeting with the Glendale Housing Authority and the City Council.

Outreach also included consultation and interaction with community residents, public and private agencies, City departments, social service agencies, agency coalitions, including organizations that provide housing and supportive services to special needs population.

Detailed efforts to broaden citizen participation are described on Section AP-12-Participation.

Upon completion of the draft Annual Action Plan, it was available for public review and comment for 30 days, from April 17, 2016 to May 18, 2016. Copies of the Annual Plan were available to the public at City Hall-Community Services and Parks Administration Office, the Community Development-Housing Division Office, as well as on the City's website at [www.glendaleca.gov/cdbg](http://www.glendaleca.gov/cdbg).

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The public comment summary of the City's Annual Plan Public Hearing on March 19, 2016 is attached. No additional public comments were presented during the 30 day public comment period of the FY 2016-17 Annual Action Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were reviewed and accepted.

## **7. Summary**

The Annual Action Plan reflects the coordinated efforts of the residents, stakeholders, partner agencies, and City Departments. Through the projects and activities outlined in the Annual Action Plan, the effectiveness and impact of federal funds will be maximized through targeted investments and improved and coordinated service delivery. The Annual Plan will serve as a guide for the next year as the City of Glendale prioritizes its efforts and resources to help achieve the shared goals of HUD and the community which are: to provide decent and affordable housing; a suitable living environment; and expanded economic opportunity.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	GLENDALE	Community Services & Parks Department
HOME Administrator	GLENDALE	Community Development Department
ESG Administrator	GLENDALE	Community Services & Parks Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Glendale is a direct entitlement community for the CDBG, ESG, and HOME programs. The City of Glendale's Community Services and Parks Department-CDBG Section is responsible for submission of the Consolidated Plan and Annual Action Plans with the assistance of the Community Development Department-Housing Division.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Glendale’s Community Services and Parks Department took the lead on behalf of the City of Glendale in developing and coordinating activities for the FY 2016-17 Annual Action Plan. Consistent with Federal requirements, an extensive and coordinated needs assessment was undertaken to obtain input in formulating the Annual Plan. This input involved extensive consultation with public and private agencies, social service agencies, agency coalitions, community residents, and neighboring cities including organizations that provide housing and supportive services to special needs populations.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Glendale has a very effective system of coordination and communicating with assisted housing providers, health, mental health and service agencies. The City of Glendale is an active participant in the Glendale Continuum of Care Committee, the Mental Health Task Force, Glendale Healthier Community Coalition, Crescenta Valley Alliance, and with housing providers such as Habitat for Humanity to provide information and feedback on coordinating housing and social service activities. This coordinated effort primarily involved the City sponsoring community meetings and focus groups for community residents and community agencies. The City of Glendale also manages federal Workforce Investment Opportunity Act programs and coordinates its HUD entitlement programs with the Verdugo Workforce Investment Board for economic development program assistance.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geograhpy. Glendale’s Continuum of Care coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran’s services, mental health services and housing coordination. The City of Glendale manages the rental assistances program formerly the Shelter Plus Care program and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geograhpy. The City of Glendale along with the Continuum of Care Board of Directors coordinates the annual Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through local RFP, which is also posted in various locations including, the City newspaper, City's' website, directly mailed and emailed out to all agencies on the CoC distribution list. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC programs.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Ascencia
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives. Agency also participated in the Public Hearing on March 17, 2016 and provided public comments (see attached public hearing comments).
2	<b>Agency/Group/Organization</b>	SALVATION ARMY GLENDALE CORPS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
3	<b>Agency/Group/Organization</b>	ARMENIAN RELIEF SOCIETY OF WESTERN USA
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health Services-Employment Services-Immigration
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy Non-homeless Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Focus Group meeting held on September 24, 2015 and Public Hearing held on March 17, 2016 and provided public comments (see attached public hearing comments). Input assisted in creating priorities, goals and objectives for non-homeless community development programs.
4	<b>Agency/Group/Organization</b>	HOMENETMEN GLENDALE ARARAT CHAPTER
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Community Development Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Focus Group meeting held on September 24, 2015 and Public Hearing held on March 17, 2016. Input assisted in creating priorities, goals and objectives for non-homeless community development programs.

5	<b>Agency/Group/Organization</b>	Family Promise of East San Fernando Valley
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
6	<b>Agency/Group/Organization</b>	Burbank Temporary Aid Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.

7	<b>Agency/Group/Organization</b>	YWCA OF GLENDALE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-homeless Community Developmet
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
8	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF LOS ANGELES, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
9	<b>Agency/Group/Organization</b>	GLENDALE ADVENTIST MEDICAL CENTER
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
10	<b>Agency/Group/Organization</b>	DOOR OF HOPE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.
11	<b>Agency/Group/Organization</b>	GLENDALE UNIFIED SCHOOL DISTRICT
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education School District
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.

12	<b>Agency/Group/Organization</b>	Path Ventures
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Continuum of Care meeting held on March 1, 2016. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City reached out to all types of organizations, but some agencies were not consulted because they did not respond to the invitation to focus group meetings and public hearings. Such organizations included: child welfare agencies, HIV/AIDs service providers, federal, state, and county public agenices, persons with disabilities agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Glendale Continuum of Care Committee	The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exactly the same geography. Therefore, the goals of the Glendale Continuum of Care are coordinated with Five Year Consolidated Plan and Annual Action Plans and are include in all the aforementioned plans. The Continuum of Care jurisdiction is the same as the Consolidated Plan jurisdiction, therefore, the goals and strategies of each plan are the same.

**Table 3 – Other local / regional / federal planning efforts**

### **Narrative (optional)**

The City consults with mainstream public and private agencies that address housing, health, social services, domestic violence and education needs of low income persons and homeless individuals and families at Continuum of Care Committee meetings, and special social service agency meetings with the Glendale Healthy Start Committee, grass roots community groups residing in low income neighborhoods like Padres Unidos de la Comunidad (United Parents of the Community), the Housing Rights Center for bi-annual fair housing assessments, and other public agencies such as the Department of Public Social Services, the Los Angeles County Department of Mental Health, the Los Angeles County Community Services Department for senior services, Glendale Adventist Medical Center, Glendale Memorial Hospital, and the Glendale Police Department (along with Glendale Adventist and Glendale Memorial) for discharge planning. The City also regularly consults with the Verdugo Workforce Investment Opportunity (WIOA) program for assistance with economic development, in particular job training and employment case management. The City also regularly consults with two neighboring cities, Burbank and Pasadena on coordinating regional homeless services and non-profit community agencies which service multiple cities.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The FY 2015-16 Needs Assessment process for the FY 2016-17 Annual Plan included consultation and input from community residents, community coalitions, and social service and housing agencies providing services to low and moderate income residents. This process included:

- 1) one Public Hearing held on September 24, 2015 at Mann Elementary School (located in one of the City's lowest income neighborhoods) that featured citizen focus groups who were asked to identify community needs and priorities concerning housing, community development, homeless, economic development, transportation, and citizen participation. Thirty-six (36) residents participated in the focus groups.
- 2) an analysis of housing and population characteristics from the 2010 Census and updated 2011-13 American Community Survey data.
- 3) An analysis of the Final FY 14-15 Community Needs Survey for the FY 2015-20 Consolidated Plan.
- 4) A public hearing on March 24, 2016 at Pacific Park (located in a low income neighborhood) regarding Community Development, Housing, and Homeless program activities and projects for the FY 2016-17 Annual Action Plan,
- 5) A Continuum of Care meeting on March 16, 2016 with a focus on providing input on priorities, goals and objectives of the Continuum related to the Annual Action Plan.
- 6) A special joint City Council and Housing Authority meeting on Affordable Housing and Rent Control in April 2016 attended by 25 community residents.

