

# Annual Action Plan FY2022-2023



CITY OF GLENDALE

---

FINAL  
JUNE 14, 2022



---

## GLENDALE CITY COUNCIL

Ardy Kassakhian  
Mayor

Vrej Agajanian  
Councilmember

Daniel Brotman  
Councilmember

Paula Devine  
Councilmember

Ara Najarian  
Councilmember

## CDBG ADVISORY COMMITTEE

Ronnie Gharibian  
Chair

Anita Quinonez-Gabrielian  
Vice-Chair

Armik Avedisian  
Committee Member

Zanku Armenian  
Committee Member

Noriar Ghazarian  
Committee Member

**Prepared by:**

City of Glendale

Community Services & Parks Department- Human Services Division

613 East Broadway, Room 120

Glendale, CA 91206

[www.Glendaleca.gov](http://www.Glendaleca.gov)

---

## Table of Contents

1.	AP-05	Executive Summary.....	4
2.	PR-05	Lead and Responsible Agencies.....	9
3.	AP-10	Consultation.....	10
4.	AP-12	Participation.....	20
5.	AR-15	Expected Resources.....	26
6.	AP-20	Annual Goals and Objectives.....	30
7.	AP-35	Projects.....	35
8.	AP-38	Projects Summary.....	37
9.	AP-50	Geographic Distribution.....	59
10.	AP-55	Affordable Housing.....	60
11.	AP-60	Public Housing.....	61
12.	AP-65	Homeless and Other Special Needs Activities.....	62
13.	AP-75	Barriers to Affordable Housing.....	72
14.	AP-85	Other Actions.....	74
15.	AP-90	Program Specific Requirements.....	79

### **ATTACHMENTS**

Attachment 1-Citizen Participation (Comments/Newspaper) .....	83
Attachment 2-Grantee Unique Appendices.....	96
Attachment 3-Grantee- SF-424's and Certification(s).....	112

---

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The FY 2022-23 Action Plan for the City of Glendale's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) program represents the third year of the City's Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Plan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

The Action Plan is a yearly funding plan and is submitted annually to the U.S. Department of Housing and Urban Development (HUD) and covers the following three federal programs administered through the City of Glendale:

- **Community Development Block Grant (CDBG):** Developing viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.
- **Emergency Solutions Grant (ESG):** Providing homeless persons with basic shelter, Rapid Re-housing, homeless prevention, and essential supportive services.
- **HOME Investment Partnership Program (HOME):** Funding a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or that provide direct rental assistance to low-income people.

#### 2. Summarize the objectives and outcomes identified in the Plan

The Objectives and Outcomes identified in the Consolidated Plan provide information related to the proposed geographic distribution of investment, priorities, objectives, and outcomes for allocation of CDBG, ESG, and HOME funds in Glendale. The Objectives and Outcomes include a general description of the homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City's website at: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

In summary, the main priorities and objectives the City plans to address over the next five years include:

General Objective Categories- Activities will meet one of the following:

- Decent Housing (DH)
- A Suitable Living Environment (SL)



- 
- Economic Opportunity (EO) General

Outcome Categories- Activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

In addition to national objectives and performance outcomes, the City must weigh and balance the input from different groups and assign funding priorities that best bridge the gaps in the City's service delivery system. While other goals the City has set are also important, for the purposes of the Consolidated Plan, only those which are anticipated to be funded with CPD funding programs (CDBG, HOME, and ESG) during the five-year planning cycle, are indicated to be high priorities. The City utilizes other funding sources to meet goals that are not considered high priority in the Consolidated Plan. The City established priorities for allocating CPD funds based on a number of criteria, including:

- Urgency of needs
- Cost efficiency
- Eligibility of activities/programs
- Availability of other funding sources to address specific needs
- Funding program limitations
- Capacity and authority for implementing actions
- Consistency with Citywide goals, policies, and efforts

Needs which have been determined to be a High Priority level will receive funding during the Five-Year Consolidated Plan. The priorities for the FY 2020-2025 Consolidated Plan, established in consultation with residents and community groups, include the following:

- Homeless
- Public Facilities
- Public Social Services
- Public/Neighborhood Improvements
- Housing

Activities funded within the five years of the Consolidated Plan will support at least one objective and one outcome described above. Each activity that is funded by CDBG, ESG, and HOME will be set up in IDIS to describe specific objectives and outcomes and quantities accomplishments and reported annually in the City's CAPER. In addition, within the framework of reaching program outcomes, funding is focused on program activities which help to improve availability/accessibility/, affordability, and sustainability.

---

### 3. Evaluation of past performance

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City of Glendale's management of CDBG, ESG and HOME program funds, the City's compliance with the Annual Action Plan and the Consolidated Plan and the extent to which the City is preserving and developing decent affordable housing, creating a suitable living environment and expanding economic opportunities through the annual CAPER report. Overall, the City has performed satisfactorily in addressing its priority needs and carrying out the programs described in the Consolidated Plan as reported in the CAPER.

Major accomplishments to be reported in the third year of the City's Consolidated Plan CAPER include the following: construction phase for three new affordable housing rental projects: 1) Citrus Crossing, 900 E Broadway. Project will create 126 units of affordable housing for extremely low, very low and low income seniors. 2). Harrower Village (920 E Broadway), an adaptive re-use and historic preservation project that will create 39 units of affordable housing for extremely low, very low and low income seniors; 515 Pioneer Drive, formerly owned by AT&T. This project will create 338 units of affordable housing for extremely low, very low and low income seniors and small families. All 3 projects will utilize HOME funded for 11 units in each building.

The City also added 1,475 units of workforce housing among 5 existing multifamily housing developments. Among these units, 70 are reserved for very low income households, 70 are reserved for low income households, and the remainder are reserved for moderate income households.

In 2022-23 the City will continue the search for opportunities for new construction and rehabilitation of existing buildings for lower income renters using HOME funds and other affordable housing funds such as Lower Income Tax Credits and housing bonds.

In 2022-23 the City will continue the search for opportunities for new construction and rehabilitation of existing buildings for lower income renters using HOME funds and other affordable housing funds such as Lower Income Tax Credits and housing bonds. Two properties are currently under negotiations for purchase by the Housing Authority for affordable housing development. CDBG accomplishments include the completion of the Homenetmen Ararat Youth Center's Gym Divider project that assists low- to moderate income youth and the finalization of the Armenian Cultural Foundation Solar Panel Installation project which addresses sustainability and allows the community center to provide services to low to moderate income individuals. The City will continue to improve park improvement projects as a high priority with CDBG funding in FY 2022-2023 along with improvement to non-profit community centers serving low- and moderate-income residents, especially those serving the homeless.

---

In general, the City's continued success in providing affordable housing for low income persons and providing suitable living environment, particularly for the homeless and at-risk homeless population are goals that will be carried out in FY 2022-23.

#### **4. Summary of Citizen Participation Process and consultation process**

*Summary from citizen participation section of plan.*

Citizen participation is a highly valued component of the Annual Action Plan preparation process, and the City created a wide variety of opportunities to invite extensive feedback from the community. This process included:

- One CDBG Open House
- Community Public Hearings;
- Community Development Block Grant Advisory Committee meetings;
- Continuum of Care Committee meetings;
- Senior Services Committee meeting;
- City Council and Housing Authority meeting; and
- Special Joint Meeting with the Glendale Housing Authority and the City Council.

Outreach also included consultation and interaction with community residents, public and private agencies, City departments, social service agencies, agency coalitions, including organizations that provide housing and supportive services to special needs population.

Detailed efforts to broaden citizen participation are described on Section AP-12-Participation.

Upon completion of the draft Annual Action Plan, it was available for public review and comment for 30 days, from June 15, 2022 to July 15, 2022. Copies of the Annual Plan were available to the public at City Hall-Community Services & Parks Administration Office, the Community Development-Housing Division Office, as well as on the City's website at: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

#### **5. Summary of Public Comments**

The City's Annual Plan Public Hearing was held on April 13, 2022 at Pacific Community Center. Due to the evolving situation with the COVID-19 pandemic, four platforms for participating in the Citizen Participation were made available:

- 1) In-person Public Meeting
- 2) Attend a Virtual Public Meeting
- 3) Email Comments or questions

---

#### 4) Call in by Telephone

Three (3) residents participated in the Public Hearing, nine (9) attended the Virtual Meeting, and no emails or telephone comments were received. In-Person and Virtual Public meeting participants included CDBG Advisory Committee board members, Parks and Recreation and Community Services Commissioner. Comments were made regarding outreaching to low and moderate income residents to gauge what CDBG programs they would like to see funded. Feedback included offering more assistance for Homeless Services. The City also had a 30-day public comment period of the FY 2022-2023 Annual Action Plan after it was published in local newspaper-the Glendale News Press, and on the City's webpage at:

<https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>

No public comments were presented during the 30-day public comment period of the Annual Action Plan.

#### **6. Summary of comments or view not accepted and the reason for not accepting them**

All comments were reviewed and accepted.

#### **7. Summary**

The Annual Action Plan reflects the coordinated efforts of the residents, stakeholders, partner agencies, and City Departments. Through the projects and activities outlined in the Annual Action Plan, the effectiveness and impact of federal funds will be maximized through targeted investments and improved and coordinated service delivery. The Annual Plan will serve as a guide for the next year as the City of Glendale prioritizes its efforts and resources to help achieve the shared goals of HUD and the community which are: to provide decent and affordable housing; a suitable living environment; and expanded economic opportunity.

---

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Agency Role	Name	Department/Agency
CDBG Administrator	Maggie Kavarian, Community Services Manager	Community Services & Parks Department
HOME Administrator	Pamela Jackson, Housing Coordinator	Community Development Department
ESG Administrator	Arsine Isayan, Homeless Programs Manager	Community Services & Parks Department

Table 1 – Responsible Agencies

**Narrative**

The City of Glendale is a direct entitlement community for the CDBG, ESG, and HOME programs. The City of Glendale's Community Services & Parks Department administers the CDBG and ESG programs and the CDBG Section is responsible for submission of the Consolidated Plan and Annual Action Plans with the assistance of the Community Development Department-Housing Division who administers the HOME program.

**Consolidated Plan Public Contact Information**

Maggie Kavarian, Community Services Manager

[mkavarian@glendaleca.gov](mailto:mkavarian@glendaleca.gov)

Phone (818) 548-2000

Web site: <https://www.glendaleca.gov/government/departments/community-services-parks/community-development-block-grant>



---

## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Glendale's Community Services & Parks Department took the lead on behalf of the City of Glendale in developing and coordinating activities for the FY 2022-23 Annual Action Plan. Consistent with federal requirements, an extensive and coordinated needs assessment was undertaken to obtain input in formulating the Annual Plan. This input involved extensive consultation with public and private agencies, social service agencies, agency coalitions, community residents, and neighboring cities including organizations that provide housing and supportive services to special needs populations.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

In order to perform outreach to various agencies and organizations, the City compiled an outreach list consisting of different agencies, including:

- Nonprofit service providers that cater to the needs of low and moderate income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates/professionals;
- Public agencies (such as school districts, health services, public works);
- Economic development and employment organizations; and
- Community and neighborhood groups.

The City of Glendale has a very effective system of coordination and communicating with assisted housing providers, health, mental health and service agencies. The City of Glendale is an active participant that leads the Glendale Continuum of Care Committee, Glendale Continuum of Care Board, Coordinated Entry System (CES) Council and sub-committee, Glendale Healthier Community Coalition, Crescenta Valley Alliance, and with housing providers such as Habitat for Humanity, Ascencia, Door of Hope, The Salvation Army, Home Again LA formerly Family Promise of Verdugo's, Armenian Relief Society, YWCA of Glendale, Catholic Charities of Los Angeles, Veteran's Administration, New Directions, and Community Development and Housing's Section 8 and HOME sections provide information and feedback on coordinating housing and social service activities. This coordinated effort primarily involved the City sponsoring community meetings and focus groups for community residents and community agencies. The City of Glendale also manages federal Workforce Investment Opportunity Act programs

---

and coordinates its HUD entitlement programs with the Verdugo Workforce Investment Board for economic development program assistance.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Glendale Continuum of Care (CoC) and the Glendale Consolidated Plan jurisdictions cover the exact same geography. The CoC receives local, County, State, and Federal funds to provide a variety of homeless programs and services in Glendale including, Coordinated Entry System (CES); Homeless Prevention; Emergency Shelter (operated by lead CES Agency Ascencia; (10 bed facility) operated by the YWCA of Glendale and Pasadena for victims of domestic violence; Transitional Housing Permanent Supportive Housing; Rapid Re-Housing, Outreach and Case Management; management of the Homeless Management Information Systems (HMIS) and Landlord Incentive Programs to help identify units to place homeless families and individuals.

The City's Coordinated Entry System (CES) processes ensure that all people experiencing homelessness in different populations and subpopulations including people experiencing chronic homelessness, veterans, families with children, youth, persons involved with the criminal justice system, and persons who are fleeing, or attempting to flee, domestic violence, sexual assault, dating violence, stalking, or other dangerous or life-threatening conditions including human trafficking, will have fair and open access to the coordinated entry process.

The CES utilizes the coordinated entry intake and assessment process to match persons and households experiencing homelessness to appropriate housing resources in accordance with the CES matching and prioritization policy. All Permanent Supportive Housing programs funded through the CoC are targeted to serve persons with the highest needs and greatest barriers towards obtaining and maintaining housing for persons experiencing chronically homelessness. CES services include, but are not limited to the following: laundry, showers, mail pick-up, on site case management for employment, veteran's services, substance abuse, outreach, mental health services and housing coordination. Housing for homeless veterans is coordinated with the Community Development-Housing Division through regular coordination meetings. The City's homeless service providers make direct referrals for veterans who are homeless to either a project based affordable housing or coordinate with the Veterans Administration for scattered site VASH Vouchers for homeless who are discharged honorable with DD214's. The City coordinates with YWCA of Glendale & Pasadena and Door of Hope for homeless programming and services specifically for victims of domestic violence, dating violence, sexual assault, stalking, or human trafficking, as defined under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). Youth and Families experiencing homelessness are quickly assessed and linked to the Family Solutions Center through the SPA 2 CES system and Home Again LA. Youth and families with children are matched to permanent housing resources pursuant to the order of priority established by the CES matching and prioritization policy.

Most recently, through a Memorandum of Understanding (MOU), the CoC has partnered with the Glendale Housing Authority to jointly administer the Emergency Housing Voucher Program (EHV). The City of Glendale Housing Authority (GHA) has received a total of 225 vouchers. The GHA, the Glendale CoC and the service providers are working together to refer and assign Emergency Vouchers to homeless individuals and families as quickly as possible. The CoC service providers work with each homeless person to complete the necessary paperwork for eligibility determination and also provide housing navigation and placement. In addition, the service providers have agreed to provide ongoing case management for up to 12 months for homeless clients who are placed in the EHV program. This program will be crucial in aiding our goal of ending chronic homelessness in the City of Glendale

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through local RFP, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Act (WIA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, system performance outcomes, overall program capacity, financial and program management and coordination of CoC programs. The formal report is submitted to City Council for approval and submission to HUD. The ESG program strategies and funding levels are included in the Consolidated Plan and Annual Action Plan for the CoC programs. The administration of the HMIS is handled through City's Community Services & Parks Department. City of Glendale is part of the LA Collaborative and shares the regional HMIS system with two other CoC's.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	ASCENCIA
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
2	<b>Agency/Group/Organization</b>	SALVATION ARMY GLENDALE CORPS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
3	<b>Agency/Group/Organization</b>	ARMENIAN RELIEF SOCIETY OF WESTERN USA

	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health Services-Employment Services-Immigration Homeless Individuals and Families with Rapid RE Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended the CDBG Technical Support Meeting held on December 2, 2021 and Public Hearing on April 14, 2022. Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
4	<b>Agency/Group/Organization</b>	YWCA OF GLENDALE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homelessness Needs - Veterans Non-homeless Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.



5	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF LOS ANGELES, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
6	<b>Agency/Group/Organization</b>	ADVENTIST HEALTH GLENDALE
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Invited to attend the Attended the Community Meeting on September 29, 2021, Technical Support Meeting held on December 2, 2021 and Public Hearing on April 14, 2022.  Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
7	<b>Agency/Group/Organization</b>	DOOR OF HOPE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended the Community Meeting on September 29, 2021, Technical Support Meeting held on December 2, 2021 and Public Hearing on April 14, 2022.  Agency provided Input and assisted in creating priorities, goals and objectives. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
8	<b>Agency/Group/Organization</b>	CITY OF GLENDALE- Glendale Police Department and Verdugo Jobs Center
	<b>Agency/Group/Organization Type</b>	Services-homeless Other government - Local Police Department
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Glendale Police Department officers attended the Continuum of Care meeting held December 1, 2020 and March 9, 2021. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs. CoC coordinates with GPD HOPE (Homeless Outreach Psychiatric Evaluation Team with street outreach, compliance, housing placements, and coordination of services and mental health evaluations. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.

9	<b>Agency/Group/Organization</b>	Home Again LA, Formerly Family Promise of the Verdugos
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Education Service-Fair Housing Legal Services Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Home Again LA attended the Continuum of Care meeting held on May 24, 2022. Input assisted in creating priorities, goals and objectives for continuum of care homeless programs. Goals and Objectives for FY 2022-23 were discussed during the CoC meeting on May 24, 2022.
10	<b>Agency/Group/Organization</b>	CAMPBELL CENTER
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Education Service-Fair Housing Legal Services Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy non-housing community development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Attended the Community Meeting on September 29, 2021, Technical Support Meeting held on December 2, 2021 and Public Hearing on April 14, 2022.  Input assisted in creating priorities, goals and objectives for non-homeless community development programs Input assisted in creating priorities, goals and objectives.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City reached out to all types of organizations, but some agencies were not consulted because they did not respond to the invitation to focus group meetings and public hearings. Such organizations included: child welfare agencies, HIV/AIDs service providers, federal, state, and LA County public agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Glendale Continuum of Care Committee	The Glendale Continuum of Care and Glendale Consolidated Plan jurisdictions cover the exact same geography. Therefore, the goals of the Glendale Continuum of Care are coordinated with Five Year Consolidated Plan and Annual Action Plans and are include in all the aforementioned plans. The Continuum of Care jurisdiction is the same as the Consolidated Plan jurisdiction, therefore, the goals and strategies of each plan are the same. The CoC plan is discussed and approved by CoC board.
2022-23 PHA Annual Plan	Glendale Housing Authority	The Glendale Housing Authority jurisdiction is the City of Glendale. The goals of the Glendale Housing Authority are coordinated with Five Year Consolidated Plan and Annual Action Plans.
Housing Element	City of Glendale	The goals and strategies in the City's Housing Element were used for the development of the housing strategic plan in the Plan. The Housing Element's goals include: a city with a wide range of housing types to meet the needs of current and future residents (1); a city with increased opportunities for affordable and special needs housing development (3); a city with housing services that address groups with special housing needs (4); and a city with equal housing opportunities for all persons (5).
Verdugo Workforce Investment Board 5-year Strategy	Verdugo Workforce Development Board	Elements of the Workforce Investment Strategic Plan were incorporated into the final Consolidated Plan.

**Table 2 – Other local / regional / federal planning efforts**

---

## Narrative

The City consults with mainstream public and private agencies that address housing, health, social services, domestic violence and education needs of low income persons and homeless individuals and families at Continuum of Care Committee meetings, and special social service agency meetings with the Housing Rights Center for fair housing assessments, and other public agencies such as the Department of Public Social Services, the Los Angeles County Department of Mental Health, the Los Angeles County Workforce Development, Aging and Community Services for senior services, youth employment and workforce development, Adventist Health Glendale Medical Center, Dignity Health Glendale Memorial Hospital, and the Glendale Police Department. The City also regularly consults with the Verdugo Workforce Investment Opportunity (WIOA) program for assistance with economic development, in particular job training and employment case management.

