

## Before Starting the Project Listings for the CoC Priority Listing

**The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.**

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.

- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHDP Renewal; and
- YHDP Replacement and Reallocation.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all CoC project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.

- Project applications on the following Project Listings must be approved and are not ranked per the FY 2024 - FY 2025 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHDP Renewal Project Listing (All Rounds); and
- YHDP Replacement and Reallocation Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.

- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.

- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked or approved BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD’s website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)

## 1A. Continuum of Care (CoC) Identification

**Instructions:**

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**Collaborative Applicant Name:** City of Glendale/Glendale Housing Authority

## 2. Reallocation

**Instructions:**

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)

**2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2025 into one or more new projects?** No

# Continuum of Care (CoC) New Project Listing

## Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

### EX1\_Project\_List\_Status\_field List Updated Successfully

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	PH/Realoc	Rank	PSH/RRH	Expansion
This list contains no items									

## Continuum of Care (CoC) Renewal Project Listing

### Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.	X
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	X
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.	

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

EX1\_Project\_List\_Status\_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
Consolidated Gran...	2024-08-22 19:10:...	1 Year	City of Glendale /...	\$951,168	8	PSH	PH		
Glendale HMIS Pro...	2024-08-22 15:47:...	1 Year	City of Glendale /...	\$88,577	1		HMIS		
CES Reallocation ...	2024-08-19 20:08:...	1 Year	City of Glendale /...	\$620,951	7		SSO		
Next Step Permane ...	2024-08-22 15:04:...	1 Year	City of Glendale /...	\$210,518	6	PSH	PH		
Chester Street Pe...	2024-08-19 20:26:...	1 Year	City of Glendale /...	\$91,773	3	PSH	PH		
Ascencia Scattere..	2024-08-19 19:46:...	1 Year	City of Glendale /...	\$266,466	4	PSH	PH		
Ascencia Housing ...	2024-09-04 16:06:...	1 Year	City of Glendale /...	\$446,737	5	PSH	PH		
Family Promise of...	2024-09-04 16:25:...	1 Year	City of Glendale /...	\$121,464	2	RRH	PH		

# Continuum of Care (CoC) Planning Project Listing

## Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.**

### EX1\_Project\_List\_Status\_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
CoC Planning Proj...	2024-09-11 15:26:...	1 Year	City of Glendale/...	\$133,067	Yes

# Continuum of Care (CoC) YHDP Renewal Project Listing

## Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal and YHDP Replacement applications must not be ranked.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.



Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
This list contains no items								

# Continuum of Care (CoC) YHDP Replacement and YHDP Reallocation Listing

## Instructions:

Prior to starting the YHDP Replacement and YHDP Reallocation Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all YHDP Replacement project and YHDP Reallocation project applications, submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the projects simultaneously. To review a project on the YHDP Replacement and YHDP Reallocation Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal, YHDP Reallocation and YHDP Replacement applications must not be ranked.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC’s Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Funding Type	Accepted?
This list contains no items							

## Funding Summary

### Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked or rejected new and renewal project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
CoC Renewal Amount	\$2,797,654
New CoC Bonus and CoC Reallocation Amount	\$0
New DV Bonus Amount	\$0
New DV Reallocation Amount	\$0
CoC Planning Amount	\$133,067
YHDP Renewal and Replacement Amount	\$0
YHDP Reallocation Amount	\$0
Rejected Amount	\$0
<b>TOTAL CoC REQUEST</b>	<b>\$2,930,721</b>

## Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	HUD-2991 Forms	09/11/2024
Other	No	Scoring and Reall...	09/11/2024
Other	No	CoC 2024 Board Fu...	09/11/2024
Project Rating and Ranking Tool (optional)	No		

## **Attachment Details**

**Document Description:** HUD-2991 Forms

## **Attachment Details**

**Document Description:** Scoring and Reallocation Policy

## **Attachment Details**

**Document Description:** CoC 2024 Board Funding Recommendations

## **Attachment Details**

**Document Description:**

## Submission Summary

**WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.**

**As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.**

**WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.**

**As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.**

Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	08/14/2024
<b>2. Reallocation</b>	08/14/2024
<b>5A. CoC New Project Listing</b>	No Input Required
<b>5B. CoC Renewal Project Listing</b>	09/11/2024
<b>5D. CoC Planning Project Listing</b>	09/11/2024
<b>5E. YHDP Renewal Project Listing</b>	No Input Required