Based on the FY 2015-16 Community Needs Assessment described above, it appears that the needs and priorities expressed by the community and corroborated by census data continue to be consistent with current year (FY 15-16) and Five Year (2015-20) program Goals and no significant impacts or goal changes are planned.





**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Armenian</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>A Community Focus Group Meeting/Public Hearing was held on September 24, 2015 at Mann Elementary School that featured citizen focus groups who were asked to identify community needs and priorities concerning housing, community development, homeless, economic development, transportation, and citizen participation. Thirty-six (36) residents participated in the focus groups.</p>	<p>Thirty-six residents commented. The majority the participants were commenting on improving traffic calming and traffic safety (especially around schools), street lighting, and trash and debris abatement as the most important neighborhood improvement issues. Bulky item pickup (lack of) was significantly discussed at the Hearing by residents. Two of the three Public Hearing focus groups commented that public safety at</p>	<p>All comments accepted.</p>	<p><a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a></p>
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				<p>southern Glendale parks was a high priority including the need to deter drug and alcohol use and smoking at the parks with increased police patrol. Employment programs including job counseling, job training (especially computers and technology), job search and placement assistance, basic skills training, and English as A Second Language (ESL) classes were a common social service priority identified by community</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				residents at the Public Hearing.		
2	Newspaper Ad	Non-targeted/broad community	Newspaper advertisement regarding the Annual Action Plan fall public hearing and comments on community development and housing needs was printed in the Glendale News Press.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Armenian</p> <p>Non-targeted/broad community</p> <p>Community Agencies</p>	Six community members attended the public hearing.	<p>Public Hearing on March 24, 2016 at Pacific Community Center.</p> <p>Comments were regarding making CDBG funds available for Green (environmental friendly) facility improvement projects such as solar panels and to continue funding case management programs (see attachment regarding Public Hearing Comments).</p>	All comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	A public meeting on April 29, 2016 with the City Council and Housing Authority regarding affordable rental housing affordability and consideration of rent control as a means of addressing these.			



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	2016 Community Health Needs Assessment Focus Group	Non-targeted/broad community  Community Social Service Providers	City participation in the 2016 Community Health Needs Assessment (CHNA) to gain information and insights into the health concerns and health needs of the Glendale Community through focus groups. 24 community agencies participated. The top five High needs/issues identified included by ranking; 1) mental health, 2) affordable housing, 3) poverty, 4) transportation, and 5) local, state, and federal budget cuts.	See above.	All comments were received.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

This section identifies the federal, state, local, and private resources expected to be available to the City of Glendale to address priority needs and specific objectives identified in the Strategic Plan. This section of the plan will also describe how federal funds will leverage additional resources, including a narrative description of how matching requirements of the HUD programs will be satisfied.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,643,605	0	0	1,643,605	4,276,334	Community Development Block Grant (CDBG)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	926,933	0	0	926,933	2,572,870	Home Investment Partnership (HOME)
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	142,237	0	0	142,237	451,964	Emergency Solutions Grant (ESG)

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will attempt to leverage CDBG funds, HOME funds, ESG funds, and other funding when appropriate to meet the objective of the Annual Action Plan. The City does add local funds (including unexpended CDBG and HOME funds from prior years if available) to further support the

organizations and individuals receiving CDBG, ESG and HOME funding.

In terms of Affordable Housing Leveraging, the Housing Authority has 3 new construction affordable housing projects under construction at this time. These are multi-year development projects. Each project has leveraged funds. The two rental new construction projects (Veterans Village, Glendale Arts Colony) have multi-million dollar commitments of tax credit investment that will be received by the project upon lease up (Veterans Village – Summer 2015, Glendale Arts Colony – Fall 2016). Also, two new construction home ownership projects (Habitat Chestnut and Habitat Lomita) are receiving Habitat for Humanity capital funds, State CalHOME grant funds, Federal Home Loan Bank Affordable Housing Program WISH grant funds, in-kind donations, private fundraising donations, and home buyer sweat equity investments. Construction funds are being received on an ongoing basis, while permanent financing will be delivered upon purchase of the homes by homebuyers in Spring 2016. A HOME Action Plan amendment for 2015-16 is anticipated in June 2016 to provide HOME down payment assistance to 3 Low Income First Time Home Buyer households in the Chestnut Habitat new homeownership project.

HOME (25%) matching funds requirements for HOME projects will be met through qualifying non-federal contributions to projects as well as use of balances in the Glendale HOME Match Bank from previous projects, if necessary.

CDBG has no matching fund requirement; however, the City extensively leverages its CDBG funds with the City's General Revenue and Capital Improvement Project funds (CIP) for construction projects. City General Revenue and County of LA Department of Aging grant funds will also provide leverage for City operated social service programs which support CDBG program activities and goals. The amount of General Fund and LA County Grant support is \$144,000 per year. In addition, the social service agencies supported by CDBG funds utilize a variety of private and non-federal funds to leverage public funds. Workforce Investment Opportunity Act (WIOA) funds in the amount of \$2,000,000 per year are received by the Verdugo Workforce Investment Opportunity Board and utilized to support community development and homeless programs.

The ESG program has a 100 percent matching requirement, which amounts to approximately \$143,000 annually. ESG agencies such as Ascencia and Catholic Charities fill ESG matching fund requirements with CDBG and their own private funding.

The Continuum of Care Program has 25% matching or leverage funding for all CoC funded programs per project. The City monitors individual CoC funded services provided by Ascencia, Door of Hope, the Salvation Army, the Glendale Housing Authority/City of Glendale, and PATH Ventures to ensure they meet the matching fund requirements. All grant activity and matching funds are documented in the Annual Progress Reports

submitted to HUD.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Housing Authority of the City of Glendale (Housing Authority) currently owns land intended or in use for eight different affordable housing development sites in Glendale. The Housing Authority holds ownership of these properties in two ways. First, it owns one property on a short-term basis with the intention of entering into a partnership for development of affordable housing which will be owned by private or nonprofit developers. Second, it owns seven properties on a long-term basis. The Housing Authority enters into a ground lease with a development partner who will build, own, and operate the improvements – typically an affordable rental apartment building with long-term affordability covenants or restrictions.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Services	2015	2019	Homeless		Homeless	CDBG: \$78,000 ESG: \$142,237	Public service activities other than Low/Moderate Income Housing Benefit: 310 Persons Assisted Homelessness Prevention: 100 Persons Assisted
2	Public Facility Improvements	2015	2019	Non-Housing Community Development	SOUTHERN GLENDALE	Public Facilities	CDBG: \$476,605	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
3	Enhance Public Services	2015	2019	Non-Housing Community Development	SOUTHERN GLENDALE	Public Social Services	CDBG: \$246,000	Public service activities other than Low/Moderate Income Housing Benefit: 1100 Persons Assisted
4	Rental Housing-New Construction	2015	2019	Affordable Housing		Housing	HOME: \$829,764	Rental units constructed: 4 Household Housing Unit



