

# PUBLIC NOTICE

## DESIGN REVIEW BOARD MEETING

The Design Review Board will conduct a public meeting in accordance with Glendale Municipal Code, Chapter 15.20.030, regarding the following application requesting:

**To add a new 908 square-foot (SF) second story, add 149 square-feet (SF) to the first floor, and change the architectural style of an existing one-story, 1,458 SF single-family house (built in 1925) on a 6,500 SF lot zoned R1 (Floor Area District II).**

Case No.: **PDR-003492-2024**

Project Address: **3442 Downing Avenue, Glendale, CA 91208**

Case Planner: **Eric Ji**

Planner Phone Number: **818-937-8178**

Planner Email Address: [EJi@glendaleca.gov](mailto:EJi@glendaleca.gov)

### **ENVIRONMENTAL DETERMINATION:**

The project is exempt from CEQA review as a Class 1 “Existing Facilities” exemption pursuant to Section 15301(e)(1) of the State CEQA Guidelines because the proposed addition to the existing building will not result in an increase of more than 2,500 SF of floor area.

### **PUBLIC MEETING/HEARING**

The Design Review Board will conduct a public hearing regarding the above project on **Thursday, September 26, 2024, at 5:00 pm** or as soon thereafter as possible, in Room 105 of the Municipal Services Building, 633 E. Broadway, Glendale, CA 91206.

The meeting can be viewed on Charter Cable Channel 6 or by streaming online at:

<https://www.glendaleca.gov/government/departments/management-services/gtv6/live-video-stream>

For public comments and questions during the meeting, the public may call **818-937-8100**. City staff will be submitting these questions and comments in real time to the appropriate person during the meeting.

Anyone interested in the above case may appear at the meeting and voice an opinion (either in person or by counsel, or both) or submit written comments prior to the meeting to the case planner, Eric Ji, at [EJi@glendaleca.gov](mailto:EJi@glendaleca.gov).

For more information, please call (818) 548-2115. You may also visit our web site at: [www.glendaleca.gov/agendas](http://www.glendaleca.gov/agendas). *Staff reports are accessible prior to the meeting through hyperlinks in the “Agendas and Minutes” section. Environmental related issues/information may be discussed at this meeting.*

Any person having any interest in the project described above may appear at the public meeting listed above either in person or by counsel of both and may be heard in support of their opinion. Any person protesting may file a duly signed and acknowledged written protest with the City Clerk at, or prior to, the public meetings. "Acknowledged" shall mean a declaration of property ownership (or occupant if not owner) under penalty or perjury. If you challenge the Project described above, per Government Code Section 65009, you may be limited to raising only those issues you or someone else raised at the public meetings described in this notice, or in written correspondence delivered to the City of Glendale at, or prior to, the public meetings. In compliance with the Americans with Disabilities Act (ADA) of 1990, please notify the Community Development Department at least 48 hours (two business days) for requests regarding sign language translation and Braille transcription services.

City of Glendale  
Community Development Department  
633 East Broadway, Room 103  
Glendale, CA 91206