<b>5F. YHDP Replacement and YHDP Reallocation Project Listing</b>	No Input Required
<b>Funding Summary</b>	No Input Required
<b>Attachments</b>	09/11/2024
<b>Submission Summary</b>	No Input Required

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Ascencia Scattered Site Permanent Supportive Program FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

Name of the Federal  
Program to which the  
applicant is applying: Continuum of Care Program

Name of  
Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official  
of the Jurisdiction  
Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24



# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Family Promise of Verdugos Rapid Re-Housing Program FY2024a

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

Name of the Federal  
Program to which the  
applicant is applying: Continuum of Care Program

Name of  
Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official  
of the Jurisdiction  
Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: CoC Planning Project FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

\_\_\_\_\_  
\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 05/19/24

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Consolidated Grant Shelter Plus Care FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

\_\_\_\_\_  
\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Glendale HMIS Project FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

Name of the Federal  
Program to which the  
applicant is applying: Continuum of Care Program

Name of  
Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official  
of the Jurisdiction  
Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Next Step Permanent Supportive Housing Program FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Ascencia Housing Now Program FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: Chester Street Permanent Supportive Housing Program FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

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\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Glendale/Glendale Housing Authority

Project Name: CES Reallocation FY2024

Location of the Project: 613E. Broadway, Suite 120, Glendale, Ca 91206

\_\_\_\_\_  
\_\_\_\_\_

Name of the Federal Program to which the applicant is applying: Continuum of Care Program

Name of Certifying Jurisdiction: City of Glendale/Glendale Housing Authority

Certifying Official of the Jurisdiction Name: Roubik Golanian, P.E.

Title: City Manager/ Executive Director, Glendale Housing Authority

Signature: 

Date: 08/19/24





## COC REVIEW, SCORE, & RANKING PROCEDURES AND REALLOCATION PROCESS

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### Performance Scoring Policy

The Continuum of Care Program Applications for New and Renewal Projects will be subject to a threshold review to ensure compliance with the HEARTH Act, the Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) and the local CoC Request for Applications. Any new or renewal project that does not meet the threshold requirement will not be further reviewed or considered for funding. Renewal projects have previously passed the threshold review and only in very exceptional cases of changed HUD policies or program changes will be at risk of not passing the threshold review.

The Glendale Continuum of Care (CoC) makes available the scoring standards for renewal and new projects on the City of Glendale's website and annually at the CoC Committee and CoC Board meetings. The HUD CoC Project Rating and Ranking tool was used to establish the Glendale CoC's scoring standards which was approved by the Glendale CoC Board and Committee.

Scoring of Renewal Projects is formulated by the Glendale CoC using the CoC Project Rating and Ranking Tool recently amended to model HUD's rating and ranking tool; the tool is largely based on prior year performance on HUD-approved System Performance Measures, project costs, project alignment with Housing First and the applicant's ability to spend the previous year's award.

### Ranking Policy

HUD requires Collaborative Applicants to rank all projects in two tiers. Tier 1 is defined by HUD in the NOFO as a percent of the CoC's Annual Renewal Demand (ARD) approved by HUD on the final HUD- approved Grant Inventory Worksheet (GIW). Tier 1 projects are traditionally protected from HUD cuts. Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for bonus (including the Domestic Violence Bonus) as described in the HUD NOFO. Tier 2 projects must compete for funding.

Renewal projects will be scored and ranked according to the HUD CoC Project Rating and Ranking Tool, alignment with Housing First and prior year spending of grant funds, except for Coordinated Entry projects, First Time Renewals including Expansion projects, Change of Project Sponsor or Consolidated projects funded as part of the NOFO competition that have not been in operation for at least one year. These projects will be placed at the bottom of Tier 1 ahead of any Renewal Projects who ranked in Tier 2 and New Projects unless otherwise instructed in the HUD NOFO.

Projects will be ranked as follows:

- Renewal Project applications ranked according to HUD CoC Project Rating and Ranking Tool (Tier 1 and 2)
  - Support Services Only-Street Outreach projects providing Coordinated Entry (Tier 1)
  - Projects funded as part of the NOFO competition that have not been in operation for at least one year including Expansion, Change of Project Sponsor and Consolidation Projects(Tier 1)
  - First Time Renewal Projects (Tier 1)
  - New reallocation, Expansion and Bonus Project applications ranked according to New Project scores that emphasize the HUD priorities outlined in the NOFO (Tier 2)
- The Planning Project is not ranked



## COC REVIEW, SCORE, & RANKING PROCEDURES AND REALLOCATION PROCESS

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### Re-allocation Policy

Under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH), the U.S. Department of Housing and Urban Development (HUD) states that one of the primary responsibilities of the Continuum of Care (CoC) is to develop a reallocation process for projects funded with CoC funds.