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public/Neighborhood Improvements	2015	2019	Non-Housing Community Development	SOUTHERN GLENDALE	Public/Neighborhood Improvements	CDBG: \$370,000	Housing Code Enforcement/Foreclosed Property Care: 4000 Household Housing Unit

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Homeless Services
	<b>Goal Description</b>	This section of the Annual Plan summarizes the homeless and homeless prevention annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG and ESG funding.
2	<b>Goal Name</b>	Public Facility Improvements
	<b>Goal Description</b>	This section of the Annual Plan summarizes the CDBG public facility improvements' annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding.
3	<b>Goal Name</b>	Enhance Public Services
	<b>Goal Description</b>	This section of the Annual Plan summarizes the CDBG public social services annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding.
4	<b>Goal Name</b>	Rental Housing-New Construction
	<b>Goal Description</b>	This section of the Annual Plan summarizes the Rental Housing through New Construction annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing HOME funding.

<b>6</b>	<b>Goal Name</b>	Public/Neighborhood Improvements
	<b>Goal Description</b>	This section of the Annual Plan summarizes the CDBG public/neighborhood capital improvement annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG funding.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The FY 2016-17 Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the second year of the City of Glendale’s Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Pan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

#### Projects

#	Project Name
1	CDBG Administration
2	Section 108 Loan Repayment (Ascencia)
3	The Zone Program
4	Transitional Housing Program for Homeless Women & Children
5	Fair Housing Program
6	Homeless Prevention Program/Loaves & Fishes
7	Community Outreach Project
8	Youth Employment Program
9	Intervention/Prevention Counseling Program
10	Homeless Outreach Case Management
11	Flooring Improvement Project
12	Bathrooms Renovation Phase 2
13	Adventist Health Glendale-Live Well Senior Program Windows Project
14	Conversion to Solar Electric Energy System-Phase II
15	Ascencia Solar Project
16	Glendale Community Center
17	ESG16 Glendale
18	HOME Administration 2016-17
19	2016-17 HOME Rental Acquisition/Rehab and/or New Construction
20	<b>CANCELED: Code Enforcement, then, Homeless Housing Project, then, Pacific Artificial Turf Project</b>
20	<b>Pacific Natural Turf Project 22/23 \$370,000</b>

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The reasons for allocation of the priorities are to follow program priorities and strategies developed in the City's Consolidated Plan. The City has surveyed community needs and priorities, and the City has fulfilled their responsibility to direct funding in a manner which tries to meet these needs to the greatest extent possibility, given the limited funding available for HUD community development and housing programs. The primary obstacle to addressing the underserved needs is the limited amount of funding available. The significant reduction of all CDBG and HOME funding and the dissolution of redevelopment agencies in California had a direct and significant impact on the ability of the City to support the development of additional affordable housing and economic development activities.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Public Facility Improvements Enhance Public Services Public/Neighborhood Improvements
	<b>Needs Addressed</b>	Homeless Public Facilities Public Social Services Public/Neighborhood Improvements
	<b>Funding</b>	CDBG: \$328,000
	<b>Description</b>	Administration of the Community Development Block Grant (CDBG) program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A, CDBG Administration
	<b>Location Description</b>	141 N. Glendale Ave., Room 202, Glendale, CA 91206
	<b>Planned Activities</b>	N/A CDBG Administration
<b>2</b>	<b>Project Name</b>	Section 108 Loan Repayment (Ascencia)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facility Improvements
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$223,000

	<b>Description</b>	City of Glendale's fifth annual loan payment for a Section 108 Loan Guarantee from the Federal Department of Housing and Urban Development (HUD) that was used toward the acquisition and rehabilitation of a new homeless access center and emergency shelter located at 1851 Tyburn Street.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project is repayment of a Section 108 Loan for the Ascencia Emergency Shelter and Access Center.
	<b>Location Description</b>	Administration: City of Glendale, Community Services and Parks/CDBG, 141 N. Glendale Ave., Room 202, Glendale, CA 91206
	<b>Planned Activities</b>	See description above.
<b>3</b>	<b>Project Name</b>	The Zone Program
	<b>Target Area</b>	SOUTHERN GLENDALE
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services
	<b>Funding</b>	CDBG: \$18,000
	<b>Description</b>	The Zone provides learning assistance for 3rd to 8th grade students from primarily low- to moderate-income households. The key objective of this program is to assist students who are struggling in school, due to language barriers or other limitations, with academic tutoring and homework assistance. The Academy will serve 75 students from five local Glendale elementary schools and one middle school, all located in south Glendale.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 low income youth will benefit from the proposed activity.
	<b>Location Description</b>	Salvation Army Corps Community Center at 320 W. Windsor Road., Glendale, CA 91204
	<b>Planned Activities</b>	See above description.
4	<b>Project Name</b>	Transitional Housing Program for Homeless Women & Children
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Enhance Public Services
	<b>Needs Addressed</b>	Homeless Public Social Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	This project is sponsored by Door of Hope to operate a transitional housing program which provides housing, intensive case management, access to job placement and training, finance/budgeting education, mental health counseling, after-school and life skills classes and housing to up to 13 single mothers and their children, with special provisions for victims of domestic violence. Door of Hope is proposing to serve 13 unduplicated households annually. Each mother will spend up to forty hours in financial management classes, will have one-on-one mental health counseling sessions on a weekly basis, and will participate in life skills classes. the facility is located at an undisclosed site.
	<b>Target Date</b>	6/30/2017



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Door of Hope will serve 18 unduplicated very low income families annually who are survivors of domestic violence.
	<b>Location Description</b>	Confidential location.
	<b>Planned Activities</b>	See above description.
5	<b>Project Name</b>	Fair Housing Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	This project, sponsored by the Housing Rights Center (HRC), provides multi-language fair housing and landlord/tenant services to 600 Glendale residents. The HRC provides services in four key areas: 1) Discrimination Complaint Investigation; 2) Legal Services and Enforcement; 3) Landlord/Tenant Counseling; and 4) Education and Outreach.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 low and moderate-income families will benefit from the proposed activities.
	<b>Location Description</b>	The HRC has a main office located at 3255 Wilshire Boulevard, Suite 1150 in Los Angeles.