The City of Glendale (City) has established an ongoing commitment to engage regional and citywide entities working collaboratively to develop and implement solutions to address homelessness. For example, the [San Fernando Valley Council of Government](#) (SFVCOG) was established with the adoption of the Joint Powers Agreement (JPA) by the City and County of Los Angeles along with the cities of Burbank, Glendale, San Fernando and Santa Clarita. The SFVCOG explores areas of intergovernmental cooperation, program coordination and recommends solutions to address issues of common concern to its members. The SFVCOG jointly conducts studies and projects designed to coordinate and improve government's response throughout the San Fernando valley and the subregion. Regarding homelessness, the SFVCOG convenes monthly to discuss the issue, hosts educational forums and events throughout the Service Planning Area 2 (SPA 2) community as well as develops and implements subregional homelessness policies and plans that are unique to the greater San Fernando Valley region. City staff participate in the monthly SPA 2 homelessness workgroup to share new programs, updates, and challenges in the region. The Glendale CoC is also part of the [Southern California Continuum of Care Alliance](#) which consists of 13 CoC's officially recognized by the U.S. Department of Housing and Urban Development (HUD) that participate in regional efforts to prevent and end homelessness in Southern California.

The CoC is a member of the [Los Angeles Homeless Services Authority's \(LAHSA\) Coordinated Entry System \(CES\) Policy Council](#) and workgroups. Through this body, Glendale CoC continues to partner with tri-city regional implementation of the HMIS system along with LAHSA, the City of Pasadena, and the CES Council to facilitate regional HMIS management throughout SPA 2. Through these partnerships, the City has access to data to support how funding opportunities are prioritized and implemented. Lastly, the City participates in the CoC collaborative group for Los Angeles County, the Los Angeles County Homeless Initiative committee, and the LA County CES Collaborative. These forums allow for collaboration and resource sharing with planning around funding.



---

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

#### Summarize citizen participation process and how it impacted goal-setting

The Needs Assessment process for the FY 2022-2023 Annual Plan included consultation and input from community residents, community coalitions, and social service and housing agencies providing services to low and moderate income residents. This process included:

- 1) A CDBG Open House held on September 15, 2021 via Microsoft Teams Virtual platform due to the COVID-19 pandemic, inviting agencies and citizens to understand the scope of CDBG funding and allocation. (22 agencies participating)
- 2) One Public Hearing held on September 19, 2021. Due to the COVID-19 pandemic, HUD informed entitlement communities to create alternative ways to gather community input. Traditionally, a community meeting would be held in the Fall at a public meeting location where residents would be invited in-person to provide direct input. The three platforms used to gather community input this year included: Emailed comments, Telephone calls with bilingual support staff available in Armenian and Spanish, and a Virtual Community Meeting held on September 19, 2021, at 7:00 p.m. via Microsoft Teams. Twenty-one residents participated in the virtual community meeting. No email or telephone calls were received by the October 1, 2021 comment period end date. No telephone comments were received using this platform for comment. Citizen comments on community are on the attached document list.
- 3) An analysis of housing and population characteristics from the 2010 Census and updated 2015-19 American Community Survey data.
- 4) A public hearing on April 13, 2022 was available to residents in-person, virtual via Microsoft Teams, Email comment option, or telephone call in was provided regarding Community Development, Housing, and Homeless program activities and projects for the FY 2022-2023 Annual Action Plan. (3 residents attended the in-person meeting, nine residents attended the virtual Public Hearing, and no email or telephone call were received. All comments via Microsoft Teams, In-Person, email, and/or telephone call were received and recorded.
- 5) Continuum of Care meetings were held bi-monthly and focus on providing input on priorities, goals and objectives of the Continuum related to the Annual Action Plan. Quarterly CoC Board Meetings are held to discuss and plan for homeless strategies, action plan and the CAPER.

- 
- 6) A joint City Council and Housing Authority meeting on the proposed Annual Action Plan on June 14, 2022 was held and resident input was welcome via telephone call.

Based on the FY2022-2023 Community Needs Assessment, it appears that the needs and priorities expressed by the community and corroborated by census data continue to be consistent with current year (FY 2021-22) and Five Year (2020-25) program Goals and no significant impacts or goal changes are planned.

Citizen Ptp Outreach #	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish, Armenian</p> <p>Persons with disabilities</p> <p>Disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>One Public Hearing held on September 19, 2021.</p> <p>The three platforms used to gather community input this year included:</p> <p>Emailed comments, Telephone calls with bilingual support staff available in Armenian and Spanish, and a Virtual Community Meeting held on September 19, 2021, at 7:00 p.m. via Microsoft Teams.</p> <p>Twenty-one residents participated in the virtual community meeting. No email or telephone calls were received by the October 1, 2021 comment period end date. No telephone comments were received using this platform for comment.</p> <p>Citizen comments on community are on the attached document list.</p>	<p>Twenty-one (21) residents discussed community issues.</p> <p>Public Hearing participants discussed response to COVID-19 in the City, artificial turf vs. natural turf, renewable energy projects, police funding, gang control and graffiti removal, more Citizen Participation needed by residents, affordable housing a major concern, sidewalk repair, childcare concerns due to COVID-19, walkable City, More Youth employment and training programs, Park safety concerns, utilize Aquatics and parks for healthy active living.</p> <p>This includes providing better lighting at parks and providing adequate bathroom facilities for southern Glendale parks. Residents listed the need for additional youth sports programs at various parks and recreational space for youth services as a priority. Employment programs including</p>	<p>No comments were accepted. Comments are available on the attached public comments section.</p>	<p><a href="http://www.glendaleca.gov/cdbq">www.glendaleca.gov/cdbq</a></p>

				<p>job counseling, job training, job search and placement assistance, basic skills training, and</p> <p>Bulky Item Pickup, Face coverings mask, Affordable child care for pre-school and school aged children for working families, and especially for single parent households, was also identified as a priority social service need by residents at the Public Hearing.</p> <p>Homeless services including emergency shelter, homeless prevention, homeless outreach, mental health services, and homeless employment services and subsidized housing were identified.</p>		
--	--	--	--	---	--	--

2	Newspaper Ad	Non-targeted/broad community	Newspaper advertisement regarding the availability of the proposed FY 2022-2023 Annual Action Plan projects and funding recommendations was made available on March 17, 2022 for public comment. The projects were available on-line and printed in the Glendale News Press.	No comments were received.	No comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>
3	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish, Armenian Non-targeted/broad Community Agencies	A public hearing on April 13, 2022 was available to residents in-person, virtual via Microsoft Teams, Email comment option, or telephone call in was provided regarding Community Development, Housing, and Homeless program activities and projects for the FY 2022-2023 Annual Action Plan.  (3 residents attended the in-person meeting, nine residents attended the virtual Public Hearing, and no email or telephone call were received. All comments via Microsoft Teams, In-Person, email, and/or telephone call were received and recorded.	Public Hearing on April 13, 2022 in-person and April 14, 2022 via Microsoft Teams Virtual Public Hearing, Email, or Telephone Call.  Comments were regarding making sure that CDBG funds are not further cut from the budget which hurts the agencies. Comments included maintaining existing funding for CDBG program and mostly how to outreach to low and moderate income residents to get their input on how funds should be spent. (attached)	All comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>



4	Public Meeting	Non-targeted/broad community	<p>A public meeting on June 14, 2022 with the City Council and Housing Authority regarding approval of the proposed FY 2022-23 Annual Action Plan.</p> <p>Citizens encouraged to call in by way of telephone to provide input.</p>	All comments were received and are available on the attached Public Comments Section.	All comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>
5	Public Meeting	Homeless Continuum of Care	May 24, 2022	No Comments received.	Public Meeting	
6	Newspaper Ad/Public Meeting	Non-targeted/broad community	<p>Newspaper advertisement regarding the FY 2022-2023 Annual Action Plan projects and funding recommendations was made available on June 19, 2022 through July 20, 2022 for public comment.</p> <p>CDBG Advisory Committee Meeting on March 4 and March 7, 2022.</p>	No Comments received.	No comments were received.	<a href="http://www.glendaleca.gov/cdbg">www.glendaleca.gov/cdbg</a>

**Table 3 – Citizen Participation Outreach**

## EXPECTED RESOURCES

### AP-15 Expected Resources – 91.220(c) (1, 2) Introduction

This section identifies the federal, state, local, and private resources expected to be available to the City of Glendale to address priority needs and specific objectives identified in the Strategic Plan. This section of the plan will also describe how federal funds will leverage additional resources, including a narrative description of how matching requirements of the HUD programs will be satisfied.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,731,797	0	\$3,919,457	\$5,651,254	\$4,348,746	Community Development Block Grant (CDBG) Annual allocation is estimated at \$2,000,000.  For the remainder of the ConPlan period, \$4,000,000 may be available.

HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$1,569,833	\$129,999	\$6,407,417	\$8,107,249	\$2,507,249	Prior Year Resources (2015-2021) will be used to fund construction of Citrus Crossing, Harrower Village and 515 Pioneer Drive. Combined HOME funding for these projects is \$5,600,000
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$161,563	\$0	\$335,481	\$497,044	\$464,519	Emergency Solutions Grant (ESG) Annual allocation is estimated at \$160,000.  For the remainder of the ConPlan period, \$320,000 may be available.

**Table 4 - Expected Resources – Priority Table**

---

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will attempt to leverage CDBG, HOME, and ESG funds with other private and local funding when appropriate to meet the objective of the Annual Action Plan. The City does add local General Funds (including unexpended CDBG and HOME funds from prior years if available) to further support the organizations receiving CDBG and HOME funding.

The City has determined that the fourth year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure funding (up to \$13.42 million) will be prioritized for affordable housing purposes including affordable housing development projects (\$8 million). These funds may be used to leverage or match HOME funds in future years.

In terms of Affordable Housing Leveraging, Citrus Crossing, Harrower Village and 515 Pioneer Drive have leveraged funds, including local Measure S Funds, State Low Moderate Income Housing Asset Funds, and tax credit funding. 515 Pioneer Drive also received the following funding: California Housing Finance Agency Mixed-Income Program Funding and 4% bonds from the California Debt Limit Allocation Committee.

HOME (25%) matching funds requirements for HOME projects will be met through qualifying non-federal contributions to projects as described above, as well as use of balances in the Glendale HOME Match Bank from previous projects, if necessary.

Measure S has been allocated in the amount of \$250,000 to address and expand outreach and CES coordination, implementation of landlord incentive programs, homeless family re-unification program and furnishing for homeless families placed in housing.

CDBG has no matching fund requirement; however, the City extensively leverages its CDBG funds with the City's General Revenue and Capital Improvement Project funds (CIP) for construction projects. City General Revenue and County of LA Department of Aging and Disabilities grant funds will also provide leverage for City operated social service programs which support CDBG program activities and goals. The amount of General Fund and LA County Grant support for senior services is \$750,000 per year. Previously, Supportive Services Program and Elderly Nutrition Program was partially funded with CDBG and the Elderly Nutrition Program is currently receiving CDBG-CV funding to help feed seniors as a response to the pandemic. In addition, the social service agencies supported by CDBG funds utilize a variety of private and non-federal funds to leverage CDBG funds.

Workforce Investment Opportunity Act (WIOA) funds in the amount of \$3,000,000 per year are received by the

---

Verdugo Workforce Development Board and utilized to support workforce programs for individuals with the greatest barriers such as low income, homeless, English language learners, including participants of the CDBG funded Youth Employment Program.

The ESG program has a 100 percent matching requirement, which amounts \$161,563 for FY 2022-23. Agencies such as Ascencia, the YWCA of Glendale and Pasadena and Catholic Charities meet ESG matching fund requirements with CDBG and/or their own private funding. Matching funds will be monitored by staff to ensure compliance with the 100 percent match requirements under the ESG Program. The City matches its ESG Administration funding with City General Revenue funds.

The Continuum of Care Program has 25% cash match or in-kind matching funding for all CoC funded programs per project. The City monitors individual CoC funded services provided by Ascencia, the Salvation Army, the Glendale Housing Authority/City of Glendale, and Home Again LA to ensure compliance. All grant activity and match documentation is submitted monthly with invoices. Staff conducts annual program and financial monitoring which also include the review of match documentation for each sub-recipient contract with the CoC.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Housing Authority of the City of Glendale (Authority) acquired land on 2 sites in 2019. 515 Pioneer Drive is a 2.8-acre site that will be developed into 337 units of affordable housing for extremely low, very low and low income households. 900 E Broadway and 920 E Broadway combined are on 1.6 acres of land. 900 E Broadway (Citrus Crossing) is in construction to develop 127 units of affordable housing for extremely low and very low, and low income households. 920, E Broadway (Harrower Village), an historical site, will be developed into 39 units of affordable housing for extremely low, very low and low income households.

## ANNUAL GOALS AND OBJECTIVES

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Services	2020	2024	Homeless	SOUTHERN GLENDALE	HOMELESS HOUSING	CDBG: \$130,862 ESG: \$161,563	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 165 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted  Homeless Person Overnight Shelter: 45 Persons Assisted  Homelessness Prevention: 52 Persons Assisted

2	Public Facility Improvements	2020	2024	Non-Housing Community Development Program Administration	SOUTHERN GLENDALE	Public Facilities	CDBG: \$1,125,668	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 410 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 1,200 Persons Assisted
3	Enhance Public Services	2020	2024	Non-Housing Community Development Program Administration	SOUTHERN GLENDALE	Homeless Public Social Services	CDBG: \$259,770	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 410 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 1,200 Persons Assisted



4	Affordable Housing	2020	2024	Affordable Housing	SOUTHERN GLENDALE	Housing	HOME; \$1,569,833	Construction of Homeowner Housing (Density Bonus)  Added: 9 Household Housing Unit.
5	Public/Neighborhood Improvements	2020	2024	Non-Housing Community Development	SOUTHERN GLENDALE	Public/Neighborhood Improvements	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted

**Table 5 – Goals Summary**

**Goal Descriptions**

1	Goal Name	Homeless Services
	Goal Description	This section of the Annual Plan summarizes the homeless and homeless prevention annual goals and objectives it intends to initiate and/or complete within the term of the program year utilizing CDBG and ESG funding.
2	Goal Name	Public Facility Improvements

	Goal Description	Development and rehabilitation of public facilities that service low- and moderate-income persons. Public Facility priority needs according to the annual needs assessment include: <ul style="list-style-type: none"> <li>• Park &amp; Recreation Facilities</li> <li>• Health Care Facilities</li> <li>• Youth Centers</li> <li>• Libraries</li> <li>• Multi-purpose Community Centers</li> <li>• Child Care Centers</li> <li>• Homeless facilities</li> </ul>
3	Goal Name	Enhance Public Services
	Goal Description	Enhance public services as determined by the community needs assessment. This includes top priorities: <ul style="list-style-type: none"> <li>• Youth Services/ Activities</li> <li>• Homeless Services</li> <li>• Employment and Training Services</li> <li>• Anti-Crime Programs (such as drug prevention and gang prevention programs)</li> </ul> Public Social Service projects with a medium priority include: <ul style="list-style-type: none"> <li>• Health Services</li> <li>• Mental Health Services</li> <li>• Child Care Services</li> <li>• Senior Services</li> <li>• Fair Housing/Tenant-Landlord Services</li> <li>• Services for the developmentally and physically disabled</li> </ul>
4	Goal Name	Affordable Housing
	Goal Description	Overall Housing programs priority needs were determined through the community needs assessment process including the following needs: <ul style="list-style-type: none"> <li>• Construct new or acquire and complete substantial rehabilitation to increase affordable housing units available to low, very low, and extremely low-income households.</li> <li>• Construct new affordable housing units available to large, low-income first-time homebuyer households</li> </ul>
5	Goal Name	Public/Neighborhood Improvements
	Goal Description	Based on the community survey responses and comments from the public hearings, the following Public/Neighborhood Improvement needs were identified: <ul style="list-style-type: none"> <li>• Street/Alley Improvements</li> <li>• Sidewalk Improvements</li> <li>• Street Lighting</li> <li>• Traffic Calming</li> </ul>

	In addition, neighborhood improvements in eligible target areas included code enforcement activities as commented during the public hearings by community residents.
--	--

**Table 6 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Number and Type – 515 Pioneer Drive, in predevelopment, will provide a total of 337 affordable units to households at 30-80% of the Area Median Income (AMI). Citrus Crossing (900 E Broadway), in construction, will provide 126 affordable units to households at 30-50% of AMI. Harrower Village (920 E Broadway), in construction phase, will provide 39 affordable units to households at 30-60% of AMI. Each project will utilize HOME funding for 11 units.

## AP-35 Projects – 91.220(d)

### Introduction

The FY 2022-2023 Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs represents the second year of the City of Glendale’s Five Year Consolidated Plan. Each project that is approved for funding relates to the needs and priorities addressed in the Five Year Consolidated Pan. The Consolidated Plan is reviewed annually and may be modified depending on changes in the community and any new input from residents.

#	Project Name
1	CDBG 2022 Administration
2	Pro Bono Legal Services-Armenian Bar Association
3	Community Outreach Project-Armenian Relief Society
4	Homeless Outreach Program-Ascencia
5	Glendale Loaves & Fishes Program-Catholic Charities
6	Intervention/Prevention Clinical Group Counseling Program-CASPS
7	Door of Hope Domestic Violence Services-Door of Hope
8	Crisis Supportive Housing-Home Again LA (formerly Family Promise of the Verdugos)
9	Youth Employment Program-Glendale Youth Alliance
10	Fair Housing Program-Housing Rights Center
11	People’s Choice Market Food Pantry-Salvation Army
12	Mental Health Services for Survivors of Domestic Violence-YWCA of Glendale/Pasadena
13	CDBG Repiping Project-Ascencia
14	Hamilton House Renovation Project-Campbell Center
15	FY22-23 First Floor All-Inclusive Locker Room Project-YMCA of Glendale
16	YWCA Lexington Campus CIP-YWCA of Glendale/Pasadena
17	FY22/23 Fremont Park Renovation Project-City of Glendale
18	ESG22 Glendale
19	Home Administration 2022-2023
20	Pacific Park Splash Pad Project 21/22
21	2022-23 HOME Rental Development- New Construction and/or Acquisition/Rehab
22	HOME Administration Program Income PA
23	Citrus Crossing
24	Harrower Village
25	515 Pioneer Drive

**Table 7 – Project Information**

---

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The reasons for allocation of the priorities are to follow program priorities and strategies developed in the City's Consolidated Plan. The City has surveyed community needs and priorities, and the City has fulfilled their responsibility to direct funding in a manner which tries to meet these needs to the greatest extent possibility, given the limited funding available for HUD community development and housing programs. The primary obstacle to addressing the underserved needs is the limited amount of funding available. The significant reduction of all CDBG and HOME funding and the dissolution of redevelopment agencies in California had a direct and significant impact on the ability of the City to support the development of additional affordable housing and economic development activities

## Projects

### AP-38 Projects Summary Project Summary Information

1	Project Name	CDBG 2022 Administration
	Target Area	
	Goals Supported	Homeless Services Public Facility Improvements Enhance Public Services Public/Neighborhood Improvements
	Needs Addressed	Homeless Public Facilities Public Social Services Public/Neighborhood Improvements Housing
	Funding	CDBG: \$346,359
	Description	Administration of the Community Development Block Grant (CDBG) program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A, CDBG Administration
	Location Description	613 East Broadway Room 120, Glendale, CA 91206
	Planned Activities	CDBG Administration
2	Project Name	Pro Bon Legal Services, Armenian Bar Association
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services

	Funding	CDBG: \$15,977
	Description	Armenian Bar Association (ABA) is requesting funds to provide pro bono legal services to low and moderate income individuals living in Glendale. One-to-one counseling services are provided at the Adult Recreation Center at 201 E Colorado, Glendale, CA 91205 with a goal of bridging the language and finance gap that limits the client's ability to access justice. ABA Services include: housing rights, employment rights, criminal justice reform/rehabilitation (expungement clinics), senior services benefits, child custody matters, family law, domestic violence program, government benefits related to COVID protections. ABA does not have formal offices and uses a P.O. Box 29111, Los Angeles, CA 90029 for correspondence.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 15 unduplicated.
	Location Description	201 E Colorado, Glendale, CA 91205 and P.O. Box 29111, Los Angeles, CA 90029
	Planned Activities	See description above.
3	Project Name	Community Outreach Program, Armenian Relief Society of Western USA, Inc
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$50,977
	Description	Armenian Relief Society (ARS) is requesting funds to continue to provide the Community Outreach Program to low-moderate income individuals, adults, disabled adults, and seniors impacted by COVID-19. Service delivery activities include: ESL and Life Skills Classes for 100 seniors, 100 individuals to receive Job Search Assistance, Employment, and Placement, and 100 disabled adults to receive case management, benefits enrollment, and other social services. Target population includes Glendale residents with limited English language proficiency. Community Outreach Program is an existing program with services offered and conducted throughout the year. ARS services and

		classes are held at 517 West Glenoaks Blvd, Glendale, CA 91202. Number Served: 150 unduplicated clients.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Up to 150 unduplicated clients.
	Location Description	517 West Glenoaks Blvd, Glendale, CA 91202.
	Planned Activities	See above description.
4	Project Name	Homeless Outreach Program, Ascencia
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Homeless Services Enhance Public Services
	Needs Addressed	Homeless Public Social Services
	Funding	CDBG: \$20,977
	Description	Ascencia is requesting CDBG funding for the existing Homeless Outreach Program to outreach and engage homeless people in Glendale and adjacent areas where they sometimes stay and connect them to services. Ascencia's Homeless Outreach Program is located at 1851 Tyburn Street. Case Managers distribute essential provisions such as food, water, and warm clothing to homeless persons on the streets. Case Managers also connect homeless persons including veterans, to health and mental health services, provide transportation to appointments and assist in obtaining identification and birth certificates. The goal of the program is to build relationships with long time "service resistant" chronically homeless persons, share information and resources about the program services and provide onsite case management. The team engages homeless people on the streets of Glendale and connects clients to services with the goal of ultimately moving clients into permanent housing. Number Served: 30 unduplicated homeless individuals.
	Target Date	6/30/2023



	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 30 homeless individuals.
	Location Description	1851 Tyburn Street, Glendale, CA 91204
	Planned Activities	See above description.
5	Project Name	Glendale Loaves & Fishes Program, Catholic Charities of Los Angeles, Inc.
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$25,977
	Description	Catholic Charities of Los Angeles, Inc will provide services for an existing homeless prevention program. The program provides case management, referrals, advocacy, and social supportive services to primarily low income, non or limited English speaking immigrant individuals and families who are at imminent risk of becoming homeless. These families are in poverty and many receive public assistance. The Program is offered at the Glendale Community Center located at 4322 San Fernando Road, Glendale CA 91204. The program proposes to provide homeless prevention services to address food insecurity, offer case management, and supportive services. Services will include: assisting households with food pantry, immigration/refugee services, job search assistance, languages assistance, life skills training and workshops, nutrition information/care, health care access, and citizenship preparation classes. Number Served: 35 unduplicated clients.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 35 unduplicated clients.

