

**Notice to Applicants**

*This questionnaire will allow the City determine if a Low Impact Development (LID), Storm Water Pollution Prevention Plan (SWPPP), and/or other NPDES requirements will be necessary before receiving building and/or grading permits for this project.*

Name of Owner/Developer:	Project Location:
Contact Person(s)	Lot / Tract No. Telephone No.:

**I. LID verification for Designated/Non-Designated projects**

**A. Designated Projects; please check appropriate boxes.**

1.  New development projects involving  $\geq 1$  acre of disturbed area & adding  $> 10,000$  sq. ft. of impervious surface area
2.  New industrial parks with  $\geq 10,000$  sq. ft. impervious surface area
3.  New commercial malls with  $\geq 10,000$  sq. ft. impervious surface area
4.  New retail gasoline outlets with  $\geq 5,000$  sq. ft. impervious surface area
5.  New restaurants (SIC 5812) with  $\geq 5,000$  sq. ft. impervious surface area
6.  New parking lots with  $\geq 5,000$  sq. ft. impervious surface area, or  $\geq 25$  parking spaces.
7.  New automotive services (SIC 5013, 5014, 5511, 5541, 7532-7534 & 7536-7539) with  $\geq 5,000$  sq. ft. impervious surface area.
8.  New development located in or directly adjacent to or discharging directly to Significant Ecological Area ("SEA")
9.  Redevelopment Projects: Development resulting in creation, addition, or replacement of either (i)  $\geq 5,000$  sq. ft. of impervious surface area on a site that has been previously developed as described in 1-8. (ii)  $\geq 10,000$  sq. ft. of impervious surfaces is on a site that has been previously developed with a single family home.
  - a. LID required for full entire site if  $> 50\%$  of impervious surfaces of a previously developed site is proposed to be altered.
  - b. LID required for incremental development if  $\leq 50\%$  of impervious surfaces of a previously developed site is proposed to be altered.
  - c. Redevelopment does not include routine maintenance activities that are conducted to maintain original line and grade, hydraulic capacity, original purpose of facility or emergency redevelopment activity required to protect public health and safety. Impervious surface replacement, such as the reconstruction of parking lots and roadways which does not disturb additional area and maintains the original grade and alignment, is considered a routine maintenance activity. Redevelopment does not include the repaving of existing roads to maintain original line and grade. (For a. and b. the previous development was not subject to post-construction stormwater quality control requirement.)
10.  None of the above

**B. Non-Designated Projects; please check appropriate boxes.**

Any development project that is not included in subsection A, shall comply with the provisions of subsection D of Section 13.43.040:

1. Does development of the project involve a previously undeveloped site or results in an addition or alteration of  $\geq 50\%$  of the impervious surfaces of an existing development?  Yes;  No;
2. Does the development project consist of  $\geq 5$  units?  Yes;  No;
3. Is the development involving the construction of a single-family hillside home?  Yes;  No;

**For staff use only.** Please do not fill out this portion; **proceed to the next page.**

- You are **not** required to include LID requirements and design criteria for this project.
- You are **required** to include LID requirements on the building/grading plans when submitting them for permitting to the Building and Safety Division for  Full Entire Site;  Incremental Development
- You are **required** to include LID requirements with infiltration
- You are **required** to install at least two LID BMPs
- Implement the following measures:** 1. Conserve natural areas 2. Protect slopes and channels 3. Provide storm drain system stenciling and signage 4. Divert roof runoff to vegetated areas before discharge 5. Direct surface flow to vegetated areas before discharge (for 4 and 5, please disregard if diversion would result in slope instability)
- You may refer to LID provisions and design consideration to the Los Angeles County DPW Manual for LID and/or the California Construction Best Management Practices (BMP) Handbook (Latest Edition).

City of Glendale

Date

**II. SWPPP and Other NPDES Requirements**

1. Is the project ≥ 1 acre?  Yes;  No;

**III. Scope of Project**

Please state the scope of work for the project:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**For staff use only.** Please do not fill out.

- You are required to certify that construction Best Management Practices (BMPs) will be implemented at the construction site.
- You are required to submit for City's approval a SWPPP prior to receiving building and/or grading permits.
- You are required to show proof that you have applied for a state General Permit for Stormwater Discharges associated with Construction Activities and have prepared a SWPPP prior to receiving building and/or grading permits. For more information on state general permit, please call (916) 341-5537.
- For other specific requirements, please consult staff from Land Development Section, Engineering Division in Room 205, or call (818) 548-3945, ask for a Plan Check Engineer.

**Comments:** \_\_\_\_\_

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**City of Glendale**

\_\_\_\_\_  
**Date**