	<b>Planned Activities</b>	See description above.
<b>6</b>	<b>Project Name</b>	Homeless Prevention Program/Loaves & Fishes
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Enhance Public Services
	<b>Needs Addressed</b>	Homeless Public Social Services
	<b>Funding</b>	CDBG: \$33,500
	<b>Description</b>	Operation of an existing case management service for the Loaves & Fishes Homeless Prevention Program located at 4322 San Fernando Road. The Homeless Prevention Program will serve 60 low-income households who are at imminent risk of becoming homeless with case management, advocacy, and coordination of services with other agencies in the community.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Homeless Prevention Program will serve 60 low-income small and large families annually.
	<b>Location Description</b>	The Loaves & Fishes Homeless Prevention case management program is located at 4322 San Fernando Road, Glendale, CA 91204.
<b>Planned Activities</b>	See above description.	
<b>7</b>	<b>Project Name</b>	Community Outreach Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services

	<b>Funding</b>	CDBG: \$55,500
	<b>Description</b>	The project provides social services to low and moderate-income persons, primarily targeting individuals and families who are newly arrived and have limited English ability and are unemployed. ARS will provide social services to 150 individuals such as: 1) life skills/ESL classes for seniors; 2) individual, youth and family counseling; and 3) job search assistance and employment referrals.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low and moderate-income families will benefit from the proposed activities.
	<b>Location Description</b>	The program is located at 517 W. Glenoaks Boulevard, Glendale, CA 91202.
	<b>Planned Activities</b>	See above description.
<b>8</b>	<b>Project Name</b>	Youth Employment Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services
	<b>Funding</b>	CDBG: \$47,500
	<b>Description</b>	The Youth Employment Program, sponsored by the Glendale Youth Alliance (GYA), consists of the Glendale Youth Employment Partnership/Glendale Resource for Employment and Training (GYEP/GREAT). GYA will serve 50 youth annually under the program. GYA provides youth with pre-employment training skills, workplace skills, communication skills, work experience, and case management. GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 low income youth will benefit from the proposed program activities.
	<b>Location Description</b>	GYA operates out of the Verdugo Job Center, located at 1255 S. Central Avenue, Glendale, CA 91205.
	<b>Planned Activities</b>	See above description.
9	<b>Project Name</b>	Intervention/Prevention Counseling Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services
	<b>Funding</b>	CDBG: \$38,000
	<b>Description</b>	This project, sponsored by CASPS, consists of a group counseling program for elementary school students. The program will operate at Christopher Columbus Elementary School, Edison Elementary School, and John Muir Elementary School. The program's objective is to help students overcome academic and behavioral problems by engaging them in interactive activities that give them hope, self-awareness, and self-esteem. The group counseling program will serve 75 students.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 low income youth will benefit from the proposed activities.

	<b>Location Description</b>	The program will operate at three elementary schools: Christopher Columbus Elementary School, located at 425 W. Milford Street, John Muir Elementary School, 912 S. Chevy Chase Dr., and Thomas Edison Elementary School, 435 S. Pacific Avenue.
	<b>Planned Activities</b>	See above project description.
<b>10</b>	<b>Project Name</b>	Homeless Outreach Case Management
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Enhance Public Services
	<b>Needs Addressed</b>	Public Social Services
	<b>Funding</b>	CDBG: \$24,500
	<b>Description</b>	This project, sponsored by Ascencia, will serve 100 homeless individuals and families on the streets and connects them to appropriate services, with the ultimate goal of getting them on a path to housing. The Homeless Outreach program specifically targets the chronically homeless and service resistant population. In addition to helping the homeless, the program engages the business and residential communities by providing: community education through public presentations, printed materials and active participation in local coalitions, service collaborative, service organizations, and business associations. Ascencia is located at 1851 Tyburn Street.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 homeless persons will benefit from the proposed activities.
	<b>Location Description</b>	Ascencia is located at 1851 Tyburn Street, Glendale, CA 91204.
	<b>Planned Activities</b>	See above project description.

11	<b>Project Name</b>	Flooring Improvement Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Public Facility Improvements
	<b>Needs Addressed</b>	Homeless Public Facilities
	<b>Funding</b>	CDBG: \$89,680
	<b>Description</b>	This project is sponsored by Door of Hope (DOH) and involves flooring improvements to a 16-unit transitional housing facility for homeless women and families. The building is located at an undisclosed site. Door of Hope will remove existing carpeting and replace and install new commercial grade laminated flooring in each of the units. This renovation will provide a safe and secure environment for homeless families as well as reducing the tears, stains, odors and germs of the current carpet/flooring conditions. DOH provides transitional housing, intensive case management, job placement and training, mental health counseling, after-school and life skills classes and housing relocation to 18 unduplicated households annually.
	<b>Target Date</b>	9/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	18 low income formerly homeless families are expected to be assisted with the proposed activity annually.
	<b>Location Description</b>	Confidential address.
	<b>Planned Activities</b>	See above project description.
12	<b>Project Name</b>	Bathrooms Renovation Phase 2
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facility Improvements

	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$36,420
	<b>Description</b>	This project is sponsored by Homenetmen Glendale Ararat Chapter to renovate two bathrooms at the South Campus Athletic Center of the Homenetmen Ararat Chapter located at 3347 N. San Fernando Road, Los Angeles. The project involves installing new ADA and regular toilets, lavatories, partitions, flooring, and toilet accessories in the restrooms in the second floor of the building. The project will also bring the two bathrooms in compliance with ADA codes and regulations. This is a multi-year project.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The estimated number of low and moderate-income youth served at the center is 600 per year.
	<b>Location Description</b>	The Homenetmen "Ararat" Chapter facility is located at 3347 N. San Fernando Road, Los Angeles, CA 90065.
	<b>Planned Activities</b>	See above description.
13	<b>Project Name</b>	Adventist Health Glendale-Live Well Senior Program Windows Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facility Improvements Enhance Public Services
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$104,605
	<b>Description</b>	This project will replace existing windows at the Live Well Senior Center located at 1509 Wilson Terrace, Glendale, Ca 91206. The proposed windows will comply with energy standards. The current windows date back to 1926. The renovation will create a draft free, well-lit facility supporting full time senior health services.
	<b>Target Date</b>	9/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 low income seniors (individuals) will benefit from the proposed activities.
	<b>Location Description</b>	The Live Well Senior Center, previously named the Center for Mission and Community Development is located at 1509 Wilson Terrace, Glendale, CA 91206 in a separate building adjacent to the main medical center.
	<b>Planned Activities</b>	See above description.
<b>14</b>	<b>Project Name</b>	Conversion to Solar Electric Energy System-Phase II
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facility Improvements
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	This project is sponsored by Homenetmen Glendale Ararat Chapter to install a partial Solar Electric Energy System at the South Campus Athletic Center of the Homenetmen Ararat Chapter located at 3347 N. San Fernando Road, Los Angeles. The center has two gymnasiums for basketball and volleyball and two additional halls for gymnastics, martial arts, table tennis and dance classes. The project involves installing 125 solar panels and inverters, including electrical upgrades needed for completing the Solar Electric and Energy System. This is a multi-year project.
	<b>Target Date</b>	



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 unduplicated low and moderate-income youth will benefit from the proposed activities.
	<b>Location Description</b>	South Campus Athletic Center of the Homenetmen “Ararat” Chapter located at 3347 N. San Fernando Road, Los Angeles, CA 90065.
	<b>Planned Activities</b>	See above description.
15	<b>Project Name</b>	Ascencia Solar Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homeless Services Public Facility Improvements
	<b>Needs Addressed</b>	Homeless Public Facilities
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This project is sponsored by Ascencia to install a solar panel system at the Ascencia building located at 1851 Tyburn St. The 11,500 sq. ft. building was built in 1983 and completely remolded in 2013 to serve as a 40 bed emergency shelter for homeless families and individuals and an Access Center. The project involves installing 126 roof mounted solar panels which would generate solar electrical power for the entire building.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The activity will assist 600 homeless families and individuals per year.
	<b>Location Description</b>	Ascencia is located at 1851 Tyburn Street, Glendale.