Reallocating funds is an important tool used by CoCs to make strategic improvements to their homelessness system. Through reallocation, the CoC can create new, evidence-informed projects by eliminating projects that are underperforming or are more appropriately funded from other sources. Reallocation is particularly important when new resources are not available.

The City of Glendale is committed to maximizing financial resources to house as many individuals and families as possible. Reallocation is a tool that may be used. Reallocation of existing CoC funding will be exercised with prudence.

The City of Glendale's Community Services and Parks Department (CSP) is designated as a Collaborative Applicant (CA) and is responsible for applying for a grant for Continuum of Care planning funds on behalf of the Continuum stated in 24 CFR 578.3. As such, the Glendale CoC assists with determining the priority of submitted projects for inclusion in the Collaborative Application to HUD.

HUD awards a master grant agreement to CSP; projects administered by an applicant will be formalized in a sub-recipient Agreement between the City of Glendale and the eligible applicant agency.

#### **DEFINITION**

Reallocation is the process of shifting CoC funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's Annual Renewal Demand (ARD). New projects created through reallocation must meet the requirements set forth in the annual CoC Notice of Funding Opportunity (NOFO), including project eligibility and quality thresholds established by HUD at a minimum. Each year HUD determines eligible reallocation project types in the HUD NOFO. Involuntary reallocation of funds should be considered when projects are determined to be underperforming, not meeting system performance measure standards, obsolete, or do not contribute substantially to meeting the goals of the CoC for preventing and/or reducing homelessness.

#### **GUIDING PRINCIPLES**

- All funds are for the betterment of the community, not solely the individual agency.
- Through a coordinated system, agencies are able to use their funds in a more effective and efficient way to better support their clients in reaching permanent housing.
- Failing programs shall be recommended for reallocation.
- Each year, CSP staff, generally in coordination with a grants committee, will carefully review the HUD NOFO when released, and will use the prioritizations noted within the HUD NOFO to guide prioritization and scoring practices for the CoC. Note: Local community priorities, established using local data, gaps analysis, and/or needs assessments, will be given priority consideration and may take precedence over HUD's priorities.



## COC REVIEW, SCORE, & RANKING PROCEDURES AND REALLOCATION PROCESS

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### **POLICY**

Decisions to reallocate funds shall be evidence-based. Each CoC-funded project will be evaluated using specific information to include, but not be limited to: data entered into the Homeless Management Information System (HMIS), the HUD Annual Performance Report (APR), the Point-in-Time (PIT) Count, Annual Homeless Assessment Report (AHAR), and the Housing Inventory Count (HIC), the CoC project application, cost per household served, HUD CoC system performance measurements and other field-applicable and HUD-recommended data tools. Consideration will also be given to the potential impact that involuntary (performance-based) reallocation may have on increasing homelessness resulting from a reduction in services caused by reallocation. The CoC intends to make data-driven decisions that align with HUD's goals and priorities for CoC funding, federal strategic plans, and local community needs.

### **TYPES OF REALLOCATION**

#### VOLUNTARY REALLOCATION

If a provider has determined that a project can better serve the community with changes made through reallocation, the provider may voluntarily submit the project for reallocation at renewal time using the "CoC Certification of Project Renewal" form. A provider's voluntary reduction is merely a proposal, and reallocation may or may not occur during the renewal process. Decisions regarding proposed renewal project for partial reallocations will be evaluated by the CoC Board.

#### PERFORMANCE-BASED REALLOCATION

Renewal projects scoring low in the below listed areas, not serving an identified community need, found to not meet minimum benchmark scores on performance measures (as determined by HUD and the local community), not utilizing funding effectively, or not meeting statutory, regulatory, threshold and compliance requirements may be considered eligible for reallocation. As part of the CoC Program Competition, new project applications will be sought from interested, eligible providers. New project applications must align with the eligibility requirements published in the HUD NOFO during that funding cycle.