	Location Description	4322 San Fernando Road, Glendale, CA 91204
	Planned Activities	See description above.
6	Project Name	Intervention/Prevention Clinical Group Counseling Program, Committee for Armenian Students in Public Schools
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$30,977
	Description	CASPS is an existing program which administers the Intervention/Prevention Clinical Group Counseling Program for K-6 elementary students at three (3) Glendale GUSD schools (Columbus, Muir, and Mann). CASPS will operate the program for 60 “at-risk” unduplicated students who face academic, behavioral, and /or social skill issues at the 3 GUSD locations. The program aims to serve 20 students at each school. The overall goal of the program is to provide 3 ten week sessions of counseling which include Play Therapy and Expressive Therapy to help with self-awareness, improve self-esteem and motivation. The program is conducted by an experienced licensed Clinical Psychologist and professional in the field of counseling. CASPS administrative offices are located at 6252 Honolulu Ave, La Crescenta, 91214. Target population is chosen by a team of GUSD principals, administrators and teachers who make a recommendation for services to GUSD students and their families. Number Served: 60 unduplicated clients/students
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 60 unduplicated students
	Location Description	6252 Honolulu Ave, La Crescenta, CA 91214
	Planned Activities	See above description.
7	Project Name	Door of Hope Domestic Violence Services, Door of Hope

	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Services for the Homeless
	Funding	CDBG: \$25,977
	Description	Door of Hope(DOH) is continuing to provide existing services for Transitional Housing, Case Management, and Mental Health to adults and children fleeing domestic violence. The project will provide onsite therapy services to 22 adult residents and 10 youth; and case management services to all adult residents, and to shelter these families at the undisclosed location. Service Activities include: mental health, case management, shelter, food assistance, financial literacy, life skills, children/youth services, and homeless prevention and permanent housing assistance. The site of the services is called Hamilton Court and is at an undisclosed location due to the nature of the services. Number Served: 22 unduplicated adults and 10 unduplicated youth.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 22 unduplicated adults and 10 unduplicated youth.
	Location Description	UNDISCLOSED LOCATION
	Planned Activities	See above description.
8	Project Name	Crisis Housing Support, Home Again LA (Formerly Family Promise of the Verdugos)
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services

	Homeless Services
Funding	CDBG: \$10,977
Description	Home Again, LA (Formerly Family Promise of the Verdugos), is requesting CDBG funding for the existing Crisis Housing Support program focusing on aiding the Glendale homeless population by conducting assessments and 3intakes to expedite the housing placement process. Services include: aid in attaining housing for homeless families, expediting the assessment/intake process for homeless families entering shelter/rapidrehousing programs, resources to partner agencies, and speaking to and educating landlords about Home Again, LA programs to confidently rent out to homeless families. Home Again, LA program is operated out of 134 North Kenwood, 4th floor, Glendale, CA 91206. Number Served: 30 unduplicated households to be served by the program.
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	Number Served: 30 unduplicated households
Location Description	134 North Kenwood, 4th floor, Glendale, CA 91206
Planned Activities	See above description.
9	
Project Name	Youth Employment Program, Glendale Youth Alliance
Target Area	SOUTHERN GLENDALE
Goals Supported	Enhance Public Services
Needs Addressed	Public Social Services
Funding	CDBG: \$20,977

	Description	Glendale Youth Alliance (GYA) is continuing to operate the Youth Employment Program. The Program consists of two youth mentorship programs: Glendale Youth Employment Partnership (GYEP) and Glendale Resource for Employment and Training (GREAT). GYA proposes to provide employment training and mentored work experience to 50-60 at risk youth ages 14-24 annually. These program are operated continuously during the summer month and during the school year. GYA provides the youth with pre-employment training skills, employment skills, communication skills, work experience, supportive services, and case management, GYA operates out of the Verdugo Jobs Center, located at 1255 South Central Ave, in Glendale. Number Served: 20 unduplicated Youth.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 20 unduplicated Youth.
	Location Description	1255 South Central Ave, in Glendale
	Planned Activities	See above project description.
10	Project Name	Fair Housing Program, Housing Rights Center
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services
	Funding	CDBG: \$10,000
	Description	The Housing Rights Center (HRC) is requesting CDBG funds to continue providing fair housing and landlord/tenant services to 500 Glendale residents and assisting 10 Glendale residents with filing fair housing complaints. HRC provides services in four main areas: 1) Discrimination Complaint Investigation, 2) Landlord/Tenant Counseling, 3) Education and Outreach, and 4) Fair Housing Legal Services. HRC will conduct three fair housing workshops for Glendale tenants and property owners/managers per year. HRC collaborates with local agencies to provide multi-lingual outreach, education programs, and workshops in Armenian, Cantonese, Korean, Mandarin, Russian and Spanish. Services are targeted primarily to low and moderate-income individuals of all racial and ethnic backgrounds. HRC is located at 3255 Wilshire Boulevard, Suite 1150 in Los Angeles. HRC points out that the

		U.S. Department of Housing and Urban Development requires jurisdictions that receive CDBG funding to affirmatively further fair housing, and HRC has been working in partnership with the City to help fulfill this requirement through CDBG and the Community Development Department's Housing Division. Number Served: 300 unduplicated clients
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 300 unduplicated clients
	Location Description	3255 Wilshire Boulevard, Suite 1150 in Los Angeles, CA.
	Planned Activities	See above project description.
11	Project Name	People's Choice Market Food Pantry, Salvation Army
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services Homeless Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$20,977
	Description	Salvation Army operates the existing People's Choice Market Food Pantry, a monthly community food pantry in existence for over 30 years which helps families and individuals from extremely low and low to moderate households gain access to food nutrition. The objective of the program is to respond to food insecurity in the most vulnerable households by providing free groceries and other essential items. Funding for the program will allow the purchase of food and personnel support for the Food Pantry located at 801 S. Central Ave, Glendale, CA 91204. The Program is open Monday-Thursday from 12 noon to 3 pm. Number Served: 200 unduplicated households.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	200 unduplicated households
	Location Description	801 S. Central Ave, Glendale, CA 91204
	Planned Activities	See above description.
12	Project Name	Mental Health Services for Survivors of Domestic Violence, YWCA of Glendale and Pasadena
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Enhance Public Services
	Needs Addressed	Public Social Services Homeless Services
	Funding	CDBG: \$25,977
	Description	YWCA of Glendale and Pasadena (YWCA) will provide an existing Clinical Program, although new to CDBG program which offers no cost, trauma informed individuals and group therapy to victims of domestic violence and their children who have experienced trauma. Services are available Monday through Friday from 9:00am to 6:00pm. Counseling is provided by licensed marriage and family therapist and social workers in sessions at both the emergency shelter and business center by way of short term therapy (15 sessions) and group session therapy (12-week session). Services are located at 735 East Lexington Drive, Glendale, CA 91202 and at the undisclosed Sunrise Village Emergency Shelter.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	50 unduplicated patrons
	Location Description	735 East Lexington Drive, Glendale, CA 91202
	Planned Activities	See above description.

13	Project Name	CDBG Repiping Project, Ascencia
	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$31,840
	Description	Ascencia is requesting funds for the replacement and re-piping of all rough plumbing which includes all water supply and drain pipes. Re-piping hot and cold pipes with approved transitional fitting and chlorinated polyvinyl chloride pipes, which is recommended for commercial and industrial applications to withstand higher temperatures. Scope of Work includes re-routing of condensation lines for the air conditioning unit to discharge to a proper location, the installation of a new recirculation pump and timer, and re-piping of all horizontal and vertical pipes to prevent rusting and aging. Ascencia Access Center located at 1951 Tyburn Street in Glendale was adapted from masonry constructed warehouse building in 1983 and the current structure is 11,500 sq. ft., housing office space for services and administration and a 45- bed shelter for homeless families and individuals. Amenities include: a commercial kitchen, accessible showers (upstairs/downstairs), laundry room, conference room and dining room. Number Served: 915 unduplicated homeless individuals annually.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 915 homeless individuals.
	Location Description	1951 Tyburn Street in Glendale, CA 91204
	Planned Activities	See above description.
14	Project Name	Hamilton House Renovation Project, Campbell Center
	Target Area	
	Goals Supported	Public Facility Improvements



	Needs Addressed	Public Facilities
	Funding	CDBG: \$377,883.50
	Description	Campbell Center is requesting funding for the renovation of the Hamilton House, which includes the following throughout: new roof (both house and garage), replace 24 windows and 1 patio sliding door, bathroom 1 and 3 full remodel, bathroom 2 (ADA remodel), laundry room remodel, kitchen remodel (installation of kitchen cabinets, countertops, sink, ADA, and plumbing), replace 2-40 gallon water heaters, front unit anchor bolting, knee bracing, earthquake retrofitting gas-shut off valves, electrical rewiring (phone/cable wiring); replace one 5 ton AC unit, exterior door replacement throughout, lead/asbestos abatement, paint interior/exterior of house and garage, refinish/repair hardwood flooring, install vinyl tile garage flooring, build water retention pit, install gutters and downspouts, replace driveway and walkway concrete, and refinish front porch/deck. Hamilton House is a 5 bedroom, 3 bathrooms, one-story residential home of 2,808 sq. ft. built in 1959 and is located at 739 West Glenoaks Boulevard, Glendale, CA 91202, a licensed group home which provides permanent supportive housing to residents with intellectual and developmental disabilities. Hamilton House was originally 2 buildings on the same lot, a front unit and rear unit which have since been connected. Hamilton House serves 10 unduplicated extremely low income adults ages 21-72 with intellectual and developmental disabilities. Due to the age of the building and deferred maintenance, priority repairs must be completed to preserve home functionality, fulfill ADA standards, and meet electrical codes, earthquake retrofitting standards, prevent injury, and accommodate current and future residents with mobility challenges.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Number Served: 10 unduplicated residents.
	Location Description	739 West Glenoaks Boulevard, Glendale, CA 91202
	Planned Activities	See above description.
15	Project Name	FY22/23 First Floor All-Inclusive Locker Room Project, YMCA of Glendale
	Target Area	SOUTHERN GLENDALE

	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$179,000
	Description	<p>The YMCA of Glendale is currently funded \$399,495 in FY2021-2022 and is returning to request additional funding of \$179,000 for the same project. The First Floor All-Inclusive Locker Room project is the conversion of the girl's/boys locker room into a large family locker room on the first floor that proposes to provide accessibility and be inclusive. The scope of work includes: 11 individually enclosed private showers with a flip bench, full height doors, and hardware. Six (6) new sinks which include 1 ADA sink on a new counter with new plumbing fixtures. The co-ed locker room will have 2 new family changing ADA restrooms equipped with sink, shower, toilet, flip bench, and changing stations. Additions include individual enclosed private toilet compartments, tile, carpet flooring, and proper drainage throughout. New Gypsum Board ceiling, lighting and mechanical diffuser will be provided. The coed locker room will have new benches, lockers, shelf and mirror for patron's use, a new storage and all exposed wall and columns are to be enclosed and painted. The YMCA is a 55,000 sq. ft. facility built in 1977 and located at 140 North Louise St, Glendale, CA 91206, offering numerous programs designed for health and fitness. The YMCA proposes to serve 800 unduplicated adults, seniors, and family members including special needs adults ages 18-22. The conversion will allow patrons who would normally use the women's second floor locker room or the men's basement floor locker room which can only be accessed by elevator to be able to have a first floor accessibly for all. YMCA of Glendale provides additional public social services to include: clothing, food, and access to resources for employment and housing. Number Served: 800 unduplicated patrons.</p>
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	800 unduplicated patrons
	Location Description	130 N Louise St, Glendale CA 91206
	Planned Activities	See above description.
16	Project Name	YWCA Lexington Campus CIP-YWCA of Glendale/Pasadena

	Target Area	SOUTHERN GLENDALE
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facilities
	Funding	CDBG: \$377,883.50
	Description	<p>The YWCA Glendale and Pasadena is requesting funding for YWCA Lexington Campus Capital Improvement Project. YWCA's proposed project includes making upgrades and make improvements to Building #1 which is the original building constructed in 1939 and consists of approximately 13,880 SF in 6two stories plus basement. The building is used as office space on both first and second floors and features a 2,500 SF multi-purpose auditorium with vaulted roof and raised stage platform on the first floor. Facility Improvements include: Structural, Architectural, Accessibility, Mechanical, Electrical and Plumbing upgrades throughout; first floor accessibility upgrades to toilets and ramps; seismic improvements, exterior facade repair/preservation. Scope of Work for the Building #1 is as follows: Replacement of basement electrical room equipment; replacement of the first floor regency room ceiling tiles, insulation in roof framing; replacement of first floor women's/men's restrooms converted to accessible men-only, replacement of first floor corridor by removing and replacing the wood frames and doors with accessible ramp, plywood sheathing, extend corridor finishes, first floor office and store room contiguous to stairway to main entry to be converted to accessible women-only restroom; Title 24 energy improvement in Building #1; Exterior façade repair, protection/preservation and painting of Building #1. The YWCA of Glendale and Pasadena building is located at 735 E. Lexington Drive, Glendale Ca. Number Served: The project serves 2,135 persons/households annually through four programs and services.</p>
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	2,135 persons/households annually through four programs and services.
	Location Description	735 E. Lexington Drive, Glendale Ca.
	Planned Activities	See above description.
17	Project Name	FY 22/23 Fremont Park Renovation Project-City of Glendale CSP

Target Area	SOUTHERN GLENDALE
Goals Supported	Public Facility Improvements
Needs Addressed	Public Facilities
Funding	CDBG: \$159,061
Description	<p>Fremont Park, approximately 7.9 acres in size, is nestled between the Glenwood and Vineyard Neighborhoods south of Glenoaks Boulevard and west of Pacific Avenue. It is one of the oldest neighborhood parks in the City of Glendale (City) and has numerous heavily used amenities including: 8 tennis courts, children's play equipment, a wading pool, a basketball half-court, a sand volleyball court, open fields, a rose garden and numerous picnic areas clustered under the park's mature trees. Fremont Park is extensively used for both active and passive recreation. Picnic areas are frequently used by patrons on weekdays and weekends. The children's play area is heavily used daily. The wading pool is reserved on weekends extensively during the summer. The basketball half-court is used throughout the day for pick-up games by multiple age groups. In addition, the open field areas are regularly used for soccer games. The project plans include the following new or renovated features and amenities: Community Building, Artificial Turf Multi-Purpose Field, Splash Pad, Picnic Pavilions, Picnic Tables and Barbecues, Public Art Display Areas, Benches, Drinking Fountains, 35 Parking Spaces, Pickleball Courts, Drive/Walking Path, Tennis Shade Structure and Benches, Children's Playground, Lighting, Irrigation, Half Basketball Court, Planting (drought tolerant), Restroom Structure, Picnic Tables, Natural Grass Turf. The construction documents also include the relocation and reconstruction of four tennis courts, and renovation of the maintenance building / garage. The Model Train Society building will remain in-place and the exterior will be repainted. CDBG funding will help to close funding gaps to the current \$17.7-million-dollar project.</p>
Target Date	6/30/2027
Estimate the number and type of families that will benefit from the proposed activities	15,000 people will use the Park annually.
Location Description	600 Hahn Ave, Glendale, CA 91203
Planned Activities	See above description.