	<b>Planned Activities</b>	The planned activitie is described above.
<b>16</b>	<b>Project Name</b>	Glendale Community Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facility Improvements
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$95,900
	<b>Description</b>	This project is sponsored by Catholic Charities of Los Angeles Inc. for building improvements at the Glendale Community Center located at 4322 San Fernando Road. The 6,658 sq. ft. building is 22 years old and the requested improvements include: 1) removing and replacing the existing main underground sewer line, 2) removing and replacing plumbing fixtures with more efficient sinks, urinals, and toilets, and faucets, 3) replacing existing kitchen cabinets, repairing and painting existing walls, 4) patching and painting cracks in the floor, walls, and ceilings from structural weakening, and 5) removal and replacement of existing light fixtures.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The number of low income small and large families to be served is 700 per year.
	<b>Location Description</b>	Catholic Charities Community Center, 4322 San Fernando Road., Glendale, 91204.
	<b>Planned Activities</b>	
<b>17</b>	<b>Project Name</b>	ESG16 Glendale
	<b>Target Area</b>	

<b>Goals Supported</b>	Homeless Services
<b>Needs Addressed</b>	Homeless
<b>Funding</b>	ESG: \$142,237
<b>Description</b>	City of Glendale's 2016 Emergency Solutions Grant (ESG) funds will be used to operate an emergency shelter for the homeless (Ascencia), provide emergency homeless prevention assistance to prevent homelessness (Catholic Charities), and provide Rapid Re-Housing for recently displace individuals (City of Glendale). Activities will be carried by two sub-recipients, Ascencia, and Catholic Charities of Los Angeles, Inc., and one project will be carried out by the Grantee (the City of Glendale). See list of activities below. Recipients must provide matching funds equal to the amount of funds provided by the ESG grant. The ESG funding allocations adhere to all the required ESG funding caps for program activities. Funding caps for the allocation of ESG funds are listed on a separate document.
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	280 very low income and zero income homeless persons including families will benefit from the proposed ESG activities.
<b>Location Description</b>	See Planned Activities below for location description.

<p><b>Planned Activities</b></p>	<p>The planned activities for the 2016 ESG program are listed below.</p> <p><b>1. Emergency Housing Program, ESG Grant \$44,480</b></p> <p>This activity is sponsored by Ascencia for operation of its existing 40-bed year-round Emergency Housing Program for homeless families and individuals at the Ascencia Emergency Shelter and Access Center at 1851 Tyburn Street in Glendale.</p> <p><b>2. Loaves &amp; Fishes Homeless Prevention Program, ESG Grant \$28,574</b></p> <p>This activity is sponsored by Catholic Charities of Los Angeles, Inc. and involves direct financial assistance to low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. The program is located at the Glendale Community Center at 4322 San Fernando Road in Glendale.</p> <p><b>3. Rapid Re-Housing Program/Housing Services and Relocation, ESG Grant \$63,013</b></p> <p>This activity is sponsored by the City of Glendale Community Services and Parks Department, to assist with housing search and location and place homeless families and individuals in supportive housing in scattered sites, through the provision of Rapid Re-Housing Program funds and direct financial assistance. The Rapid Re-Housing program consists of case management services, and housing quality standards inspection, landlord and tenant medication and program coordination. The program pays for security deposits and rental assistance on behalf of residents. The administration office is located at 141 N. Glendale Ave., Room 202, Glendale.</p> <p><b>Administration of ESG Program, ESG Grant \$6,170</b></p> <p>This activity is sponsored by the Community Services and Parks Department for administration costs for the operation of the ESG program. The administration office is located at 141 N. Glendale Ave., Room 202, Glendale.</p> <p><b>TOTAL ESG PROGRAM \$142,237</b></p>
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<b>18</b>	<b>Project Name</b>	HOME Administration 2016-17
	<b>Target Area</b>	SOUTHERN GLENDALE
	<b>Goals Supported</b>	Rental Housing-New Construction
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$92,000
	<b>Description</b>	HOME Administration for FY 2016-17 HOME program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	HOME Program Administration
	<b>Location Description</b>	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	<b>Planned Activities</b>	See above description.
<b>19</b>	<b>Project Name</b>	2016-17 HOME Rental Acquisition/Rehab and/or New Construction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rental Housing-New Construction
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$834,933

	<b>Description</b>	Glendale will provide new construction and/or acquisition/rehabilitation loans to affordable rental housing developers for development of new or rehabilitated rental housing units serving Low or Very Low Income households at or below 60% AMI. Glendale will require that the improved or newly constructed units be rented at affordable rents for a period of time at a minimum equal to the HOME required period of affordability which will be secured by affordable housing covenants on the property. This program funding includes 2016 CHDO funds (\$138,294). As part of the project selection process the Housing Authority continues to outreach to CHDO developers and all CHDOs are encouraged to apply. However, if the Housing Authority is unable to fund a CHDO project in 2016 it may submit a formal request to the HUD CPD Los Angeles Field Office requesting CHDO funds be transferred to a HUD entitlement activity in order to meet commitment deadlines. Whatever course of action is taken, the Housing Authority anticipates continuing to meet the minimum 15% CHDO requirement in 2016. After regulation changes - determined CHDO funds commitment deadline had not been met despite remaining above a 15% overall goal for program funds. CR funds were deallocated. In FY 17-18 now allocation some of remaining FY 16 dollars for 5th & Sonora project.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 rental units to be built and leased for 4 households at or below 60% AMI
	<b>Location Description</b>	The location of housing units has yet to be determined.
	<b>Planned Activities</b>	See above description.
<b>20</b>	<b>Project Name</b>	Code Enforcement
	<b>Target Area</b>	SOUTHERN GLENDALE
	<b>Goals Supported</b>	Public/Neighborhood Improvements
	<b>Needs Addressed</b>	Public/Neighborhood Improvements

<b>Funding</b>	CDBG: \$370,000
<b>Description</b>	<p><b>Code Enforcement Canceled:</b></p> <p>This project is sponsored by the Community Development Department, Neighborhood Services Section to identify and inspect substandard dwelling units with evident code violations in targeted areas of southern Glendale. The goal of this program is to gain code compliance by working closely and directly with property owners and neighborhood residents to solve problems in southern Glendale targeted areas.</p> <p><b>Homeless Housing Project Canceled:</b></p> <p><b>Pacific Artificial Turf Project Canceled:</b></p> <p><b>Pacific Natural Grass Project 22/23-\$370,000</b> which includes the following facility improvement:</p> <ul style="list-style-type: none"> <li>o excavating the existing grass and 8 inches of soil,</li> <li>o installing a new drainage system,</li> <li>o adding new catch basins for water percolation,</li> <li>o importing new balanced soil,</li> <li>o installing a new irrigation system,</li> <li>o complete laser grading,</li> <li>o sod installation,</li> <li>o installation of new bases, and</li> <li>o completion of ballfield layout.</li> </ul>
<b>Target Date</b>	6/30/2017
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4000 housing units will be inspected annually for housing quality for low and moderate-income families in the targeted southern Glendale eligible areas.
<b>Location Description</b>	Southern Glendale targeted areas.
<b>Planned Activities</b>	See above project description.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City’s target areas are defined by physical, social and economic conditions, which include concentrations of minority and low- and moderate-income households, areas of poverty, above average crime rates, higher concentrations of multi-family housing, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary.