### **PROCEDURE**

#### COC RELEVANT INFORMATION

The CSP will ensure that the Board members are provided, and familiar with, all relevant information related to:

- the HEARTH Act;
- the Continuum of Care;
- the role of the CoC Board;
- the Policies and Procedures governing the process; and
- the scoring tools and weighting information.

#### PERFORMANCE RATING

The CSP will evaluate projects eligible for performance-based reallocation based on the scoring tool approved by the CoC Board. The scoring tool can be subject to changes based on the need of the CoC and/or funding requirements. The scoring tool will be reviewed by the CoC Board at least once annually.



## COC REVIEW, SCORE, & RANKING PROCEDURES AND REALLOCATION PROCESS

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### NOTIFICATION OF PROJECT REALLOCATION

Project provider will be notified of the reallocation recommendations to the Board within five (5) business days before the Board meeting. The notification will be sent via e-mail from the CSP. Upon Board decision, project provider will be notified of the reallocation decision within five (5) business days after the Board meeting. The notification will be sent via e-mail from the CSP.

### APPEAL PROCESS

Providers whose projects are selected for performance-based reallocation may appeal the decision in writing to CSP within five (5) business days after notification of the decision for reallocation. The written notification should provide documentation supporting continued need for the project in question, and an action plan detailing how the project will meet HUD funding priorities and maintain compliance with all applicable laws and regulations. The CSP will review appeals and provide a final recommendation within thirty (30) business days of receipt of the appeal. The submission shall be emailed to HUD [snapsappeal@hud.gov](mailto:snapsappeal@hud.gov).

The Appeals Process with HUD is found at 24 CFR 578.35. Sections 578.35(b)(3), (b)(4), (c)(1), and (d)(2), which authorize HUD to establish requirements for the form and manner for appeals by applicants.

### REALLOCATION OF FUNDS

CoC Program funds made available through performance-based reallocation may be used to develop one or more new projects. Should no viable, new project be identified, CoC Program funds made available through reallocation may be available for the expansion of other eligible renewal project(s), subject to current CoC funding priorities and HUD NOFO requirements.

2024 Glendale CoC Funding Recommendations by the Evaluation Panel

For the Glendale CoC Board to Review

<b>CoC Name</b>	Glendale Continuum of Care (CA-612)	
<b>Collaborative Applicant Name:</b>	City of Glendale/Glendale Housing Authority	
<b>Renewal Project (Annual Renewal Demand):</b>	\$	2,797,654.00
<b>COE Planning Project (not ranked):</b>	\$	133,067.00
<b>Total Funding Available</b>	\$	2,930,721.00

RANKED: RENEWAL PROJECT APPLICATIONS									
Rank	Overall Score	Accepted/Rejected	Organization	Project	HUD Grant Number	Project Type	Annual Renewal Demand (ARD)	Tier 1 (90% ARD)	Tier 2 (10% ARD)
1	100%	Accepted	City of Glendale	Glendale HMIS Project	CA0728L9D122316	HMIS	\$88,577	\$88,577	
2	88%	Accepted	Family Promise of Verdugos	Rapid Rehousing Program	CA1622L9D122307	PH	\$121,464	\$121,464	
3	88%	Accepted	The Salvation Army	Chester Street PSH Program	CA0948L9D122314	PH	\$91,773	\$91,773	
4	87%	Accepted	Ascencia	Scattered Site PSH Program	CA1271L9D122310	PH	\$266,466	\$266,466	
5	87%	Accepted	Ascencia	Housing Now PSH Program	CA0733L9D122316	PH	\$446,737	\$446,737	
6	82%	Accepted	Ascencia	Next Step PSH Program	CA0731L9D122316	PH	\$210,518	\$210,518	
7	73%	Accepted	Ascencia	CES Reallocation	CA1455L9D122308	SSO	\$620,951	\$620,951	
8	72%	Accepted	City of Glendale	Consolidated Grant Shelter Plus Care	CA0724L9D122316	PH	\$951,168	\$671,402.60	\$279,765.40
							\$2,797,654	\$2,517,888.60	\$279,765.40

NOT RANKED: RENEWAL PROJECT APPLICATIONS					
Organization	Project	HUD Grant Number	Project Type	Available Funding	Recommended Funding
City of Glendale	CoC Planning Project	TBD	PLANNING	\$133,067	\$133,607

Motion: Brooks  
 2nd: Younessian  
 COC Board Approved on 8/13/2024 at 2:35 PM