18	Project Name	ESG22 Glendale
	Target Area	Glendale
	Goals Supported	Homeless Services
	Needs Addressed	Homeless
	Funding	ESG: \$170,350
	Description	<p>City of Glendale's 2022 Emergency Solutions Grant (ESG) funds will be used to operate an emergency shelter for the homeless (Ascencia), provide emergency homeless prevention assistance to prevent homelessness (Catholic Charities), and provide homeless prevention assistance for recently homeless persons and operational costs for the YWCA's Sunrise Village Shelter (YWCA of Glendale). Activities will be carried by three sub-recipients, Ascencia, YWCA of Glendale, and Catholic Charities of Los Angeles, Inc. See list of activities below. Recipients must provide matching funds equal to the amount of funds provided by the ESG grant. The ESG funding allocations adhere to all the required ESG funding caps for program activities. Funding caps for the allocation of ESG funds are listed on a separate document. The FY 2022-2023 ESG funding recommendations are as follows:</p> <p>Ascencia- Emergency Housing Program- \$43,372</p> <p>YWCA of Glendale and Pasadena-DV Housing &amp; Emergency Shelter Program (Rapid Re-housing)- \$75,300</p> <p>Catholic Charities- Loaves &amp; Fishes Homeless Prevention Program- \$36,637</p> <p>City HMIS- \$0</p> <p>Accounting for use of Grant Administration- \$6,254</p> <p>GRAND TOTAL-\$161,563</p>
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	100 very low income and zero income homeless persons including families will benefit from the proposed ESG activities.
	Location Description	See Planned Activities below for location description

	Planned Activities	<p>Planned Activities</p> <p>The planned activities for the 2022 ESG program are listed below.</p> <p><b>1. Emergency Housing Program, ESG Grant \$43,372</b></p> <p>This activity is sponsored by Ascencia for operation of its existing 45-bed year-round Emergency Housing Program for homeless families and individuals at the Ascencia Emergency Shelter and Access Center at 1851 Tyburn Street, Glendale 91204. The program is proposing to serve 180 unduplicated clients</p> <p><b>2. Loaves &amp; Fishes Homeless Prevention Program, ESG Grant \$36,637</b></p> <p>This activity is sponsored by Catholic Charities of Los Angeles, Inc. and involves direct financial assistance to 50 low-income families who have received a notice of eviction or utility shut-off for non-payment, or who need assistance with a portion of rent and/or security deposits to move into their own apartment. The program is located at the Glendale Community Center at 4322 San Fernando Road, Glendale, 91204.</p> <p><b>3. Domestic Violence Housing &amp; Emergency Shelter Program, ESG Grant \$75,300</b></p> <p>This activity is sponsored by the YWCA for City of Glendale for the ongoing operation of their emergency shelter at a confidential site (Sunrise Village) for women and their children who have become homeless as a result of domestic violence. The Sunrise Village Program provides up to 45-90 days of safe emergency shelter, food, clothing, and supportive services for women and their children escaping from family violence. In addition, the YWCA is proposing a new Domestic Violence Housing Services (DVHS) Program, which would focus on finding stable housing with homeless prevention funds as quickly as possible for a minimum of 100 unduplicated women and children who are survivors of domestic violence living in emergency shelter. 120 total persons are expected to be served through these programs. The YWCA of Glendale is located at 735 E. Lexington Drive, Glendale, 91206</p> <p><b>4. HMIS- \$0</b></p> <p><b>5. ESG Administration, ESG Grant- \$6,254</b></p> <p><b>TOTAL ESG PROGRAM \$161,563</b></p>
19	Project Name	HOME Administration 2022-2023
	Target Area	
	Goals Supported	Affordable Housing

	Needs Addressed	Housing
	Funding	HOME: \$156,983.30
	Description	HOME Administration for FY 2023-2023 HOME program.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A HOME Program Administration
	Location Description	Community Development Department 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
	Planned Activities	HOME Program Administration
20	Project Name	Rental Housing-Rental Acquisition/Rehab and/or New Construction
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,412,849.70
	Description	Glendale will provide new construction and/or acquisition/rehabilitation loans to affordable rental housing developers for development of new or rehabilitated rental housing units serving Low or Very Low Income households at or below 60% AMI. Glendale will require that the improved or newly constructed units be rented at affordable rents for a period of time at a minimum equal to the HOME required period of affordability which will be secured by affordable housing covenants on the property. This program funding includes the required 15% 2022-23 CHDO funds (\$211,927). As part of the project selection process the Housing Authority continues to outreach to CHDO developers and all CHDOs are encouraged to apply. The Housing Authority anticipates meeting the minimum 15% CHDO requirement in the future, however if a suitable project is not found total funds for this project may be reduced due to the loss of CHDO funds if not committed within 2 years if that requirement still applies at the time

	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Future affordable housing projects will provide housing for low and very low income households
	Location Description	N/A
	Planned Activities	See above description.
21	Project Name	2022-2023 HOME Administration Program Income PA
	Target Area	
	Goals Supported	HOME Program Administration Program Income PA
	Needs Addressed	Housing
	Funding	HOME: \$13,000
	Description	HOME Program Income sub granted to the Administration fund.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A HOME Administration Program Income PA
	Location Description	City of Glendale, Community Development Department, 141 N. Glendale Ave., Room 202, Glendale, Ca 91206
Planned Activities	See Above Description.	
22	Project Name	Citrus Crossing
	Target Area	
	Goals Supported	Affordable Housing



	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,800,000
	Description	127-unit, 100% affordable rental senior-housing project located at 900 E. Broadway. The Housing Authority has provided a total of \$15.05 million in subsidies to develop the project, consisting of 87 studios, 39 one-bedroom units, and a two-bedroom resident manager unit in a five-story structure above two levels of subterranean parking with 92 parking stalls. The project is reserved for seniors ages 62 and up, earning between 30% and 70% of the area median income (extremely low to low income) for a minimum of 72 years. The \$60 million project has begun construction with expected completion no later than September 2024.
	Target Date	9/2024
	Estimate the number and type of families that will benefit from the proposed activities	11 HOME funded affordable housing units serving very low and low income seniors ages 62 and up.
	Location Description	900 E Broadway, Glendale, CA
	Planned Activities	See above description.
23	Project Name	Harrower Village
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,800,000
	Description	40-unit, 100% affordable rental senior-housing project located at 912-920 E. Broadway and 117 S. Belmont Street. The Housing Authority has provided a total of \$9.5 million in subsidies to develop the project, consisting of 14 studios, 25 one-bedroom units, and a two-bedroom resident manager unit. The project is an adaptive re-use and preservation of the historic Harrower Laboratory complex, more recently occupied by Tobinworld, who vacated the site in late 2019. Citrus Crossing (described above) will provide parking for the project. The existing alley between Citrus Crossing and Harrower Village will be converted to a pedestrian paseo, accessible to the public during daylight hours. Harrower Village will be

		reserved for seniors ages 62 and up, earning between 30% and 60% area median income (extremely low to low income) for a minimum of 75 years. The \$30.2 million project has begun construction with expected completion no later than September 2024.
	Target Date	9/2024
	Estimate the number and type of families that will benefit from the proposed activities	11 HOME funded affordable housing units serving very low and low income seniors ages 62 and up.
	Location Description	920 E Broadway, Glendale CA .
	Planned Activities	See above description.
24	Project Name	515 Pioneer Drive
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$2,017,000

Description	<p>A 2.8-acre site acquired by the Housing Authority in Fall 2019. The Housing Authority selected Linc Housing and National CORE (Linc and CORE) as development partners to develop 340 units of 100% affordable rental housing for seniors and small families in a two to five-story new construction development above a two-level subterranean parking structure with 342 parking stalls. The unit mix includes 32 studios, 260 one-bedroom units, and 48 two-bedroom units, which will be reserved for seniors ages 62 and up and small families earning between 30% and 80% of the area median income (extremely low and low income). The units will be affordable for no less than 55 years. The project also includes three two-bedroom resident manager units. The Housing Authority is providing \$29 million in subsidies to develop this \$166 million project. Linc and CORE are currently pursuing building permits concurrent with applications for additional public funding. In February 2022, the project was awarded \$5 million in California Housing Finance Agency (CalHFA) Mixed-Income Program (MIP) funding. In June 2022, the project was awarded \$65,462,102 in Federal Tax Credit proceeds, \$74,970,489 in 4% bonds from the California Debt Limit Allocation Committee (CDLAC), and \$11,882,498 in State Tax Credit proceeds from the California Tax Credit Allocation Committee (CTCAC). On June 28, 2022, the Housing Authority and City Council approved \$6 million in additional funding for the project. Construction could commence as early as December 2022</p>
Target Date	9/30/2024
Estimate the number and type of families that will benefit from the proposed activities	11 HOME funded affordable housing units serving very low and low income seniors ages 62 and up and small families
Location Description	515 Pioneer Drive, Glendale CA
Planned Activities	See above description.

---

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's target areas are defined by physical, social and economic conditions, which include concentrations of minority and low- and moderate-income households, areas of poverty, above average crime rates, higher concentrations of multi-family housing, and substandard housing conditions. Based on the analysis of these conditions and trends, southern Glendale is determined to be the primary target area for use of federal funds. The southern portion of the City is located south of Broadway, between San Fernando Road and the eastern boundary.

Southern Glendale will receive the largest amount of CDBG funding. An estimated 70% of the entire FY 2022-2023 CDBG and ESG funds will be used to fund social services, housing, community centers, and public improvements that will benefit low- and moderate-income residents living in Southern Glendale.

#### Geographic Distribution

Target Area	Percentage of Funds
SOUTHERN GLENDALE	70

**Table 10-Geographic Distribution**

### Rationale for the priorities for allocating investments geographically

As mentioned above and described in detail in the City's Consolidated Plan, CDBG and ESG funding will be utilized primarily in southern Glendale due to the high concentration of low income families and minority concentrations. The need for affordable housing is present throughout the City. Use of HOME funds is highly dependent upon topography (flat land suitable for multi-family development), identification of vacant (or underutilized) and properly zoned sites. The Housing Element (Chapter 5. Resources, Section 5C Residential Sites Inventory, and Appendix A: Housing Sites Inventory) identifies land suitable and available for residential development to meet the City's regional housing need by income level, and housing capacity for future multi-family residential development. The limited supply of developable vacant land in Glendale has accounted for a steady increase in raw land costs. Opportunity to purchase these sites for a reasonable cost is major determining factor of affordable housing location.

## AFFORDABLE HOUSING

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lower-income households continue to pay high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and substandard housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for the LMI households in Glendale, the following goals below and programs will be available during the next program year:

One Year Goals for the Number of Households to be Supported	
Homeless	225
Non-Homeless	2,720
Special-Needs	0
Total	2,945

**Table 8 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,945
The Production of New Units	11
Rehab of Existing Units	0
Acquisition of Existing Units	6
Total	2,956

**Table 9 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The Housing Authority committed funds to 2 new affordable housing developments in 2021-22. Citrus Crossing (900 E Broadway) will utilize \$1.82 mil in HOME funding. Harrower Village (920 E Broadway) will also utilize \$1.82 mil in HOME funding. A third project – 515 Pioneer will utilize \$2.017 mil in HOME funding, and funding commitment for this project is expected in 2022. Each project identified the amount of funds to be committed and households to be served through the Action Plan Amendment process. The Housing Authority expects to administer approximately 2,945 Section 8 Housing Choice Vouchers providing provide rental assistance to those low and very low income households in 2022-2023.

Although the City of Glendale through the Glendale Continuum of Care Program expects to administer over 180 units of permanent housing funded by the CoC Rental Assistance program (formerly Shelter Plus Care Program), Rapid Re-Housing Program and Permanent Supportive Housing programs for formerly homeless persons to provide rental assistance and ongoing case management in FY 2022-2023, these projects are funded by federal Continuum of Care funds and so are not listed in the chart above.

---

**AP-60 Public Housing – 91.220(h)**

**Introduction**

The City of Glendale does not have Public Housing.

**Actions planned during the next year to address the needs to public housing**

The City of Glendale does not have Public Housing.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Glendale does not have Public Housing.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Glendale PHA is not designated as troubled by HUD and does not have Public Housing.

**Discussion**

The City of Glendale does not have Public Housing.

---

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Glendale (City) has several collaborative partners through both the Continuum of Care (CoC) and Emergency Solutions Grant (ESG) programs that are working to solve the issue of homelessness for those who are sheltered, unsheltered, chronically homeless, and those who are at risk of becoming homeless. From the results of the overall homeless Point-in-Time in 2022, homelessness has increased by 33%. The City has been implementing Housing First and Rapid Re-Housing program models to increase the number of beds for the Glendale CoC. Chronically homeless individuals and families including other sub-populations are assessed and prioritized for housing placement. The City's Action Plan also includes goals to service the needs of non-homeless special needs population as described below.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Glendale (City) completed its 2022 Homeless Point-in-Time count on February 25, 2022. A total of 225 persons were counted as homeless according to the City's 2022 Homeless Count and Survey Report (Exhibit 2). The previous full homeless count and subpopulation survey conducted in January 2020 counted 169 homeless persons. A comparison of the last two counts reveals a 33% increase (56 more persons) counted in 2022. The count revealed a 30% increase in the sheltered population and a 37% increase in the unsheltered population since 2020. Of the 225 homeless persons, 180 (80%) were adults over the age of 18. A total of 103 (46%) unduplicated unsheltered persons were counted and 122 (54%) sheltered persons. Of the 103 unsheltered, 4 (4%) were Transitional Age Youth (Ages 18-24) and 56 (54%) were adults within ages 25-54—and, notably, 39 (38%) were seniors over 55 years old. In addition, 9 (9%) of the unsheltered population were reportedly chronically homeless.

The sheltered count revealed 122 sheltered persons of which 52 (43%) were single adult households, while 70 (57%) were households comprised of adults and children. 56 (46%) of our sheltered bed inventory were dedicated to domestic violence victims on the night of the count. The Hamilton Court Transitional Housing Program operated by Door of Hope, covered an extensive amount of beds, boasting 48 (39%) occupied beds during the count. In addition, 22 (18%) of the sheltered population were reportedly chronically homeless.

### **Chronic Homelessness**

Of the 103 unsheltered persons surveyed in the 2022 homeless count, 9 persons (9% of 103) were identified as experiencing chronic homelessness in Glendale, which is a decrease of 63% since 2020.

### **Additional Subpopulations**

Every year, the homeless survey collects additional information on serious mental illness, substance abuse disorder, domestic violence and HIV/AIDS among the homeless population. The 2022 Homeless Count revealed a total of

---

homeless individuals were identified with the following:

#### Unsheltered Adults

- 9 out of 103 (9%) unsheltered adults are identified with having a serious mental illness which is a decrease of 18% from 2020.
- 3 out of 103 (3%) unsheltered adults are identified as having a substance use disorder which is a decrease of (80%) from 2020.
- 2 out of 103 (2%) unsheltered adults are survivors of domestic violence which is a decrease of 67% from 2020.
- 1 unsheltered adult identified as HIV positive or having been diagnosed with AIDS on the date of enumeration.

#### Sheltered Adults

- 25 out of the 122 (20%) sheltered adults are reported having serious mental illness which is a slight increase of 14%.
- 6 out of the 122 (5%) sheltered adults are reported having substance use disorder which is an increase of 100% from last year.
- 18 out of the 122 (15%) are reported as domestic violence survivors which is an increase of 38% from 2020.
- 3 out of the 122 (2%) sheltered adults are identified as HIV positive which is an increase of 50% from 2020.

The 2022 Homeless Count reported a decrease in the unsheltered population and an increase in the sheltered population particularly due to the collaboration between agencies serving the homeless population and the City of Glendale, tripling homeless services direct assistance budget and expedited housing and placements through the CES system. However, across the region, there continues to be a drastic increase in homeless population.

City of Glendale continues the efforts to end homelessness in our community and based on the results from the 2022 Homeless Count results has come up with the following recommendations:

#### **Recommendation 1: Use City of Glendale Measure S Funding to provide affordable housing to end homelessness in Glendale.**

The 2022 Homeless Count data shows that there is simply not enough available affordable housing in Glendale. Without a housing stock of 150-200 units, many homeless persons in our community are likely to continue to cycle in and out of homelessness. The priority now must be to expand the supply of affordable housing. The Glendale Quality of Life and Essential Services. Protection measure, Measure S, is estimated to generate \$30,000,000 annually for the City's general fund to be used locally. The revenues generated by the Measure are used to maintain and expand funding for general governmental services including affordable housing. Measure S ensures that 100% of the \$30 million generated will stay in Glendale. Therefore, it is recommended that a portion be used to house



---

low-income individuals experiencing homelessness in our community.

**Recommendation 2: Continue to use Measure H Funding to prevent and end homelessness in Glendale.**

Measure H funding recommendations will invest in the solutions that have been proven to prevent and end homelessness. FY2022-2023 will be year 4 of this 10-year funding source. COVID-19 and Sales tax will impact the allocation under Measure H each year. These following services are eligible:

- Homelessness prevention services
- Comprehensive supportive services, such as mental health care and outreach Long term solutions like permanent housing Measure H total funding received to date is in the amount of \$594,739 FY21-22 funding allocation is estimated to be around \$209,000. The annual allocation is based on the City's Homeless Count and determined by the Los Angeles County Board of Supervisors.

The Measure H recommendations for City of Glendale target six key areas to combat homelessness, which include: subsidized housing; coordinated outreach and shelters; case management and services; homelessness prevention; income support; and preservation of existing housing. These key areas address the 21 interconnected homeless initiative strategies eligible for Measure H funding. After a series of meetings and negotiations with the County CEO, LASHA and the Department of Health Services (DHS), the County agreed to directly allocate funding to the Glendale CoC from the following strategies (parts of strategies) listed below.

- A5- Homeless Prevention Services for Individuals (This excludes legal services and evaluation funding.)
- B3- Partner with Cities to expand Rapid Re-Housing (Allocation is only to support single adults.)
- E6-Countywide Outreach System (Allocation is based only on Multidisciplinary Outreach Team funding.)
- E7- Strengthen the Coordinated Entry System (Allocation is only to support Housing Locators and Housing Navigators.)
- E8-Enhance the Emergency Shelter System (Allocation is based only on funding for new shelter beds and capital.)

**Recommendation 3-Use State of California funding - Homeless Housing, Assistance, and Prevention (HHAP) Program– to increase Interim Housing Programs and improve collaboration with Mainstream and Health Care Service Providers to quickly re-house the homeless population in Glendale. In addition, use State funds to prepare a local Homelessness Action Plan to better identify the needs and gaps in the Glendale CoC.**

The Homeless Housing, Assistance, and Prevention Program (HHAP), made available by the California Homeless Coordination and Financing Council (HCFC), provides recipients with onetime grant funds for up to five years to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. Spending must be informed by the best–practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their

---

permanent housing. The HHAP grant program is authorized by AB101 (Chapter 159, Statutes of 2019), which was signed into law by Governor Gavin Newsom on July 31, 2019. Since 2019, the City of Glendale (City) has received a total of \$772,163 (HHAP Rounds 1 and 2) funds. The City will be applying for HHAP Round 3 funds by June 2022. A portion of the funds will be used to create a Homelessness Action Plan for the Glendale CoC.

As stated in the Health and Safety Code (HSC) § 50219(c)(1-8), eligible uses may include but are not limited to:

1. Rental assistance and rapid rehousing; subject to FMR or rent comparable;
2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers;
3. Landlord Incentives (including, but not limited to, security deposits and holding fees);
4. Outreach and coordination (which may include access to job programs) to assist vulnerable populations in accessing permanent housing stability in supportive housing;
5. Systems support for activities necessary to create regional partnerships and maintain homeless services and housing delivery system;
6. Delivery of permanent housing and innovative housing solutions (such as hotel and motel conversions
7. Prevention and shelter diversion to permanent housing;
8. New navigation centers and emergency shelters based on demonstrated need;
9. Homeless Youth Population (ages 12-24) and;
10. Establish a Homelessness Action Plan

**Recommendation 4: Finish the job of ending homelessness among unsheltered veterans. As noted in the chart to the right, the number of unsheltered veterans has decreased by 5 in 2022. In order to finish the job, the public and private partners should continue to implement the best practices identified below.**

- Permanent supportive housing and a Housing First approach through the HUD-Veterans Affairs Supportive Housing (HUD-VASH) program, which combines Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). VA provides these services for participating Veterans at VA medical centers (VAMCs) and community-based outreach clinics;
- Rapid Re-Housing and a Housing First approach through the Supportive Services for Veteran Families (SSVF) Program, which provides supportive services to very low-income Veteran families that are currently in or transitioning to permanent housing. SSVF is designed to rapidly re-house homeless Veteran families and

- 
- prevent homelessness for those at imminent risk due to a housing crisis; and
  - City will prioritize veterans for the Shelter Plus Care (SPC) Rental Assistance Voucher program and coordinate affordable housing placements with Veterans Village.

**Recommendation 5: Develop, adopt, and implement a zero-tolerance policy for children living on the streets, in vehicles, and other places not meant for human habitation. City of Glendale functionally ended family homelessness in the City.**

Continuing to utilize the Emergency Housing Vouchers (EHV) to move families experiencing homelessness into affordable housing is imperative. Additionally, it is vital to continue implementing a Rapid Re-housing (RRH) approach for families that focuses resources on helping families and individuals quickly move out of homelessness and into permanent housing. Services to support RRH include housing search and landlord negotiation, short-term financial and rental assistance, delivery of home-based housing stabilization services and connection to community support services as needed.

**Recommendation 6: Completely align with a Housing First Model and low barrier approach for chronically homeless individuals and families.**

Aligning a coordinated system with a Housing First and low barrier approach will help chronically homeless households obtain and maintain permanent affordable housing, regardless of their service needs or challenges, by removing barriers that hinder them from obtaining and maintaining permanent affordable housing. Chronically homeless persons can achieve stability in permanent housing, regardless of their service needs or challenges, if provided with appropriate levels of services. Through this approach, barriers are removed that have hindered homeless persons from obtaining housing such as too little income or no income; active or history of substance use; criminal record, with exceptions for state-mandated restrictions, and history of having been or currently a victim of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement). Furthermore, through this approach, barriers that have hindered homeless persons from maintaining housing are removed, such as failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; and fleeing domestic violence.

**Recommendation 7: Outreach**

Continue to collaborate and expand the Homeless Outreach Program in connection with Glendale Police Department Community Impact Bureau and the Department of Mental Health. Our Homeless Outreach Initiative is consistent with our past Mission of the engaging Community Members who are in crisis and are experiencing Homelessness. Glendale PD partners with Ascencia (adults), Home Again Los Angeles (families with children), YWCA of Glendale and Pasadena (survivors), and regularly collaborates with the community-based organizations within the Glendale Continuum of Care to accommodate persons who need housing support and/or assistance. Glendale PD assigned two Police Officers who provide Homeless Outreach and Mental Health / Crisis Intervention

---

while they conduct patrol operations. Those Officers work in partnership with a Licensed DMH Clinician who provides crisis intervention, mental health evaluation and threat assessments. The Clinician is also involved in department training to provide education and training for police officers who interact with individuals in crisis. The recent COVID-19 Pandemic placed an undue burden on our patrol division because Los Angeles County Jail reduced the mental health inmate population. Those individuals were either released to the streets without supervision or to family members who were unprepared to meet their mental health demands. Glendale PD regularly responds to private residences to offer support and provide clinical evaluations for decompensating individuals. Most recently Glendale PD has made referrals to the Glendale CoC Manager to enroll homeless community members who are in crisis to the Countywide

“Project Room Key” program. This Program provides immediate housing relief through vacant Hotel rooms. Our Glendale PD Outreach Team identifies new candidates and make referrals to the Glendale CoC Manager. The individual then links up with social services and DMH case workers to provide additional support while they are enrolled in the program. The end goal of the program is to transition candidates from temporary to long-term housing.