Southern Glendale will receive the largest amount of CDBG funding. An estimated 70% of the entire FY 2016-17 CDBG and ESG funds will be used to fund social services, housing, community centers, and public improvements that will benefit low- and moderate-income residents living in southern Glendale.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
SOUTHERN GLENDALE	70

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

As mentioned above and described in detail in the City's Consolidated Plan, CDBG and ESG funding will be utilized primarily in southern Glendale due to the high concentration of low income families and minority concentrations. The need for affordable housing is present throughout the City. Use of HOME funds is highly dependent upon topography (not too steep of slopes for multi-family development), and identification of vacant (or underutilized) and properly zoned sites. Through the Housing Element process developable sites for future housing development have been identified. Opportunity to purchase these sites for a reasonable cost is major determining factor of affordable housing location.

### **Discussion**

See above.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lower-income households continue to pay high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and substandard housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for the LMI households in Glendale, the following goals below and programs will be available during the next program year:

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	2,004
Special-Needs	600
Total	2,604

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	2,600
The Production of New Units	4
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	2,604

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Affordable Housing – the Housing Authority expects to initiate (start construction) of 4 new construction rental units for 4 non-homeless households with HOME funds in 2015-16. The Housing Authority expects to administer approximately 2,600 Section 8 Housing Choice Vouchers and to provide rental assistance to each of those households in 2015-16. Although the City of Glendale through the Glendale Continuum of Care expects to administer over 90 units of permanent housing through the Shelter Plus Program and Permanent Supportive Housing programs for formerly homeless person and to provide rental assistance to each of those households in 2015-16, these are provided with the use of federal Continuum of Care funds and so are not listed in the chart above.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Glendale does not have Public Housing.

### **Actions planned during the next year to address the needs to public housing**

The City of Glendale does not have Public Housing.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Glendale does not have Public Housing.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Glendale PHA is not designated as troubled by HUD and does not have Public Housing.

### **Discussion**

The City of Glendale does not have Public Housing.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Glendale has several collaborative partners through both the Continuum of Care and Emergency Solutions Grant programs that are working to solve the issues of homelessness for those who are sheltered, unsheltered, chronically homeless, and those who are at risk of becoming homeless. From the results of the overall point in time counts over the last count, the overall trend of homelessness is going down. The City of Glendale has been implementing Housing First and Rapid Re-Housing program models and has been serving chronically homeless who are unsheltered. The City's Action Plan also includes goals to service the needs of non-homeless special needs population as described below.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Glendale 's goal for reducing and ending homelessness will focus on supporting street outreach and engagement efforts to reach out to homeless persons (especially unsheltered persons). Such action will continue to focus on identifying chronically homeless persons in need of a housing first approach. Such attention will be given to the most visible and hardest-to-reach individuals. These actions will have the support of various public and private partners who can help identify, house, and provide social services in order to help implement a housing first approach. Specific outreach strategy will include:

Outreach: Provide street outreach services to homeless persons and connect clients to the continuum of care. 120 persons will be serviced through outreach.

Coordinated Entry System (CES)-Through the provision of Coordinated Entry System (CES), outreach and housing navigators are working completing the VI-SPDAT and utilizing the HMIS system to prioritize housing and help clients address barriers contributing to homelessness. 800 persons served with intake.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Specific strategies to addressing the emergency and transitional housing needs of homeless persons will

include the following:

- Emergency Shelter: Provide year-round emergency shelter beds and year-round domestic violence crisis shelter beds to homeless persons.
- Transitional Housing: Provide transitional housing for family households at any given time.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Based on the most recent certified homeless count conducted January 28, 2015, 208 unduplicated

homeless persons were enumerated. This included:

- 122 (59%) are individuals and 86 (41%) are persons in families.
- 44 of the 208 (21%) are children under 18 years of age.
- 164 of the 208 (79%) are adults 18 years of age or older. Of the 164 adults:
  - 17 (10%) are 62 years of age or older;
  - 69 (42%) meet the definition of chronically homeless;
  - 38 (23%) are identified with a chronic mental illness;
  - 26 (16%) are identified as having problems with chronic substance abuse;
  - -12 (7%) suffered from both substance abuse and a serious mental illness (dual diagnosis);
  - 64 (39%) are either chronic substance abusers or mentally ill,
  - 4 (2%) identified themselves as HIV positive or having been diagnosed with AIDS; and
  - 6 (4%) are veterans.

- 63 out of 208 (30%) are identified as being homeless due to domestic violence;
- 52 (83%) were women and their children, and
- 11 (17%) were men that are homeless.

Specific strategies to help homeless persons center on providing permanent supportive housing assistance to persons who are chronically homeless individuals at any given time, in addition to families as mentioned above with a goal of assisting 60 persons.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

People “at-risk” of becoming homeless include very low income individuals and families who, because of a number of barriers, are in immediate threat of becoming homeless. Among the risk factors to becoming homeless are poverty and high housing costs. In terms of subpopulations, seniors, those who are released from correctional institutions, and emancipated youth from the foster care system are especially vulnerable to becoming homeless.

The number of households “at-risk” for homelessness is directly related to poverty rates. According to the Economic Roundtable’s report Homelessness in Los Angeles, approximately one quarter of Los Angeles County residents with incomes below 50 percent of the poverty threshold become homeless at some point during the year. According to 2011-13 ACS Census data, for the City of Glendale as a whole, the total percentage of persons below poverty level was 14.7 percent, a decrease from the 15.5 poverty level from the 2000 Census. However, the poverty rates for southern Glendale residents are significantly higher with certain census tracts with 30 percent poverty rates. Although public assistance benefits do

provide some help for those in poverty, General Relief benefits are usually inadequate for a person to maintain housing. According to a separate report by the Economic Roundtable, over half of the individuals who receive General Relief experience homelessness.

Another indicator of those “at-risk” of becoming homeless is the percentage of income paid for housing or rent. Because the housing costs in Glendale are higher than many other Los Angeles communities, housing cost burden is a significant issue for Glendale low income households. A significant fraction of low income households are considered overburdened by housing costs as documented in the Consolidated Plan. The problem is most acute for renters. Many of these persons are rent burdened and are at-risk of becoming homeless if a financial emergency or job loss occurs. Glendale service providers reported that another obstacle facing the homeless “at-risk” population is underemployment or unemployment because of shifts in the local economy and a lack of viable job skills. Without the appropriate skill development, low-income households are restricted to low paying jobs without opportunity for advancement. Furthermore, some individuals and families are unaware of, or ineligible for, the job training and employment assistance resources available in the community. Other prevalent issues among the homeless “at-risk” population include lack of transportation and affordable childcare. These present difficulties in obtaining and sustaining employment.

Specific strategies will include:

- **Homeless Prevention:** Provide case management to 75 households, and serve 50 households with direct utility and rental assistance.
- **Rapid Re-Housing:** Provide case management and direct financial assistance to 20 households.
- **Reallocation:** The City of Glendale has reallocated a supportive services only program to Coordinated Entry System (CES) for servicing 800 persons.
- **Job Training Programs:** Improve utilization of the Verdugo Jobs Center, a workforce development funded one-stop employment center for skill development, job training, and employment counseling for 20 persons.