While the Homeless / Mental Health crisis is a fluid and rapidly evolving situation with new programs and policy changes, Glendale PD is committed to supporting our existing community outreach efforts.

#### Homeless Survey Key Findings and Demographics

HUD requires that the total number of unsheltered and sheltered adults and children be broken down by various subpopulations including age, gender, race, ethnicity, and chronic homeless status. The following pages contain demographic information collected during the 2020. Demographics data is included in the above section of the report.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Specific strategies to addressing the emergency and transitional housing needs of homeless persons will include the following:

- Emergency Shelter: Provide year-round emergency shelter beds and year-round domestic violence crisis shelter beds to homeless persons.
- Transitional Housing: Provide transitional housing for family households at any given time.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

---

## Homeless Survey Key Findings and Demographics

HUD requires that the total number of unsheltered and sheltered adults and children be broken down by various subpopulations including age, gender, race, ethnicity, and chronic homeless status. The following pages contain demographic information collected during the 2021. Demographics data is included in the above section of the report.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

People “at-risk” of becoming homeless include very low income individuals and families who, because of a number of barriers, are in immediate threat of becoming homeless. Among the risk factors to becoming homeless are poverty and high housing costs. In terms of subpopulations, seniors, those who are released from correctional institutions, and emancipated youth from the foster care system are especially vulnerable to becoming homeless.

The number of households “at-risk” for homelessness is directly related to poverty rates. According to the Economic Roundtable’s report Homelessness in Los Angeles, approximately one quarter of Los Angeles County residents with incomes below 50 percent of the poverty threshold become homeless at some point during the year. According to 2011-13 ACS Census data, for the City of Glendale as a whole, the total percentage of persons below poverty level was 14.7 percent, a decrease from the 15.5 poverty level from the 2000 Census. However, the poverty rates for southern Glendale residents are significantly higher with certain census tracts with 30 percent poverty rates. Although public assistance benefits do provide some help for those in poverty, General Relief benefits are usually inadequate for a person to maintain housing. According to a separate report by the Economic Roundtable, over half of the individuals who receive General Relief experience homelessness.

Another indicator of those “at-risk” of becoming homeless is the percentage of income paid for housing or rent. Because the housing costs in Glendale are higher than many other Los Angeles communities, housing cost burden is a significant issue for Glendale low income households. A significant fraction of low income households are considered overburdened by housing costs as documented in the Consolidated Plan. The problem is most acute for renters. Many of these persons are rent burdened and are at-risk of becoming homeless if a financial emergency or job loss occurs. Glendale service providers reported that another obstacle facing the homeless “at-risk” population is underemployment or unemployment because of shifts in the local economy and a lack of viable job skills. Without the appropriate skill development, low-income households are restricted to low paying jobs without opportunity for advancement. Furthermore, some individuals and families are unaware of, or ineligible for, the job training and employment assistance resources available in the community. Other prevalent issues among the

---

homeless “at-risk” population include lack of transportation and affordable childcare. These present difficulties in obtaining and sustaining employment.

Specific strategies will include:

- Homeless Prevention: Provide case management to 55 households, and serve 50 households with direct utility and rental assistance.
- Rapid Re-Housing: Provide case management and direct financial assistance to 6 households.
- Reallocation: The City of Glendale has reallocated a supportive service only program to Coordinated Entry System (CES) for servicing 500 persons.
- Job Training Programs: Improve utilization of the Verdugo Jobs Center, a workforce development funded one-stop employment center for skill development, job training, and employment counseling for 20 persons.

## Discussion

In terms of special needs, supportive service needs of the elderly and frail elderly will continue to be met by the City through the Senior Services program operated by the Community Services & Parks Department in collaboration with public welfare agencies such as Social Security, Department of Public Social Services, etc.

In FY 2022-23, \$84,577 in General Funds will be used for (previously funded with CDBG funds) the Senior Services program along with LA County Department of Workforce, Aging, and Community Service and ARPA funds. These funds will be used for Supportive Services Program and Elderly Nutrition Program (home delivered meals and congregate meals) serving an estimated total of 150,000 meals and providing case management to 120 elderly residents, and in particular frail elderly a priority service group. (Note: Traditional meal service delivery is 40,000 meals annually. Due to COVID-19, this number has increased 200%) Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year. Provision of rental assistance is an effective short-term way to assist very low-income renters burdened with housing overpayment. Glendale has a large elderly, and frail elderly population, with a large segment of which is on fixed income, which is faced with spending the majority of their incomes on housing costs. Providing rental assistance will continue to be a key strategy for assisting this group of special needs households over the next year.

In October 2019, the City of Glendale approved the Monthly Housing Subsidy which was designed to provide \$300 subsidy to 1,000 senior disabled households in Glendale. The 2-year program was allocated approximately \$8.4 Million in funding with \$7.2 Million for direct assistance. Marketing for the program began in November, followed by application registration. Over 2500 applicants applied of which 1,750 were drawn in a lottery to establish order for qualification. 1000 applicants were approved and majority have been receiving subsidy payment for nearly 2 years.

In December 2021, the City of Glendale approved and additional 600 applicants to be drawn from the waiting list for qualification. Approval was also given to extend payments to the original 1,000 participants for an additional year. Currently there are 1,200 applicants receiving subsidy assistance on a monthly basis. Over \$ 5 Million in direct

---

funding has been used thus far.

On May 10, 2021, the Glendale Housing Authority (Authority) was notified that it had been awarded 225 new EHV's for the Section 8 Program under the American Rescue Plan Act of 2021 (ARPA). Accordingly, the Authority has also been awarded \$4,268,736 in funding for the program. Of that amount, \$3,033,456 is designated for rental assistance while the remainder, \$1,235,280 is designated for administrative costs, bonus achievement awards, incentive programs, and services fees.

The Emergency Housing Vouchers (EHV's) program available through the American Rescue Plan Act (ARPA) of 2021 to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses. Through EHV's, HUD is providing 70,000 housing choice vouchers to local Public Housing Authorities (PHAs) in order to assist individuals and families who are:

- Homeless;
- At-risk of homelessness;
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or
- Were recently homeless or have a high risk of housing instability. To date, in collaboration with CoC Partners, the Authority has processed and issued 134 EHV's and leased 45 vouchers.

With regard to additional special needs, in 2018, the Glendale Housing Authority applied for and was awarded 14 Mainstream vouchers. Mainstream vouchers assist non-elderly persons with developmental disabilities. Aside from serving a special population, Mainstream vouchers are administered using the same rules as other Housing Choice Vouchers. The Glendale Housing Authority successfully leased all 14 vouchers and continue to administer them.

As far as Portability vouchers, Our agency is unique in the amount of incoming vouchers coming from various agencies nationwide via portability. As of June 2022, 1,099 portability vouchers leased up in our jurisdiction. This is possibly with the continued collaboration of other Public Housing Agencies, including the Housing Authority of the City of Los Angeles and LA County Development Authority.

Our Agency continues to work the Department of Veteran's Affairs and the non-profit group New Directions, to help house and offer supportive services to VASH voucher holders. Long term collaborations and referrals continue with the Armenian Relief Society and Services provided through City of Glendale Community Services & Parks.

Like most communities, Glendale has its share of issues in dealing with homelessness. Recently, the Emergency Housing Voucher (EHV) program was made available through the American Rescue Plan Act (ARPA). Through EHV, HUD is providing 70,000 housing choice vouchers to local Public Housing Authorities (PHAs) in order to assist individuals and families who are:

- Homeless,
- At risk of homelessness,
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or
- Were recently homeless or have a high risk of housing instability.

The Glendale Housing Authority was awarded 225 vouchers and plan on will be working with Continuum of Care

---

(CoC) partners in administering those vouchers. In addition, the Continuum of Care Programs will provide housing to homeless disabled persons. Supportive services for CoC program residents are provided by local service providers with expertise in the residents' disabilities.



---

## AP-75 Barriers to Affordable housing – 91.220(j)

### Introduction

*This section reviews a variety of potential public policy barriers to affordable housing in the City of Glendale. Potential barriers assessed include the City's growth limits (land use), development standards (zoning), approval process, building codes, fees and charges, and other policies, including tax policies, that might affect return on residential investment.*

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City works to remove barriers to affordable housing and the financial impact of efforts to protect public health and safety by taking actions to reduce costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing. To mitigate the impacts of these barriers, the City will:

- Apply for State and federal funding to gap finance affordable housing production and rehabilitation of existing affordable housing stock.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable.
- Continue to improve the permit processing and planning approval processes to minimize the delay in housing development in general and affordable housing development in particular.
- Continue to provide rehabilitation assistance and homeownership assistance, and to assist in the 2021-2029 City of Glendale Housing Element.

The 2021-2029 Housing Element has several programs to limit or reduce barriers to residential housing generally that often reduce barriers to affordable housing as well. A new program introduced for the 2022-2029 Housing Element is Program 7C: Affirmatively Furthering Fair Housing (AFFH) Program:

The City of Glendale is committed to doing its part to affirmatively further fair housing. Affirmatively furthering fair housing means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The duty to affirmatively further fair housing extends to all of a public agency's activities and programs relating

---

to housing and community development. The City will consider its duty to affirmatively further fair housing within the local and regional context, to ensure that City goals, policies, and programs address both local and regional fair housing concerns.

Program goals include identified tasks regarding Housing Mobility Enhancement, New Housing Choices and Affordability in High Opportunity Areas, Place-Based Strategies for Community Preservation and Revitalization, and Displacement Protection, and Education and Outreach.

Meanwhile, the following program activities are anticipated during the 2021-2022 period: The completion of the South Glendale Community Plan (SGCP) to increase certainty in the development process and review zoning standards for the area and Implementation of Transit Oriented Development zoning (TOD Districts) in the City's Zoning Code (at the same time as the SGCP) to revise commercial zone districts to allow mixed use development (including residential) in these areas and implement parking incentives such as those used in the Downtown Specific Plan. Both of these plans are in progress. The SGCP was adopted in 2018, but a lawsuit was shortly filed thereafter, and the Environmental Impact Report is still in litigation. Meanwhile, staff is working on completing the proposed new zoning and development standards. The Tropic Area's Transit Oriented Development zoning is tentatively scheduled to be brought to the City Council for approval towards the end of 2022.

The Planning Division is also currently reviewing mixed use and commercial corridor zoning standards to assess any barriers to residential and mixed-use development. The analysis will ultimately result in code amendments that will enable projects to maximize the available residential development potential in those commercial and mixed-use zones, thereby resulting in a future increase in the amount of affordable residential units. As identified in the 2021-2022 Housing Element Program 3E: Mixed Use Standards on Transportation Corridors, the study will be completed by February 2023 and will be implemented by the Community Development Department by February 2024.

Lastly, the City of Glendale Planning Division annually reviews fees and charges to assure they reflect actual costs to the City of development and to determine if they are commensurate with fees and charges in other nearby jurisdictions, including Burbank and Pasadena, thereby ensuring fair and commensurate reimbursement for work done while also ensuring fees and charges are not barriers to affordable housing.

To date, Glendale development charges and fees have been equal to or less than those of other nearby communities

---

## AP-85 Other Actions – 91.220(k)

### Introduction

The following section describes the City's planned actions to carry out the following strategies that were outlined in the Consolidated Plan with actions that will occur during the program year. These include actions to:

- Address obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop and enhance the institutional structure
- Enhance coordination

The priorities for the FY 2020-2025 Consolidated Plan, which form the basis for establishing objectives and outcomes in the FY 2021-2022 Action Plan, are as follows:

- Services for the Homeless
- Funding for Public Facilities
- Funding for Public Social Services
- Funding for Public/Neighborhood Improvements
- Funding for Housing

### Actions planned to address obstacles to meeting underserved needs

The City Council/Housing Authority continues to take substantive actions aimed to help address/promote the development of more affordable housing across all segments of the community and nearly all California communities.

Those actions led to the adoption of an Affordable Housing Strategy in December 2017, adoption of an Affordable Housing Legislative Platform in July 2018, adoption of an ordinance providing greater tenant protections under the Renters Rights Program in February 2019, and adoption of an Inclusionary Zoning Ordinance to provide for affordable units, citywide, in every new rental development of 8 units or more.

Glendale works with development partners, private and nonprofit to assist in competing for leveraged development funds. Glendale is continuing to build partnerships with other communities/organizations.

The City continues to search for suitable development sites through assistance to developers with relocation of existing residents and demolition of existing buildings on underutilized or blighted mixed use properties. The property can then be redeveloped at a higher density and at a higher standard of development, although this also increases the overall cost of land.

The City provides referrals (as requested) to other agencies or lenders that provide homebuyer education programs.

In addition to Measure S sales tax funded programs described below, a City Wide Inclusionary Fee and a Housing

---

Mitigation Fee (on commercial Development) were adopted & are to provide additional funding for affordable housing development or require development of such units in new market rate rental apartments.

The City's Housing Division contracted with Nan McKay and Associates to review Housing Authority Section 504 policies and procedures and to review accessibility of housing offices to the public in order to improve these elements of the Housing program to better served the disabled community. The majority of the implementation of measures identified in this review was completed in 2018-19.

### **Actions planned to foster and maintain affordable housing**

The City continues to track affordable housing covenants and their expiration dates within the City. As expiration dates approach, the City contacts owners on a proactive basis to determine how to preserve affordable housing including leveraging rehabilitation funds from federal and state sources.

The City aggressively implements affordable housing density bonus programs, to provide affordable housing units in private, for profit residential developments.

The City has identified future development sites as part of the 2021-2029 Housing Element and is implementing six comprehensive program strategies to address the City's housing needs, including: Adequate Sites, Preservation and Enhancement of Existing Housing Stock, Production of Affordable Housing, Rental Assistance, Increase Homeownership Opportunities, Housing Services, Fair Housing, Sustainability, and Remove Constraints.

The City used the first year of receipt of sales tax revenues received under Measure S Glendale Quality of Life and Essential Services Protection Measure to purchase Tobinworld, a 1.6-acre historic property, for future affordable housing development (\$12.1 million). Two projects have been identified for this site: Citrus Crossing (900 E Broadway) and Harrower Village (920 E Broadway). Local Measure S funding as well as State Low Moderate Income Housing Asset funds and tax credit funding have been committed to fund the development of each project. \$1.82 million in HOME funds have also been committed for the development of each project. A third project at 515 Pioneer has Local Measure S funding and State Low Moderate Income Housing asset funds committed to the project as well as California Housing Finance Agency Mixed Income Program Funding, 4% binds from the California Devt Limit Allocation Committee, and federal and state tax credit funding. It is expected to receive funding for development in 2022, including \$2.017 mil in HOME funds.

The City funded additional Measure S programs including the following: a Rental Rights Program (\$274,000) and a Monthly Housing Rental Subsidy Program (\$5.12 million)

### **Actions planned to reduce lead-based paint hazards**

On an annual basis the City is tracking lead based paint poisoning cases as identified by the Los Angeles County Health Department (within privacy limits) to determine trends and areas with increased instances of lead based

---

paint hazards. As part of annual compliance monitoring, staff is checking to make sure that proper notification of tenants of lead based paint hazards in age appropriate buildings is taking place and is notifying property managers of mitigation measures necessary to address any potential hazards.

In conjunction with the city's Section 8 program, the Glendale Housing Authority and property owners participating in the Section 8 program share responsibilities to meet lead-based paint requirements when a poisoned child, or child with an "Elevated Blood Lead Level" (EBLL), is identified. When a child less than age six, living in public housing or an assisted unit, is found to have an EBLL, the Health Department usually notifies the family and the property owner. The owner of the property has the responsibility to notify the Glendale Housing Authority.

### **Actions planned to reduce the number of poverty-level families**

The primary emphasis of the anti-poverty strategy is to raise the income of Glendale's poorest households, especially those living below the poverty level. This includes providing those households with the educational, training, supportive service and childcare opportunities that will allow them to address barriers to income and career development. Affordable housing opportunities can also allow poorer families to devote additional resources to raising their incomes and furthering their careers.

While the City has no control over the majority of the factors affecting poverty, it may be able to assist those living below the poverty line. The City supports other governmental, private, and nonprofit agencies involved in providing services to low and moderate income residents and coordinates efforts with these groups where possible to allow for more efficient delivery of services.

The community development and housing programs will emphasize the need to further reduce the number of poverty level families in the next Consolidated Plan cycle. The programs listed below describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families.

The following list of programs will continue to be part of the anti-poverty strategy.

- Affordable Childcare and Youth Programs
- Public Social Services
- Employment, Training and Education (Workforce Investment Opportunity Act programs)
- Transportation
- Housing Programs
- Homeless Services
- Section 3 Employment Program

The City's affordable housing objectives for reducing poverty include increasing affordable rental opportunities through new construction, increasing affordable home ownership opportunities for first time home buyers through new construction, preserving and maintaining the existing affordable rental housing stock. These objectives and the

---

programs which result from them, form a major component of the anti-poverty strategy by reducing the cost burden of housing, and by creating linkages with Glendale's homeless continuum of care.

Programs for providing housing and supportive services to homeless families and the strategies for increasing affordable housing for low-income and special needs households are described in the Housing Strategies and Homeless Needs Assessment sections.

### **Actions planned to develop institutional structure**

The City's community development, homeless, and housing institutional structure and delivery system in Glendale is quite efficient. However, there are key elements in the structure and delivery system which could be improved. The City of Glendale will attempt to address these gaps through the following strategies and actions:

- Maintaining multi-purpose centers to ensure coordination and efficiency of community services;
- Coordinating youth and senior citizen programs with City and community agencies;
- Continuing involvement of housing providers and social service agencies with the Glendale Continuum of Care Committee;
- Increasing capacity building for non-profit housing and social service organizations through non-profit summit, technical assistance and grant writing workshops;
- Increasing the dissemination of housing information to the Glendale Board of Realtors Affordable Housing groups; and
- Increasing coordination of the CDBG and CoC programs with workforce development programs, and the citywide economic development program.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. The City would continue to have regular technical assistance funding meetings with social service community agencies and other ongoing meetings with the Continuum of Care Committee and special coalitions such as the Glendale Healthy Start Committee, Glendale Healthier Community Coalition, Glendale Mental Health Task Force, and other special community coalitions. The City also coordinates its Economic Development activities with the Workforce Investment Opportunity Act program which directly links with private business, industries, and job developers through the Verdugo Job Center located and operated by the City of Glendale.

The City will continue to provide technical assistance and development project management coordination and assistance to nonprofit affordable housing developers as their projects request funding and proceed through

---

permitting and construction and lease up process.

The Section 8 Housing Choice Voucher Program continues the collaborative effort with public and private housing and social service agencies to provide much needed services to the neediest populations in Glendale. Although, the majority of voucher participants are very low income elderly, disabled households, we assist the formerly homeless and those receiving VASH vouchers.

On May 10, 2021, the Glendale Housing Authority (Authority) was notified that it had been awarded 225 new EHV's for the Section 8 Program under the American Rescue Plan Act of 2021 (ARPA). Accordingly, the Authority has also been awarded \$4,268,736 in funding for the program. Of that amount, \$3,033,456 is designated for rental assistance while the remainder, \$1,235,280 is designated for administrative costs, bonus achievement awards, incentive programs, and services fees.

The Emergency Housing Vouchers (EHVs) program available through the American Rescue Plan Act (ARPA) of 2021 to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses. Through EHV's, HUD is providing 70,000 housing choice vouchers to local Public Housing Authorities (PHAs) in order to assist individuals and families who are:

- Homeless;
- At-risk of homelessness;
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or Were recently homeless or have a high risk of housing instability.
- To date, in collaboration with CoC Partners, the Authority has processed and issued 134 EHV's and leased 45 vouchers.

Our Agency continues to work the Department of Veteran's Affairs and the non-profit group New Directions, to help house and offer supportive services to VASH voucher holders. Our agency has recently collaborated with Brilliant Corners to house formerly homeless voucher holders.