## Discussion

In terms of special needs, supportive service needs of the elderly and frail elderly will continue to be met by the City through the Senior Services program operated by the Community Services and Parks Department in collaboration with public welfare agencies such as Social Security, Department of Public Social Services, etc. In FY 2016-17, \$15,000 in General Funds will replace CDBG funds for the Senior Services program along with LA County Department of Aging funds for senior case management serving an estimated total of 250 elderly residents, a priority service group.

Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large



segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year.

Rental assistance is also an activity for non-homeless with special needs (persons with AIDS, disabled individuals and families with a disabled member). Members of these groups are seriously at risk, and often qualify for Section 8 assistance. Currently, 64% of rental assistance is provided to elderly household members and 90% is provided to disabled households each year (many of these households overlap). The Glendale Housing Authority will continue to work with the Pasadena Housing Authority and Pasadena AIDS Service Center to facilitate access to Housing Opportunities for Persons with AIDS (HOPWA) for Glendale residents. In addition, the Continuum of Care Programs will provide housing to homeless disabled persons. Supportive services for Shelter Plus Care residents are provided by local service providers with expertise in the residents' disabilities.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

This section reviews a variety of potential public policy barriers to affordable housing in the City of Glendale. Potential barriers assessed include the City's growth limits (land use), development standards (zoning), approval process, building codes, fees and charges, and other policies, including tax policies, that might affect return on residential investment.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The 2016-2020 City of Glendale Housing Element has several programs to limit or reduce barriers to residential housing generally that often reduce barriers to affordable housing as well. The following program activities are anticipated during the 2016-17 period: Complete the South Glendale Community Plan to increase certainty in the development process and review zoning standards for the area; Implement a Transit Oriented Development zone (TOD) in the City's Zoning Code (at the same time as the South Glendale Community Plan) to revise commercial zone districts to allow mixed use development (including residential) in these areas and implement shared parking and other transportation and parking incentives such as those used in the Downtown Specific Plan; and Complete the Tropico Station neighborhood plan (as part of the South Glendale Community Plan.) Both of these plans are in progress. They were delayed from projected 2016 completion due to need to complete the transportation model and EIR. Project 2017 completion dates. Continuing to implement and evaluate impact of streamlining measures adopted in 2014.

### **Discussion:**

Annually the City of Glendale Planning Division reviews fees and charges to assure they reflect actual costs to the City of development and to determine if they are commensurate with fees and charges in other nearby jurisdictions, including Burbank and Pasadena. To date Glendale development charges and fees have been equal to or less than those of other nearby communities.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following section describes the City's planned actions to carry out the following strategies that were outlined in the Consolidated Plan with actions that will occur during the program year. These include actions to:

- Address obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop and enhance the institutional structure
- Enhance coordination

### **Actions planned to address obstacles to meeting underserved needs**

Due to loss of federal and redevelopment funding, competition for remaining limited affordable housing project development funds is even greater. It is even more necessary to leverage other funding sources and more difficult than ever. Glendale works with development partners, both private and nonprofit, to assist them in competing for leveraged development funds. In order to position the City to compete for such funding and to improve efficiencies, Glendale is continuing to build partnerships with other communities and organizations.

The City is also finding it increasingly necessary, due to lack of vacant developable land, to create suitable development sites through assistance to developers with relocation of existing residents and demolition of existing buildings on underutilized or blighted mixed use properties. The property can then be redeveloped at a higher density and at a higher standard of development, although this also increases the overall cost of land.

Unfortunately, Housing Authority sponsored homebuyer education programs that assisted some underserved residents in reaching homeownership have been eliminated due to a loss of over 50% of affordable housing funds. In an effort to cover this gap the City now provides referrals (as requested) to other agencies or lenders that may provide such education.

The Community Development – Housing Division conducted public forums in 2014-15 as part of the Consolidated Planning process on the City's affordable housing programs for the general public in an effort to increase transparency and understanding of the public as to how affordable housing programs work and who they serve and how they work. A public meeting to discuss affordable rental policies is

scheduled in April 2016.

The Community Development – Housing Division contracted with Nan McKay and Associates to review Housing Authority Section 504 policies and procedures, and to review accessibility of housing offices to the public in order to improve these elements of the Housing program to better served the disabled community. Implementation of measures identified in this review are underway in 2016-17.

### **Actions planned to foster and maintain affordable housing**

The City is tracking affordable housing covenants and their expiration dates within the City and contacting owners on a proactive basis to determine how to preserve affordable housing including leveraging rehabilitation funds from federal and state sources. In 2016-17 it is expected that Maple Park, a 1984 HUD 202 apartment for disabled persons, will complete re-syndication of low income housing tax credits, rehab of buildings and extension of affordability for another 55 years with Housing Authority assistance.

The City aggressively implements affordable housing density bonus programs, to provide affordable housing units in private, for profit residential developments. In 2016-17 expect 3 projects with 19 Very Low Income rental units to lease up and 3 projects with 16 Very Low income rental units to obtain building permits.

The City has identified future development sites as part of the 2014-2021 Housing Element and is implementing six comprehensive program strategies to address the City's housing needs, including: \Preservation and Enhancement of Existing Housing Stock, Production of Affordable Housing, Rental Assistance, Housing Services, Fair Housing, and Sustainability.

### **Actions planned to reduce lead-based paint hazards**

On an annual basis the City is tracking lead based paint poisoning cases as identified by the Los Angeles County Health Department (within privacy limits) to determine trends and areas with increased instances of lead based paint hazards. As part of annual compliance monitoring, staff is checking to make sure that proper notification of tenants of lead based paint hazards in age appropriate buildings is

taking place and is notifying property managers of mitigation measures necessary to address any potential hazards. Multi-family rental rehabilitation programs include lead based paint hazard mitigation measures.

### **Actions planned to reduce the number of poverty-level families**

The primary emphasis of the anti-poverty strategy is to raise the income of Glendale's poorest households, especially those living below the poverty level. This includes providing those households with the educational, training, supportive service and childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers.

Through community development and housing programs described below, the City of Glendale has been effective in reducing the poverty level in the previous FY 2010-15 Consolidated Program years. During this time, the City's poverty rate has dropped from 15.5% in the 2000 Census to 14.2% in 2013 (ACS data estimate).

Nonetheless, community development and housing programs will emphasize further reducing the number of poverty level families in the next Consolidated Plan cycle. The programs listed below describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families. The following list of programs will continue to be part of the anti-poverty strategy. Detailed strategies for the specific programs are described in the City's Consolidated Plan.

- Affordable Childcare and Youth Programs
- Public Social Services
- Employment, Training and Education (Workforce Investment Opportunity Act programs)
- Transportation
- Housing Programs
- Homeless Services
- Section 3 Employment Program

The City's affordable housing objectives for reducing poverty include increasing affordable rental opportunities through new construction, increasing affordable home ownership opportunities for first time home buyers through new construction, preserving and maintaining the existing affordable rental housing stock. These objectives and the programs which result from them, form a major component of the anti-poverty strategy by reducing the cost burden of housing, and by creating linkages with Glendale's homeless continuum of care.