Long term collaborations and referrals continue with the Armenian Relief Society and Services provided through City of Glendale Community Services & Parks.

---

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction

This section addresses the program specific requirements for the CDBG, HOME, and ESG programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements.	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities.	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan	100%



---

## HOME Investment Partnership Program (HOME)

### Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of investment are being used beyond those listed in the Plan.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME New Construction Home Ownership Program with related homebuyer activities will apply Resale Restrictions to ensure requirements of the HUD HOME rule 92.254 are met. A copy of the Resale Restrictions guideline is attached in the Grantee Unique Appendices attachment on the Administration Page. The guidelines ensure that if the housing does not continue to be the principal residence of the family for the duration of the period of affordability that the housing is made available for subsequent purchase only to a buyer whose family qualifies as a low income family and will use the property as the family's principal residence. And the guidelines ensures that the price at resale provides the original HOME-assisted owner a fair return on investment and ensures that the housing will remain affordable to a reasonable range of low-income homebuyers.

The Resale Restrictions were submitted with the 2016-17 Action Plan Amendment that approved the Habitat Chestnut project. The Guidelines were approved by HUD at that time. No change is proposed at this time.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

As described in the City's Homeownership Program Guidelines the period of affordability is based on the total amount of HOME funds invested in the housing. Deed restrictions in the form of Addendum to Grant Deed and HOME Deed of Trust are used to impose the resale restrictions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multi-family housing that is rehabilitated with HOME funds.

---

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Glendale has developed the following standards in the attached Emergency Solutions Grant Written Standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

(See attached ESG Written Standards under Administration AD-25.)

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Glendale (City) is the Lead Agency for the Continuum of Care (CoC) and serves as the lead coordinator for homeless programs for the Glendale CoC. The City coordinates services for the chronically homeless persons through various organizations including Ascencia, Home Again LA, Armenian Relief Society (ARS), Door of Hope, YWCA of Glendale and Pasadena, and the Salvation Army. Ascencia is the lead Coordinated Entry Services (CES) coordinator for the City's CoC. As the CES lead, Ascencia coordinates intake and assessment services, laundry, showers, mail pick-up, on site case management for the employment, veteran's services, mental health services and housing coordination. Home Again LA is currently assisting the City by serving as the lead CES agency for homeless and/or at risk-families in Glendale Prevention and Diversion is coordinated through Catholic Charities. The City Administers the CoC Rental Assistance Program, formerly known as the Shelter Plus Care program and coordinates through the YWCA of Glendale and Pasadena and Door of Hope for homeless programming and services specifically for victims of domestic violence and other related crimes.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Glendale along with the Continuum of Care Board of Directors coordinates the Emergency Solutions Grant (ESG) Request for Proposal (RFP) process to allocate ESG funds. Both CoC and ESG notifications are released through a local RFP process, which is also posted in various locations including, the City newspaper, City's website, directly mailed and emailed out to all private non-profit agencies on the CoC distribution list and is coordinated with the City's Library Department and Workforce Investment Opportunity Act (WIOA) program. A formal review of all of the RFP's are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS, outcomes, overall program capacity, financial management and coordination of CoC programs. The formal report is submitted to City Council for approval and submission to HUD.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets this requirement.

---

5. Describe performance standards for evaluating ESG.

The City of Glendale, in compliance with HEARTH Act performance measurements, will focus on outcomes and ESG performance on the following measures that impact CoC performance:

- Reduction of length of time of stay at Emergency Shelters by 10% from previous year
- Recidivism (subsequent return to homelessness)
- Access/coverage (thoroughness in reaching persons who are homeless)
- Overall reduction in number of persons who experience homelessness
- Job and income growth for persons

An evaluation of all of the proposals are conducted by the CoC Board, including agency interviews, review of semi-annual progress reports, HMIS program reporting, outcomes, overall program capacity, financial management and coordination of CoC programs. Sub-recipient homeless agencies submit quarterly reports to the City of Glendale in addition to reports from the HMIS for evaluation of program outcomes, goals and services provided on a quarterly basis. Final performance standards are reviewed and a formal report is submitted to City Council for approval and submission to HUD.

## Discussion

### HOME Eligible Applicants:

The Glendale HOME program serves low and very low-income households. The specific households to be served, and whether beneficiaries will be limited and preference will be given to a particular section of the low-income population; will depend upon the specific project.

### New Affordable Housing Projects in FY 2021-2022

The Action Plan anticipates funding 3 affordable housing development projects in 2021-22. The first, Citrus Crossing, located at 900 E Broadway, will provide 126 affordable units to households at 30-70% of the area median income. The second, Harrower Village, located at 920 E Broadway, an historic site, will provide 39 affordable units to households at 30-60% of the area median income. Both projects will utilize HOME funding as well as tax credit, state and local funding for development. The third, a project located at 515 Pioneer Dr, will provide 337 affordable units to households at 30-80% of the area median income. The project will also utilize HOME, state and local funding for development, as well as compete for tax credit funding.

Attachment-1

Citizen Participation (Comments/Newspaper Ads)

FY 2022-2023 Annual Action Plan Public Hearing Comments

<b>FY 2022-23 Annual Action Plan Public Hearing Comments*</b>	
<b>Virtual Community Meeting, September 29, 2021, Email Comments, and Telephone Calls</b>	
<b>English, Armenian, Spanish Comments Combined</b>	
<b>I. Citizenship Participation</b>	
A few specifics would be good related to citizen participation at these meetings: i.e. what does "homeless prevention" include?	
I agree with that., it does give people a chance to think a bit more deeply about things if they get info ahead.	
city notifications I'm on the list	
Local groups I'm a part of that share info with me	
I watch council and commission meetings. I get notifications via email. I talk to staff and council members	
I received my information about the meeting from a friend.	
I also get mailers for things.	
Social media and emails.	
I may have received notification through a post on NextDoor, but I cannot be certain	
I get this information from the city newsletters, the library newsletters, also Twitter	
webcouncil meetings, notifications	
Email is preferred, but the hope is that Parks is able to grow its list considerably to reach as many people as possible.	
Emails are good because they are easily shareable...but I like a good flyer too if it's something I need to refer back to often (like a recycling info flyer for example.)	
Early evening meetings are best	
Weekday evenings. A little earlier would be great cuz my bedtime is 9:00...	
Weekdays/Evening meetings	
I like virtual meetings a lot	

Virtual meetings are easier to attend. Email is a good way to provide input
Makes is easier to attend more things
Email is also good for when we can't attend the meeting, but still want to make a comment
Text message reminders are good!
Second text message reminders
Have powerpoint in advance
Heard about this meeting from Online, newsletters, community meetings
<b>II. Housing</b>
neighborhood need exterior maintenance is important, replace broken window damaged roofs, landscaping.
Limited resources like this should be focused on low income parts of the community. 2/3 of the city are renters, and they dont have opportunities to improve the buildings they live in.
Around here, yes there is some TLC needed, but it's not really a situation I'd look at for the funding we are discussing.
Another issue I am thinking about when it comes to housing is making them fire-hardened, drought-tolerant, and use sustainable energy to make them prepared for the future
My mortgage is less than we are seeing places being rented
There are probably LOTS of apartments that need repairs to make them more livable. But there are 17 people at this meeting. Is there general outreach through this program?
We rented when we first moved here about 7 years ago and the price increase since then is astronomical
There are a lot of things I could speak on here generally in Glendale, but with a lot of the older homes built prior to certain rules and guidelines, many spaces and doorways, ramps, stairs do not meet ADA standards today
I am concerned about dry brush in my neighborhood on vacant lots, some homes and near the freeways-Woodbury
- 1255 Corona Dr. been deteriorated for over 10 years
Neighborhoods that need special attention: Hazel St. between Flower & Cosmic Way



there is a senior facility across the street from Piedmont Park. For over a year, the building has been fenced off and zero construction movement/no progress. The parkway and surrounding area has become an eyesore.
what about a community land trust pilot in Glendale?
I think all are important, but I think rentals for people of all ages is most important and/or making homeownership more affordable for folks
Prioritization of housing funds: any stock that prioritizes very low income residents
Can you use funds to help these older buildings fix safety issues, upgrade HVAC systems, upgrade electric panels, install solar panels or electric car charging stations...that kind of thing?
Gas appliances have negative health impacts; electric is better.
converting to heat pump technology might be a good use
More green space and trees in lower-income neighborhoods?
Rental housing is too expensive. Too expensive for people to continue to live in Glendale. People are being priced out of the community especially families and elder population.
Provide landlords with info about safety precautions for buildings.
Small and large families and Seniors. Cross generational rental issue. Families can't afford to live here.
<b>III. Community Development /Social Services</b>
affordable childcare. Not sure if that counts, but it's a huge need; including afterschool
GUSD has a cap and so some families can't get in
Community service / engagement projects that include childcare
You do great work with meal services and senior services and child activities
Utilities continue to rise. Finding ways to electrify and upgrade apartment heating and a/c as well as windows would help bring down the cost of utilities considerably. Landlords are not incentivized to do this
Can funds be used for the YWCA project to help families escaping domestic abuse?
Important to keep parks and libraries and GYA funded.
Need more park parks parks in South Glendale
Yes, Glendale Youth Alliance, Library, Parks, Swimming Pool at Pacific Park
open space for walking - paths, grass, trees
outdoor exercise equipment, expanded bike lanes
More parks, please More parks, please

More parks and open space in South Glendale would be nice.
it is always important to have parks with green space (not artificial turf) and trees for shade in ALL neighborhoods
more parks and more larger parks, especially in South Glendale
where are the parks in downtown Glendale?
We need more park space. We are overpopulated with little acreage available for the public, especially with such a high apartment dwellers
I would like the city to look over the park I suggested several years ago
More parks in South Glendale for sure, pocket parks, school space green buildouts into the neighborhoods
public plazas serve as great community centers.
We need childcare facilities. More affordable preschools
community centers should include lots of open space, shade, benches for gathering, indoor meeting space, and places where people can take classes and get resources (books, internet access, etc.)
My closest community center is at Maple Park. I would like to see one closer to my neighborhood
but just want to champion the idea of more shade trees in the areas that do not have them...also in my area, on San Fernando corridor for example we can use more up and down Sonora.
<b>IV. Economic Development</b>
Resources to offer childcare so people can obtain work or maintain work.
Public transportation resources.
The micro buses should be continued moving people within Glendale
city job board, plus childcare and public transportation
childcare, transportation, training and internships
Your work with GYA is a good program.
Lack of childcare is a barrier to employment.
fare free transit. Metro has just released a program for fare free transit for k-12. it would be great to see Beeline offer similar fare free services for all of Glendale riders.
.
Apprenticeship programs are desperately needed

tech, artists, creative occupations
Jobs are needed in education
circular economy jobs - innovative jobs related to reuse, tech, and green energy
Green Energy Jobs to help finance small business in Glendale.
Trades person education
Transportation, childcare, and training. We need to make training accessible And that can't happen unless there is affordable childcare and way to get to the training.
A big mix..hard to know how to answer that. I like green leaders of all kinds, media and film, arts, trades, gosh...all types
city should work with the SBA in this
small businesses typically generate more jobs than large companies
More local places to get food and other goods
technology industry that could provide training could help residents of all ages enter the work force at a higher wage
Maybe help to bring in some more restaurants, with good food? I'm not an entrepreneur.
The small markets and shops could use information to make their business grow
make the city more walkable
I would love to see more upgrades of commercial areas along Victory for example...so that area could become a bit more like Kenneth Village...with character, more trees and be a destination to walk to. I also support the Green Business Certification program you have and would like to see all the businesses have a push to take advantage of that.
Small businesses can be a terrific way to generate community connections.
Funds should definitely be spent to upgrade sidewalks, parkway trees, active transportation infrastructure, and shade
We need funds to upgrade walkable green spaces; This area will be improved by making it more pedestrian and bicycle friendly
More Trees
The pedestrian plan could help create more green spaces in south glendale and help promote small businesses
If by upgrade you mean green upgrades, that would be helpful. For trees, native plant demonstration areas, recycled water irrigation, solar carport, charging stations, bioswales, etc.
<b>V. Homelessness</b>
I feel lucky to live in Glendale. I hardly see homelessness anywhere!



I see many homeless people in my early morning walks; My walks go north from Adams Hill up to the 134
Unhoused folks sometimes are not on the street
There is a bridge near my house where I believe people park their cars to sleep
I have to say, I have been impressed by the work done by our local Ascencia organization to help folks. We did at some point have some concerns about folks starting to concentrate by the LA River (Rancho Riverside) but that was on the LA side I believe.
Some homeless individuals camp nearby - along RR tracks between Sonora & Grandview, river walk; no direct impact to me; sad
I live in south glendale and I'm seeing more homelessness at the Pacific exits off the 134 as well as the Central/Brand exits
I definitely see the homeless presence on the lawn around the Glendale Public Library. Are there places for activities for them?
When winter weather arrives provide a shelter
Providing treatments as needed, helping them find permanent housing, jobs
Some cities have hired homeless to clean up trash. Can Glendale do that? I hate to see all the trash in the streets.
All that you are...mental health services, housing assistance, jobs training - again, I'm impressed by Ascencia and the attention from our police dept which seems to have a system to coordinate with Ascencia.
I'd like to see a more robust outreach team. The efforts of CSP are terrific, but with the growing homeless population it seems the city could use more than a single individual handling Outreach and the single individual on the police force. It seems it takes numerous opportunities of contact before homeless individuals develop the trust needed for them to move forward with city assistance.
I would love to see funding go towards buidling resilience at community centers, libraries, elder care facilities - places where power is very mportant - to help get those places outfitted with solar and batteris. These places could be spaces for people to congregate during emergencies or as cooling centers or will stay with vital power to power elevators and health equipment (e.g. nursing care facilities, elder care facilities.)
On the issue of trust- I wish there was someone to call other than the police for mental health issues. I saw a man who needed help but I don't think he needed the police, but I didn't know who else to call. Housing creates stability. Without it it's very difficult to hold down a job let alone land a job.
I am no expert on homelessness, but housing first seems to make the most sense to me

---

I project that once rental assistance fades there's going to be a fair amount more of homelessness as a result of the fallout of the pandemic.

Are there transitional housing opportunities in Glendale?

Where are the 48 tiny homes be located at?

Love the tiny home approach. I've been reading about these projects in other cities. It's been very successful from what I've read

hygiene stations, showers, laundry facilities are essential

Would love to see more transitional housing services! Thank you for answering my question.

\*Comments are written as presented via chat, verbally, or email directly by residents and may contain grammatical errors.

---

**Summary of Public Hearing and Public Comments  
Regarding the City of Glendale's  
Proposed FY 2022-2023 Annual Action Plan for  
CDBG, ESG, and HOME Programs**

**Public Hearing, April 13, 2022, Pacific Community Center, 501 S. Pacific Avenue:**

The Public Hearing was called to order at 7:15 p.m.

Maggie Kavarian, Senior Community Services Supervisor opened the public hearing for the FY 2022-2023 Annual Plan and introduced dignitaries and city staff in attendance. Tereza Aleksanian, Arsineh Isayan, Pamela Jackson, and Erik Adamyan helped to present during the meeting.

City staff provided a Power Point presentation which included: purpose of the meeting, a flowchart of the CDBG Annual Program Planning Process FY2022-2023; CDBG funding allocation plan, and the proposed FY2022-2023 Annual Action Plan for Community Development Block Grant, Emergency Solutions Grant, and HOME Programs; and encouraged public comment.

During the presentations, attendees were provided in depth review of the Program Planning Process Chart, each month's process and highlights of the steps in the process to conduct the public hearing to review and obtain comments from the public regarding the proposed funding recommendations for the FY 2022-2023 CDBG, ESG and HOME programs.

Ms. Kavarian stated that the funding recommendations will be submitted to the City Council for final approval on May 24, 2022. She mentioned that, final funding recommendations are still pending and a Contingency Plan is in place to finalize the allocations to each program and project.

Mr. Adamyan presented the Proposal Evaluation Process to the attendees and explained how City Staff receive, evaluate, and prepare the proposals for CDBG Advisory Board review. He explained highlights of the CDBG Advisory Board Meeting on March 4, 2022 and March 7, 2022 and the deliberation and decision making process for the Board.

Ms. Isayan explained the ESG program process and how agencies are funded to combat Homelessness welcoming and encouraging public comment.

Next, Ms. Jackson explained the HOME program and the upcoming projects in the pipeline for affordable housing by use of HOME funds.

The public was also reminded that all comments would be submitted to the City Council and Housing Authority in writing.

1. Steven Meek, Parks, Recreation and Community Services Commissioner: Mr. Meek expressed his appreciation for these community meetings with questions directed at homeless services outreach, shelter operations at Ascencia, and eviction moratorium. Mr. Meek also wanted clarification on HOME program affordable housing units and if they would be for independent

---

living vs. assisted living. Ms. Jackson explained that the units were for independent living. Additionally, Mr. Meek wanted to know the role of the Housing Rights Center in Glendale; what does funding for Glendale Youth Alliance entail, and available services for seniors who need nutritional meals. Each question was answered by respective city staff.

2. Regina Alcazar, Parks, Recreation and Community Services Commissioner: Ms. Alcazar asked about the LA COUNTY moratorium on evictions and if they are extended. City staff were going to look into it and respond. Homeless Services questions included if staff tracks phone calls for homeless prevention requests. City staff explained how data is collected. Ms. Alcazar asked what were the program priorities for this year based on the needs assessment? Staff responded with the FY2022-2023 priorities which included youth services, homeless services, however this year the CDBG Advisory Committee focused on making recommendations for homeless services programs. Ms. Alcazar asked about difficulties in reaching people with different language barriers and can we create a website that is user friendly, flyer within GUSD, flyers in public spaces and create "community engagement channels". Staff and attendees concurred all avenues are good to get the word out to the public.
3. Anita Quiñonez Gabrielian, CDBG Advisory Committee Vice Chair: Ms. Gabrielian asked about the HOME program and where subsidies come from. Ms. Jackson from the HOME program explained. Ms. Gabrielian wanted to know how do we foster more community engagement and gather input from the public to better understand community needs/wants. Staff explained the 5-year Consolidated Plan program priorities and how we can engage low to moderate households to attend meetings and staff to go to the resident rather the resident come to meetings. Ms. Gabrielian also suggested establishing communication with local agencies to be the gateway of communication to their low to mod income participants. Ms. Gabrielian suggestions included partnerships with PTA to target elementary, middle and high school parents. Staff accepted all suggestions and comments related to better turnout for residents at community meetings and explained the challenges and strategies.

Ms. Kavarian thanked everyone for attending the meeting and officially closed the Public Hearing.

The meeting was adjourned at 9:02 p.m.

**Public Hearing, April 14, 2022, Via Microsoft Teams:**

The Public Hearing was called to order at 7:10 p.m.

Maggie Kavarian, Senior Community Services Supervisor opened the public hearing for the FY 2022-2023 Annual Plan and introduced dignitaries and city staff in attendance. Arsineh Isayan and Pamela Jackson helped to present during the meeting. Tamar Kabanjian used the Teams chat box feature to respond to attendee comments.

Ms. Kavarian and the Team provided a Power Point presentation which included: purpose of the meeting, a flowchart of the CDBG Annual Program Planning Process FY2022-2023; CDBG funding allocation plan, and the proposed FY2022-2023 Annual Action Plan for Community



---

Development Block Grant, Emergency Solutions Grant, and HOME Programs; and encouraged public comment.

During the presentations Ms. Kavarian explained the program planning process, briefly highlighted the steps in the process that led to public hearing and review to obtain comments from the public for FY2022-2023 CDBG, ESG and HOME programs. She explained the Proposal Evaluation Process and how the CDBG Advisory Committee met on March 4 and March 7, 2022 to review the proposals, interview the agencies and make funding recommendations.

Ms. Kavarian reviewed the proposed Annual Action Plan for FY22-23 and stated that the funding recommendations will be submitted to the City Council for final approval on May 24, 2022. At this time final allocations have not been released by HUD and the CDBG Advisory Committee made recommendations based on a Contingency Plan to increase/decrease funding from Public Social Services and Capital Improvement Projects.

1. Steven Meek, Parks, Recreation and Community Services Commissioner: Mr. Meek asked what the CDBG Committee actually do and how long do they get to review the community agency proposals. He also asked if all the funding comes from HUD or some from the City. Mr. Meek asked if low to mod income changes annually and if the qualification change. He also asked if there are drawings of outdoor spaces for the HOME program's affordable housing units. He asked about the rents going to the landlord and if the City also gets a percentage of the project to offer new projects? Mr. Meek asked why the 3 affordable housing units had different costs per unit at the sites? He also asked if community agencies go to the CDBG Committee to make a decision on the proposals and if the agencies explain what they will be doing with the funding to the Committee. City staff from CDBG, ESG and HOME program answered questions related to each program. Mr. Meek then inquired about where the gap funding for the Fremont Park Renovation Project coming from. Director of CSP Mr. Bulanikian responded with the funding to include general funds, CDBG and DIF (Development Impact Fees). Mr. Meek asked if there is a follow up to make sure CIP funding is being used properly. Ms. Kavarian explained the follow up that is required in a CIP project. Mr. Meek asked about homeless services projects and Ms. Isayan followed up with information.
2. Selina Safarian, Armenian Relief Society: Ms. Safarian asked when applications will be open again and how may they apply for affordable housing units for the HOME program 3 projects. Ms. Safarian asked about the HOME projects related to tax credit funding and investments

After encouraging for more comments and reminding the public to share information into the chat box, Ms. Kavarian thanked everyone for attending the meeting and officially closed the Public Hearing.

The Meeting was adjourned at 8:06 p.m.

**No Telephone Comments were received.**

**No Email comments were received.**

**Starting a new business?**  
Go to **filedba.com**

## Glendale City Notices

### PUBLIC NOTICE

The City of Glendale has prepared the FY2022-2023 Annual Action Plan for Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Partnership, in accordance with 24 CFR 91 Consolidated Submissions for Community Planning and Development Programs, as required by U.S. Department of Housing and Urban Development.

City of Glendale invites citizens and local jurisdictions to view the documents via the Internet and provide written comments on or before July 20, 2022 to the following:

City of Glendale Community Services & Parks  
Attention: Maggie Kavarian, Senior Community Services Supervisor  
Community Services & Parks-CDBG Section  
613 E. Broadway, Room 120  
Glendale, CA 91206  
mkavarian@glendaleca.gov

Link to the Plan: <https://www.glendaleca.gov/government/departments/community-services-parks/human-services/community-development-block-grant>

Publish June 20, 2022  
GLENDALE INDEPENDENT



**THE CITY OF GLENDALE  
INVITES ALL RESIDENTS TO PARTICIPATE  
IN A COMMUNITY MEETING**

Please attend an important community meeting to review and comment on the City's proposed FY 2022-2023 Annual Action Plan providing Community Development, Homeless, Housing, and Social Services programs to serve low and moderate income households in Glendale. The 2022-2023 Annual Plan describes specific programs that are proposed for Glendale.

Wednesday, April 13, 2022 at 7:00 p.m.

To review the Annual Action Plan posted on the City of Glendale's Website:  
[www.Glendaleca.gov/cdbg](http://www.Glendaleca.gov/cdbg)

**Platforms for Feedback**

1. Attend an IN-PERSON Public Meeting  
Wednesday, April 13, 2022 at 7PM  
Pacific Community Center at 501 S. Pacific Ave, Glendale CA 91205  
Call (818) 548-3715 for more information.
2. Attend a VIRTUAL Community Meeting  
Thursday, April 14, 2022 at 7PM  
RSVP to [Eadamyan@glendaleca.gov](mailto:Eadamyan@glendaleca.gov)
3. EMAIL comments and/or questions to  
[eadamyan@glendaleca.gov](mailto:eadamyan@glendaleca.gov) by Thursday, April 14, 2022
4. TELEPHONE comments and/or questions to  
(818) 548 -3715 by Thursday, April 14, 2022

To review the Action Plan, please follow the link at [www.Glendaleca.gov/cdbg](http://www.Glendaleca.gov/cdbg)

**March 17 & 21, 2022  
GLENDALE INDEPENDENT**



**THE CITY OF GLENDALE  
INVITES ALL RESIDENTS TO PARTICIPATE  
IN A COMMUNITY MEETING BY WAY OF 3 PLATFORMS:**

Please give us your comments on community needs in your neighborhood in the areas of social services, housing, and neighborhood/public improvements for the upcoming FY2022-2023 CDBG, ESG, and HOME program funds.

1. Virtual Public Meeting – September 29, 2021 at 7:00PM RVSP  
by September 24, 2021 at [www.Glendaleca.gov/PublicMeeting92921](http://www.Glendaleca.gov/PublicMeeting92921) to receive a link.
2. Email comments and/or questions to [tkabanjian@glendaleca.gov](mailto:tkabanjian@glendaleca.gov) from Monday,  
September 27, 2021 to Friday, October 1, 2021
3. Telephone Conference Call  
To provide feedback or ask questions from Monday, September 27, 2021 to Friday,  
October 1, 2021 at (818)548-3715.

For information, please contact:

City of Glendale-Community Services & Parks- 818-548- 2000

For more information about Community Development Block Grant Program visit us as  
[www.Glendaleca.gov/cdbg](http://www.Glendaleca.gov/cdbg)

Publish September 23, 2021  
GLENDALE INDEPENDENT

**2.75 col inches**

**1 x Run= \$15.95 TOTAL**

**Ad Reference #24**



---

## Attachment-2 Grantee Unique Appendices

### Emergency Solutions Grants (ESG) Program Written Standards 2015 Glendale Homeless Continuum of Care

#### Introduction -§ 24 CFR 576.2 and 24 CFR 576.500

The City of Glendale has developed the following standards for providing assistance with Emergency Solutions Grants Program (ESG) funds as required by 24 CFR 576.400. These are initial standards that have been created in coordination with the City of Glendale Continuum of Care.

These standards represent goals for providing services for the community and the entire continuum and are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011. In FY 2010 Emergency Shelter Grant program may continue to be funded under the emergency shelter component under the Emergency Solution Grant Program.

To be eligible for ESG homeless assistance, all households must meet the definition of homeless or at - risk of homelessness posted in the Federal Register. The City of Glendale and the Sub-Recipient must obtain verification and documentation in accordance with Federal Register.

#### I. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG

##### § 576.401 -Evaluating eligibility for families and individuals and needs

Per 24 CFR 576.401: **Intake and Assessment**

The City of Glendale and ESG Sub-Recipients must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under § [576.400\(d\)](#) and the written standards established under § [576.400\(e\)](#). The Case managers will use the Continuum wide Homeless Management Information System (HMIS) Intake assessment tool to review client situation, understand eligibility and begin the process of determining length of assistance. Any client assessed for potential assistance with ESG funds must meet the criteria to become eligible for homelessness prevention or rapid re-housing assistance. Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The following outlines the individual characteristics of clients qualifying for homelessness prevention or rapid re-housing. Re-evaluations for homelessness prevention and rapid re-housing assistance are handled quarterly for both programming. Please refer to the Rapid Re Housing Program Policies and Procedures for the entire process.

##### **Homelessness Prevention**

Any client receiving assistance must have proof of residence within the City of Glendale area.

Total household income must be below 30 percent of Area Family Income (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and a zero income affidavit/self-certification for clients without income.

---

All clients must meet the following HUD criteria for defining at risk of homelessness for individuals or families, unaccompanied children and youth or families with children and youth where youth are defined as up to age 25:

- Has moved because of economic reasons 2 or more times during the 60 days immediately preceding application for assistance (Individuals and Families)
- Is living in the home of another because of economic hardship (Individuals and Families)
- Has been notified that their right to occupy their current housing or living situations will be terminated within 21 days after the date of application for assistance (Individuals and Families)
- Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals (Individuals and Families)
- Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room (Individuals and Families)
- Is exiting a publicly funded institution or system of care (Individuals and Families)
- Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in City of Glendale's approved Con Plan (Individuals and Families)
- A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute (Unaccompanied children and youth)
- An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her. (Families with children and youth)
- Individuals who fall under the HUD Category 2 or 3 for Homelessness also qualify for homelessness prevention assistance. Like those that fall under the At-Risk of Homelessness definition, clients must also live in the service area and qualify by income. The categories are listed below:
  - Category 2 – Imminent risk of homelessness is an individual or family who will imminently lose their primary nighttime residence, provided that:
    - Residence will be lost within 14 days of the date of application for homeless assistance;
    - No subsequent residence has been identified; and
    - The individual or family lacks the resources or support networks needed to obtain other permanent housing
  - Category 3 – Homeless under another federal statute includes unaccompanied youth under the age of 25 or families with children and youth, who do not otherwise qualify as under this definition but who:
    - Are defined as homeless under another federal statute child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
    - Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
    - Have experienced persistent instability as measured by two moves or more during the preceding 60 days; and
    - Can be expected to continue in such status for an extended period of time due to special needs or barriers.

### **Rapid Re-housing**

Any client receiving rapid re-housing assistance must meet the HUD criteria for determining homelessness as either literally homeless, or fleeing/attempting to flee domestic violence. The four categories are listed below:

Category 1 - Literally homeless is an individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
- Category 4 - Fleeing domestic violence includes any individual or family who:
  - Is fleeing, or is attempting to flee, domestic violence
  - Has no other residence; and
  - Lacks the resources or support networks to obtain other permanent housing

#### **Shelter Clients**

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as literally homeless, homeless under another federal statute, or fleeing/attempting to flee domestic violence. Clients will be prioritized within the emergency shelter system based on the VI-SPDAT acuity score, need, available resources and geographic area. The City of Glendale designated Ascencia as the lead Coordinated Entry System (CES) and will be prioritized based on the CES policies and procedures included as part of the ESG Written Standards.

#### **24 CFR 576.401- Re-Evaluations**

Re-evaluation of program participants may be conducted more than required by 24 CFR 576.401 and may be incorporated into case management process. ESG sub-recipients must re-evaluate:

- At least once every 3 months/quarterly for participants who are receiving homeless prevention assistance, and
- At least annually for participants who are receiving rapid re housing assistance.

#### **Coordination among providers -Connecting program participants to mainstream and other resources.**

The City of Glendale and its sub recipients must assist each program participant, as needed, to obtain:

Appropriate supportive services, including assistance in obtaining permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; and

- Other Federal, State, local, and private assistance available to assist the program participant in obtaining housing stability, including:
- Medicaid (42 CFR chapter IV, subchapter C);
- Supplemental Nutrition Assistance Program (7 CFR parts [271-283](#));
- Women, Infants and Children (WIC) (7 CFR part [246](#));
- Federal-State Unemployment Insurance Program (20 CFR parts [601-603, 606, 609, 614-617, 625, 640, 650](#));
- Social Security Disability Insurance (SSDI) (20 CFR part [404](#));
- Supplemental Security Income (SSI) (20 CFR part [416](#));
- Child and Adult Care Food Program ([42 U.S.C. 1766\(t\)](#) (7 CFR part [226](#))); and
- Other assistance available under the programs listed in § [576.400\(c\)](#).



---

All ESG sub-recipients (shelter, homelessness prevention and rapid re-housing providers) within the Glendale Continuum of Care service area are expected to work collaboratively to coordinate funding that addresses the needs of the entire continuum. To achieve these goals, City of Glendale requires that all sub-recipient service providers will:

- Participate in a coordinated assessment system through Ascencia and use the CES /HMIS module for all CES referrals, where client entry into the entire system can begin at any point. Service providers will use a common assessment tool known as VI-SPDAT that will allow providers to enter data on a client and provide transfer information when a client fits the services of another provider, without having to engage in another assessment. Reasons for client transfer can include better fit in a specialized program, domestic violence services, and available resources within the community.
- Establish a staff member as a point of contact for other case managers and members of the service provider continuum of care. The contact should be a position that sees little turnover and is familiar with organizational resources and up to date on current organizational capacity to accept and serve clients, such as a supervisor or manager. This contact should be able to provide information for other housing case managers on what current programs and resources are available to clients entering into the provider system through their organization. This contact will reduce or eliminate the need for clients to seek out additional assistance based on referrals from any ESG recipient agency.
- Attend all coordinated training for case managers within the homeless provider system.
- Each sub-recipient is expected to send at least one staff member and share all lessons learned with all housing case management staff. City of Glendale, in collaboration with the ESG sub-recipient agencies will coordinate training for ESG staff so that case clients within the region are receiving the same quality of service across providers. The members of the Continuum will also host regular meetings of sub-recipient program staff to share best practices and engage in collective problem solving as the community works toward an integrated system for clients. Meetings will be facilitated by the Glendale Continuum of Care Committees.

#### **Mainstream and targeted homeless providers**

To encourage the coordination of existing services while limiting duplication of services and overlapping federally funded programs, City of Glendale will coordinate with all mainstream services providers and ESG sub-recipients.

## **II. Standards for targeting and providing essential services related to Street Outreach**

The City of Glendale does not target ESG funding to any geographic area or client population. ESG sub-recipients are selected through a request for proposal process based on service provision. No duplication of service by sub-recipients is anticipated in the City of Glendale.

- ESG funding may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term “unsheltered homeless people” means individuals and families who qualify as homeless under paragraph (1) (i) of the “homeless” definition under 24 CFR Part 576.2. As outlined in 24 CFR Part 576.101, essential services consist of:

- i. Engagement;
- ii. Case management;
- iii. Emergency health services - only when other appropriate health services are inaccessible or unavailable within the area;
- iv. Emergency mental health services - only when other appropriate mental health services are inaccessible or unavailable within the area;
- v. Transportation; and
- vi. Services for special populations

ESG sub-recipients must determine an individual's or family's vulnerability and unwillingness or inability to access emergency shelter, housing, or an appropriate health facility, prior to providing essential services under this component to ensure that ESG funding is used to assist those with the greatest need for street outreach assistance.

**III. Standards for Policies and Procedures for admission, diversion, referral, and discharge by emergency shelters.**

**Assessment Process**

1. Shelter stays should be avoided, if possible, and when not possible, limited to the shortest time necessary to help participants regain permanent housing. Consistent with Section (a) of this document, ESG sub-recipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG-funded components, such as rapid re-housing or homeless prevention assistance, or referred for other mainstream resources.
2. A key feature of a coordinated assessment system is the initial tool for identifying needs and assigning programs or resources. The lead Agency will utilize a two tiered screening process which involves an initial screening to identify immediate needs and to screen for prevention/diversion and general eligibility. Later, if the individual or family still needs services, a comprehensive assessment is conducted to identify needs and strengths. Homeless persons identified as victims of Domestic Violence. Staff will work with homeless persons identified as victims of Domestic Violence to assess where they can be placed and connect them with YWCA to develop a Safety Plan in accordance with 24 CFR Part 576.102. . If, later an initial intervention, individuals and families seek further support or cannot be diverted from the homeless system, a comprehensive assessment is conducted within a specified and agreed-upon number of days. A uniformed assessment will be used that focuses on individuals and families strengths and housing barriers. This assessment seeks to identify an individual and families' history and key needs that, if met, will help the individual or family obtain and retain permanent housing. The information form is then uploaded into the HMIS to begin the process of matching individuals and families quickly to housing programs (and services, if needed) that have demonstrated success with clients who have similar issues and needs. A filter and drop-down menu ensure that only families who are eligible and meet their needs are available for referrals. Using this list, the case manager and the client can discuss which option would best help the client reach identified goals. Once this decision is made, the client would then be referred to the program.

**Screening**

1. In this model, if an individual or family identifies as needing housing, a short, HMIS-based screening is conducted. The tool screens for prevention/diversion, determines basic eligibility or

---

housing and services, and identifies immediate needs. Eligibility for diversion or prevention activities is a key component of the initial screening process. By positioning these activities at the front door, more individuals would be diverted or prevented from entering the system without making additional phone calls and participating in additional assessments. Clients whose needs could best be served with these resources would then be referred to agencies with diversion or prevention resources.

2. The Vulnerability Index- Service Prioritization Assistance Tool (VI-SPDAT) is the Pre-Screening standard which assists in assessing the client's acuity and vulnerability in four (4) (for singles) or five (5) (for families) areas and recommends a housing solution based on the acuity score (which ranges from one (1) to twenty (20)). The tool is used to target the most acute and vulnerable clients into housing. The VI-SPDAT's data points are collected and is made to be part of the client's record, which allow City Homeless Services Organizations Housing Navigators, Housing Providers, Supportive Services Providers, and other users to know the necessary information about the client to better serve them. It is important to emphasize that the VI-SPDAT is one part of the client's complete record, meaning the VI-SPDAT will be required to complete the client's full HMIS intake record once the client has engaged. It is not a separate assessment tied to a specific program (application). Additional data points currently in HMIS will be collected in additional Eligibility and Client Preferences Forms, to complete the client's full HMIS record. Another important point to consider is the overlap between the current set of Program Entry questions (asked upon enrollment) and the VI-SPDAT, client Eligibility, and Client Preference Forms. Prior to the implementation of the VI-SPDAT and its additional components, this overlap should be examined to avoid creating duplicative processes and work.

#### **Prevention/Diversion**

1. On site at intake, the intake case manager is assigned to assess household's eligibility for prevention or diversion services. The Intake Case Manager determines whether the household has income but needs financial assistance to obtain housing, and or, needs assistance with staying in their homes.

#### **Prioritization List**

1. One of the most important functions after a common, Coordinated Assessment is the ability to keep a list of prioritized clients for housing and supportive services. As with the Pre-Screening, the list is a shared list prior to enrollment into the program (and therefore part of HMIS central intake), and will show the list of clients of all who have been screened. However, there is also a need to sort and filter the list by several different elements, to match the client's needs and eligibility to the appropriate program(s). There are two halves to this part of the process: 1) Client's Eligibility and Preference, and 2) Program's Eligibility and Services Provided.

In order to have proper implementation of a matching mechanism in a prioritization list, the Glendale CoC Service Providers set up a list of eligibility criteria (including eligibility for various housing program types funded under all Continuum of Care and Emergency Solutions Grant Programs.

**PSH** Higher VI score most suitable for PSH Higher barriers to housing higher service needs

**PH** with Supportive services, lower VI score, more suitable for PH with SS, lower barriers to housing, lower service needs, expected to stabilize in permanent to housing, and higher service housing.



---

Individuals and families with higher barriers needs who are waiting to obtain another permanent housing subsidy (e.g., PSH).

**Target population:**

1. The Glendale Continuum of care centralized intake will serve all people experiencing homelessness with priority given to chronically homeless individuals/families, chronically homeless veterans, with a priority to those with the history of homelessness in Glendale.

**Referrals**

The Glendale CoC uses HMIS to document client referrals and linkages among CoC system programs (not just the initial entry point). In addition, the Glendale CoC will adopt policies outlining the acceptable reasons a client referred to a project can be rejected/denied access by that project.

- Referrals are managed within the context of a centralized waiting list for limited service or housing slots; and

- Referrals for available service and housing slots are made based on a CoC-defined prioritization process.

**Unfilled Openings**

Expected openings: When a provider is aware that a unit or bed will become available, the time from the unit being vacated to the time a new client moves in should not exceed **14 days**.

Unexpected openings: When a client leaves a unit or bed unexpectedly and/or without notice, the time from the unit being vacated to the time a new client moves in should not exceed **30 days**.

**Homelessness prevention**

The City of Glendale prioritizes clients who are currently in their own housing, especially families with young children who have limited housing options but high needs for homelessness prevention funding.

**Rapid re-housing**

The City of Glendale anticipates targeting first time individuals and families as the most likely are the recipients for rapid re-housing assistance. Please refer to policies and procedures for the Rapid Re Housing program.

**Safety and Shelter Needs of Special Populations**

i. ESG funding may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.

ii. Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG sub-recipients must develop and apply written policies to ensure the safety of program participants through the following actions:

1. All grantees and sub-grantees will take appropriate measures to provide for client confidentiality. Grantees and sub-grantees will develop and implement procedures to guarantee the confidentiality of records concerning program participants. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and receives ESG assistance will be kept secure and confidential.

---

2. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and

3. The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality

iii. In addition, ESG sub-recipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

1. **Lead-Based Paint Requirements.** The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG sub-recipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
2. **Structure and Materials.** The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
3. **Access.** The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
4. **Space and Security.** Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
5. **Interior Air Quality.** Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.



6. Water Supply. The shelter's water supply should be free of contamination.
7. Sanitary Facilities. Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
8. Thermal Environment. The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.
9. Illumination and Electricity. The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
10. Food Preparation. Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
11. Sanitary Conditions. The shelter should be maintained in a sanitary condition.
12. Fire Safety-Sleeping Areas. There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
13. Fire Safety-Common Areas. All public areas of the shelter must have at least one working smoke detector.