Programs for providing housing and supportive services to homeless families, and the strategies for

increasing affordable housing for low-income and special needs households are described in the Housing Strategies and Homeless Needs Assessment sections.

### **Actions planned to develop institutional structure**

The City's community development, homeless, and housing institutional structure and delivery system in Glendale is quite efficient. However, there are key elements in the structure and delivery system which could be improved. The City of Glendale will attempt to address these gaps through the following strategies and actions:

- Maintaining multi-purpose centers to ensure coordination and efficiency of community services;
- Coordinating youth and senior citizen programs;
- Continuing involvement of housing providers and social service agencies with the Glendale Continuum of Care Committee;
- Increasing capacity building for non-profit housing and social service organizations through technical assistance and grant writing workshops;
- Increasing the dissemination of housing information to the Glendale Board of Realtors Affordable Housing groups; and
- Better coordination between the CDBG and CoC programs with workforce development programs, and the citywide economic development program.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. The City would continue to have regular technical assistance funding meetings with social service community agencies and other ongoing meetings with the Continuum of Care Committee and special coalitions such as the Glendale Healthy Start Committee, Glendale Healthier Community Coalition, Glendale Mental Health Task Force, and other special community coalitions. The City also coordinates its Economic Development activities with the Workforce Investment Opportunity Act program which directly links with private business, industries, and job developers through the Verdugo Job Center located and operated by the City of Glendale.

The City will continue to provide technical assistance and development project management coordination and assistance to nonprofit affordable housing developers as their projects request funding and proceed through permitting and construction and lease up process.

As part of the 2014-2020 Housing Element, the City Community Development Housing Division will develop an informational brochure and use other outreach methods to provide information on City

policies and supportive services for the developmentally disabled community in 2016-17.

**Discussion:**

N/A

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section addresses the program specific requirements for the CDBG, HOME, and ESG programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is



as follows:

No other forms of investment are being used beyond those listed in the Plan.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME New Construction Home Ownership Program with related homebuyer activities will apply Resale Restrictions to ensure requirements of the HUD HOME rule 92.254 are met. A copy of the Resale Restrictions guideline is attached in the Grantee Unique Appendices attachment on the Administration Page. The guidelines ensure that if the housing does not continue to be the principal residence of the family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low income family and will use the property as the family's principal residence. And the guidelines ensures that the price at resale provides the original HOME-assisted owner a fair return on investment and ensures that the housing will remain affordable to a reasonable range of low-income homebuyers.

Although the FY 2016-17 Action Plan does not list any homeownership activities there are homeownership activities listed in the Consolidated Plan. Therefore, the Resale Restrictions are submitted annually as part of the Attachments under AD-26. In addition, the City is proposing to process an amendment to the Annual Plan to add a homeownership activity under the HOME program.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

As described in the City's Homeownership Program Guidelines the period of affordability is based on the total amount of HOME funds invested in the housing. Deed restrictions in the form of Addendum to Grant Deed and HOME Deed of Trust are used to impose the resale restrictions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multi-family housing that is rehabilitated

with HOME funds.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Glendale has developed the following standards in the attached Emergency Solutions Grant Written Standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

See attached ESG Written Standards under under Administration AD-25.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Glendale is the Lead Agency for the Continuum of Care and serves as the lead coordinator for homeless programs for the City of Glendale. The City coordinates services for the chronically homeless persons through various organizations including Ascencia, PATH Ventures and the Salvation Army. Ascencia is the lead Coordinated Entry Services (CES) coordinator for the City of Glendale's Continuum of Care Committee and Board, and coordinates intakes and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, mental health services and housing coordination. The City of Glendale manages the rental assistances Continuum of Care program, formerly the Shelter Plus Care program and coordinates through the YWCA of Glendale and Door of Hope for homeless programming and services specifically for victims of domestic violence.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through a local RFP, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all private non-profit agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Opportunity Act (WIOA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC

programs. The formal report is submitted to City Council for approval and submission to HUD.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets this requirement.

5. Describe performance standards for evaluating ESG.

The City of Glendale, in compliance with HEARTH Act performance measurements, will focus on outcomes and ESG performance on the following measures that impact CoC performance:

- Reduction of length of time of stay at Emergency Shelters by 10% from previous year
- Recidivism (subsequent return to homelessness)
- Access/coverage (thoroughness in reaching persons who are homeless)
- Overall reduction in number of persons who experience homelessness
- Job and income growth for persons

An evaluation of all of the proposals are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS program reporting, outcomes, overall program capacity, financial management and coordination of CoC programs. Sub-recipient homeless agencies submit quarterly reports to the City of Glendale in addition to reports from the HMIS for evaluation of program outcomes, goals and services provided on a quarterly basis. Final performance standards are reviewed and a formal report is submitted to City Council for approval and submission to HUD.

### **HOME Eligible Applicants:**

The Glendale HOME program serves low and very low income households. The specific households to be served, and whether beneficiaries will be limited and preference will be given to a particular section of the low-income population, will depend upon the specific project.

## New Affordable Housing Projects in FY 2015-16

The Action Plan anticipates funding a project in 2015-16 that will increase affordable rental housing opportunities either through New Construction or Acquisition/Rehab of multi-family housing. There are no activities proposed for this program at this time. Future projects will be identified and funded through a Statement of Interest (over the counter) or a Request for Proposal process, as appropriate and in accordance with Housing Authority guidelines described below. At the time of identification of a project meeting Housing Authority priorities and funding requirements, an Action Plan Amendment will be completed prior to funding of the project.

**Project Funding Process - Developer and Project Selection:** A developer/project selection process was adopted by the Housing Authority in April 2011. Three methods of developer/project selection have been identified and procedures to deal with these methods in the future have been approved:

1. Request for Qualifications/Request for Proposals process – This process will be most appropriate for identification of projects and developers for Housing Authority or City owned property to be developed as affordable housing. A competitive review process will be used. Such Requests will be published on affordable housing newsletters sent to Los Angeles County affordable housing developers and organizations, posted on the CDD-Housing website, and be available for pick up at the CDD-Housing counter.
2. Sole Source – This method of developer/project selection would be most appropriate for projects focused on a special needs or unique population with a limited developer/service agency pool appropriate for the type of development needed, or for a very small site that will not interest most developers, or a historically significant site, for a unique community partnership with a local institution or CHDO, or for a project with limited leveraged funding sources available. Establishing a preference for a unique beneficiary population would likely for such a project.
3. Over the Counter – Developers will be encouraged to bring projects to staff on a continual basis to be thoroughly reviewed and vetted for completeness and appropriateness for housing needs and funding availability. These will then be brought to the Housing Authority for their consideration and direction.

Information on this process and required applications may be obtained from Michael Fortney, Senior Housing Projects Manager, or Peter Zovak, Deputy Director of Housing, Community Development Department Housing Division at 141 N Glendale Avenue Suite 202, Glendale, CA 91206. Any developer or project proposal will be thoroughly screened and vetted in accordance with a Due Diligence Checklist that has been developed, to determine whether it serves community needs, meets Housing Authority funding requirements, to determine financial feasibility, to ascertain whether the developer has site control, and to review the timing of the development and funding availability.

## Attachments

## Citizen Participation Comments

**Grantee Unique Appendices**

**Grantee SF-424's and Certification(s)**