**IV. Standards for assessing, prioritizing, and reassessing individuals and families' needs for essential services related to emergency shelter**

1. The Glendale CoC assessment tool is used to assess and prioritize participants through the use of Coordinated Entry System (CES) for individuals and refers to Family Solutions 2-1-1 for families. Ascencia being the lead agency for CES and the year around emergency shelter program assesses the participant's need for the emergency shelter program and other ESG funded assistance such as Rapid Re-Housing and Homeless Prevention.
2. ESG funding may be used to provide essential services for homeless persons are in the shelter programming. The Essential services includes case management, child care services, employment assistance including resume building, mock interview, job training, health services, legal services, life skills training, mental health services, substance abuse services, transportation and services for special population.
3. Re -evaluation is conducted on program level for homeless prevention, and shelter services. Participant's progress and housing services is updated in the HMIS system.

**V. Standards for coordination among emergency shelter providers, essential services providers, homeless prevention, and rapid re-housing assistance providers; other homeless services assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a large area.**

1. Coordination to assist the homeless and prevent homelessness comes through collaboration among housing and service providers within the City of Glendale, the Homeless Continuum of Care Committee and Housing Authority within SPA 2. Monthly meetings are held with all the mainstream partners including the school district, department of public social services and other service providers. Homeless prevention is coordinated through Catholic Charities, and other homeless services including shelter programming and rapid re housing programming is coordinated through the CES process.

**VII. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homeless prevention assistance and which eligible families and individuals will receive.**

Standards for both homelessness prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:

1. Clients receiving rental assistance are expected to contribute 30% of their income toward the unit's rent. The City of Glendale ESG Program does not require a minimum client contribution for Rapid Re-Housing Program. As it relates to the ESG homeless prevention, if the participant has some funds available, participant will pay some and the ESG prevention program will pay remaining to prevent homelessness.
2. Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the current Fair Market Rent limit, established by HUD.
3. The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
4. The rental unit must meet minimum habitability standards found at 24 CFR 576.403. City of Glendale conducts the unit inspection and the environmental clearance for Rapid Re-Housing Program.
5. There must be a rental assistance agreement and lease between the property manager and tenant as well as the owner of property and ESG sub-recipient.
6. No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period.

Per 24 CFR 576.106 (e), ESG sub-recipients may make rental assistance payments only to an owner with whom the sub-recipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

**VIII. Standards for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.**

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

1. Short-term rental assistance is assistance for up to 3 months of rent.
2. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
3. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears. Homeless Prevention is a critical component to avoid homelessness, as such, participants will receive additional case management services to ensure other needs are met and resources are available to maintain housing.
4. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance

A key component to successful implementation of the CES within City of Glendale is the lead agency Ascencia handling this efforts and the coordination for housing resources.

**ix. Standards for determining the share and rent of utility costs that program participants must pay, if any, while receiving homelessness prevention or rapid re housing assistance.**

1. The Rapid Re-Housing Program may not provide rental assistance for the same billing period in which the household is receiving rental assistance from another source. The Rapid Re-Housing Program may pay for the full security deposit and full rent on behalf of the Participant. As noted



earlier, participants will receive full rental assistance. Program Participants must meet regularly with a Case Worker to demonstrate they are eligible for further assistance.

2. The maximum subsidy level is designated to have participants to ensure maintain their housing. The initial security deposit and 1 month rent is provided to the owner, and then assessment is conducted by the case management level to assess for an extension. Eligibility re-evaluation is conducted at 3 months mark.

**X. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of the assistance and whether and how the amount of that assistance will be adjusted over time.**

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, ESG sub-recipients may provide a program participant with up to 24 months of rental assistance during any 3-year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.
2. Short-term rental assistance is assistance for up to 3 months of rent.
3. Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent.
4. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
5. The maximum amount of rental assistance provided, and an individual or family's level of responsibility for rent payments, over time, shall be determined by the ESG sub-recipient and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG sub-recipient.

**XI. Standards for determining the type, amount, and duration of housing stabilization and relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.**

1. Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, sub-recipients may use ESG funding to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:
  - Rental application fees
  - Security deposits
  - Last month's rent
  - Utility deposits
  - Utility payments
  - Moving costs, and
  - Some limited services costs
2. Consistent with 24 CFR 576.105 (c), ESG sub-recipients determine the type, maximum amount and duration of housing stabilization and relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

3. Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA).

#### **ix. Standards for Homeless Participation**

The City of Glendale has a homeless person on the CoC Board of Directors, in addition, all sub-recipients provide one homeless individual or formerly homeless individual on policy-making entity of the recipient, to the extent that the entity considers and makes policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

#### **ix. Standards for HMIS**

HMIS system will be adapted to include the capability to support a centralized intake and assessment system for all populations with the exception of Victim Service Providers. A shared database would make information sharing among providers easier and more efficient. In addition, it would make a comprehensive analysis of the entire homeless system in the City of Glendale Continuum of Care Programs. The HMIS system will include the following information: HEARTH outcomes, assessments (VI-SPDAT), contacts tracked, program entry requirements, resolution of the crisis, reservation process, waitlist, placements and inventory. Shared data will illustrate to every provider how the systems are working, where improvements are needed, how agencies in the network are performing, and whether households are becoming stable. The Glendale CoC shared HMIS database will have agreements and standards for protections that allow use of the HMIS. The City of Glendale Continuum of Care agencies will have partner agreements that set policies and procedures regarding client confidentiality. Each participating agency must complete and comply with the HMIS Memorandum of Understanding between the Fiscal Agent, Lead Agency and the partnering agencies. Each individual HMIS user must complete and comply with the User Code of Ethics, Policy and Responsibility statements.

The City of Glendale will use a VI-SDPAT HMIS Intake form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client's current situation using the tool rather than the subjective opinion of a case manager assessing each client's needs. While providing homelessness prevention or rapid rehousing assistance to a program participant, the City of Glendale and its sub-recipients must:

- Require the program participant to meet with a case manager not less than once per month to assist the program participant in ensuring long-term housing stability; and
- Develop a plan to assist the program participant to retain permanent housing after the ESG assistance ends, taking into account all relevant considerations, such as the program participant's current or expected income and expenses; other public or private assistance for which the program participant will be eligible and likely to receive; and the relative affordability of available housing in the area.

---

## 2016 HOME Program Resale Restriction Guidelines

In accordance with HOME regulations under CFR 92.254 (1) (5) the City of Glendale is submitting the following policy for Resale provisions for the 2016-17 HOME Action Plan homeownership activities.

- A. The Housing Authority will require Resale restrictions and provisions at the time of investment of HOME funds in projects developed under the New Construction Home Ownership Program. (The Down Payment Assistance Program for purchase of existing homes on the open market is currently suspended).
- B. PURPOSE OF RESALE RESTRICTIONS: Resale restrictions are appropriate for the rapidly appreciating Glendale Housing Market and for the large per unit investment required for the New Construction Home Ownership Program. The restrictions are necessary to limit the resale of HOME assisted homeownership units during the required period of affordability to the target population for the Affordable Housing Homeownership program (Low Income (51-80% of Area Median Income, First Time Home Buyer households) and to assure the home will remain owner occupied during the required Period of Affordability.
  - a. Glendale anticipates an investment of HOME funds in an amount greater than \$100,000 per unit in order to cover the affordability gap between an Affordable Sales Price to a Low Income First time Home Buyer and the cost of construction and development of a homeownership unit based upon construction prices, land prices, and the median income of residents in Los Angeles County. This is a significant investment per unit and it is important to assure continued affordability of each unit investment over time.
  - b. Glendale market rate home sales prices are significantly higher than an Affordable Sales Price to a Low Income First Time Home Buyer. Also home sales prices have been increasing since 2013. This trend is expected to continue over the next several years. As a result the use of Resale restrictions can best preserve affordability of HOME assisted new constructed units.
- C. General Provisions of Resale Requirements: In accordance with HOME 92.254(a)(5)(i) general Resale provisions are as follows:
  - a. Period of Affordability – The period of affordability will be based on the total amount of HOME funds invested in each housing unit and based upon its status as “new construction.” This includes dollars used by the Housing Authority or provided to the developer for acquisition, predevelopment, construction, and eligible soft costs for the project as well as funds provided to the home buyer to make the unit affordable. Per 92.254(a)(4) – the following minimum period of affordability standard applies according to the amount of HOME homeownership assistance provided per unit:
    - i. Under \$15,000 per unit – at least 5 years;
    - ii. \$15,000 to \$40,000 per unit – at least 10 years;
    - iii. Over \$40,000 per unit – at least 15 years.
  - b. Owner Occupancy Requirement – The HOME assisted homeownership unit must be sold initially to the qualified household for the purpose of being their primary residence. It must remain owner occupied for the duration of the period of affordability. If the home



---

does not remain the household's primary residence, it must be made available and sold or transferred to a qualified family that will use the home as their primary residence. This requirement is monitored annually by Glendale staff and is secured by the enforcement provisions described below.

- c. Written Agreements and Enforcement Provisions
  - i. Resale provisions will be included in written agreements described below.
    - 1. A HOME funded loan to the developer by the Housing Authority for purposes which may include acquisition, predevelopment activities, and/or construction of the affordable homeownership development. The loan terms are outlined in the AHA/DDA and in the HOME Regulatory Agreement between the developer and the Housing Authority. A Deed of Trust for the loan and Affordability Housing Covenants in favor of the Housing Authority are liens on the property and restrict the use of the land, including imposing of a period of affordability, resale restrictions, and other HOME related requirements at such time as the property is sold. The liens are in place until the new units are sold to individual home buyers.
    - 2. A HOME down payment assistance loan to the home buyer by the Housing Authority to enable the borrower to purchase the home for an affordable price. The written agreements between the Housing Authority and the home buyer enforce the affordable housing requirements including resale restrictions. Documents include: an Addendum to Grant Deed, a Deed of Trust and a Notice of Restrictions with Right of First Refusal to Purchase the Property. These documents are recorded at the time of the home sale and run with the land. A Loan Agreement and a Promissory Note further outline the obligations of the home buyer to the Housing Authority.
  - ii. Enforcement Provisions - Regular annual monitoring is conducted by the Housing Authority. Home buyers must certify the home is still their primary residence. Resale provisions are monitored through checking title transfers annually. Any transfer of title is reviewed to determine whether it is in accordance with the loan agreements. Any foreclosure or severe delinquency conditions are to be noticed to the Housing Authority per recorded agreements between the Housing Authority and the First Mortgage Lender, whenever feasible. Options for appropriate legal action to be taken by the Housing Authority to enforce provisions are described in the various agreements.
- d. Determination of Affordability for the Target Population upon Resale – In accordance with Housing Authority policies for the New Construction Homeownership Program and Homebuyer Program Policies, Housing Authority homeownership activities will be targeted to Low Income home buyers between 51%-80% of AMI as defined by HUD for Los Angeles County. An Affordable Sales Price will be that price that can be supported with a first mortgage loan at prevailing market rate first time home buyer interest rates

---

for an FHA insured mortgage when the home buyer is paying an Affordable Purchase Price. The Affordable Purchase Price is defined as a price that is affordable to a family of appropriate household size for the unit at 70 to 80% of Area Median Income for Los Angeles County as established by HUD provided the household pays not more than 30% of their income for principal interest, property taxes, insurance and homeowner's association dues at the FHA interest rate for single family home purchases over a 30 year term, fixed interest rate, low down payment (3%) loan. HOME regulations require establishment of an Affordable Purchase Price in order that home buyers will have some certainty as to what standard will be used if and when their home is resold. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.

- e. Fair Return on Investment – In accordance with HOME rules, the original HOME assisted home buyer must receive a return on investment (including the original home buyer's investment, principal repayments, and any capital improvements.) The percentage change in the area median income level over the period of ownership will be used to determine the Fair Return on Investment. The area median income level will be determined based upon 100% of Area Median Income for Los Angeles County as established by HUD.
- f. Basis for Calculating Fair Rate of Return –Includes 1) the HOME assisted home buyer's original investment (any down payment), plus 2) any principal repayments on the first mortgage, principal forgiveness or principal repayments of junior mortgage loans, plus 3) the specific types of capital improvements made by the original home buyer that may add value to the property. The original home buyer would be permitted to sell the home at an Affordable Sales Price, which is a sales price that provides a Fair Rate of Return, provided it does not exceed the Fair Market Value of the Home.
  - i. Capital Improvements - Credit will be provided for Capital Improvements (identified in IRS publications 523 Selling Your HOME – Increases to Basis (2015)) will be based upon the cost of improvements that are documented by receipts and excluding home buyer labor and work requiring building permit completed without such permit. This Return will be calculated annually, as needed. Generally, Capital Improvements are those improvements that add to the value of the home, prolong its useful life, or adapt it to new uses. Examples of capital improvements include adding an additional bedroom or bathroom to the home, paving an unpaved driveway, or adding air conditioning system to a home that did not have one. Costs of repairs or maintenance that are necessary to keeping the home in good condition but do not add to its value or prolong its life are not considered Capital Improvements (such as painting the home, fixing leaks, replacing broken hardware). Costs of improvements that are no longer part of the home (for instance the cost of wall-to-wall carpeting that was installed but

---

later removed) and costs of improvements whose life expectancy at time of installation is less than 1 year are also not considered Capital Improvements.

ii. Further Information on Implementing the Affordable Sales Price and Fair Rate of Return upon Resale of the Restricted Home During the Period of Affordability:

1. The Affordable Sales Price, providing a Fair Rate of Return, may require an additional HOME subsidy to the next home buyer in an environment of rising median income levels as permitted and described in HOME regulations found at 92.254(a) (9) Preserving affordability of housing that was previously assisted with HOME funds.
2. However, if market home sales prices drop below the home buyers initial Affordable Purchase Price, the home buyer may not receive the full or any return on their investment in the property.
3. An individual homebuyer's eligibility to purchase a home will be reviewed by the Housing Authority prior to purchase of a home, or contract to purchase in the case of new construction, in accordance with Homebuyer Program Policies that look at an individual homebuyer's financial situation and their ability to sustain homeownership over the long term.



## Attachment 3-Grantee- SF-424's and Certification(s)

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

7/25/22  
Date

CITY MANAGER

Title

---

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021, 2022, 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

---

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

7/25/22  
Date

CITY MANAGER  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

**CITY MANAGER**  
\_\_\_\_\_  
Title

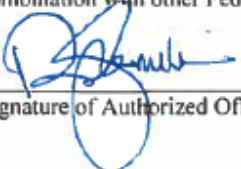
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

7/25/22  
Date

**CITY MANAGER**  
\_\_\_\_\_  
Title

---

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.


**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

---

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

7/25/22  
\_\_\_\_\_  
Date

CITY MANAGER  
\_\_\_\_\_  
Title

Application for Federal Assistance SF-424											
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____					
<b>* 3. Date Received:</b> _____			<b>4. Applicant Identifier:</b> 95-6000714								
<b>5a. Federal Entity Identifier:</b> 95-6000714			<b>5b. Federal Award Identifier:</b> B-22-NC-06-0518								
<b>State Use Only:</b>											
<b>6. Date Received by State:</b> _____			<b>7. State Application Identifier:</b> _____								
<b>8. APPLICANT INFORMATION:</b>											
<b>* a. Legal Name:</b> City of Glendale, CA											
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 95-6000714				<b>* c. UEI:</b> _____							
<b>d. Address:</b>											
<b>* Street1:</b>		613 East Broadway Room 120									
<b>Street2:</b>		_____									
<b>* City:</b>		Glendale									
<b>County/Parish:</b>		Los Angeles County									
<b>* State:</b>		CA: California									
<b>Province:</b>		_____									
<b>* Country:</b>		USA: UNITED STATES									
<b>* Zip / Postal Code:</b>		91206									
<b>e. Organizational Unit:</b>											
<b>Department Name:</b> Community Services & Parks				<b>Division Name:</b> COBG							
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>											
<b>Prefix:</b> Mr.		<b>* First Name:</b> Onnig									
<b>Middle Name:</b>		_____									
<b>* Last Name:</b>		Bulanikian									
<b>Suffix:</b>		_____									
<b>Title:</b>		Director of Community Services & Parks									
<b>Organizational Affiliation:</b> _____											
<b>* Telephone Number:</b> 818 548 2000			<b>Fax Number:</b> 818 548 3724								
<b>* Email:</b> obulanikian@glendaleca.gov											



**Application for Federal Assistance SF-424**

\*9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type

Type of Applicant 3: Select Applicant Type

\* Other (specify):

\*10. Name of Federal Agency:

\*11. Catalog of Federal Domestic Assistance Number:  
     
 CFDA Title:

\*12. Funding Opportunity Number:

\*13. Competition Identification Number:

Title:

\*14. Areas Affected by Project (City, Counties, States, etc.):

\*15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions

**Application for Federal Assistance SF-424**

16. Congressional Districts Of:  
    \*b. Program Project

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:  
 \*a. Start Date:  \*b. End Date:

18. Estimated Funding (\$):


*a. Federal	1,731,797.00
*b. Applicant	0.00
*c. State	0.00
*d. Local	0.00
*e. Other	0.00
*f. Program Income	0.00
*g. TOTAL	

\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?  
 a. This application was made available to the State under the Executive Order 12372 Process for review on   
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
 c. Program is not covered by E.O. 12372.

\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)  
 Yes  No  
 If "Yes," provide expansion and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)  
 \*I AGREE

\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:  
 Prefix:  \* First Name:   
 Middle Name:   
 \* Last Name:   
 Suffix:   
 \* Title:   
 \* Telephone Number:  Fax Number:   
 \* Email:   
 \* Signature of Authorized Representative:  \* Date Signed:



**Application for Federal Assistance SF-424**

\* 9. Type of Applicant 1: Select Applicant Type:  
 C: City or Township Government

Type of Applicant 2: Select Applicant Type

Type of Applicant 3: Select Applicant Type

\* Other (specify):

\* 10. Name of Federal Agency:  
 U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:  
 14-239

CFDA Title:  
 HOME Investments Partnerships (HOME) Program

\* 12. Funding Opportunity Number:  
 N/A

\* Title:  
 N/A

13. Competition Identification Number:  
 N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

\* 15. Descriptive Title of Applicant's Project:  
 FY 2022-2023 HOME program will be used for developing and preserving quality affordable rental and owner housing through rehabilitation and new construction.

Attach supporting documents as specified in agency instructions.  
 Add Attachments Delete Attachments View Attachments

**Application for Federal Assistance SF-424**

16. Congressional Districts Of:  
 \* a. Applicant: CA-28 \* b. Program/Project: 29

Attach an additional list of Program/Project Congressional Districts if needed.  
 Add Attachment Delete Attachment View Attachment

17. Proposed Project:  
 \* a. Start Date: 07/01/2022 \* b. End Date: 06/30/2023

18. Estimated Funding (\$):

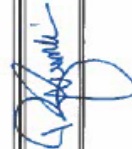
* a. Federal	1,569,833.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?  
 a. This application was made available to the State under the Executive Order 12372 Process for review on  
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
 c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment)  
 Yes  No  
 If "Yes," provide explanation and attach: Add Attachment Delete Attachment View Attachment

21. By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)  
 I AGREE

\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:  
 Prefix: Mr. \* First Name: Roubik  
 Middle Name:  
 \* Last Name: Poljanec  
 Suffix:  
 \* Title: City Manager  
 \* Telephone Number: 818 541 4844 \* Fax Number: 818 547 6740  
 \* Email: rpoljanec@condelocca.gov  
 \* Signature of Authorized Representative:  \* Date Signed: 7/22/22

**ASSURANCES - CONSTRUCTION PROGRAMS**

OMB Number: 4940-0008  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

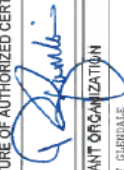
**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of wetland facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11660; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- Will comply with the requirements of Section 105(p) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or; (3) Using forced labor in the performance of the award or subawards under the award.

Previous Edition Usable  
Authorized for Local Reproduction  
Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of wetland facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11660; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of
- Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205)
- Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470). EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 "Audits of States, Local Governments, and Non-Profit Organizations."
- Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- Will comply with the requirements of Section 105(p) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or; (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	
	
APPLICANT ORGANIZATION	
CITY OF GENDREAU	
TITLE	CITY MANAGER
DATE SUBMITTED	7-25-22

SF-424D (Rev. 7-97) Back